

AGENDA

Council of Trustees Meeting
Friday, September 15, 2017
Clearfield Campus

- Vice Presidents' Conference – 10:00 am
- Executive Session – 11:00 am
- Trustees Lunch – 12:30 pm
- General Session – 1:30 pm

VICE PRESIDENTS' CONFERENCE

EXECUTIVE SESSION

GENERAL SESSION

1. Public Comments
2. Approval of Minutes
 - May 12, 2017, Meeting
 - June 28, 2017, Special Meeting

MATTERS FOR DECISION (green documents)

1. Purchases over \$10,000
2. Approval 2017/18 Budget
3. Acceptance of Physical Plant Tour
4. Resolution for Retirements:
 - Dr. Cindy Allen
 - Mr. Andrew Cajka
 - Dr. Deborah Erickson
 - Dr. Joan Whitman Hoff
 - Dr. Annik Kerszberg
 - Ms. Carla Langdon
 - Ms. Jamie Penn
 - Mr. John Peters
 - Dr. Susan Rimby
 - Ms. Sharon Vilello
5. University Succession Plan Resolution
6. Election of Presidential Search Committee Members

REPORTS

1. Executive Committee Report
 - Presentation of Slate of Officers – Nominating Committee
 - Appointment of Chair of Presidential Search Committee
2. President's Report
3. Vice Presidents Reports
 - Academic Affairs – Dr. Donna Wilson
 - Finance and Administration – Mr. William Hanelly
 - Enrollment and Student Affairs – Dr. Tyana Lange
4. APSCUF President Report – Dr. Timothy Baylor
5. Special Report: Clearfield Update – Dr. William Curley

MINUTES

**LOCK HAVEN UNIVERSITY OF PENNSYLVANIA
COUNCIL OF TRUSTEES MEETING
Friday, September 15, 2017
Clearfield Campus, Founders Hall
Lock Haven University**

Chair Durrwachter called the meeting of the Council of Trustees to order at 1:30 pm.

Council Members Present:

Thomas Bates
Margery Dosey
George Durrwachter
Daniel Elby (via phone)
James Gregory
Guy Graham

Council Members Not Present:

Krystjan Callahan
Mary Coploff
Michael Hanna, Jr.
Deborah Suder

Others Present:

Michael Fiorentino, Jr., University President
Donna Wilson, Provost and Executive Vice President
William Hanelly, Senior Vice President and Chief Operating Officer
Tyana Lange, Vice President for Enrollment Services and Student Affairs
Deana Hill, Associate Vice President for Human Resources
Cathy McCormack, State System Legal Counsel
Stephen Neun, College Dean
Scott Carnicom, College Dean
Kyoko Amano, College Dean
Dwayne Allison, Dean of Residence and Student Life
William Curley, Director, Clearfield Campus
Valerie Dixon, Assistant Admissions Director, Clearfield Campus
Elizabeth Arnold, Executive Director of Communications and University
Relations
Timothy Baylor, LHU APSCUF Representative
Emmalyn Borst, SCUPA Representative
Jennifer Dell Antonio, Nursing Department Chair
Brandon Holtzinger, Clearfield Campus Graduate Assistant
Gwen Bechdel, Recording Secretary

A. GENERAL

1. Public Comments

Chair Durrwachter thanked the members of the Clearfield Campus, specifically Director William Curley, for hosting the meeting. Chair Durrwachter asked for public comments and there were none.

Due to Trustee Elby participating by phone, a roll call attendance was taken. The record also reflects that Trustee Callahan participated by phone during the Executive Session immediately prior.

Thomas Bates	present
Krystjan Callahan	not present
Mary Coploff	not present
Margery Dosey	present
George Durrwachter	present
Daniel Elby	phone participation
Michael Hanna, Jr.	not present
Guy Graham	present
James Gregory	present
Deborah Suder	not present

2. Approval of the Minutes

The minutes of the General Session meeting held May 12, 2017, and special meeting held June 28, 2017, were distributed prior to the meeting.

Motion was made by Trustee Graham, seconded by Trustee Gregory, to approve the minutes of the General Session meetings held May 12, 2017, and the special meeting held June 28, 2017.

The Motion carried as indicated by the following roll call votes cast:

Thomas Bates	Yea
Margery Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea

B. MATTERS FOR DECISION

1. Purchases over \$10,000

Trustee Durrwachter presented the purchases over \$10,000 from April 20, 2017, through August 16, 2017.

Motion was made by Trustee Dosey, seconded by Trustee Graham, to approve the purchases exceeding \$10,000 for the period stated in the amount of \$4,318,914.73.

The Motion carried as indicated by the following roll call votes cast:

Thomas Bates	Yea
Margery Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea

2. Approval of 2017/2018 Budget

The particulars of the proposed 2017/2018 Budget were reviewed during the Vice Presidents' Conference.

Motion was made by Trustee Graham, seconded by Trustee Dosey, to approve the 2017/2018 Educational and General Budget and Auxiliary Budget.

The Motion carried as indicated by the following roll call votes cast:

Thomas Bates	Yea
Margery Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea

3. Acceptance of Physical Plant Tour

Motion was made by Trustee Graham, seconded by Trustee Gregory, to accept the Physical Plant Tour resolution.

The Motion carried as indicated by the following roll call votes cast:

Thomas Bates	Yea
Margery Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea

4. Resolution for Retirements

President Fiorentino recommended the usual resolution be passed recognizing the retirements of Dr. Cindy Allen, Mr. Andrew Cajka, Dr. Deborah Erickson, Dr. Joan Whitman Hoff, Dr. Annik Kerszberg, Ms. Carla Langdon, Ms. Jamie Penn, Mr. John Peters, Dr. Susan Rimby, and Ms. Sharon Vilello.

Motion was made by Trustee Dosey, seconded by Trustee Gregory, to approve the usual resolutions for retirement for Dr. Cindy Allen, Mr. Andrew Cajka, Dr. Deborah Erickson, Dr. Joan Whitman Hoff, Dr. Annik Kerszberg, Ms. Carla Langdon, Ms. Jamie Penn, Mr. John Peters, Dr. Susan Rimby, and Ms. Sharon Vilello, and that the resolutions be included as a matter of permanent record in the official minutes.

The Motion carried as indicated by the following roll call votes cast:

Thomas Bates	Yea
Margery Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea

5. University Succession Resolution

Motion was made by Trustee Graham, seconded by Trustee Gregory, to approve the Order of Succession Plan pursuant to Board of Governors Policy 1983-14-A, to-wit: Dr. Donna Wilson, Mr. William Hanelly, and Dr. Tyana Lange.

The Motion carried as indicated by the following roll call votes cast:

Thomas Bates	Yea
Margery Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea

6. Election of Presidential Search Committee Members

Due to the announced retirement of President Michael Fiorentino, Chairman Durrwachter proposed the election of the Trustee members of a presidential search committee which will be convened upon direction from PASSHE. Chairman Durrwachter presented the following names to serve on the Committee: Trustees Guy Graham, Daniel Elby, and James Gregory. Trustee Dosey objected to the composition indicating that there were no females on the committee. Chairman Durrwachter explained that the full search committee will have a diverse balance.

Motion was made by Trustee Bates, seconded by Trustee Elby, to elect Guy Graham, Daniel Elby, and James Gregory as the trustee representatives to the presidential search committee.

The Motion carried as indicated by the following roll call votes cast:

Thomas Bates	Yea
Margery Dosey	Nay
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea

C. REPORTS

Chair Durrwachter reported there was a meeting of the Executive Committee to discuss personnel and property matters. There were no items discussed that would require action by the Council.

Nominating Committee Chair Guy Graham presented the following slate of officers to be considered for election at the November 17, 2017, meeting: Chair: George Durrwachter; Vice Chair: Daniel Elby; Secretary: Deborah Suder.

Chair Durrwachter appointed Trustee Guy Graham to chair the presidential search committee.

President's Report Michael Fiorentino, Jr.

President Fiorentino welcomed student trustee, Thomas Bates, to his first Trustee meeting, as well as Dr. Kyoko Amano, Dean of the College of Liberal Arts and Education, and Elizabeth Arnold, Executive Director of Communications and University Relations.

The start of the new academic year has been energetic with a wide variety of activities for the new and returning students. The weather was great and allowed for immediate engagement. The Fall Convocation provided an opportunity for alum Douglas Oliver to, in a formal way, welcome students to the back to campus.

Because the May commencement was abbreviated due to the weather, the University scheduled a celebration over the summer to confer the honorary degree to Dr. Betty Schantz with a small ceremony for her close family and friends at the Durrwachter Alumni Conference Center to thank her for her many contributions to the University and her continued engagement with our community.

Chancellor Brogan and eight members of his staff participated in the move-in activities for our students. They enjoyed interacting with the students and actively assisted with the Movers and Shakers process.

The new schedule of open houses starts on October 14 and will utilize the newly renovated Price Hall which is now a state-of-the-art performance facility. Price Auditorium provides a striking first impression for perspective students and their families. Plans are underway to have a grand opening for the University and community to see the renovations. In addition to the interior improvements, the exterior walkways were elevated to one level, and the road was widened to address safety concerns. President Fiorentino commended Vice President Hanelly and the Facilities Division for their work in planning and implementing this important project.

The Athletic Hall of Fame inducted eleven former coaches and players as recommended by the Committee.

The final stages of a true community collaboration with River Valley Transit will culminate in providing public transportation to the Lock Haven community. The City of Lock Haven, Clinton County Commissioners, First Quality, the Housing Authority, and Lock Haven University formed a partnership to advance this important project between Lycoming and Clinton counties.

The Branding and Style Guide has been finalized to bring consistency in presenting ourselves off and on campus in all written and print formats.

President Fiorentino acknowledged the recent passing of Representative Camille “Bud” George, one of the founders of the Clearfield Campus and strong advocate for the Clearfield area.

Homecoming weekend will be celebrated with a block party, pep rally, and fireworks Friday night and the football game and other athletic contests. The class of 1967 will also be celebrating their 50th class reunion.

The Board of Governors and Council of Trustees will be actively engaged in setting priorities for activities that will lead to recommendations made to the System as a result of the NCHEMS study. There is a great deal of information and the State System will need to set priorities for the financial sustainability of the universities. The presidents are also involved in this process and have sent the message that the System cannot continue to function as it has with the costs of providing higher education exceeding the revenue possibilities.

The LHU Foundation has dedicated \$25,000 for book scholarships for our students who cannot afford instructional materials. President Fiorentino has also asked the LHU Foundation to consider allocating \$350,000 per year for the next four years for merit scholarships for in-coming students.

The message for the employee opening semester meeting was the importance of being student centered, inclusion, and understanding our differences. While a shared governance structure is in place for the specific bargaining units, there is an opportunity missing for representatives for all faculty, staff, and students to come together to share information and be engaged with each other. The President will be designating a special task force to create a University Senate with representation from all constituencies on campus to have conversations about the University and higher education.

Dr. Fiorentino will be restructuring the open forums to provide opportunities to meet with the faculty from each of the three colleges to provide feedback and engage in conversations. Additional meetings for the administrative staff, support staff, and students will be scheduled.

Academic Affairs Report
Donna Wilson, Provost and Executive Vice President

Dr. Wilson reported activities relating to the freshman common reading – *Between the World and Me* by Ta-Nehisi Coates – touch every area of the University on the issues of diversity, inclusion, and freedom of speech. Lock Haven University has been proactive over the last several years by providing opportunities for the campus to have productive conversations about inclusion and freedom of speech to avoid incidents that are emotional and heated. The Campus Climate Survey will be implemented September 26 through October 27 for the entire campus. The survey document was developed by faculty, staff, and students, and vetted for reliability and validity through an experienced survey firm, Rankin and Associates. The survey is expected to provide important data about what our students and employees experience.

Twelve new faculty member and four new coaches have been hired, allowing the refreshing of our curriculum and expansion of a pool of ideas and perspectives.

A Faculty Development Center was recently unveiled, providing space for a seminar room with technology, a lounge for faculty, and office space for the coordinator and support staff.

Founders Day convocations at both the Main and Clearfield campuses provided an official opening of the semester and were well attended by students and faculty.

Dr. Wilson invited the Trustees to view the current photography art exhibit in Sloan as well as any of the many athletic contests showcasing the talents of our student athletes.

Finance and Administration Report
William Hanelly, Senior Vice President

Mr. Hanelly highlighted several of the summer projects completed by the Facilities Division, including Price Auditorium renovations, utilization of the Price seats in the Planetarium to upgrade its seating, roof repair of Zimmerli Hall, Stevenson Library entrance doors, the distance education classroom at the Clearfield Branch Campus, TV studio in Robinson Learning Center to replace outdated equipment with a digital system, and a face-lift for the Starbucks shop in Bentley which is required every ten years.

The LHU Small Business Development Center hosted a regional director meeting and used the meeting to present to Representative Mike Hanna with the Champion Award for his strong and unwavering commitment to small businesses and the SBDC.

President Fiorentino commented that the projects completed this summer were due to the long-term planning and careful stewardship of the plant funds. The proposed budget does not allow for a robust contribution to the plant fund and without sufficient monies, projects like these and other emergencies to maintain the campus facilities would not be possible.

Enrollment Management and Student Affairs Report
Tyana Lange, Vice President

Dr. Lange presented photos of move-in weekend activities and the class of 2021 at the amphitheater in the Commons Area. Students arrived several days earlier this year to participate in orientation rather than having those sessions during the summer. Movers and Shakers helped nearly 1,300 students move into the residence halls this year. Other summer activities included the eclipse viewing which also included many from our community, a Crosscutters game which is a marketing event, and a concerted effort to utilize social media to reach potential students.

Homecoming is scheduled next week with a variety of activities for the community, our students, and alumni. Family Day is scheduled in October to welcome parents and families to reconnect with their students and engage in a variety of activities. Open Houses will also start in October. Dr. Lange explained that the open house sessions allow prospective students to talk with faculty, coaches, and staff; receive general information about college life from current students; take a tour of the campus and eat at the dining hall; and interact with those associated with programs of interest.

LHU APSCUF President Report
Timothy Baylor

Dr. Baylor read a letter previously submitted to the trustees indicating APSCUF's desire to move quickly on the appointment of a new president upon the retirement of President Fiorentino.

Special Report
Clearfield Community Relations
William Curley, Director

Dr. Curley welcomed everyone to the Clearfield Campus and introduced Mr. Brandon Holtzinger, a graduate assistant from IUP who is responsible for coordinating student activities.

Through a new partnership, Penn Highlands Hospital will house our simulation lab equipment, providing our nursing students with a more robust learning space and interaction with actual patient data.

LHU Clearfield sits on approximately 100 acres of ground, with the Clearfield Education Foundation owning nearly 25 acres of the property. The Campus has received several grants from DCNR and DCED to create a master site development plan for the property. Fitness and nature trails as well as natural areas are planned for the campus and community use.

Community engagement activities include a partnership with the agency on aging for free educational programming for seniors and retirees. Additionally, the Clearfield Campus serves as a venue for many local cultural events.

With no further business to come before the Council, the meeting adjourned at 2:40 p.m.

Respectfully submitted,



Mary Copliff, Council Secretary



Gwen Bechdel, Recording Secretary