

AGENDA

Council of Trustees Meeting

Friday, November 17, 2017

Durrwachter Alumni Conference Center – Lytle Board Room

- VP Conference – 10:00 am
- Executive Session – 11:00 am
- Trustees Lunch – 12:30 pm
- General Session -- 1:30 pm

VICE PRESIDENT CONFERENCE

EXECUTIVE SESSION

GENERAL SESSION

1. Public Comments
2. Approval of Minutes:
 - September 15, 2017
 - November 14, 2017

MATTERS FOR DECISION (green documents)

1. Purchases over \$10,000
2. Acceptance of Audit Report
3. Resolution on Compliance with Board of Governor Policy 1985-04 Amended
4. Retirement Resolutions:
 - Mr. Charles Eberhard
 - Mr. Richard Getgen
 - Dr. Joseph Newhouse
 - Mr. David Stevenson
5. Resolutions granting Emeriti Status:
 - Dr. Cindy Allen
 - Dr. Joan Whitman Hoff
6. Election of Officers

REPORTS

1. Executive Committee Report
2. President's Report
3. Vice Presidents Reports
 - Provost and Executive Vice President
 - Senior Vice President and Chief Operating Officer
 - Vice President for Enrollment Management and Student Affairs
5. APSCUF President's Report
6. Special Report: Library Services, Mr. Joby Topper

MINUTES

**LOCK HAVEN UNIVERSITY OF PENNSYLVANIA
COUNCIL OF TRUSTEES MEETING
Thursday November 17, 2017
Durrwachter Alumni Conference Center
Lock Haven University**

Trustee Durrwachter called the meeting of the Council of Trustees to order at 1:30 pm.

Council Members Present:

Thomas Bates
Krystjan Callahan (via phone)
Mary Coploff
George Durrwachter
Daniel Elby
Guy Graham
James Gregory
Michael Hanna, Jr. (via phone)
Deborah Suder

Council Members Absent:

Margery Krevsky Dosey

Others Present:

Michael Fiorentino, Jr., University President
Donna Wilson, Provost and Executive Vice President
William Hanelly, Senior Vice President and Chief Operating Officer
Tyana Lange, Vice President for Enrollment Management and Student Affairs
Deana Hill, Associate Vice President for Human Resources
Stephen Neun, Dean, Poorman College of Business, Information Systems &
Human Services
Scott Carnicom, Dean, College of Natural, Behavioral & Health Sciences
Kyoko Amano, Dean, College of Liberal Arts and Education
Dwayne Allison, Dean of Residence and Student Life
Elizabeth Arnold, Executive Director of Communications and University
Relations
Matt Girton, APSCUF President
Cathy McCormack, PASSHE Legal Counsel
Emmalyn Borst, SCUPA President
Trevor Dietz, Student Government President
Aaron Russell, APSCUF Coaches President
Joby Topper, Director of Library Services
Wendy Stiver, Reporter, The Lock Haven Express
Gwen Bechdel, Recording Secretary

A. GENERAL**1. Roll Call**

The following trustees were present and participating:

Thomas Bates
 Krystjan Callahan (via phone)
 Mary Coploff
 George Durrwachter
 Daniel Elby
 Guy Graham
 James Gregory
 Michael Hanna, Jr. (via phone)
 Deborah Suder

2. Public Comments

Trustee Durrwachter asked for public comments and there were none.

In consideration of the schedules of several of the members of the Trustees, the original agenda was modified to address all Matters for Decision before the Reports.

3. Approval of the Minutes

The minutes of the September 15, 2017, general session meeting was distributed by mail prior to the meeting.

Motion was made by Trustee Elby, seconded by Trustee Graham, to approve the minutes of September 15, 2017.

The Motion carried as indicated by the following roll call votes cast:

Thomas Bates	Yea
Krystjan Callahan	Yea
Mary Coploff	Yea
Margery Krevsky Dosey	Not present
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Deborah Suder	Yea

A special meeting was conducted on November 14, 2017, and the minutes of that meeting were presented to the Trustees.

Motion was made by Trustee Graham, seconded by Trustee Elby, to approve the minutes of the special meeting on November 14, 2017.

The Motion carried as indicated by the following roll call votes cast:

Thomas Bates	Yea
Krystjan Callahan	Yea
Mary Coploff	Yea
Margery Krevsky Dosey	Not present
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Deborah Suder	Yea

B. MATTERS FOR DECISION

1. Purchases over \$10,000

Trustee Durrwachter presented the purchases over \$10,000 from August 17, 2017, through October 26, 2017. Mr. Hanelly explained that although the procurement bid threshold is now at \$19,000, all expenses over \$10,000 continue to be presented to the trustees for their approval.

Motion was made by Trustee Graham, seconded by Trustee Gregory, to approve the purchases exceeding \$10,000 for the period stated in the amount of \$407,922.95.

The Motion carried as indicated by the following roll call votes cast:

Thomas Bates	Yea
Krystjan Callahan	Yea
Mary Coploff	Yea
Margery Krevsky Dosey	Not present
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Deborah Suder	Yea

2. Acceptance of Audit

Mr. Hanelly reported that the audit results were shared with the trustees and he is happy to report that once again there were no audit findings nor any material weaknesses identified.

Motion was made by Trustee Gregory, seconded by Trustee Coploff to accept the Independent Auditors' Report conducted by CliftonLarsonAllen.

The Motion carried as indicated by the following roll call votes cast:

Thomas Bates	Yea
Krystjan Callahan	Yea
Mary Coploff	Yea
Margery Krevsky Dosey	Not present
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Deborah Suder	Yea

3. Compliance with Board of Governor Policy 1985-04 Amended

Compliance with this Board of Governors policy must be annually filed outlining the audit reports from affiliated organizations, including the Lock Haven University Foundation, Student Auxiliary Services, and the Clearfield Educational Foundation.

Motion was made by Trustee Callahan, seconded by Trustee Coploff, to accept the Compliance resolution.

The Motion carried as indicated by the following roll call votes cast:

Thomas Bates	Yea
Krystjan Callahan	Yea
Mary Coploff	Yea
Margery Krevsky Dosey	Not present
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Deborah Suder	Yea

4. Retiree Resolutions

Trustee Durrwachter recommended the usual resolution be passed recognizing the retirements of Mr. Charles Eberhard who served the University for 14 years as an Electrician in the Facilities Department, Mr. Richard Getgen who served the University for 22 years as the Assistant Director in the Facilities Department, Dr. Joseph Newhouse who served the University for 15 years as an Associate Professor in the Biological Sciences Department, and Mr. David Stevenson who served the University for 31 years as an Automotive Mechanic in the Facilities Department.

Motion was made by Trustee Coploff, seconded by Trustee Gregory, to approve the usual resolution for retirement for those listed above, and that the resolutions be included as a matter of permanent record in the official minutes.

The Motion carried as indicated by the following roll call votes cast:

Thomas Bates	Yea
Krystjan Callahan	Yea
Mary Coploff	Yea
Margery Krevsky Dosey	Not present
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Deborah Suder	Yea

5. Resolutions granting Emeriti Status

Faculty emeriti status is conferred upon those faculty retirees who have held the rank of associate or full professor and worked a minimum of ten years at Lock Haven University. In addition, the retired faculty member will have demonstrated significant contributions in teaching, scholarship, and/or service. A recommendation for this action has been received from the faculty's department, the dean, and the provost.

Dr. Fiorentino recommended that the usual resolution be passed granting emeriti status to Dr. Cindy Allen.

Motion was made by Trustee Coploff, seconded by Trustee Radle to approve the usual resolution granting emeriti status to Dr. Cindy Allen, and that the resolution be included as a matter of permanent record in the official minutes.

The Motion carried as indicated by the following roll call votes cast:

Thomas Bates	Yea
Krystjan Callahan	Yea
Mary Coploff	Yea
Margery Krevsky Dosey	Not present
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Deborah Suder	Yea

Dr. Fiorentino recommended that the usual resolution be passed granting emeriti status to Dr. Joan Whitman Hoff.

Motion was made by Trustee Coploff, seconded by Trustee Bates, to approve the usual resolution granting emeriti status to Dr. Joan Whitman Hoff, and that the resolution be included as a matter of permanent record in the official minutes.

The Motion carried as indicated by the following roll call votes cast:

Thomas Bates	Yea
Krystjan Callahan	Yea
Mary Coploff	Yea
Margery Krevsky Dosey	Not present
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Deborah Suder	Yea

6. Election of Officers

Trustee Graham reported the Nominating Committee offered the following slate of officers for consideration: Chair: George Durrwachter; Vice Chair: Daniel Elby; Secretary: Deborah Suder.

Motion was made by Trustee Graham, seconded by Trustee Gregory, to elect the following officers: Chair: George Durrwachter; Vice Chair: Daniel Elby; Secretary: Deborah Suder.

The Motion carried as indicated by the following roll call votes cast:

Thomas Bates	Yea
Krystjan Callahan	Yea
Mary Coploff	Nay
Margery Krevsky Dosey	Not present
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Deborah Suder	Yea

C. REPORTS

Trustee Durrwachter reported there was a meeting of the Executive Committee to discuss personnel and budgetary matters. There were no items presented at this meeting requiring action by the Council.

Dr. Michael Fiorentino, Jr. President

Dr. Fiorentino reported the State System, as a result of the NCHEMS system review, has established three priorities for the next year: student success, governance structure, and leveraging strengths of each university. Small task forces will be formed to address each of the three priorities and membership will include representatives from the universities and the Office of the Chancellor.

The joint House and Senate hearing was an important conversation between the legislators and higher education representatives. A number of topics were address included continued concern about the decline in enrollment, a shift in the way students look at attending universities, the shift in interest from rural to urban institutions, academic programming that meets market demands and student interests, a greater collaboration between universities, the governing structure of PASSHE, concern about competition between PASSHE, the state-relateds, and privates, as well as the regulations that PASSHE requires to follow that other institutions are not bound by, and possible changes to the tuition structure. The joint House/Senate review of PASSHE by an independent consultant expects to be concluded by April, 2018. In addition to attending this joint hearing, the interim chancellor and the chair of the Board of Governors have been actively in discussion with legislators, the governor, and his staff, about how to best move the PASSHE system forward.

President Fiorentino announced that the University Relations Division has launched a community newsletter – LHU and You – which is a collaboration with the Clinton County Economic Partnership and areas businesses to promote activities and

successes and available to not only the University, but to alums and community members. This new format was accepted by 284 people in the first few days.

Interim Chancellor Whitney visited campus recently and met with specific groups to listen about their perspectives of the University and the System. Board Chair Shapira also met with President Fiorentino for a very detailed discussion about the issues the System is facing and how they impact the universities. PASSHE has initiated the search for the next chancellor and Dr. Wilson was selected to serve on the committee.

The Admissions Open House programs are doing well, with the third scheduled session tomorrow, allowing prospective students to explore the University and its offerings.

Academic Affairs Report Donna Wilson, Provost and Executive Vice President

Dr. Wilson reminded the trustees that the core themes of the strategic plan which will guide the University through 2022 are academic excellence, financial sustainability, responsibility, and partnership. To accomplish this the University will refocus its efforts on keeping students at the center, especially as we assess its right size, academic programs, and staffing levels. In addition, appropriate recognition and development of faculty and staff and developing/advancing partnerships will be an emphasis this next academic year.

The Visual and Performing Arts Department will be hosting several concerts and art shows through the end of the year. Our student athletes continue to excel in academics as well as their team performances. The student-athletes also make many positive contributions to our community through numerous service projects.

Finance and Administration Report William Hanelly, Senior Vice President and Chief Operating Officer

Mr. Hanelly reported performance funding calculations have been finalized and Lock Haven University received the most points amongst its sister institutions. Out of ten possible points, LHU was able to garner a score of 8.75. This score will provide additional financial resources and is the result of the dedication of faculty and staff. The University has received top scores the last three years.

Mr. Hanelly invited the Trustees to participate in the Small Business Saturday promotion which encourages shopping at smaller, local businesses. This year's theme is Show Love, Shop Small. The Small Business Development Center and Downtown Lock Haven Inc. will host a welcome station on Main Street.

Trustee Durrwachter congratulated Mr. Hanelly and all those involved in performing the work necessary to receive the high scores for performance funding. Trustee Suder noted this is an important highlight for the university for those that talk

with legislators. President Fiorentino noted this accomplishment has been sent to our regular media outlets as well as posting on social media.

Enrollment Management Student Affairs Report
Tyana Lange, Vice President

Dr. Lange reported that tomorrow's open house has approximately 700 people registered and every academic program is represented by at least one faculty member to talk to prospective students and their families. In addition, participants will receive a tour of campus, lunch, and optional sessions with ROTC, athletics, and financial aid.

The University has enrolled in a new software program, mymajor.com, which assists prospective students to link their aptitudes and interests to LHU degree programs. This recruiting tool has been very popular with high school counselors.

Haven Holidays is a collaboration between the University, Downtown Lock Haven, and the Clinton County Economic Partnership to provide special activities throughout the day on the first Saturday in December. The University will be providing campus tours to the community, offering discounts at the Bookstore, and opening Chik-Fil-A and Starbucks with special deals.

Financial Aid will experience several changes with the Perkins Loans being discontinued and a 9% funding decrease by PHEAA. President Fiorentino noted that this is a major issue for our students in that they are not eligible for the same support that private institutions receive through PHEAA.

The Spring Semester Orientation will welcome between 100 and 150 new students to campus on January 21, 2018.

APSCUF President's Report
Matt Girton, President

Dr. Girton's report focused on the efforts faculty provide to students outside the classroom to provide important experiential learning opportunities. Examples included the Play for Brian fundraiser that teaches students how to plan, organize, and run an entire event; field-trips to museums and historical sites such as Gettysburg where students receive behind-the-scenes tours; exhibition programs for our marching band performers; and collaborative research projects which result in poster presentations depicting what the students have learned.

Special Report
Joby Topper, Director, Library Services

Mr. Topper stated the University has two libraries, Stevenson Library on the main campus and a library at the Clearfield Campus. Both facilities have created open spaces with natural lights to be more accommodating to our students. The most popular space

at the Stevenson Library is the 24 hour study room. Study rooms were created on the 2nd floor to promote collaborative group study. These additional spaces were created to best utilize areas no longer needed due to electronic reference materials. It is the goal of each of the Library faculty and staff to provide services that enable students to be information literate at graduation, with the abilities to organize and evaluate information. The libraries make best use of inter-library loans for books or articles which provides quick access to research materials. In addition to providing the most modern access to print media, the Stevenson Library has an archival section which preserves and collects local LHU history. The Stevenson Library has a digital collection of the LHU yearbooks and Eagle Eye publications from the early 1920s to the present. Mr. Topper invited the meeting participants to view several artifacts the Library owns.

With no further business to come before the Council, the meeting adjourned at 2:40 p.m.

Respectfully submitted,


Mary Coploff, Secretary


Gwen Bechdel, Recording Secretary