

AGENDA

Council of Trustees Meeting
Friday, September 14, 2018
Durrwachter Alumni Conference Center

- Vice Presidents' Conference – 10:00 am
- Executive Session – 11:00 am
- Trustees Lunch – 12:30 pm
- General Session – 1:30 pm

VICE PRESIDENTS' CONFERENCE

EXECUTIVE SESSION

GENERAL SESSION

- Public Comments
- Approval of Minutes of May 11, 2018, Meeting

REPORTS

1. Executive Committee Report
2. President's Report
3. Vice Presidents Reports
 - Academic Affairs
 - Finance and Administration
 - Enrollment and Student Affairs
4. LHU APSCUF President's Report
5. Success Spotlight: Dr. Amy Way

MATTERS FOR DECISION (green documents)

1. Purchases over \$10,000
2. Approval 2018/19 Budget
3. Acceptance of Physical Plant Tour
4. Resolution for Retirements
 - Ms. Lane Bower
 - Dr. William Curley
 - Mr. John Crossen
 - Ms. Pamela Finalle
 - Ms. Cheryl Gardner
 - Dr. Ralph Harnishfeger
 - Mr. Steven Mitchell
 - Mr. Keith Roush
 - Ms. Judy Saxon
 - Dr. Daniel Shaw
 - Dr. Catherine Traister
 - Dr. James Wheeler
5. Resolution for Emeritus Status
 - Dr. Dan Shaw
6. University Succession Plan Resolution

MINUTES

**LOCK HAVEN UNIVERSITY OF PENNSYLVANIA
COUNCIL OF TRUSTEES MEETING
Friday, September 14, 2018
Durrwachter Alumni Conference Center
Lock Haven University**

Chair Durrwachter called the meeting of the Council of Trustees to order at 1:30 pm.

Council Members Present:

Krystjan Callahan (via phone)
Mary Coploff
Trevor Dietz
Margery Dosey
George Durrwachter
Daniel Elby
Guy Graham
James Gregory
Michael Hanna, Jr.

Council Members Not Present:

Deborah Suder

Others Present:

Robert Pignatello, University President
Donna Wilson, Provost and Executive Vice President
William Hanelly, Senior Vice President and Chief Operating Officer
Tyana Lange, Vice President for Enrollment Services and Student Affairs
Deana Hill, Associate Vice President for Human Resources
Cathy McCormack, State System Legal Counsel
Stephen Neun, College Dean
Jonathan Lindzey, College Dean
Elizabeth Arnold, Executive Director of Communications and Community Relations
Matthew Girton, LHU APSCUF President
Emmalyn Borst, SCUPA President
Aaron Russell, APSCUF Coaches President
Rich Heimer, AFSCME President
Amy Way, professor of Health Sciences
Laura Jameson, Reporter, Lock Haven Express
Gwen Bechdel, Recording Secretary

A. GENERAL

1. Public Comments

Chair Durrwachter welcomed Trevor Dietz to his first meeting as trustee and Rob Pignatello to his first trustee meeting as president. Chair Durrwachter asked for public comments and there were none.

2. Approval of the Minutes

The minutes of the General Session meeting held May 11, 2018 were distributed prior to the meeting.

Motion was made by Trustee Gregory, seconded by Trustee Graham, to approve the minutes of the General Session meeting held May 11, 2018.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
Trevor Dietz	Yea
Margery Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea

B. REPORTS

Chair Durrwachter reported there was a meeting of the Executive Committee just prior to this General Session and on August 31, to discuss personnel and property matters. There were no items presented that would require action by the Council.

**President's Report
Robert Pignatello**

President Pignatello asked for observance of a moment of silence to the passing of emeriti Mary June Carrier (library faculty), Beatrice Brown (English faculty), and Glenda Fiedler (accounting staff), as well as Aramark employee Donna Jodun Williams.

President Pignatello also welcomed student trustee, Trevor Dietz, to his first Trustee meeting, and acknowledged the recent wedding of Trustee Hanna and his wife, Katrina.

President Pignatello listed the various activities, interactions, and events he has been involved on campus and in the community since his arrival in July. He noted that

engaging students has been the best part of the job as they are the lifeblood of the campus and he plans to focus on improving their experiences to help them soar higher at The Haven.

The President also visited the Clearfield Campus and looks forward to helping them celebrate their 30th anniversary next year.

The Campus Climate Survey conducted last spring has provided opportunities to assess the work and campus environments. President Pignatello firmly believes that employee success equals student success. A new series of workshops for staff were offered before the semester and an Employee Recognition day is scheduled November 2.

A new look to the website has been completed and it will include regular success spotlight segments for faculty, staff, and students.

Ms. Elizabeth Smart, author and activist, will be a guest speaker on campus as part of the “It’s on Us” campaign, and she will be presented the President’s Medal for Community Service.

President Pignatello announced his plan to turn the Executive Suite waiting area into an art gallery in collaboration with the Clinton County Arts Council, which will curate and select the artist exhibits.

Chancellor Dan Greenstein brings with him new and exciting leadership and the campus is ready to welcome him on October 2 and 3 with a variety of meetings.

Several up-coming events include Yappy Hour on September 25, a community dog walk with President Pignatello’s dog, Ralphie; a bike ride on Pine Creek starting at the Venture Inn on October 13; a week-long schedule of events for Homecoming starting October 18 through the 20th, and a Giving of Thanks dinner for local veterans on November 19. These events have been planned to connect the community and University in meaningful ways.

President Pignatello will serve at the keynote speaker for the October 24 Clinton County Economic Partnership annual dinner and the November 11th Veterans Day Celebration hosted by the Clinton County Veterans Affairs Office. He is also slated to speak to Kiwanis, Rotary, and Downtown Lock Haven, Inc. in the coming months.

The University will be celebrating its 150th anniversary in 2020 and Trustee Coploff will serve on the planning committee. An announcement of the full committee will be forthcoming next week.

President Pignatello has diligently reached out to the region’s elected officials to begin a dialogue to work together to bridge any gaps or concerns between the town and university, noting that these relationships are vital to the success of the University.

There is much excitement with the men's and women's fall athletic contests underway with the student and fan support of the teams. The dedication of the new turf at Jack Stadium was a fun way to celebrate the first home football game with Trustees Graham and Hanna to help cut the ribbon, along with Mayor Bill Baney.

President Pignatello looks forward to embracing opportunities to transform the student experience.

Academic Affairs Report
Donna Wilson, Provost and Executive Vice President

Dr. Wilson stated that more associate degrees will be incorporated into the Main Campus curriculum, with AA degrees in health science and nursing to be implemented in the spring 2019 semester. The University will also be working to enhance the culture, infrastructure, and program delivery for adult and working populations to complete degrees, earn certificates, and complete credits for employment advancement.

Intra-university collaborations will allow for better opportunities for future offerings that interest students. In addition, the University will be seeking new partnerships with industry, community organizations, and alumni to advance student success and to share in the costs associating with programming.

The University has modeled "keeping students at the center" for the last several years and now has a graphic that comprehensively connects all of the key student services, core missions, assessments, and vision.

The Freshman Common Reading, now in its fourth year, provide a common intellectual experience for our in-coming students. Many activities are scheduled to build a sense of identity through the book, providing a sense of community.

Dr. Wilson showcased a sampling of events that are offered to the students and community that help to promote Lock Haven University.

Finance and Administration Report
William Hanelly, Senior Vice President

Mr. Hanelly provided an update on facilities projects that were completed over the summer. The new turf at Jack Stadium will provide more than 15 years of use, double that of the previous turf.

The uncommon summer weather caused flooding at the Sieg Conference Center and the facilities division came out to sandbag the facility, without complaint, to prevent flooding of the buildings. The next surprise was the malfunction of the chiller in one of the major academic buildings. Using a crane, the replacement chiller was installed and allowing for cooling as classes commenced.

A strategic master plan provides the structure for scheduling major projects. The electrical infrastructure will be upgraded in stages over the next summer. Although many of the buildings will have power interruptions during low use times, there will be disruptive outages as the work is completed. The Robinson Learning Center is slated for renovation and a feasibility study will be conducted for the \$17.5 million capital funding to be released in 2019. This renovation will look to redefine the look to have a modern teaching-learning environment that incorporates best practices.

Chair Durrwachter asked Mr. Hanelly to convey his appreciation to the facilities staff for their on-going dedication to excellence at the University.

Enrollment Management and Student Affairs Report Tyana Lange, Vice President

Dr. Lange reported that the Class of 2022 moved in and are ready to be LHU Bald Eagles! These students, as well as our returning classes, will be able to participate in the majors fair, the clubs and organization fair and a third new resource fair that will highlight all resources on campus and in the community. Move-in weekend went well, President Pignatello was involved helping students, and their parents prepare for the first days at the University. In addition to orientation sessions, these students were treated to a Fun Fest with free t-shirts, karaoke with the president, ice cream from the Funky Freezer, and a color splash event.

Family Day at the Haven is slated for September 22nd and Homecoming will welcome back alumni starting on October 20th in conjunction with the football game. Pepsi will sponsor this year's Homecoming golf cart parade.

A new open house has been scheduled on October 8 to also serve as an instant decision day. Many of our faculty are returning to campus on a non-class day to welcome prospective students and their families.

President Pignatello commended Vice President Lange and the student affairs team for the work they do to on-board our students and get them off to a good start.

LHU APSCUF President Report Matthew Girton

Dr. Girton welcomed President Pignatello and expressed appreciation for his initial gestures to connect with the faculty and coaches. Dr. Girton believes this new leadership will offer more opportunity to move Lock Haven University forward.

Dr. Girton reported that the faculty supported in-coming students with a welcome table as they arrived on campus and organizing a voter registration drive to encourage students to be an important part of the democratic process. In addition, APSCUF is supporting The Pennsylvania Promise legislation to provide tuition assistance and reduction of the average debt. These are examples of activities the faculty and coaches

use their discretionary time to help students. Trustees and administration were invited to participate in the voter registration drive on September 26th in front of Bentley.

Success Spotlight
Dr. Amy Way, Professor of Health Sciences

Dr. Way provided a comprehensive overview of the annual international serving learning trip to Jamaica. She noted that this is not a vacation trip as the site is in a depressed area with high needs. The educational model combines instruction and community service, and incorporates a reflection assignment. Donations of health care items are delivered by the students, they work on housing units while there, provide services at the infirmary/clinic, and record research on the population they are serving. This last trip provided oral hygiene instructions to more than 450 students ages 2-12. This program offers both undergraduate and graduate physical assistant students to collaboratively work together to provide physical assessments and consultations.

Chairman Durrwachter thanked Dr. Way for her advocacy and outreach to these families, providing a unique and enriching experience for our students. President Pignatello noted that Dr. Way's work exemplifies the vital mission of Lock Haven University.

A. MATTERS FOR DECISION

1. Purchases over \$10,000

Trustee Durrwachter presented the purchases over \$10,000 from April 14, 2018, through August 17, 2018.

Motion was made by Trustee Graham, seconded by Trustee Elby, to approve the purchases exceeding \$10,000 for the period stated in the amount of \$3,402,496.28.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
Trevor Dietz	Yea
Margery Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea

2. Approval of 2018/2019 Budget

The particulars of the proposed 2018/2019 Budget were reviewed during the Vice Presidents' Conference.

Motion was made by Trustee Elby, seconded by Trustee Graham, to approve the 2018/2019 Educational and General Budget and Auxiliary Budget.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
Trevor Dietz	Yea
Margery Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea

3. Acceptance of Physical Plant Tour

Motion was made by Trustee Gregory, seconded by Trustee Hanna, to accept the Physical Plant Tour resolution.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
Trevor Dietz	Yea
Margery Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea

4. Resolution for Retirements

President Pignatello recommended the customary resolutions for retirement be awarded to the following, which together culminate in 225 years of commendable service:

- Ms. Lane Bower – who retired on May 26, 2018, with 12 years as Assistant Professor in the Physician's Assistant Studies Department
- Mr. John Crossen – who retired on August 4, 2018, with 20 years as a Maintenance Repairman in the Facilities Department

- Dr. William Curley – who retired on May 25, 2018, with 5 years as Director of the Clearfield Branch Campus
- Ms. Pamela Finalle – who retired on August 18, 2018, with 17 years as an Assistant Professor in the Nursing Department
- Ms. Cheryl Gardner – who retired on June 9, 2018, with 14 years as a Clerk typist in the College of Liberal Arts and Education College
- Dr. Ralph Harnishfeger – who retired on July 2, 2018, with 28 years as a Professor in the Biological Sciences Department
- Mr. Steven Mitchell – who retired on July 7, 2018, with 5 years as a Custodial Worker in the Facilities Department
- Mr. Keith Roush – who retired on September 5, 2018, with 19 years as the Director of Facilities Planning
- Ms. Judy Saxon – who retired on June 23, 2018, with 20 years as a Fiscal Assistant in the Human Resources Division
- Dr. Daniel Shaw – who retired on May 26, 2018, with 32 years as a Professor in the Communication and Philosophy Department
- Dr. Catherine Traister – who retired on August 18, 2018, with 24 years as a Professor in the Health and Physical Education Department
- Dr. James Wheeler – who retired on August 8, 2018, with 29 years as a Professor in the Geology/Physics Department

Motion was made by Trustee Dosey, seconded by Trustee Coploff, to approve the usual resolutions for the retirements listed above, and that the resolutions be included as a matter of permanent record in the official minutes.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
Trevor Dietz	Yea
Margery Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea

5. Resolution for Emeritus Status

President Pignatello recommended that the usual resolution be passed granting emerita status to Dr. Daniel Shaw. His department, college, and the Provost have concurred that Dr. Shaw demonstrated significant contributions in teaching, scholarship, and/or service during his tenure at Lock Haven University.

Motion was made by Trustee Graham, seconded by Trustee Coploff, to approve the resolution granting faculty emeritus status to Dr. Daniel Shaw,

and that the resolution be included as a matter of permanent record in the official minutes.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
Trevor Dietz	Yea
Margery Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea

6. University Succession Resolution

Motion was made by Trustee Gregory, seconded by Trustee Hanna, to approve the Order of Succession Plan pursuant to Board of Governors Policy 1983-14-A, to-wit: Dr. Donna Wilson, Mr. William Hanelly, and Dr. Tyana Lange.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
Trevor Dietz	Yea
Margery Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea

With no further business to come before the Council, the meeting adjourned at 2:45 p.m.

Respectfully submitted,



Deborah Suder, Council Secretary



Gwen Bechdel, Recording Secretary