

COMMITTEE REPORTS

LOCK HAVEN UNIVERSITY OF PENNSYLVANIA
COUNCIL OF TRUSTEES MEETING
Friday, May 8, 2015
Durrwachter Alumni Conference Center
Lock Haven University

Council Members Present:

Mary Coploff
George Durrwachter
Guy Graham
Juliet Seidel
Deb Suder

Others Present:

Michael Fiorentino, University President
Donna Wilson, Provost and Senior Vice President for Academic Affairs
William Hanelly, Vice President for Finance and Administration
Rodney Jenkins, Vice President for University Relations
Dwayne Allison, Associate Provost for Student Affairs
Deana Hill, Associate Vice President for Human Resources
Cathy McCormack, PASSHE Legal Counsel
Lynn Maggs, Administrative Assistant, Provost's Office
Anthony Radle, student trustee nominee

The Lock Haven University Council of Trustees Committee Reports meeting began at 1:30 pm.

Academic Affairs Committee:

Donna Wilson reported that after review of the written report from Academic Affairs, the committee members had no questions and strongly endorsed the proposal to approve the Professional Science Master's program in Actuarial Science.

Finance and Administration Committee:

Bill Hanelly noted the Committee reviewed the following items which received support from the Committee members:

- Campus Village –the LHU Foundation has offered the land and building to the University. This residence hall facility is currently leased by LHU and assumption of the property would eliminate the substantial rent payment. If approved by the Trustees, this action will be on the July Board of Governor's agenda.
- Service Purchase Contract renewal with LHU Foundation – a renewal of the service purchase contract for an additional four years based on the Memorandum of Understanding was presented for consideration. Trustee Graham inquired if

the capital campaign is scheduled to go longer than the four year proposal; President Fiorentino responded that the campaign would likely extend two to three years beyond the four-year proposal.

- Sullivan Hall Demolition – Sullivan Hall was not included in the original repurposing of upper campus plan. With the move of the occupants to Ulmer Hall this fall, the building is slated for demolition.

Student Affairs Committee:

Dwayne Allison reviewed the results of the 2014 Post-Graduation Activities which provides data on our graduates as it relates to their professional activities. The 2014 graduates responded at a high rate (70% or 801 individuals), and of those responding 97% are either employed, continuing their educational pursuits, or in the military. 78% of those employed are working in Pennsylvania. This year had the highest percentage of graduates continuing their education (21%) and this is attributed to the soft job market.

Dr. Allison announced that the health services contract with Jersey Shore Hospital will expire at the end of the Spring 2016 semester. The new bidding process will commence this fall.

External Affairs Committee:

Troy Miller, Executive Director of the Lock Haven University Foundation, provided an update from the Foundation. The Foundation expected to raise \$8.7 million the last two years utilizing an aggressive plan to increase prospects and asking more individuals to donate. LHUF has been focusing on broadening alumni interest and participation. The capital campaign is in its second year of the quiet phase and has experienced a 21% increase in endowment over those two years, adding 100 new main and freshmen scholarships.

The Trustees had previously inquired about the comparison of our fundraising efforts compared to other PASSHE schools. Mr. Miller responded that only seven universities responded and LHU ranks first in the amount of money raised per \$1 invested and ranks third in the amount of money raised per staff member.

Athletic Advisory Board:

Rodney Jenkins reported that our University excels in providing academic assistance to ensure student-athlete success, currently ranking third amongst the PSAC conference schools in graduation rates and an above-average GPA.

Presidential Evaluation Report:

Trustee Durrwachter, Chair of the Presidential Evaluation Committee, served with Trustees Coploff and Dosey, and conducted a thorough formal evaluation. The specifics of the personnel matter will be discussed during Executive Session. Chair Graham thanked the Committee for its work.

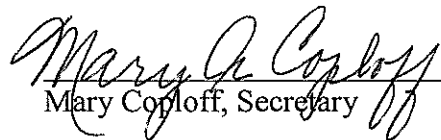
Nomination Committee:

Chair Graham announced he would not be seeking to continue to serve as Chair and would head up the next Nominating Committee along with Trustee Suder.

President Fiorentino commented that this has been a very good year in terms of fundraising and credited the collaboration between LHU and the Foundation as they work together in a way that puts the University and its students first. President Fiorentino thanked Troy Miller for his leadership.

The Committee Reports concluded at 2:00 pm.

Respectfully submitted,



Mary Coploff, Secretary



Gwen Bechdel, Recording Secretary

MINUTES

**LOCK HAVEN UNIVERSITY OF PENNSYLVANIA
COUNCIL OF TRUSTEES MEETING
Friday, May 8, 2015
Durrwachter Alumni Conference Center
Lock Haven University**

Trustee Graham called the meeting of the Council of Trustees to order at 4:05 pm.

Council Members Present:

Mary Coploff
George Durrwachter
Daniel Elby
Guy Graham
Donald Houser (via phone)
Juliet Seidel
Deborah Suder

Others Present:

Michael Fiorentino, University President
Donna Wilson, Provost and Senior Vice President for Academic Affairs
William Hanelly, Vice President for Finance and Administration
Rodney Jenkins, Vice President for University Relations
Dwayne Allison, Associate Provost for Student Affairs
Deana Hill, Associate Vice President for Human Resources
Cathy McCormack, PASSHE Legal Counsel
Susan Rimby, Dean, College of Liberal Arts & Education
Stephen Neun, Dean, College of Business, Information Systems & Human Services
Scott Carnicom, Dean, College of Natural, Behavioral, and Health Sciences
Mark Cloud, APSCUF Representative
John Gradel, SCUPA Representative
Rich Heimer, APSCME Representative
Wendy Stiver, Reporter, Lock Haven Express
Josee Zydonik, Student Government Board President
Anthony Radle, Student Trustee Nominee
Lynn Maggs, Administrative Assistant for Provost

A. GENERAL

Due to Trustee Houser participating by phone, a roll call attendance was taken.

Krystjan Callahan	not present
Mary Coploff	present
Margery Dosey	not present
George Durrwachter	present
Daniel Elby	present
Guy Graham	present
Don Houser	phone participation
Juliet Seidel	present
Deborah Suder	present

1. Public Comments

Trustee Graham asked for public comments and there were none.

2. Approval of the Minutes of February 20, 2015, Meeting

The minutes of the Committee Reports and General Session meetings held February 20, 2015, meeting were distributed prior to the meeting.

Motion was made by Trustee Elby seconded by Trustee Suder, to approve the minutes of the Committee Reports and General Session meetings held February 20, 2015.

The Motion carried as indicated by the following roll call votes cast:

Mary Coploff	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
Don Houser	Yea
Juliet Seidel	Yea
Deborah Suder	Yea

B. REPORTS

Trustee Graham reported there was a meeting of the Executive Committee to discuss personnel and property matters. There is one item presented at this meeting requiring action by the Council with regard to the presidential evaluation recommendation.

Trustee Durrwachter stated that he chaired the committee charged with the triennial evaluation of President Michael Fiorentino in keeping with the policies of Pennsylvania's State System of Higher Education. Trustee committee members were Ms. Margery Brown Dosey and Ms. Mary Coploff. Dr. Kathleen Howley, Deputy Vice Chancellor for Academic and Student Affairs at PASSHE, served as our liaison to the System, and Dr. Doug Whitlock, president emeritus of Eastern Kentucky University and an Associate of the AASCU-Penson

Center for Professional Development served as our consultant and facilitator. In addition to a review of appropriate records, documents, and President Fiorentino's self-assessment, the committee interviewed a representative cross section of 45 constituents including students, faculty, staff, alumni, and community leaders. Descriptions of President Fiorentino's leadership style, were consistent. He is seen as an effective decision maker who has shown leadership in protecting LHUP from the furloughs and layoffs that have been prevalent at so many of our sister institutions. A major purpose of this evaluation process was to identify areas for improvement for President Fiorentino that would enable him to even more effectively advance this institution. Areas identified as needing attention moving forward included enhanced communications efforts, attention to issue regarding enrollment, and continued efforts to improve LHUP's performance on the PASSHE funding metrics. This was a very rewarding process for the committee. We learned a lot about the LHUP community and the hopes and aspirations of its students, faculty, staff, and community leadership. It was gratifying to see so many persons who are truly invested in this great institution and want only the best for LHUP.

Chairman Graham thanked the committee for their thorough work. The agenda was reordered to address the Presidential Evaluation Resolution at this time.

Motion was made by Trustee Durrwachter, seconded by Trustee Coploff, to recommend to the Board of Governors that President Michael Fiorentino, Jr., receive an extension of his employment agreement and an appropriate increase in compensation within the Board of Governor's guidelines, and to direct the Chair of the Council of Trustees to convey this recommendation to the Chancellor of PASSHE.

The Motion carried as indicated by the following roll call votes cast:

Mary Coploff	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
Don Houser	Yea
Juliet Seidel	Yea
Deborah Suder	Yea

**President's Report
Michael Fiorentino, Jr.**

Dr. Fiorentino asked for a moment of silence to honor the recent death of Jim Reeser who worked at the University for 35 years in the Admissions Office, and later served on the LHU Foundation Board and in the community during retirement.

Trustee Juliet Seidel was congratulated on her completion of studies and graduation. Dr. Fiorentino thanked her for her service as a student trustee.

Trustee Deb Suder was congratulated on her induction into the LHU Business Hall of Fame to acknowledge her professional successes.

Trustees Coploff and Suder were both involved in this year's Advocacy Days in Harrisburg, along with faculty member Dr. Beth McMahon and six students to help advocate for the State System funding with our legislators. Our students once again were shining stars as they told the stories of their successes at LHU.

Nearly 1,000 students and families attended the Accepted Student Day activities to welcome all of our new students. Our Admissions and Enrollment Services divisions put on an excellent day for students to show them what LHU was all about, and many stayed for football and the *Footloose* production. Feedback from these families indicated that LHU is perceived as a warm and genuine place, which is a tribute to everyone who works here.

Milton Hershey students selected LHU among their top six schools to attend by the class of 2014. This is a positive reflection on the reputation and offerings available.

The Spring Convocation activities were expanded this year to include a luncheon sponsored by the Foundation to introduce scholarship recipients to donors. More than 200 students received scholarships this year through the LHUF.

The President's Vision Task Force is currently working with all campus constituents to craft a new vision statement that will assist LHU to move forward over the next ten years. The Task Force is completing its work in the new few weeks and upon approval the new statement will be announced to the University community.

President Fiorentino thanked the Foundation Board, specifically Executive Director Troy Miller and his staff, for their collaborative efforts in the developing and implementing a positive relationship. This sends a good message about the University to our community.

The University has established an All Sports Hall of Fame which will host its inaugural induction ceremony on June 7. The All Sports Hall of Fame will continue to recognize individual athletes, teams, and coaches annually.

The face of the campus will significantly change over the summer with the demolition of Russell Hall to make way for the new University Commons, the addition of a new atrium entryway for Ulmer Hall, and demolition of the Annex and Gross Hall. Renovation to Woolridge Hall will also commence to update the residence hall.

The close of the spring semester is filled with celebrations for student achievements, honor societies, clubs, as well as faculty and staff recognitions. President Fiorentino and the administrative team enjoy attending as many of them as possible, knowing that the students appreciate the recognition.

The LHU lacrosse team will be playing the PSAC championships this weekend, and they are ranked #1 in the nation at the Division II level. The track and field men and women athletes were also very successful this season.

The University continues to work diligently to recruit and retain students by integrating them in co-curricular activities along with their academic study. Every student has an opportunity to be engaged in something outside of their coursework. This is important for the overall breadth of education received by each of our students.

Donna Wilson, Provost and Senior Vice President for Academic Affairs

Dr. Wilson reported that the graduating Class of 2014 was the largest in the history of our University, and the recent post-graduation activity survey report is an important measure of how well we are fulfilling our mission. With a 70% response rate, 97% of the respondents reported being employed, continuing their education, or serving in the military. Of those that are employed, more than 80% are working in their field of study and 78% of those are working in the State of Pennsylvania. More than 20% of those responding are pursuing advanced degree and is the highest percentage in this category reported to date.

The Office of Student and Residence Life has completed a Strategic Plan through 2020 that focuses on student success. Also included in the Plan is a set of learning outcomes mapped onto the general education outcomes, demonstrating the valuable learning opportunities associated with co-curricular activities.

The spring 2015 commencement ceremonies will confer degrees to 620 undergraduate and 105 master candidates. The total number of 2014/15 graduates including December and August candidates is 1,139.

The University has developed a new track in Conservation Law Enforcement under the Bachelor of Science in Criminal Justice degree program.

The Health and Physical Education program received reaffirmation of their accreditation this semester.

William Hanelly, Vice President for Finance and Administration

Mr. Hanelly reviewed several facilities projects, including the University Commons Phases 1 and 2 that will create green space in the center of campus after the demolition of Russell Hall, expected June 2015. Gross Hall and the Annex will also be part of the demolition process. A camera has been placed on the roof of Stevenson Library to allow visitors to our website to view progress on the Commons project. Other activity in facilities will include the construction of a new entry-way to Ulmer, the renovation to Woolridge Hall beginning in August, and general electrical upgrades across campus. Other projects on our

deferred maintenance list that will be started over the summer include repairing the Price Auditorium steps, general concrete repair and paving across campus, flooring replacements for the PUB and Zimmerli, fencing for our athletic fields, and repair to the structure of the Carillon.

The Business Continuity Project is completed and provided upgrades to computing service access across campus and should be sufficient for the next ten to 20 years.

Rodney Jenkins, Vice President for University Relations

The inaugural All Sports Hall of Fame ceremony is scheduled for June 7, and will recognize the accomplishments and success of several student-athletes, former coaches, and the 1980 men's soccer team. The University hired new head football coach, Dave Taynor.

The Alumni Affairs division promoted TAG Day (Thank-a-Giver) which more than 900 students sent post cards to donors to let them know how much donors are appreciated. The annual Alumni Day-of-Giving will be held in October to encourage alumni to provide financial support to the University. A new website will be launched in June this year which will allow our alumni to interact with the University and other alums through the many happy hours, sporting events, and alumni socials that are scheduled across the country.

Homecoming is scheduled October 12 through 17 with many of the same activities and more engagement with the community, including fireworks. The football game will again be broadcast on Fox Sports.

The University assisted the Salvation Army with their annual fundraiser, bringing in more than \$4,000 for their programs to support the community.

Mr. Jenkins and President Fiorentino met with the Lycoming Chamber of Commerce Board and LHU became a member. This action is helping to build a positive relationship and will also help to utilize the Durrwachter Alumni Conference Center for some of Lycoming's events.

The LHU Foundation worked with donors to increase the number of named scholarships from 184 to 289, and the number of freshmen scholarships increased from 8 to 37 in the last two years. This is a significant accomplishment that will benefit many generations of students in the future.

APSCUF President Report Mark Cloud

Dr. Cloud noted a recent report in regards to the PASSHE universities showing that Lock Haven University increased tuition by 50% over the past ten years due to the declining state appropriation allocations. APSCUF is proud that Representative Mike Hanna successfully introduced a bill to freeze tuition as it regains funding from the Commonwealth budget.

Special Report
Student Auxiliary Services
Ms. Josee Zydonik, President

Ms. Zydonik served as the President of the student government board this last year, and she was thankful for the support of President Fiorentino and the other students who have become actively involved. Currently there are 128 active clubs and organizations, with more than 330 students involved. The Student Auxiliary Services provided Humpy the camel, as a mascot for Haven hump day activities. Other activities throughout the year included wing nights in the PUB, the golf card parade during Homecoming, the Spring Club Fair, the Mac Miller Spring Concert, and Relay for Life which raised \$525. The in-line hockey club won a national championship, and three students from the newly formed archery club placed at a national competition. Students have been very appreciative of all of these activities.

Ms. Zydonik along with five other students and Trustees Coploff and Suder went to Harrisburg to tell their story about what LHU is to them. Meeting with the legislators and PASSHE personnel was a very exciting opportunity for the students.

C. MATTERS FOR DECISION

1. Purchases over \$10,000

Chairman Graham presented the purchases over \$10,000 from January 8, 2015, through April 6, 2015, in the total amount of \$1,631,387.08.

2. Affirmation of Actions of Executive Committee

Chairman Graham presented two actions that were taken by the Trustees Executive Committee as decisions were required before the next official meeting. These included approval of the Honorary Degree for Thomas "Doc" M. Sweitzer, and approval for the increase of the budget for the Ulmer Phase III project in the amount of \$600,000, for a total budget of \$2,550,000.

3. Approval of the Professional Science Master's program in Actuarial Science

Chairman Graham presented the proposal to approve the Professional Science Master's program in Actuarial Science. If approved, this proposal would be forwarded to PASSHE and the Board of Governors for final approval.

4. Approval of Service Purchase Contract with LHUF

The University is requested to enter into a Service Purchase Contract with the LHU Foundation for fundraising, development, alumni relations, and services related to a capital campaign. This contract would be effective July 1, 2015, through June 30, 2019, in the total amount (all 4 years) of \$3,203,389.00.

5. Acceptance of Gift from LHUF of Campus Village

The University is seeking approval to acquire by gift form the LHU Foundation the Campus Village Apartments which offers apartment-style options for student housing. The savings from not paying the annual lease payment of \$400,284 would result in funding life-cycle replacements and renovations to the facility. This action would then be recommended to the Board of Governors for their approval.

6. Approval of Sullivan Hall demolition

Sullivan Hall has deteriorated to poor condition and would require substantial investment to continue usage long-term. The Administration recommends that the Sullivan Hall building be demolished, reducing the Educational and General facility square footage and bringing it more in-line with the PASSHE space standards. If approved, the recommendation would be forwarded to the Board of Governors for authorization.

Motion was made by Trustee Coploff, seconded by Trustee Suder, to approve, affirm, and accept Items for Decision 1 through 6 above as presented.

The Motion carried as indicated by the following roll call votes cast:

Mary Coploff	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
Don Houser	Yea
Juliet Seidel	Yea
Deborah Suder	Yea

7. Retirement Resolutions

Dr. Fiorentino recommended that the usual resolution be passed recognizing the retirement of Mr. Jeffrey Dutton with 26 years of commendable service as Maintenance Repairman in the Facilities Department.

Motion was made by Trustee Coploff, seconded by Trustee Seidel, to pass the usual resolution which will be included as a matter of permanent record in the official minutes to recognize the retirement status of Mr. Jeffrey Dutton.

The Motion carried as indicated by the following roll call votes cast:

Mary Coploff	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
Don Houser	Yea
Juliet Seidel	Yea
Deborah Suder	Yea

Dr. Fiorentino recommended that the usual resolution be passed recognizing the retirement of Ms. Sharon Heverly with 18 years of commendable service as Information Technology Technician in the Computing and Instruction Technology Department.

Motion was made by Trustee Coploff, seconded by Trustee Suder, to pass the usual resolution which will be included as a matter of permanent record in the official minutes to recognize the retirement status of Ms. Sharon Heverly.

The Motion carried as indicated by the following roll call votes cast:

Mary Coploff	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
Don Houser	Yea
Juliet Seidel	Yea
Deborah Suder	Yea

Dr. Fiorentino recommended that the usual resolution be passed recognizing the retirement of Mr. Edward Watkins with six years of commendable service as Custodial Worker in the Facilities Department.

Motion was made by Trustee Seidel, seconded by Trustee Durrwachter, to pass the usual resolution which will be included as a matter of permanent record in the official minutes to recognize the retirement status of Mr. Edward Watkins.

The Motion carried as indicated by the following roll call votes cast:

Mary Coploff	Yea
George Durrwachter	Yea
Daniel Elby	Yea

Guy Graham	Yea
Don Houser	Yea
Juliet Seidel	Yea
Deborah Suder	Yea

8. Proposed 2015/2016 Meeting Schedule for Council of Trustees

Chair Graham had recommended to the Trustees that the traditional meeting schedule be modified with a 10:00 start time as outlined in the draft schedule.

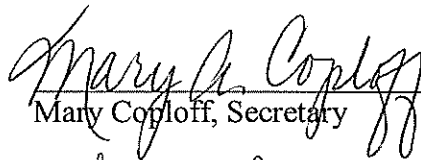
Motion was made by Trustee Durrwachter, seconded by Trustee Coploff, to approve the dates and times for the 2015/2016 meeting schedule as presented.

The Motion carried as indicated by the following roll call votes cast:

Mary Coploff	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
Don Houser	Yea
Juliet Seidel	Yea
Deborah Suder	Yea

With no further business to come before the Council, the meeting adjourned at 5:00 p.m.

Respectfully submitted,



 Mary Coploff, Secretary



 Gwen Bechdel, Recording Secretary