

AGENDA
Council of Trustees Meeting
Friday, May 6, 2016
Durrwachter Alumni Conference Center
Lytle Board Room

A. VICE PRESIDENTS' CONFERENCE

1. Academic Affairs
2. Finance and Administration
3. Enrollment Management and Student Affairs
4. University Relations

B. EXECUTIVE SESSION

C. GENERAL SESSION

1. Public Comments
2. Approval of Minutes March 4, 2016
 - Committee Reports
 - General Session

D. REPORTS

1. Executive Committee Report
2. President's Report
3. Vice Presidents' Reports
 - Finance and Administration
 - University Relations
4. APSCUF President's Report
5. Special Report: Holly Saraka, President, Student Auxiliary Services

E. MATTERS FOR DECISION (green documents)

1. Purchases over \$10,000
2. Approval of Physician Assistant Program Fee
3. Resolutions for Retirement:
 - a) Ms. Connie Dutton
 - b) Ms. Cynthia Merryman

MINUTES

**LOCK HAVEN UNIVERSITY OF PENNSYLVANIA
COUNCIL OF TRUSTEES MEETING
Friday, May 6, 2016
Durrwachter Alumni Conference Center
Lock Haven University**

Trustee Durrwachter called the meeting of the Council of Trustees to order at 2:00 pm.

Council Members Present:

Mary Coploff
George Durrwachter
Daniel Elby
Michael Hanna, Jr.
Donald Houser (via phone)
Anthony Radle
Deborah Suder

Council Members Absent:

Krystjan Callahan
Margery Dosey
Guy Graham

Others Present:

Michael Fiorentino, University President
Donna Wilson, Provost and Executive Vice President
William Hanelly, Senior Vice President and Chief Operating Officer
Rodney Jenkins, Vice President for University Relations
Tyana Lange, Vice President for Enrollment Management and Student Affairs
Deana Hill, Associate Vice President for Human Resources
Cathy McCormack, PASSHE Legal Counsel
Susan Rimby, Dean, College of Liberal Arts & Education
Stephen Neun, Dean, College of Business, Information Systems & Human Services
Scott Carnicom, Dean, College of Natural, Behavioral, and Health Sciences
Stanley Berard, APSCUF Representative
Dwayne Allison, Dean of Residence and Student Life
John Gradel, SCUPA Representative
Wendy Stiver, Reporter, Lock Haven Express
Holly Saraka, Student Government Board President
Gwen Bechdel, Recording Secretary

A. GENERAL

Due to Trustee Houser participating by phone, a roll call attendance was taken.

Krystjan Callahan	not present
Mary Coploff	present
Margery Dosey	not present
George Durrwachter	present
Daniel Elby	present
Michael Hanna, Jr.	present
Guy Graham	not present
Don Houser	phone participation
Anthony Radle	present
Deborah Suder	present

1. Public Comments

Trustee Durrwachter asked for public comments and there were none.

2. Approval of the Minutes of March 4, 2016, Meetings

The minutes of the Committee Reports and General Session meetings held March 4, 2016, meeting were distributed prior to the meeting.

Motion was made by Trustee Coploff seconded by Trustee Suder, to approve the minutes of the Committee Reports and General Session meetings held March 4, 2016.

The Motion carried as indicated by the following roll call votes cast:

Mary Coploff	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Michael Hanna Jr.	Yea
Don Houser	Yea
Anthony Radle	Yea
Deborah Suder	Yea

B. REPORTS

Trustee Durrwachter reported there was a meeting of the Executive Committee to discuss personnel and property matters. There will be two items added to the agenda at this meeting requiring action by the Council.

President's Report
Michael Fiorentino, Jr.

Dr. Fiorentino acknowledged Trustees Durrwachter, Coploff, and Elby for attending the recent PACT meeting in Harrisburg and apologized for the conflict in schedules with the Business Hall of Fame preventing President Fiorentino from attending.

A new welcome arch has been completed at the beginning of Campus Drive, a gift from George and Shirley Durrwachter. The structure is beautiful and establishes a great impression to visitors to the campus.

In the Trustee packets is the official revised vision statement, which was developed with input from many constituents and committees. The vision statement for the institution is supportive of our mission.

April tends to be a busy month on campus, and there is always a wide variety of celebrations and student events, club and organization award ceremonies, and induction ceremonies. The senior administration team is dedicated to providing support at nearly every event.

In conjunction with the annual Business Hall of Fame event, the University hosted the first major leadership symposium, inviting local business owners and community leaders. Trustee Margery Brown Dosey served as one of the panelists along with two other alums, Stephen Tweed and Bob Lomison, in a TED-like talk. Theresa Merkel '63 and Larry Jones '79 were inducted into the Business Hall of Fame.

Accepted student day went very well, and it was good weather for the spring football game. The purpose of the day is to invite new students to be engaged in a full-day of activities. A few students who had not committed to LHU did so and paid their deposit.

The eighth annual Celebration of Scholarship Day showcased exhibits, performances, and presentations from our faculty and students. The work included more than 25 individual presentations as well as several panel discussions and poster sessions. James Whaley '84 returned to campus to provide the keynote address for the day's event.

The University recently celebrated the Gerald Robinson Spring Academic Awards Convocation recognizing more than 200 students for their achievements and scholarship awards of nearly \$375,000 from the LHU Foundation.

We have been pleased with the recent series of articles in The Lock Haven Express showcasing the work of our faculty and students and we appreciate this recognition of the University by the Express staff.

Lock Haven University was the recipient of the largest gifts in the PASSHE System, and what we believe to be the largest individual gift as well. April 26 commemorated the

gift by naming the Stephen Poorman College of Business, Information Systems, and Human Services to acknowledge the \$7 million gift. On hand to celebrate this milestone in our history was Chancellor Brogan, Representative Mike Hanna, Trustee Chair George Durrwachter, and a host of family, friends, and community members.

President Fiorentino engaged in professional activities as he represents the University, including serving on the NCAA Division II President's Council, as the state representative to AASCU and also serving on their international committee, as well as a Board Member for the PA Campus Compact which focuses on student volunteerism and civic responsibilities.

The University co-sponsored the 25th anniversary of the Alfred Hoberman Legislators Day, and were pleased to have the entire Hoberman family joining us on this special day. Congressman Thompson and Representatives Hanna and Benninghoff, as well as several legislative representatives, provided lively conversation on higher education issues.

The President and the senior administrative team, represent the University at many local events, including the Economic Partnership activities, in support of our community and region.

President Fiorentino regularly meets with the student government leaders to regularly discuss the concerns of students.

President Fiorentino publically thanked Troy Miller, the previous Executive Director of the LHU Foundation, who recently left for a new position with Auburn University. He contributed to significant progress in developing a positive relationship between the University and the Foundation, and his efforts won't soon be forgotten. The University wishes him the best in all of his future endeavors. The Foundation was able to quickly conduct a search for his replacement and has hired Mr. Joe Battista who has an extensive background in fundraising and philanthropy, and was responsible for raising funds for the \$110 million Penn State Hockey facility.

The University is excited that we will be celebrating the successes of our students this weekend, as six ROTC cadets will be commissioned and approximately 130 graduate students and nearly 800 undergraduate students will be receiving their diplomas. Thomas "Doc" Sweitzer, a long-time friend of the University will speak to the graduate students, and Congress Thompson will address the undergraduate group.

President Fiorentino expressed his appreciation to the University's Admissions Office staff as they worked hard to recruit students.

Vice Presidents' Reports

Mr. William Hanelly, Senior Vice President and Chief Operating Officer

Mr. Hanelly introduced Associate Vice President Deana Hill who provided an overview of the Step Up program on campus. The initiative provides safe by-stander prevention education for problematic behavior such as alcohol, hazing, and sexual assault. The Trustees were able to view the video created through the work of Assistant Director for Human Resources Sherry Moore, Public Relations Associate Tyler Rumsey, and graduate student Jeff Ross and will be shown during orientation and training sessions beginning this summer.

Mr. Rodney Jenkins, Vice President for University Relations

Mr. Jenkins provided an update from Foundation activities which will include the alumni lecture series hosted by Provost Donna Wilson. The second annual TAG (thank a giver) day produced 2,300 postcards completed by our students and sent to donors to thank them for their support; The new Executive Director, Joe Battista, has hit the ground running meeting with prospective donors and corporate leaders both locally and regionally. In the area of athletics, June 3-5 the University will celebrate the All Athletics Hall of Fame events, including a ring ceremony for the 1995 field hockey championship team and induction ceremony on Sunday along with ten other inductees. A golf tournament is scheduled for Saturday and will support all teams.

APSCUF President Report

Dr. Stanley Berard

Dr. Berard noted that his reports consist of what the faculty are thinking and for this meeting commencement is first and foremost on their minds as they are proud of the students who are graduating. The faculty feel it is a privilege to be involved in the role of educating our students, and are genuinely concerned about the future of our university in particular, and higher education in general. Dr. Berard acknowledged that the administrators are good stewards of our institution, but the faculty want an assurance that tomorrow's students will have the same opportunities in offerings that many of the faculty had during their collegiate experience.

Special Report

Student Auxiliary Services

Ms. Holly Saraka, President

Ms. Saraka reported the Student Auxiliary Services provides for more than 114 active clubs with more than 2,600 student participants. These clubs and organizations hold more than 2,000 meetings and practices each year, organize more than 300 programs and special

events, and schedule 16 competitions and 20 performances. Our students donate more than 1,175 hours of community-based service, and raised \$50,000 to give to charitable organizations. SAS also provides for a community-based service project over spring break, and this year a group of students went to Crystal Coast to help with a Habitat for Humanity project.

The student government group has been active in advocacy efforts in Harrisburg to demonstrate that our students are an investment not just an expense. Ms. Saraka will continue as president of the student government group next year and she hopes to be able to maintain their efforts to address student concerns.

C. MATTERS FOR DECISION

1. Purchases over \$10,000

Chairman Durrwachter presented the purchases over \$10,000 from February 9, 2016, through April 12 2016, in the total amount of \$3,168,323.30.

Motion was made by Trustee Elby, seconded by Trustee Coploff, to approve the purchases over \$10,000 as presented.

The Motion carried as indicated by the following roll call votes cast:

Mary Coploff	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Michael Hanna, Jr.	Yea
Don Houser	Yea
Anthony Radle	Yea
Deborah Suder	Yea

2. Acceptance of Physician Assistant Program Fee

Mr. Hanelly introduced this proposal which changes the entity for payment of the fee from the Foundation to the University. The students have been paying this fee since 1997 and does not represent an increase from what the students are currently paying. The amount is \$285 per academic year.

Motion was made by Trustee Hanna, seconded by Trustee Radle, to approve the assessment of the student fee for the Physician Assistant program students that will provide access to ClincialKey, an on-line tool as a clinical search engine in the amount of \$285 per academic year. Trustee Suder inquired if the Foundation could pay for this fee on behalf of the students. The Foundation does not have dedicated funds for this purpose.

The Motion carried as indicated by the following roll call votes cast:

Mary Coploff	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Michael Hanna, Jr.	Yea
Don Houser	Yea
Anthony Radle	Yea
Deborah Suder	Yea

3. Retirement Resolutions

Dr. Fiorentino recommended that the usual resolution be passed recognizing the retirement of Ms. Connie Dutton with 13 years of commendable service as Custodial Worker in the Facilities Department.

Motion was made by Trustee Radle, seconded by Trustee Hanna, to pass the usual resolution which will be included as a matter of permanent record in the official minutes to recognize the retirement status of Ms. Connie Dutton.

The Motion carried as indicated by the following roll call votes cast:

Mary Coploff	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Michael Hanna, Jr.	Yea
Don Houser	Yea
Anthony Radle	Yea
Deborah Suder	Yea

Dr. Fiorentino recommended that the usual resolution be passed recognizing the retirement of Ms. Cynthia Merryman with 10 years of commendable service as Supervisory in the Public Safety Division.

Motion was made by Trustee Coploff, seconded by Trustee Suder, to pass the usual resolution which will be included as a matter of permanent record in the official minutes to recognize the retirement status of Ms. Cynthia Merryman.

The Motion carried as indicated by the following roll call votes cast:

Mary Coploff	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Michael Hanna, Jr.	Yea
Don Houser	Yea
Anthony Radle	Yea

Deborah Suder **Yea**

Additions to the agenda:

1. Approval for an Educational Services Fee

Mr. Hanelly introduced this proposal, requesting consideration of an educational student services fee, intended to cover non-instructional support services for both graduate and undergraduate students, to include: enrollment services, co-curricular activities, and career services. This fee would also incorporate the current health services and transportation fee. This proposal will address a financial challenge in the up-coming year. \$19 per credit will be charged for those students enrolled at the main campus, and \$10 per credit will be assessed to those students at other locations and on-line programs. It is anticipated that the fee would generate \$1.2 million.

Motion was made by Trustee Coploff, seconded by Trustee Elby, to approve the educational services fee, with \$19 per credit to be charged for those students enrolled at the main campus, and \$10 per credit to be assessed to those students at other locations and on-line programs. Trustee Suder noted that while she is pleased with the work of the president and his staff to be fiscally solvent, she believes it is time to look at other avenues to raise funds instead of assessing fees. Trustee Radle indicated he would not be supportive of the fee unless the fee took into consideration all on-line courses for the decreased amount.

The Motion carried as indicated by the following roll call votes cast:

Mary Coploff	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Michael Hanna, Jr.	Yea
Don Houser	Nay
Anthony Radle	Nay
Deborah Suder	Nay

2. Building Naming Opportunity

President Fiorentino recommended that the Trustees consider naming the Field House Annex Bowes Hall to recognize the substantial contributions of Ron and JoAnn Bowes and their timeless service to the community in a variety of roles.

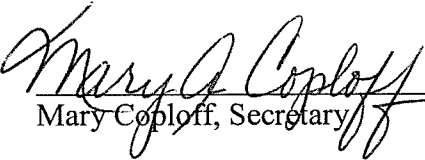
Motion was made by Trustee Hanna, seconded by Trustee Coploff, to authorize the president to designate the Thomas Fieldhouse Annex Building as Bowes Hall and that all future references to this building bear this designation.

The Motion carried as indicated by the following roll call votes cast:

Mary Coploff	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Michael Hanna, Jr.	Yea
Don Houser	Yea
Anthony Radle	Yea
Deborah Suder	Yea

With no further business to come before the Council, the meeting adjourned at 3:00 p.m.

Respectfully submitted,



Mary Coploff, Secretary



Gwen Bechdel, Recording Secretary