

AGENDA

Council of Trustees Meeting

November 16, 2018

10:30 am

Durrwachter Alumni Conference Center – Lytle Board Room

GENERAL SESSION

1. Public Comments
2. Approval of Minutes: September 14, 2018

REPORTS

1. Executive Committee Report
2. President's Report
3. Success Spotlight: Jessie Anderson, Senior, Biology Major
4. Vice Presidents Reports
 - Provost and Executive Vice President
 - Senior Vice President and Chief Operating Officer
 - Vice President for Enrollment Management and Student Affairs
5. APSCUF President's Report

MATTERS FOR DECISION

1. Purchases over \$10,000
2. Acceptance of Audit Report
3. Approval of Institutional Aide Resolution
4. Approval of Residence Hall Pet Fee Resolution
5. Approval of Resolution on Compliance with Board of Governor Policy 1985-04 Amended
6. Retirement Resolutions:
 - Dr. Wadduwage Abeysinghe
7. Presentation of Legacy Award to Representative Mike Hanna Sr.

MINUTES

LOCK HAVEN UNIVERSITY OF PENNSYLVANIA COUNCIL OF TRUSTEES MEETING

Friday, November 16, 2018
President's Conference Room
399 Ulmer Hall

Chairman Durrwachter called the special meeting of the Council of Trustees to order at 10:00 pm. This meeting was held via phone after cancellation of the workshop and other meetings due to inclement weather to address the matters for decision on the original agenda.

Council Members connected by phone:

Mary Coploff
Trevor Dietz
George Durrwachter
Daniel Elby
Guy Graham
James Gregory

Council Members Absent:

Krystjan Callahan
Deborah Suder
Mike Hanna, Jr.
Margery Krevsky Dosey

Others Present:

Robert Pignatello, President
Donna Wilson, Provost and Executive Vice President
William Hanelly, Chief Operating Office and Senior Vice President
Tyana Lange, Vice President for Enrollment Management and Student Affairs
Deana Hill, Associate Vice President for Human Resources
Elizabeth Arnold, Executive Director of Communications and Community Relations
Ashley Koser, Director of Alumni Affairs/Acting Director of University Advancement
Gwen Bechdel, Recording Secretary

A. GENERAL

Roll Call

A roll call attendance was called and the following trustees were present via phone: Mary Coploff, Trevor Dietz, George Durrwachter, Daniel Elby, Guy Graham, and James Gregory.

President Pignatello explained that the workshop materials will be forwarded to the trustees with a narrative. Generally the workshop was to outline a new plan for enrollment forecast. The 4% enrollment decline for the coming academic year has been reduced to a flat 0% decrease. Attention to convert more applications to students will be a primary focus. The resolution developed by Dr. Lange and Mr. Hanelly provides for more needs-based aid, more available completion grants, and first-year housing scholarships for ROTC cadets. The University also plans to reboot an emphasis on our associate degrees, develop new academic programs, and non-credit stacking certificate programs. Recent local newspaper articles have noted that they are having difficulty finding employees with good oral and written skills. In a recent meeting with the local school district, the superintendent would like to collaborate to offer more dual enrollments.

In addition to programming, President Pignatello has authorized an increase in marketing efforts to include bus ads on the RTV lines between Lock Haven and Williamsport, billboards, and a refreshed homepage. Ruffalo Noel Levitz will be hired to provide expertise to assist the University to target prospective students in a more formal way.

At the February Council of Trustees meeting there will be additional discussion on financial incentives to recruit and retain students.

President Pignatello asked Chairman Durrwachter to reorder the agenda to address the “Approval of Institutional Aid Resolution” first. Chairman Durrwachter agreed and asked for a motion.

1. Approval of Institutional Aid Resolution

Motion was made by Trustee Graham, seconded by Trustee Coploff, to approve the resolution implementing institutional aid as presented.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Not present
Mary Coploff	Yea
Trevor Dietz	Yea
Margery Krevsky Dosey	Not present
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Mike Hanna, Jr.	Not present
Deborah Suder	Not present

2. Approval of the Minutes

The minutes of the September 14, 2018, general session meeting was distributed by mail prior to the meeting.

Motion was made by Trustee Gregory, seconded by Trustee Graham, to approve the minutes of September 14, 2018.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Not present
Mary Coploff	Yea
Trevor Dietz	Yea
Margery Krevsky Dosey	Not present
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Mike Hanna, Jr.	Not present
Deborah Suder	Not present

3. Purchases over \$10,000

Trustee Durrwachter presented the purchases over \$10,000 from August 18, 2018, through October 23, 2018.

Motion was made by Trustee Coploff, seconded by Trustee Gregory, to approve the purchases exceeding \$10,000 for the period stated in the amount of \$4,736,110.14.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Not present
Mary Coploff	Yea
Trevor Dietz	Yea
Margery Krevsky Dosey	Not present
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Mike Hanna, Jr.	Not present
Deborah Suder	Not present

4. Acceptance of Audit

Mr. Hanelly reported that the audit results were shared with the trustees and he is happy to report that once again there were no audit findings nor any material weaknesses identified. Changes in the Government Accounting Standards has categorized future post employment health payouts as a liability, which changes the amounts under that category from previous years, showing a negative net asset, although this doesn't affect the cash flow.

Motion was made by Trustee Graham, seconded by Trustee Elby to accept the Independent Auditors' Report conducted by CliftonLarsonAllen.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Not present
Mary Coploff	Yea
Trevor Dietz	Yea
Margery Krevsky Dosey	Not present
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Mike Hanna, Jr.	Not present
Deborah Suder	Not present

5. Approval of Residence Hall Pet Fee Resolution

President Pignatello noted that Lock Haven University is looking to improve the student experience to increase recruitment and retention. Policies are in place to protect the University, students, and the animals brought into the residence hall. Generally only dogs and cats under 40 pounds as well as small caged pets that have been with the student/family for a minimum of three months are allowed. The fees recommended will help to defray costs.

Motion was made by Trustee Dietz, seconded by Trustee Coploff to approve the resolution setting fees for those students bringing pets in their residence hall room.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Not present
Mary Coploff	Yea
Trevor Dietz	Yea
Margery Krevsky Dosey	Not present
George Durrwachter	Yea
Daniel Elby	Yea

Guy Graham	Yea
James Gregory	Yea
Mike Hanna, Jr.	Not present
Deborah Suder	Not present

6. Compliance with Board of Governor Policy 1985-04 Amended

Compliance with this Board of Governors policy must be annually filed outlining the audit reports from affiliated organizations, including the Lock Haven University Foundation, Student Auxiliary Services, and the Clearfield Educational Foundation.

Motion was made by Trustee Graham, seconded by Trustee Gregory, to accept the Compliance resolution.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Not present
Mary Coploff	Yea
Trevor Dietz	Yea
Margery Krevsky Dosey	Not present
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Mike Hanna, Jr.	Not present
Deborah Suder	Not present

7. Retiree Resolutions

President Pignatello recommended the usual resolution be passed recognizing the retirements of Dr. Wadduwage Abeysinghe who served the University for 27 years as a Professor in the Mathematics Department.

Motion was made by Trustee Coploff, seconded by Trustee Gregory, to approve the usual resolution for retirement for Dr. Wadduwage Abeysinghe, and that the resolutions be included as a matter of permanent record in the official minutes.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Not present
Mary Coploff	Yea
Trevor Dietz	Yea
Margery Krevsky Dosey	Not present
George Durrwachter	Yea
Daniel Elby	Yea

Guy Graham
James Gregory
Mike Hanna, Jr.
Deborah Suder

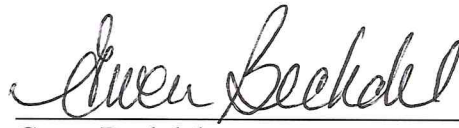
Yea
Yea
Not present
Not present

With no further business to come before the Council, the meeting adjourned at 11:00 pm.

Respectfully submitted,



Deborah Suder
Secretary



Gwen Bechdel
Recording Secretary