

# **AGENDA**

Council of Trustees Meeting

November 22, 2019

Durrwachter Alumni Conference Center – Lytle Board Room

## **EXECUTIVE TEAM WORKSHOP**

## **EXECUTIVE SESSION**

## **GENERAL SESSION**

1. Public Comments
2. Approval of Minutes: September 20, 2019

## **REPORTS**

1. Executive Committee Report
2. President's Report
3. Vice Presidents Reports
  - Provost and Vice President for Academic Affairs
  - Senior Vice President and Chief Operating Officer
  - Vice President for Enrollment Management and Student Affairs
  - Vice President for University Advancement
4. APSCUF President's Report
5. Success Spotlight: Office of Child Development and Early Learning (OCDEL) grant – Dr. Betsy Manlove

## **MATTERS FOR DECISION**

1. Purchases over \$10,000
2. Acceptance of Audit Report
3. Approval of BA in Finance and Risk Management
4. Approval of Resolution on Compliance with Board of Governor Policy 1985-04 Amended
5. Retirement Resolutions
  - Ms. Claire “Ginger” Frankenberger
6. Resolution Granting Emeriti Status
  - Dr. James Bean
  - Dr. Lawrence “Tom” Farley
  - Dr. Beth McMahan
  - Dr. Lisa Reide
7. Election of Officers

## MINUTES

**LOCK HAVEN UNIVERSITY OF PENNSYLVANIA  
COUNCIL OF TRUSTEES MEETING  
Thursday November 22, 2019  
Durrwachter Alumni Conference Center  
Lock Haven University**

Trustee Durrwachter called the meeting of the Council of Trustees to order at 2:00 pm.

### **Council Members Present:**

Krystjan Callahan  
Mary Coploff  
John Davern  
Margery Brown Dosey (via Zoom)  
George Durrwachter  
Daniel Elby  
Guy Graham  
James Gregory  
Michael Hanna, Jr.

### **Council Members Absent:**

Deborah Suder

### **Others Present:**

Robert Pignatello, University President  
Stephen Neun, Interim Provost  
Stephen Lee, Vice President for Enrollment Management and Student Affairs  
Joseph Fiochetta, Vice President for University Advancement  
Deana Hill, Associate Vice President for Human Resources  
Dwayne Allison, Dean of Student and Residence Life  
John Nauright, Dean, Poorman College of Business, Information Systems &  
Human Services  
Jonathan Lindzey, Dean, College of Natural, Behavioral & Health Sciences  
Kyoko Amano, Dean, College of Liberal Arts and Education  
Elizabeth Arnold, Executive Director of Strategic Communications  
Cathy McCormack, PASSHE Legal Counsel  
Kate Higgins, PASSHE Legal Counsel  
Peter Campbell, APSCUF President  
Rich Heimer, AFSCME President  
Emmalyn Borst, SCUPA President  
Betsy Manlove, Professor, PreK-Grade 8 and Professional Studies Department  
Gwen Bechdel, Recording Secretary

**A. GENERAL**

1. Roll Call

The following trustees were present and participating:

- Krystjan Callahan
- Mary Coploff
- John Davern
- Margery Brown Dosey (via Zoom)
- George Durrwachter
- Daniel Elby
- Guy Graham
- James Gregory
- Michael Hanna, Jr.

2. Public Comments

Trustee Durrwachter asked for public comments and there were none.

3. Approval of the Minutes

The minutes of the September 20, 2019, general session meeting was distributed by mail prior to the meeting.

**Motion was made by Trustee Hanna, seconded by Trustee Gregory, to approve the minutes of September 20, 2019.**

**The Motion carried as indicated by the following roll call votes cast:**

<b>Krystjan Callahan</b>	<b>Yea</b>
<b>Mary Coploff</b>	<b>Yea</b>
<b>John Davern</b>	<b>Yea</b>
<b>Margery Brown Dosey</b>	<b>Yea</b>
<b>George Durrwachter</b>	<b>Yea</b>
<b>Daniel Elby</b>	<b>Yea</b>
<b>Guy Graham</b>	<b>Yea</b>
<b>James Gregory</b>	<b>Yea</b>
<b>Michael Hanna, Jr.</b>	<b>Yea</b>

**B. REPORTS**

Trustee Durrwachter reported there was a meeting of the Executive Committee to discuss personnel and budgetary matters. There were no items presented at this meeting requiring action by the Council.



## **President's Report Robert Pignatello**

Dr. Pignatello acknowledged the valuable work of Cathy McCormack, PASSHE Legal Counsel, and wished her well in her reassignment, and welcomed Kate Higgins who will now be representing Lock Haven University.

The University family lost three members recently, Emeriti Bob Seyfarth from the Business Information department, Cathy Traister from the Health and Physical Education Department, and Donald Green from the Geography Department. A moment of silence was observed.

President Pignatello noted Chancellor Dan Greenstein was at LHU this fall to meet with various groups on campus and to provide his vision for a sustainable, effective system. Chancellor Dan has agreed to serve as our keynote speaker at the winter commencement ceremony.

A fun-filled Spirit Day kicked off the 150<sup>th</sup> Anniversary announcements and was held in the University's oldest building, Rogers Gymnasium. Co-Chairs, Elizabeth Arnold and Joby Topper, and their committees, were lauded for their work in spearheading this important celebration.

Dr. Pignatello thanked the faculty and staff who come out to greet prospective students at our open houses and give a true Haven welcome.

Our science faculty teamed up with Keystone Central School District to organize a STEM career event both during the school day and in the evening to demonstrate the many opportunities students have with STEM training and degrees.

We are excited to present for approval a new Bachelor of Science in Finance and Risk Management degree that will address a high growth area identified by the Bureau of Labor Statistics for insurance agents and financial advisors.

The University continues to work on ways to make education more affordable. Funding for needs- and merit-based tuition aide have been a priority with scholarships ranging from \$500 to \$2,500 for in-state students and \$2,000 to \$4,000 for out-of-state students. These scholarships and tuition aide awards are being communicated to prospective students earlier in the application process to ensure a stronger enrollment. President Pignatello has authorized 40 housing waivers for athletic and ROTC recruitment efforts.

President Pignatello continues to focus on raising money for the student retention fund which helps them with financial struggles and allows them to stay enrolled. Currently the fund is at \$46,000 as a result of several performances by the president and a fundraising event, and will continue to be a high priority next calendar year.

The annual employee retreat was filled with various activities to provide professional and personal enrichment, as well as a recognition luncheon where the first employee of the year was selected.

Geisinger hosted a groundbreaking for their new clinic in Lock Haven and our team was invited to attend. Important connections were made to begin discussions on ways to collaborate with our allied health programs.

Dr. Pignatello recently met with Senator Scarnati to talk about scheduling a summit for workforce development and education in the new year. Senator Scarnati, Representative Borowicz, Congressman Keller, and KCSO Superintendent Martin will be involved in this initiative.

The University proudly honors our Veterans in many ways during the month of November, including a joint concert with the LHU and Middle School choirs led by Director Mike Connor, the annual giving thanks dinner which was sponsored by Dave Harger Utilities, M&R Contracting, VPW Post 1630, the Sons of Italy, and the LHU wrestling team, and several individual initiatives by student groups.

Our international students and the International Education Committee were invited to the President's Residence for a traditional American Thanksgiving meal. Students from eight different countries celebrated International Education Week with this meal. President Pignatello expressed that a 21<sup>st</sup> century education needs to be a global one that enriches the education of all of our students.

The inaugural faculty lecture series is scheduled on December 3 with Professor Mike Cullin who will present on the physics of guitar and be joined by President Pignatello for demonstrations on the guitar sounds. This event is open to the public.

Chancellor Dan Greenstein will deliver the keynote address at the winter commencement ceremony to round out the year's focus on inclusion, diversity, civility, and freedom of expression.

### **Academic Affairs Report Stephen Neun, Interim Provost**

Dr. Neun's report reflected on successes of our students, faculty, and coaches. Our science convocation featured poster presentations of student research in the sciences. The Veteran's Day concert presented jointly by the LHU and Keystone Central School District choirs was inspiring and paid tribute to our local veterans. The Stevenson Library recently celebrated its 50<sup>th</sup> anniversary and a ceremony was held to commemorate this occasion.

Our student-athletes finished strong at the end of the fall team season with men's and women's cross country competing in the regional and PSAC championships, and



Trustee Davern earning All region honors. Field hockey made post season championships for the first time since 2014. Head lacrosse coach Lindsey Reese was named the 2019 winner of the Kristina Quigley Scholarship. A women's golf coach is expected to be hired soon.

Professor Bob Myers recently published a book Reconciling Nature to bridge his specialty in environmental studies with his English discipline. Dr. Kyoko Amano, Dean of the College of Liberal Arts and Education, was recognized as a member of the 2019 class of fellows of the National Collegiate Honors council.

### **Finance and Administration Report Deana Hill, Associate Vice President for Human Resources**

Ms. Hill presented the Finance and Administration Report on behalf of Vice President Bill Hanelly. Mr. Hanelly and Dr. Cori Myers serve as co-chairs of the Middle States Steering Committee which is comprised of seven working groups which have as members a cross-section of more than 70 faculty, staff, and students. Each working group represents one of the standards for accreditation, with an eighth working group focused on evidence inventory and verification of compliance. The Steering Committee will be looking to receive affirmation of accreditation, collect useful data to assist the strategic planning process in 2011-22, and to facilitate a self-study process that engages the university community. Much work has been completed from the initial event in November, 2018, with an expected culmination completion of the self-study in December 2020. The members of the Council of Trustees will have an opportunity to review a draft of the self-study at the end of the spring semester to provide input or ask for clarification.

The annual employee development day was held on October 31<sup>st</sup> and more than 150 employees participated in the many professional and personal development activities scheduled throughout the day. Sherry Moore, Deputy Title IX Office in the Human Resources Office was selected as the Employee of the Year.

### **Enrollment Management and Student Affairs Report Stephen Lee, Vice President**

Dr. Lee introduced the Trustees to the newest initiative in the Office of Enrollment Management and Student Affairs: The Haven Cupboard. The Haven Cupboard addresses the food insecurity experienced by many of our students and is housed in the Synagogue owned by the LHU Foundation. Local donations as well as a partnership with the Lock Haven Weis Store have filled the shelves. Amy Downes, Assistant Director of the Center for Excellence and Inclusion, spearheaded the creation of the Cupboard with a small working group of faculty and staff. Additional corporate sponsors are being sought to supplement donations. The first month 215 students were served with over 72 pounds of food each. Non-food items are also available to the

students. The Haven Cupboard is open during the semester on Wednesdays from 7-9 pm.

Trustee Durrwachter commended Dr. Lee and his staff for taking on this successful project to address the needs of our students who are struggling and will help retain them to complete their degrees.

**University Advancement**  
**Joseph Fiochetta, Vice President**

Mr. Fiochetta presented the 150<sup>th</sup> Anniversary logos that will be used throughout the campus in 2020 to commemorate the University's commemoration of its founding. February 14 will be the official launch of celebrations to mark the history and legacy of our institution. There will be many special events and publications and festivities will culminate with the Bald Eagle Ball at the end of 2020.

**APSCUF President's Report**  
**Peter Campbell, President**

Mr. Campbell thanked the trustees for their support of the University's large family which provides transformational opportunities of success for our students, providing them with the education and skills to prepare for the world and a changing workforce. President Pignatello's focus on shared governance has been welcomed and provides a vehicle to address future challenges and opportunities. The State System has talked about the need for a sharing system which has many faculty concerned about what those changes might entail. Mr. Campbell asserted that our universities need to have the people, processes, and technology in place to support adoption of new academic course programs and course deliveries in support of the System Design. Mr. Campbell reported the APSCUF faculty have approved the 2019 four-year agreement which will provide a framework for collaboration and is being considered by the Board of Governors. He is hopeful that a coaches' contract will soon be finalized.

Mr. Campbell highlighted the 12<sup>th</sup> annual Play for Brian student project which raises funds for medial funds of Brian Keefer, an LHU alum, and this year a portion of the funds also went to a local student who was just diagnosed with lymphoma. Mr. Campbell also commended the work of those involved in creating the Haven Cupboard.

**Special Report**  
**Betsy Manlove, Professor, OCDEL Grant**

LHU early childhood education professor, Dr. Betsy Manlove, is working with colleagues from East Stroudsburg, Shippensburg and Edinboro universities to submit a grant proposal that would offer child care providers needed opportunities for credit-



bearing professional development. These opportunities may lead to certificates and degrees, strengthening the early childhood field. The grant funds were obtained through the Office of Child Development and Early Learning (OCDEL) under the Pennsylvania Department of Human Services (DHS). The ultimate goal of this project is to increase the quality of child care for children by increasing the skills and competencies of their teachers and caretakers. When children do well in child care, they're going to arrive at school ready to learn. Current estimates are that less than 39 percent of those working in child care centers have a relevant credential or degree of any sort. The goal under this grant is to increase that to 65 percent by 2025.

## C. MATTERS FOR DECISION

### 1. Purchases over \$10,000

Trustee Durrwachter presented the purchases over \$10,000 from August 30, 2019, through October 18, 2019.

**Motion was made by Trustee Graham, seconded by Trustee Elby, to approve the purchases exceeding \$10,000 for the period stated in the amount of \$713,458.90.**

**The Motion carried as indicated by the following roll call votes cast:**

<b>Krystjan Callahan</b>	<b>Yea</b>
<b>Mary Coploff</b>	<b>Yea</b>
<b>John Davern</b>	<b>Yea</b>
<b>Margery Brown Dosey</b>	<b>Yea</b>
<b>George Durrwachter</b>	<b>Yea</b>
<b>Daniel Elby</b>	<b>Yea</b>
<b>Guy Graham</b>	<b>Yea</b>
<b>James Gregory</b>	<b>Yea</b>
<b>Michael Hanna, Jr.</b>	<b>Yea</b>

### 2. Acceptance of Audit

The audit results were shared with the trustees and once again there were no audit findings nor any material weaknesses identified.

**Motion was made by Trustee Coploff, seconded by Trustee Gregory to accept the Independent Auditors' Report conducted by CliftonLarsonAllen.**



**The Motion carried as indicated by the following roll call votes cast:**

<b>Krystjan Callahan</b>	<b>Yea</b>
<b>Mary Coploff</b>	<b>Yea</b>
<b>John Davern</b>	<b>Yea</b>
<b>Margery Brown Dosey</b>	<b>Yea</b>
<b>George Durrwachter</b>	<b>Yea</b>
<b>Daniel Elby</b>	<b>Yea</b>
<b>Guy Graham</b>	<b>Yea</b>
<b>James Gregory</b>	<b>Yea</b>
<b>Michael Hanna, Jr.</b>	<b>Yea</b>

**3. Approval of BS in Finance and Risk Management**

**Motion was made by Trustee Coploff, seconded by Trustee Hanna, to approve the Bachelors of Science in Finance and Risk Management degree proposal.**

**The Motion carried as indicated by the following roll call votes cast:**

<b>Krystjan Callahan</b>	<b>Yea</b>
<b>Mary Coploff</b>	<b>Yea</b>
<b>John Davern</b>	<b>Yea</b>
<b>Margery Brown Dosey</b>	<b>Yea</b>
<b>George Durrwachter</b>	<b>Yea</b>
<b>Daniel Elby</b>	<b>Yea</b>
<b>Guy Graham</b>	<b>Yea</b>
<b>James Gregory</b>	<b>Yea</b>
<b>Michael Hanna, Jr.</b>	<b>Yea</b>

**4. Compliance with Board of Governor Policy 1985-04 Amended**

Compliance with this Board of Governors policy must be annually filed outlining the audit reports from affiliated organizations, including the Lock Haven University Foundation, Student Auxiliary Services, and the Clearfield Educational Foundation.

**Motion was made by Trustee Graham, seconded by Trustee Gregory, to accept the Compliance resolution.**

**The Motion carried as indicated by the following roll call votes cast:**

<b>Krystjan Callahan</b>	<b>Yea</b>
<b>Mary Coploff</b>	<b>Yea</b>
<b>John Davern</b>	<b>Yea</b>
<b>Margery Brown Dosey</b>	<b>Yea</b>

<b>George Durrwachter</b>	<b>Yea</b>
<b>Daniel Elby</b>	<b>Yea</b>
<b>Guy Graham</b>	<b>Yea</b>
<b>James Gregory</b>	<b>Yea</b>
<b>Michael Hanna, Jr.</b>	<b>Yea</b>

#### 5. Retiree Resolutions

President Pignatello recommended the usual resolution be passed recognizing the retirement of Ms. Claire Frankenberger who served the University for 21 years as an a Clerk Typist in the Pre-K Grade 8 Education, Professional Studies, and Special Education Departments.

**Motion was made by Trustee Hanna, seconded by Trustee Graham, to approve the usual resolution for retirement Ms. Claire Frankenberger, and that the resolutions be included as a matter of permanent record in the official minutes.**

**The Motion carried as indicated by the following roll call votes cast:**

<b>Krystjan Callahan</b>	<b>Yea</b>
<b>Mary Coploff</b>	<b>Yea</b>
<b>John Davern</b>	<b>Yea</b>
<b>Margery Brown Dosey</b>	<b>Yea</b>
<b>George Durrwachter</b>	<b>Yea</b>
<b>Daniel Elby</b>	<b>Yea</b>
<b>Guy Graham</b>	<b>Yea</b>
<b>James Gregory</b>	<b>Yea</b>
<b>Michael Hanna, Jr.</b>	<b>Yea</b>

#### 6. Resolutions granting Emeriti Status

Faculty emeriti status is conferred upon those faculty retirees who have held the rank of associate or full professor and worked a minimum of ten years at Lock Haven University. In addition, the retired faculty member will have demonstrated significant contributions in teaching, scholarship, and/or service. A recommendation for this action has been received from the faculty's department, the dean, and the provost.

Dr. Pignatello recommended that the usual resolution be passed granting emeriti status to Dr. James Bean.

**Motion was made by Trustee Coploff, seconded by Trustee Gregory, to approve the usual resolution granting emeriti status to Dr. James Bean, and that the resolution be included as a matter of permanent record in the official minutes.**

**The Motion carried as indicated by the following roll call votes cast:**

<b>Krystjan Callahan</b>	<b>Yea</b>
<b>Mary Coploff</b>	<b>Yea</b>
<b>John Davern</b>	<b>Yea</b>
<b>Margery Brown Dosey</b>	<b>Yea</b>
<b>George Durrwachter</b>	<b>Yea</b>
<b>Daniel Elby</b>	<b>Yea</b>
<b>Guy Graham</b>	<b>Yea</b>
<b>James Gregory</b>	<b>Yea</b>
<b>Michael Hanna, Jr.</b>	<b>Yea</b>

Dr. Pignatello recommended that the usual resolution be passed granting emeriti status to Dr. Lawrence “Tom” Farley.

**Motion was made by Trustee Hanna, seconded by Trustee Graham, to approve the usual resolution granting emeriti status to Dr. Lawrence “Tom” Farley, and that the resolution be included as a matter of permanent record in the official minutes.**

**The Motion carried as indicated by the following roll call votes cast:**

<b>Krystjan Callahan</b>	<b>Yea</b>
<b>Mary Coploff</b>	<b>Yea</b>
<b>John Davern</b>	<b>Yea</b>
<b>Margery Brown Dosey</b>	<b>Yea</b>
<b>George Durrwachter</b>	<b>Yea</b>
<b>Daniel Elby</b>	<b>Yea</b>
<b>Guy Graham</b>	<b>Yea</b>
<b>James Gregory</b>	<b>Yea</b>
<b>Michael Hanna, Jr.</b>	<b>Yea</b>

Dr. Pignatello recommended that the usual resolution be passed granting emerita status to Dr. Beth McMahon.

**Motion was made by Trustee Coploff, seconded by Trustee Callahan, to approve the usual resolution granting emerita status to Dr. Beth McMahon, and that the resolution be included as a matter of permanent record in the official minutes.**

**The Motion carried as indicated by the following roll call votes cast:**

<b>Krystjan Callahan</b>	<b>Yea</b>
<b>Mary Coploff</b>	<b>Yea</b>
<b>John Davern</b>	<b>Yea</b>



<b>Margery Brown Dosey</b>	<b>Yea</b>
<b>George Durrwachter</b>	<b>Yea</b>
<b>Daniel Elby</b>	<b>Yea</b>
<b>Guy Graham</b>	<b>Yea</b>
<b>James Gregory</b>	<b>Yea</b>
<b>Michael Hanna, Jr.</b>	<b>Yea</b>

Dr. Pignatello recommended that the usual resolution be passed granting emerita status to Dr. Lisa Reide.

**Motion was made by Trustee Hanna, seconded by Trustee Graham, to approve the usual resolution granting emerita status to Dr. Reide and that the resolution be included as a matter of permanent record in the official minutes.**

**The Motion carried as indicated by the following roll call votes cast:**

<b>Krystjan Callahan</b>	<b>Yea</b>
<b>Mary Coploff</b>	<b>Yea</b>
<b>John Davern</b>	<b>Yea</b>
<b>Margery Brown Dosey</b>	<b>Yea</b>
<b>George Durrwachter</b>	<b>Yea</b>
<b>Daniel Elby</b>	<b>Yea</b>
<b>Guy Graham</b>	<b>Yea</b>
<b>James Gregory</b>	<b>Yea</b>
<b>Michael Hanna, Jr.</b>	<b>Yea</b>

#### 7. Election of Officers

Trustee Graham reported that Trustee Suder withdrew her nomination as Vice Chair from the original slate of officers presented by the Nominating Committee's original slate of officers. He then called for nominations from the floor for the Vice Chair position. Mary Coploff was nominated and accepted the nomination.

**Motion was made by Trustee Graham, seconded by Trustee Dosey, to close the nominations, with the full slate being: Chair, Daniel Elby; Vice Chair, Mary Coploff; and Secretary, Mike Hanna, Jr.**

**The Motion carried as indicated by the following roll call votes cast:**

<b>Krystjan Callahan</b>	<b>Yea</b>
<b>Mary Coploff</b>	<b>Yea</b>
<b>John Davern</b>	<b>Yea</b>
<b>Margery Brown Dosey</b>	<b>Yea</b>
<b>George Durrwachter</b>	<b>Yea</b>
<b>Daniel Elby</b>	<b>Yea</b>

<b>Guy Graham</b>	<b>Yea</b>
<b>James Gregory</b>	<b>Yea</b>
<b>Michael Hanna, Jr.</b>	<b>Yea</b>

**Motion was made by Trustee Graham, seconded by Trustee Gregory, to elect the following officers: Chair: Daniel Elby; Vice Chair: Mary Coploff; Secretary: Mike Hanna, Jr.**

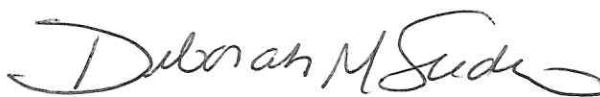
**The Motion carried as indicated by the following roll call votes cast:**

<b>Krystjan Callahan</b>	<b>Yea</b>
<b>Mary Coploff</b>	<b>Yea</b>
<b>John Davern</b>	<b>Yea</b>
<b>Margery Brown Dosey</b>	<b>Yea</b>
<b>George Durrwachter</b>	<b>Yea</b>
<b>Daniel Elby</b>	<b>Yea</b>
<b>Guy Graham</b>	<b>Yea</b>
<b>James Gregory</b>	<b>Yea</b>
<b>Michael Hanna, Jr.</b>	<b>Yea</b>

President Pignatello acknowledged Trustee Durrwachter for his leadership as Chair of the Council of Trustees since 2016 and thanked him for all the work he has done to champion for everyone at LHU. President Pignatello personally thanked Trustee Durrwachter for his assistance during his first year as president. Trustee Suder was acknowledged for her work as secretary and the new slate of officers were congratulated.

With no further business to come before the Council, the meeting adjourned at 3:30 p.m.

Respectfully submitted,



Deborah Suder, Secretary



Gwen Bechdel, Recording Secretary