

AGENDA

Council of Trustees Meeting
Friday, February 24, 2017
Durrwachter Alumni Conference Center

- VP Conference – 10:00 am
- Executive Session – 11:00 am
- Trustees Lunch – 12:30 pm
- General Session – 1:30 pm

VICE PRESIDENTS CONFERENCE **Financial Overview Presentation**

EXECUTIVE SESSION

GENERAL SESSION

1. Public Comments
2. Approval of Minutes November 18, 2016
3. Executive Committee Report

REPORTS

1. President's Report
2. Vice Presidents' Reports
 - Provost and Executive Vice President
 - Senior Vice President and Chief Operating Officer
 - Vice President for University Relations
 - Vice President for Enrollment Management and Student Affairs
3. APSCUF President Report
4. Special Report: Center for Career and Professional Development

MATTERS FOR DECISION (green documents)

1. Purchases over \$10,000
2. Approval of 2017 Capital Budget Submission
3. Approval of Continuation of Per-Credit Educational Services Fee Pilot Program
4. Approval of 2017-18 Fees
5. Resolution for Retirements:
 - a. Mr. Robert Nichols
 - b. Mr. Don Patterson
 - c. Mr. Craig Platt
 - d. Mr. Carl Poff
 - e. Dr. Kathy Richards
6. Resolution for Emeriti Status:
 - a. Mr. Leonard Long
7. Approval of Trustee Meeting Schedule for 2017/2018
8. Approval of Honorary Degree Award
9. Presidential Evaluation Resolution

MINUTES

**LOCK HAVEN UNIVERSITY OF PENNSYLVANIA
COUNCIL OF TRUSTEES MEETING
Friday, February 24, 2017
Durrwachter Alumni Conference Center
Lock Haven University**

Trustee Durrwachter called the meeting of the Council of Trustees to order at 1:35 pm.

Council Members Present:

Krystjan Callahan
Mary Coploff
George Durrwachter
Daniel Elby
Guy Graham
Michael Hanna, Jr.
Anthony Radle
Deborah Suder

Council Members Absent:

Margery Dosey

Others Present:

Michael Fiorentino, University President
Donna Wilson, Provost and Executive Vice President
William Hanelly, Senior Vice President and Chief Operations Officer
Rodney Jenkins, Vice President for University Relations
Tyana Lange, Vice President for Enrollment Management and Student Affairs
Deana Hill, Associate Vice President for Human Resources
Cathy McCormack, PASSHE Legal Counsel
Dwayne Allison, Dean of Student Affairs
Susan Rimby, Dean, College of Liberal Arts & Education
Stephen Neun, Dean, the Poorman College of Business, Information Systems &
Human Services
Scott Carnicom, Dean, College of Natural, Behavioral, and Health Sciences
MaryJo Campana, Director of Career and Professional Development Center
Tom Gioglio, Athletic Director
Aaron Russell, Coach
Joel Blesh, Coach
Doni Matrone, student
Jack Felt, Student
Brian Zimmerman, Student
Sam Signor, Student

Mark Stern, Alum
Stan Berard, LHU APSCUF President
Rich Heimer, AFSCME Representative
Emmalyn Borst, SCUPA Representative
Wendy Stiver, Reporter, Lock Haven Express
Gwen Bechdel, Recording Secretary

A. GENERAL

1. Public Comments

Trustee Durrwachter asked for public comments. Students Jack Felt, Brian Zimmerman, and Sam Signor, all members of the University's track and field teams, told of their athletic accomplishments and stated if the track and field team was cut as proposed that they would no longer attend Lock Haven University. Mark Stern then expressed his disappointment with the trustees and administration for allowing a situation to occur concerning a student athlete. Trustee Durrwachter thanked the students for their comments.

2. Approval of the Minutes of November 18, 2016, Meeting

The minutes of the General Session meeting held November 18, 2016, were distributed by mail prior to the meeting.

Motion was made by Trustee Graham seconded by Trustee Hanna, to approve the minutes of the General Session meeting held November 18, 2016.

The Motion carried with all aye votes.

B. REPORTS

Trustee Durrwachter reported there was a meeting of the Executive Committee to discuss personnel and property matters. There was one item presented at this meeting requiring action by the Council with regard to the presidential evaluation. Trustee Durrwachter announced that Trustee Graham will be the chair of the nomination committee who will be responsible to select his committee members.

President's Report Michael Fiorentino, Jr.

Dr. Fiorentino stated that he has been involved in the continued promotion of the University through enrollment management activities with he and the senior administrative team meeting with prospective students during open house and individual day visits through the admissions office.

The renovation of Price Auditorium will be the next major project under the long-range facilities plan and will serve as an investment of the University's future to provide better facilities for our students and a better first impression for the many visitors for which Price is a stop on their tour of the University.

President Fiorentino encouraged the Trustees to attend the Dosey Arts Recital on March 22 in the Durrwachter Alumni Conference Center at 7:00 pm. A variety of our students will be performing dance and musical selections, and our visual arts students will have their works on display.

The University will be conducting a campus climate assessment survey to be completed by faculty, staff, and students to determine where improvements can be made to assure that our campus is inclusive.

The development of the new strategic plan is underway, utilizing representation from the campus constituents to help develop the next steps of the University. It is expected that the final draft will be presented to the Trustees for approval at the May 2017 meeting.

President Fiorentino has been meeting with students and he acknowledged his appreciation of their professionalism and ability to research a topic and bring forth suggestions. In addition to meeting with two athletic teams and the Student Athlete Advisory Committee (twice), he has also met with the student government officers to gain their perspectives on campus happenings.

Academic Affairs
Donna Wilson, Provost

Dr. Wilson noted academic year 2020/2021 will be a busy one as we will be celebrating the 150th anniversary of LHU, welcoming the Middle States self-study site visit team, and 2020 is the target year for a program array and student experience that will keep LHU excellent and fiscally sound. The new self-study process is anchored in the University's strategic plan focusing on academic excellence, financial sustainability, responsibility, and partnerships.

Academic Affairs divisions will be preparing for the changing higher education market by investing in inclusive excellence through the campus climate survey to assure that we are prepared for additional underrepresented groups. High-impact learning experiences will continue to be integrated in all disciplines. The academic program array will be anchored in our mission and the marketing to meet workforce needs for the Commonwealth.

Finance and Administration Report
William Hanelly, Vice President

Mr. Hanelly reviewed data outlining an independent assessment on how we spend facilities dollars in comparison with the condition of our buildings. Currently Lock Haven University has a higher percentage of buildings over 50 years of age. As renovations are completed, building age concerns are mitigated. Special attention has been given to energy efficiencies and LHU continues to be the third most energy efficient university in PASSHE and are now spending below the average for utilities.

University Relations
Rodney Jenkins, Vice President

Mr. Jenkins stated the plans for the 2nd Annual Arts Festival are underway and Lock Haven University, in conjunction with the Clinton County Arts Council, will play an important role in the weekend's events. Plans include an arts/music camp to bring high school students to campus, hosting the Jazz Concert reception on Friday, and providing performances for Saturday's downtown events.

The Martin Luther King Jr. celebration brought in Key Arts Productions once again from Philadelphia to provide a presentation on the young leaders of the civil rights movement. Our students also participated in the performances.

The new website is due to be launched mid-March and is currently being reviewed for content. This new website will introduce the new domain name change from "lhup" to "lockhaven" for website and email addresses. The new website will also promote new branding efforts.

Mr. Jenkins was excited for an opportunity for our students to receive real industry experiences in working with WBRE/WYOU to produce a one-hour long black history segment which will air this Sunday at 11:00 am.

The Durrwachter Alumni Conference Center will host the next Economic Partnership "Time Out" to promote the use of the Center for conferences and events in the tri-county area.

Enrollment Management and Student Affairs
Tyana Lange, Vice President

Dr. Lange noted two Open Houses are scheduled for March 4 and April 8. The campus will welcome more than 350 new students at the April 22nd Accepted Student Day events.

More than 100 clubs and organizations participated at the Fair at the Student Recreation Center and reported this activity reached lots of new recruits. The Global MountainServe Office moved to the PUB to allow better access to student groups for their various activities. The Alternative Spring Break opportunity this year will be to Roanoke, Virginia, to support homeless facilities.

**APSCUF President Report
Stan Berard**

Dr. Berard addressed what he felt were misconceptions regarding the process through Meet and Discuss to review a proposed realignment of athletic programming, noting the process does not have to be done within 30 days pursuant to the CBA and that the process does not preclude deliberation with other constituencies. Dr. Berard noted that student athletes have been successful students and asked that the administration consider other options before cuts to athletic programs.

**Special Report
Center for Career and Professional Development
Ms. MaryJo Campana**

Provost Wilson introduced Ms. MaryJo Campana, who as the new Director for the Center for Career and Professional Development, has been strategically helping students and recent alums prepare for the future. Ms. Campana reviewed the general philosophy that students need to begin preparing for their first job interview when they arrive as freshman so that they can master the eight key skills: teamwork/collaboration, professionalism/work ethic, oral/written communications, leadership, information technology application, critical thinking/problem solving, career management, and global/intercultural fluency. The Center offers programs to help students identify these skills, including a digital e-portfolio which can be shared with prospective employers to demonstrate the high impact learning experiences and key skills developed while at Lock Haven University.

C. MATTERS FOR DECISION

1. Purchases over \$10,000

Trustee Durrwachter presented the purchases over \$10,000 from October 22, 2016, through February 1, 2017.

Motion was made by Trustee Callahan, seconded by Trustee Radle, to approve the purchases exceeding \$10,000 for the period stated in the amount of \$816,205.30.

The Motion carried with all aye votes cast.

2. Acceptance of 2017 Capital Budget Submission

The Capital Budget document is part of the appropriations process which is our major source of funding for facilities. Due to budgetary constraints, there will be no additional funding for the next several years; however, it is important to let the Office of the Chancellor know of our critical project needs.

Motion was made by Trustee Hanna, seconded by Trustee Callahan, to accept the Capital Budget submission for 2017 as presented.

The Motion carried with all aye votes cast.

3. Approval of Continuation of Per-Credit Educational Services Fee and Nursing Fee Pilot Programs

Mr. Hanelly explained that the per-credit fee and nursing fee pilot programs have to be approved each year. These two pilot programs have generated funds as expected. The pilot programs went through an extensive review and evaluation process through the Chancellor's Office and the Board of Governors and the University had to submit evidence of no negative impact on student to continue.

Motion was made by Trustee Radle, seconded by Trustee Callahan, to approve the continuation of the per-credit educational services fee and nursing fee pilot programs.

The Motion carried with all aye votes cast.

4. Approval of Proposed Auxiliary Fee Changes for 2017-2018

Motion was made by Trustee Callahan, seconded by Trustee Suder, to table consideration of the proposed auxiliary fee changes.

The Motion to table carried with all aye votes cast.

The trustees requested a workshop in April to receive additional information on proposals for additional fees.

5. Retirement Resolutions

Dr. Fiorentino recommended that the usual resolution be passed recognizing the retirements of Mr. Robert Nichols with 13 years of serve as a Custodial Worker in the facilities Department, Mr. Donald Patterson with 28 years of service as a Tact Leadership/Senior Professional in the Information Technology Department, Mr. Craig Platt with 6 years of service as a Maintenance4 Repairman in the Facilities Department, Mr. Carl Poff with 26 years of service as Assistant Professor in the

Sports Studies Department, and Ms. Kathy Richards with 19 years of service as Associate Professor in the Elementary Education and Professional Studies Department.

Motion was made by Trustee Hanna, seconded by Trustee Callahan, to pass the usual resolutions which will be included as a matter of permanent record in the official minutes to recognize the retirement status of Mr. Robert Nichols, Mr. Donald Patterson, Mr. Craig Platt, Mr. Carl Poff, and Ms. Kathy Richards.

The Motion carried with all aye votes cast.

6. Resolution for Emeriti Status

Dr. Fiorentino noted that faculty emeriti status is conferred upon those faculty retirees who have held the rank of associate or full professor and worked a minimum of ten years at Lock Haven University. In addition, the retired faculty member will have demonstrated significant contributions in teaching, scholarship, and/or service. A recommendation for this action has been received from the faculty's department, the dean, and the provost.

Dr. Fiorentino recommended that the usual resolution be passed granting emeriti status to Mr. Leonard Long.

Motion was made by Trustee Hanna, seconded by Trustee Coploff to approve the usual resolution granting emeriti status to Mr. Leonard Long, and that the resolution be included as a matter of permanent record in the official minutes.

The Motion carried with all aye votes cast.

7. Proposed 2017/2018 Meeting Schedule for Council of Trustees

Motion was made by Trustee Suder, seconded by Trustee Hanna, to approve the dates for the 2017/2018 meeting schedule.

The Motion carried with all aye votes cast.

8. Approval of Honorary Degree Award

President Fiorentino, based on the recommendation of the Commencement and Honorary Degrees Committee, endorsed the awarding of an honorary degree to Dr. Betty Schantz at the May commencement ceremony.

Motion was made by Trustee Coploff, seconded by Trustee Suder, to approve the awarding of an honorary degree to Dr. Betty Schantz at the May 2017 commencement ceremony.

The Motion carried with all aye votes cast.

9. Presidential Evaluation Resolution

Trustee Coploff, as chair of the evaluation committee, thanked Trustees Hanna and Suder for their service on the committee.

Motion was made by Trustee Coploff, seconded by Trustee Elby, to recommend to the board of Governors that President Michael Fiorentino, Jr., receive an extension of his employment agreement and to direct the chair of the Council of Trustees to convey this recommendation to the Chancellor of PASSHE.

The Motion carried with all aye votes cast.

Trustee Suder commented that she was appreciative of the comments received from the students.

With no further business to come before the Council, the meeting adjourned at 2:50 p.m.

Respectfully submitted,


Mary Coploff, Secretary


Gwen Bechdel, Recording Secretary