

AGENDA

Council of Trustees Meeting
Friday, September 20, 2019
Founders Hall, Clearfield Campus

- Executive Team Workshop – 9:30 am
- Executive Session – 12:00 noon
- Trustees Lunch – 1:00 pm
- General Session – 2:00 pm

GENERAL SESSION

- Public Comments
- Approval of Minutes
 - May 10, 2019, Meeting
 - August 2, 2019, Special Meeting

REPORTS

1. Executive Committee Report
2. Nominating Committee Report
3. President's Report
4. Vice Presidents Reports
 - Academic Affairs
 - Finance and Administration
 - Enrollment and Student Affairs
 - University Advancement
5. LHU APSCUF President's Report
6. Success Spotlight: Dr. Michael McSkimming – Criminal Justice Program

MATTERS FOR DECISION (green documents)

1. Purchases over \$10,000
2. Approval 2019/20 Budget
3. Acceptance of Physical Plant Tour
4. Resolution for Demolition of McEntire Hall
5. Approval of Sub-Baccalaureate Certificates:
 - Curriculum and Assessment for Early Care and Education
 - Social Media Marketing
6. Resolutions for Retirement
 - Mr. Paul Altieri
 - Dr. Paul Ballat
 - Dr. James Bean
 - Dr. Thotage Fernando
 - Ms. Susan Hanna
 - Ms. Judy Hughes
 - Ms. Linda Kibbe
 - Dr. Karen Kline
 - Mr. Donald Kocher
 - Dr. Stephen Neun
 - Dr. Beth McMahan
 - Dr. Lisa Riede
 - Ms. Denise Rupert
 - Dr. Susan Strayer
7. Resolutions for Emeritus Status
 - Dr. Paul Ballat
 - Dr. Karen Kline
 - Dr. Jeffrey Walsh
8. University Succession Plan Resolution
9. Presidential Evaluation Resolution

MINUTES

**LOCK HAVEN UNIVERSITY OF PENNSYLVANIA
COUNCIL OF TRUSTEES MEETING
Friday, September 20, 2019
Clearfield Campus, Founders Hall
Lock Haven University**

Chair Durrwachter called the meeting of the Council of Trustees to order at 2:08 pm.

Council Members Present:

Krystjan Callahan (in person first half of meeting)
Mary Coploff
John Davern
George Durrwachter
Daniel Elby
Guy Graham
James Gregory
Michael Hanna, Jr. (via phone)
Deborah Suder

Council Members Not Present:

Margery Dosey

Others Present:

Robert Pignatello, University President
Donna Wilson, Provost and Executive Vice President
William Hanelly, Senior Vice President and Chief Operating Officer
Joseph Fiochetta, Vice President for University Advancement
Stephen Lee, Vice President for Enrollment Services and Student Affairs
Deana Hill, Associate Vice President for Human Resources
Cathy McCormack, State System Legal Counsel
Katie Higgins, State System Legal Counsel
John Nauright, College Dean
Jonathan Lindzey, College Dean
Kyoko Amano, College Dean
Elizabeth Arnold, Executive Director of Communications and Community Relations
Peter Campbell, LHU APSCUF President
Emmalyn Borst, SCUPA President
Michael McSkimming, LHU Professor, Criminal Justice
Mariah Dunsmore, LHU alum, Criminal Justice
Nikalous Sample, LHU student, Criminal Justice
Randy Bordas, Clearfield IT technician

Valerie Dixon, Assistant Director, Clearfield Campus
Benjamin Game, LHU alum, grad assistant, Clearfield Campus
Gwen Bechdel, Recording Secretary

A. GENERAL

1. Roll Call

The following trustees were present and participating:

- Krystjan Callahan
- Mary Coploff
- John Davern
- George Durrwachter
- Daniel Elby
- Guy Graham
- James Gregory
- Michael Hanna, Jr. (by phone)
- Deborah Suder

2. Public Comments

Chair Durrwachter asked for public comments and there were none.

3. Approval of the Minutes

The minutes of the General Session meeting held May 10, 2019 were distributed prior to the meeting.

Motion was made by Trustee Graham, seconded by Trustee Suder, to approve the minutes of the General Session meeting held May 10, 2019.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
John Davern	Yea
Margery Dosey	Not Present
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Deborah Suder	Yea

The minutes of a special meeting held August 2, 2019, were distributed prior to the meeting. Chair Durrwachter read a thank you note from the Health and Physical Education Department.

Motion was made by Trustee Gregory, seconded by Trustee Suder, to approve the minutes of the Special Meeting held August 2, 2019.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
John Davern	Yea
Margery Dosey	Not Present
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Deborah Suder	Yea

B. REPORTS

Chair Durrwachter reported there was a meeting of the Executive Committee just prior to this General Session to discuss personnel and property matters. There was one item presented at this meeting requiring action by the Council with regard to the presidential evaluation.

Trustee Graham, representing the Nominating Committee, submitted the following slate of officers which will be considered at the November 22, 2019, Council of Trustee meeting: Chair: Daniel Elby; Vice Chair, Deborah Suder; Secretary, Mike Hanna, Jr.

President's Report Robert Pignatello

President Pignatello thanked Jonathan Lindzey and Valerie Dixon for hosting the Trustee meeting at the Clearfield Campus. Dr. Pignatello welcomed John Davern, new trustee; Peter Campbell, new APSCUF president; John Nauright, new Dean of the Poorman Business College; and Stephen Lee as the new Vice President for Enrollment Management and Student Affairs to their first Trustee meeting. President Pignatello also acknowledged Dr. Donna Wilson and her service to Lock Haven University in Academic Affairs. Dr. Wilson will be the new Vice Chancellor and Chief Academic Officer for PASSHE in the Office of the Chancellor. The group applauded her and wished her well in her new role.

Since the meeting in May, President Pignatello has continued to work on priorities. One of the key goals is increasing enrollment and improving retention. New approaches to market LHU and providing for more merit based and needs based financial aid will help make a degree more affordable. Another focus will be to close the skills gap through partnerships with local employers and Keystone Central School District. The System Redesign includes a sharing system plan which is designed to save money and create more opportunities for our students. Internally, President Pignatello is advancing a “we” culture and advancing inclusion. Some of the key initiatives to promote this include an employee shadowing exercise, providing opportunities for the University’s key stakeholders to provide input in various meetings, bringing in speakers with expertise on civility, and connecting with alumni and community members.

President Pignatello has bolstered community relations through performances at Triangle Park and the Regatta, continuing the Yappy Hour dog walks, joining local service organizations, participating in the 9-11 moving tribute, and connecting with business leaders at the Economic Partnership’s annual picnic.

Athletics is off to a good start and includes the return of women’s tennis. Efforts are underway to create more of a fan base for athletics and increasing sponsorships.

The nursing cohort at the Main Campus was very successful with 36 new students. Clearfield’s enrollment remains strong. The University will continue its efforts to create alliances with health care providers and expanding offerings in health care, and is very grateful for the additional funding for the nursing program from Senator Scarnati’s Office.

The “Success Spotlight” will focus on the criminal justice program which is offered at both the Main and Clearfield campuses via ITV. The University just implemented a policy to accept completion of Pennsylvania police academy training as 15 credits towards an associates or bachelor’s degree in criminal justice.

President Pignatello is spearheading a faculty lecturer series to showcase our knowledgeable faculty. Sessions will be both on campus and in the community.

Dr. Pignatello was excited for the many events and activities slated for the coming months, including Homecoming, the annual Day of Giving which highlights our service mission and helps the community, and a new fundraiser “Peace, Love and Retention” on November 2nd with a 50th Woodstock anniversary theme.

Chancellor Dan Greenstein will be the keynote speaker at the restored winter graduation on December 14.

(Trustee Callahan left the meeting at this point.)

Academic Affairs Report
Donna Wilson, Provost and Executive Vice President

Dr. Wilson reported that the women's tennis team is building their program and although it wasn't a win, they all did well at the first home match.

Two new nine-credit certificates have been developed for Social Media Marketing and Curriculum and Assessment for Early Childhood, these new certificates fall under a substantive change through Middle States and the Trustees will be asked to consider their approval. Several new bachelor degrees are under development and will be ready to present in the near future for approval: Cultural Heritage Management, Healthcare Management, Finance and Risk Management, and Social Media Marketing and Analytics.

Lock Haven University is one of four PASSHE institutions participating in the OCDEL grant for child development and early learning.

Twenty-one new faculty started the Fall 2019 semester, as well as three new staff, one new dean, and nine new coaches.

The expansion of nursing to the Lock Haven campus included the creation of a SIM Lab at the UPMC Susquehanna Health Lock Haven Hospital to assist with the ASN clinical experiences and the LPN to ASN cohort which is a partnership with UPMC. This expansion was made possible based on the many years of success at the Clearfield Campus and the strong reputation of our nursing faculty.

Chair Durrwachter thanked Dr. Wilson for her service to Lock Haven University and wished her well with her new duties.

Finance and Administration Report
William Hanelly, Senior Vice President

Mr. Hanelly reviewed several of the projects that the Facilities Division completed over the summer, including painting in Smith Hall, installation of a new ramp between Fairview Suites and the Health Professions Building to address the safety of students, and new paint on several buildings/structures with the approved branding colors. The campus will begin preparing for the renovation of Robinson Learning Center upon release of the funding for this capital project.

Enrollment Management and Student Affairs Report
Stephen Lee, Vice President

Dr. Lee began his report with accolades for the staff in the Student Affairs division who organized the many Welcome Week activities for new and returning students. These important "first impressions" help with retention and future recruitment of students, and provides a fun way to start off the academic year and build life-long relationships.

Resident directors and resident assistants expertly coordinated the Movers and Shakers for residence hall move-in which is annually lauded by the families of our students.

University Advancement
Joseph Fiochetta, Vice President

Mr. Fiochetta stated the goals of the Advancement Division are to connect with alumni and the local community as well as educate internal and external audiences about the University's academic and athletic achievements. Two videos were shown that featured WNEP news stories for the Yappy Hour and student move-in day. Mr. Fiochetta noted that brand guidelines are being updated to assist with our marketing efforts. The 150th Anniversary will showcase our alumni, community, and campus successes and allow opportunities to recognize donors.

LHU APSCUF President Report
Peter Campbell

Mr. Campbell stated that he has always felt that Lock Haven University was a large family. He applauded the trustees, administrators, faculty, and staff's commitment to the success of the future. Mr. Campbell invited the trustees to attend athletic events, which he regards as the "front porch" of the University in helping to recruit and build community relationships. With the return of women's tennis, and the addition of women's golf and wrestling this next year, Mr. Campbell was proud of the efforts to provide equal opportunities for our students. The faculty held their annual new student welcome to provide an opportunity to connect with freshmen and informing students of the many support centers on campus. The APSCUF and PASSHE negotiating teams have reached an "agreement in principle" for a four-year collective bargaining agreement which culminated in a shared vision of how our universities should operate to best serve our students across the System.

Success Spotlight
Dr. Michael McSkimming, Professor of Criminal Justice

Dr. McSkimming provided an overview of the Conservation Law Enforcement Concentration track within the BS in Criminal Justice. The concentration prepares students for careers related to law enforcement in the context of conservation, management, and protection of natural resources, lands, species, and habitats. Begun in Clearfield, the degree can be completed on either the Clearfield or Lock Haven campuses, as well as online. Careers pursued by graduates include: Waterways Conservation Officer; PA Fish and Boat Commission Officer; PA Game Commission Officer; and Wildlife Conservation Officer. Mariah Dunsmore, a recent alum, spoke of her successful career after completing her degree and internships. The Conservation Law Enforcement track is the only one of its kind among the Criminal Justice programs within the PASSHE universities, and currently has 21 students enrolled.

C. MATTERS FOR DECISION**1. Purchases over \$10,000**

Trustee Durrwachter presented the purchases over \$10,000 from April 13, 2019, through August 29, 2019.

Motion was made by Trustee Graham, seconded by Trustee Elby, to approve the purchases exceeding \$10,000 for the period stated in the amount of \$2,325,997.08.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Not present
Mary Coploff	Yea
John Davern	Yea
Margery Dosey	Not present
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Deborah Suder	Yea

2. Approval of 2019/2020 Budget

The details of the proposed 2019/2020 Budget were reviewed during the Executive Team Workshop.

Motion was made by Trustee Gregory, seconded by Trustee Coploff, to approve the 2019/2020 Educational and General Budget and Auxiliary Budget.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Not present
Mary Coploff	Yea
John Davern	Yea
Margery Dosey	Not present
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Deborah Suder	Yea

3. Acceptance of Physical Plant Tour

Motion was made by Trustee Gregory, seconded by Trustee Graham, to accept the Physical Plant Tour resolution.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Not present
Mary Coploff	Yea
John Davern	Yea
Margery Dosey	Not present
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Deborah Suder	Yea

4. Resolution for Demolition of McEntire Hall

Motion was made by Trustee Gregory, seconded by Trustee Davern, to approve the resolution to recommend that the Board of Governors of the Pennsylvania State System of Higher Education authorize the demolition of the property described as McEntire Hall.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Not present
Mary Coploff	Yea
John Davern	Yea
Margery Dosey	Not present
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Deborah Suder	Yea

5. Approval of Sub-baccalaureate Certificates for Curriculum and Assessment for Early Care and Education and Social Media Marketing

Motion was made by Trustee Graham, seconded by Trustee Gregory, to approve the new sub-baccalaureate Certificates for Curriculum and Assessment for Early Care and Education and Social Media Marketing.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Not present
Mary Coploff	Yea
John Davern	Yea
Margery Dosey	Not present
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Deborah Suder	Yea

6. Resolution for Retirements

President Pignatello recommended the customary resolutions for retirement be awarded to the following, which together culminate in 301 years of commendable service:

- Mr. Paul Altieri retiring on June 14, 2019, with 17 years as Chief and Director of Public Safety
- Dr. Paul Ballat, retiring on August 2, 2019, with 22 years as Professor of the Health and Physical Education Department
- Dr. James Bean, retiring on August 16, 2019, with 29 years as Professor in the Psychology Department
- Dr. Thotage Fernando, retiring on June 21, 2019, with 30 years as Associate Professor in the Mathematics Department
- Ms. Susan Hanna, retiring on June 7, 2019, with 30 years as Library Technician in the Stevenson Library
- Ms. Judy Hughes, retiring on June 7, 2019, with 29 years as Clerical Supervisor at the Clearfield Branch Campus
- Ms. Linda Kibbe, retiring on June 7, 2019, with 15 years as Administrative Assistant in the Business Office
- Dr. Karen Kline, retiring on August 2, 2019, with 32 years as Professor in the Communications Department
- Mr. Donald Kocher, retiring on August 30, 2019, with 25 years as Director of Athletic Operations

- Dr. Stephen Neun, retiring on May 31, 2019, with 5 years as Dean of the Poorman College of Business, Information Systems, and Human Services
- Dr. Beth McMahon, retiring on June 28, 2019, with 22 years as Professor in the Health Sciences Department
- Dr. Lisa Riede, retiring on May 24, 2019, with 20 years as Associate Professor in the Communications Department
- Ms. Denise Rupert, retiring on July 29, 2019, with 6 years as Clerk Typist for the Natural Sciences Departments
- Dr. Susan Strayer, retiring on June 28, 2019, with 19 years as Professor in the Business and Computer Science Department

Motion was made by Trustee Coploff, seconded by Trustee Gregory, to approve the usual resolutions for the retirements listed above, and that the resolutions be included as a matter of permanent record in the official minutes.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Not present
Mary Coploff	Yea
John Davern	Yea
Margery Dosey	Not present
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Deborah Suder	Yea

7. Resolutions for Emeritus Status

President Pignatello recommended that the usual resolution be passed granting emeritus status to Dr. Paul Ballat for service in the Health and Physical Education Department. His department, college, and the Provost have concurred that Dr. Ballat demonstrated significant contributions in teaching, scholarship, and/or service during his tenure at Lock Haven University.

Motion was made by Trustee Coploff, seconded by Trustee Davern, to approve the resolution granting faculty emeritus status to Dr. Paul Ballat, and that the resolution be included as a matter of permanent record in the official minutes.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Not present
Mary Coploff	Yea
John Davern	Yea
Margery Dosey	Not present
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Deborah Suder	Yea

President Pignatello recommended that the usual resolution be passed granting emerita status to Dr. Karen Kline for service in the Communications Department. Her department, college, and the Provost have concurred that Dr. Kline demonstrated significant contributions in teaching, scholarship, and/or service during her tenure at Lock Haven University.

Motion was made by Trustee Graham, seconded by Trustee Gregory, to approve the resolution granting faculty emerita status to Dr. Karen Kline, and that the resolution be included as a matter of permanent record in the official minutes.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Not present
Mary Coploff	Yea
John Davern	Yea
Margery Dosey	Not present
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Deborah Suder	Yea

President Pignatello recommended that the usual resolution be passed granting emeritus status to Dr. Jeffrey Walsh for service in the Recreation Management Department. His department, college, and the Provost have concurred that Dr. Walsh demonstrated significant contributions in teaching, scholarship, and/or service during his tenure at Lock Haven University.

Motion was made by Trustee Suder, seconded by Trustee Coploff, to approve the resolution granting faculty emeritus status to Dr. Jeffrey Walsh, and that

the resolution be included as a matter of permanent record in the official minutes.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Not present
Mary Coploff	Yea
John Davern	Yea
Margery Dosey	Not present
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Deborah Suder	Yea

8. University Succession Resolution

Motion was made by Trustee Graham, seconded by Trustee Coploff, to approve the Order of Succession Plan pursuant to Board of Governors Policy 1983-14-A, to-wit: Provost/Vice President for Academic Affairs, Senior Vice President/Chief Operating Officer, and Vice President for Enrollment Management and Student Affairs.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Not present
Mary Coploff	Yea
John Davern	Yea
Margery Dosey	Not present
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Deborah Suder	Yea

9. Presidential Evaluation Resolution

Motion was made by Trustee Gregory, seconded by Trustee Suder, to recommend to the Board of Governors that President Robert Pignatello receive an extension of his employment agreement and an appropriate increase in compensation within the Board of Governor's guidelines, and to direct the Chair of the Council of Trustees to convey this recommendation to the Chancellor of PASSHE.

The Motion carried as indicated by the following roll call votes cast:

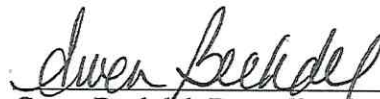
Krystjan Callahan	Not present
Mary Coploff	Yea
John Davern	Yea
Margery Dosey	Not present
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Deborah Suder	Yea

With no further business to come before the Council, the meeting adjourned at 3:35 p.m.

Respectfully submitted,



Deborah Suder, Council Secretary



Gwen Bechdel, Recording Secretary