

AGENDA

Council of Trustees Meeting
Friday, November 19, 2021
Lytle Board Room
Durrwachter Alumni Conference Center
Zoom option available

EXECUTIVE TEAM WORKSHOP –
COT EXECUTIVE SESSION –

10:00 a.m.
12:30 p.m.

GENERAL SESSION –

2:00 p.m.

- Public Comments
- Roll Call
- Approval of Minutes from September 17, 2021 Meeting

Reports

1. Executive Committee Report
2. President's Report
3. Vice Presidents Reports
 - Academic Affairs
 - Finance and Administration
 - Enrollment Management
 - Student Success and Campus Life
 - University Advancement
 - Diversity, Equity, and Inclusion
 - Marketing and Communications
4. LHU APSCUF President's Report
5. Success Spotlight: Student Profiles

Matters of Decision

- Approval of Audit
- Resolution for Affiliated Entities
 - Analysis of Support and Contribution – LHUF, CF, and SAS
- Resolutions for Retirement
- Resolutions for Emeriti
- Motion for Officer Election
 - Daniel Elby, Chairperson
 - James Gregory and Margery Dosey, Vice Chairs
 - Michael Hanna, Jr., Secretary

Informational Documents

1. Review of Purchases over \$21,300 – listed for review
2. Council of Trustees Member Directory
3. Council of Trustees 2021-2022 Calendar

MINUTES
LOCK HAVEN UNIVERSITY OF PENNSYLVANIA
COUNCIL OF TRUSTEES MEETING
Friday, November 19, 2021
Durrwachter Alumni Conference Center – Lytle Board Room
Lock Haven University

Trustee Elby called the meeting of the Council of Trustees to order at 2:00 p.m.

Council Members Present:

Mary Coploff
Daniel Elby
John Gower
James Gregory
Michael Hanna, Jr.
Angela Smith
Mark Stern
Mia Swales (Student Trustee)

Council Members Present via Zoom:

Margery Dosey

Council Members Absent:

Krystjan Callahan

Others Present:

Bashar Hanna, Interim University President
Ron Darbeau, Provost and Vice President for Academic Affairs
Stephen Lee, Vice President for Enrollment Management
Joseph Fiochetta, Vice President for University Advancement
Deana Hill, Chief of Staff of Integrated University
Marty Wygmans, Interim Vice President of Student Success and Campus Life
Amy Dicello, Controller
Albert Jones, Chief Diversity, Equity, and Inclusion Officer
Doug Spatafore, Senior Director of Athletic Communications and Marketing
Jonathan Lindzey, Dean of the College of Natural and Behavioral Sciences
Wesley Weymers, PASSHE Legal Counsel
Richard Goulet, APSCUF President
Shawn O'Dell, AFSCME President
George Rusczyk, Director of Outreach and Transition Programs
Dwayne Allison, Dean of Student and Residence Life
Emmy Borst, SCUPA President
Aaron Russell, LHU Coaches President
Laura Jameson, Express Reporter
Bianca Hoffman, Recording Secretary

A. GENERAL

1. Roll Call

The following trustees were present and participating:

Mary Coploff
Margery Dosey
Daniel Elby
John Gower
James Gregory
Michael Hanna, Jr.
Angela Smith
Mark Stern
Mia Swales (Student Trustee)

2. Public Comments

Trustee Elby asked for public comments and there were none.

3. Approval of the Minutes

The minutes of the September 17, 2021, general session meeting were distributed prior to the meeting.

Motion was made by Trustee Stern, seconded by Trustee Gregory, to approve the minutes of September 17, 2021.

The Motion carried as indicated by the following roll call votes cast:

Mary Coploff	Yea
Margery Dosey	Yea
Daniel Elby	Yea
John Gower	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Angela Smith	Yea
Mark Stern	Yea
Mia Swales	Yea

B. REPORTS

Trustee Elby reported there was a meeting of the Executive Committee to discuss personnel and budgetary matters. There were no items presented at this meeting requiring action by the Council.

Interim President's Report
Dr. Bashar W. Hanna

Interim President Bashar Hanna welcomed everyone to the meeting of the Lock Haven University Council of Trustees. He spoke briefly about the team that will help lead us through becoming an Integrated University. He introduced the Integrated University's Senior Cabinet members to the Council of Trustees. Below are the names of the Senior Cabinet members and their titles:

- Dr. Diana Rogers-Adkinson – Provost and Senior Vice President for Academic Affairs
- Dr. Ron Darbeau – Vice President for Faculty Affairs and Academic Operations
- Ms. Claudia Thrush – Vice President for Administration and Finance
- Dr. Stephen Lee – Vice President for Enrollment Management
- Dr. Martha Wygmans – Interim Vice President for Student Success and Campus Life
- Mr. Erik Evans – Vice President for University Advancement
- Mr. Albert Jones – Chief Diversity, Equity, and Inclusion Officer
- Ms. Deana Hill – Chief of Staff
- Mr. Dan Knorr – Director of External and Government Relations
- Ms. Amy Osborne – Director of Operations and Resource Management

Interim President Hanna welcomes the Senior Cabinet to remain on the meeting. The President praised the Lock Haven Homecoming and the activities that took place. He mentioned how much he enjoyed spending time in the community during the KCSD/LHU Joint Homecoming Parade and the LHU Golf Cart parade. He thanked everyone who attended, participated in, and facilitated Homecoming weekend events.

He thanked Dr. Jonathan Lindzey and Dr. Cori Myers for their work throughout the Middle States process. He explained how incredibly difficult it is for universities to receive kudos on the assessment portion of the Middle States Commission for Higher Education (MSCHE) review, which is something that Lock Haven University received. He reviewed the Middle States “next steps” for the Council and explained the upcoming submissions and deadlines. He explained how the process will look in the future. He explained how MSCHE will provide final approval for Integration. We will be informed of their decision in spring 2022.

Interim President Hanna concluded his presentation and asked if there were any questions. He wished everyone a Happy Thanksgiving and hopes that everyone has a relaxing and enjoyable holiday.

Academic Affairs Report
Dr. Ron Darbeau, Provost and Vice President of Academic Affairs

Provost Darbeau thanked everyone for their attendance. He applauded the COVID response team, as well as other efforts across campus for mitigation, which have kept our COVID numbers low and allowed us to remain in-person for learning. The COVID team at LHU has continued to plan for spring semester 2022.

The Provost thanked our Counseling Center for their efforts to meet student needs during an overwhelming mental health crisis. They plan to hire another counselor for next academic year to assist with the counseling load and to improve the experiences of diverse students who use the Counseling Center's services.

Dr. Darbeau continued with a retrenchment update for the Council. The University did issue notices of intent to retrench to some faculty members, which he mentioned last meeting. Dr. Darbeau noted that several positions were saved due to ESLP retirements. They have officially removed one retrenchment notice so far.

The Athletic Department has done well so far this semester, with the Men's Soccer Team making it to the NCAA tournament for the first time since 2006 under the guidance of Coach Patrick Long. He congratulated them for their hard work and wished them success through the next week of games.

The Provost identified the new academic colleges and the leadership for those colleges. The College of Arts, Social Sciences, and Humanities (CASSH) will be led by Academic Dean James Brown. The College of Education and Human Studies will be led by Academic Dean Daryl Fridley. The College of Health Professions will be led by Interim Dean Jonathan Lindzey. The College of Science and Technology will be led by Academic Dean Latha Ramakrishnan. Finally, the Zeigler College of Business will be led by Dean Todd Shawver. He notes that, although all Deans and Associate Deans will have a designated home campus, it is expected that all Deans will spend significant time at all campuses of the Integrated University. Dr. Darbeau mentioned that we have completed the Department Chair selection process through APSCUF, and those are close to being announced. Three LHU professors were elected by APSCUF as Department Chairs.

He echoed the President's sentiment about the Middle States Commission of Higher Education process. He was impressed with the knowledge and thankful for the guidance of Dr. Cori Myers throughout the process. Additionally, he wants to thank the faculty for their monumental efforts in meeting and exceeding our assessment standard. This is a testament to the dedication of LHU faculty.

Dr. Darbeau concluded his presentation and asked if there were any questions. He wished everyone a Happy Thanksgiving.

Finance and Administration Report
Ms. Deana Hill, Chief Administration and Finance Officer

Ms. Deana Hill thanked everyone in attendance today. She thanked the COVID Coordinator Jessica Abernathy and the Institutional Response Team, as well as everyone on campus, for their efforts during the pandemic. Lock Haven University won the 2021 Rural Health Program Award for having a “unique, innovative, and creative program.” She wanted to extend her appreciation to all faculty, staff, and students who have adjusted their lives to pandemic mitigation strategies. Additionally, a “Be the Solution” grant was created by Dr. Beth McMahon, and has been supported using various funds. The “Be the Solution” award is given to students who engage in creative solutions to complicated societal problems. We partnered with the Pennsylvania Department of Health to be a public testing site for COVID. We have provided this service to the community at-large throughout the pandemic. We have met to discuss spring safety and testing protocols to keep campus safe for our faculty, staff, students, and the community at-large. We plan to send a message to campus prior to the end of the year regarding spring semester 2022 mitigation measures and campus safety protocols.

Ms. Hill concluded her presentation and asked if there were any questions. She thanked everyone for their time.

Enrollment Management Report
Dr. Stephen Lee, Vice President

Dr. Stephen Lee started with a statement of gratitude for all of the hard work completed by his Functional Implementation Team (FIT) who have worked tirelessly on Integration and have provided support. He thanked his entire Enrollment Management staff for their collaboration and help throughout COVID and beyond. They have finalized strategies for Enrollment Management plans. The focus is on two areas: streamline services to reduce barriers that cause students not to enroll (or to leave) and a focus on what we can do as a new enterprise to support enrollment.

We are focused on consolidating processes to have one Admissions application and one Financial Aid application. Overall, the plan is to reduce redundancy and develop more efficient processes for students. We want to use resources strategically to grow enrollment with a special focus on dual enrollment. We plan to move to one CRM with a unified communication strategy, and Dr. Lee has been extremely pleased as we enter the creative process and lean into the future of an integrated University.

Dr. Lee concluded his presentation and asked if there were any questions. He thanked everyone for their time and wished them a Happy Thanksgiving.

Student Success and Campus Life
Dr. Martha Wygmans, Interim Vice President

Dr. Wygmans introduced herself to our Council of Trustees. She explained her background and past experiences. She has joined LHU as the Interim Vice President of Student Success and Campus Life and will work closely with Enrollment Management. She is pleased to be working with Lock Haven staff and faculty. She applauded our work and acknowledged the heavy lift of the Student Success Center.

She has worked to create supportive structures: adapting workflows and creating sustainable and consistent processes to remove barriers. She has focused on staffing patterns and wanted to ensure that front-facing offices are staffed to meet student need. Enrollment Management will recruit students and then her Student Success team will see them through to graduation. They plan to develop a Navigation Team to assign mentors to incoming students. The Navigation Team will remain with students throughout their time on campus. There will be flexibility within those teams so that colleagues can step in and out as needed to provide support. She is excited to harness the momentum occurring with Integration planning.

Dr. Wygmans ended her presentation and asked if there were any questions. She thanked everyone for attending the meeting and concluded her statement.

University Advancement
Mr. Joseph Fiochetta, Vice President

Advancement continues to engage and connect with internal and external constituents. Mr. Fiochetta provided an overview of the Homecoming events that occurred from October 12-23, 2021. LHU celebrated our students, alumni, and community. Some of the highlights from Homecoming were: the KCSD/LHU parade, the LHU Golf Cart parade, the Alumni Golf Tournament (raised over \$12.5k), the Class of 1970 and 1971 reunions, Alumni Mix and Mingles, marching band events, cheerleading events, and the Class of 1966 unveiled the Bald Eagle statue signage. Additionally, we hosted the usual sporting events and tailgating at Jack's Stadium.

The Advancement Office has continued to cultivate relationships. The University has received five gifts of \$10,000.00+, totaling \$206,000 towards student scholarships. They celebrated student success at the James Reeser Scholarship Bunch held on September 26, which hosted donors and student scholarship recipients. The scholarship brunch is a commemoration of donor generosity and student success.

Mr. Fiochetta concluded his presentation and asked if there were any questions. He thanked the Executive Staff, the Council of Trustees, and his Advancement team for their hard work and support.

Marketing and Communications

Mr. Doug Spatafore, Senior Director of Athletic Communications and Marketing

Mr. Spatafore introduced himself to the Council of Trustees and other attendees. He participated on behalf of Ms. Elizabeth Arnold, the Executive Director of Marketing and Communications. He announced the newest issue of The Haven Magazine is set to mail out this week. This communication will reach a wide range of constituents.

The Marketing team designed new Lock Haven University banners for Water Street. The old banners were difficult to read and beginning to weather. They plan to replace the old banners in the upcoming weeks.

Mr. Spatafore discussed new commercials featuring student testimonials. Current students were used to develop these commercials, which will be shown throughout the region and in other parts of the state to encourage enrollment. The videos capture a wide range of diverse students. Mr. Spatafore sent the video links via email to all those who attended the Council of Trustees meeting, including all media attendees.

Mr. Spatafore concluded his presentation and asked if there were any questions. He thanked the Marketing and Communications team for their hard work, and thanked the attendees of the Council of Trustees meeting for their time.

Diversity, Equity, and Inclusion

Mr. Albert Jones, Chief Diversity, Equity, and Inclusion Officer

Mr. Jones discussed new Diversity, Equity, and Inclusion initiatives that are being planned. They plan to host "Diversity Tuesdays" where each Tuesday has some type of event, activity, lecture, or speaker. They plan to ask students for their thoughts and ideas. They want this to be a creative, interactive, student-focused process.

They continue to support Diversity, Equity, and Inclusion (DEI) initiatives, planning, programming, and funding on campus. They plan to develop living and learning communities, along with a campus Multicultural Center. They hope to create a residence/dorm-style living space for this community. Mia Swales, our Student Council member and a graduate student working within the DEI office, explained her plan for a focused environment for all students to be able to engage and learn within those from their communities.

Mr. Jones concluded his presentation and asked if there were any questions. He thanked everyone for their time and attendance at the Council of Trustees meeting.

APSCUF President's Report
Dr. Richard Goulet, APSCUF President

Dr. Goulet stated that things have not improved since our last Council of Trustees meeting, although he hoped for better times. The University issued letters of intent to retrench on October 21, 2021. There were 23 letters received by the faculty members listed below, whose names he read aloud:

Dr. Mark Jones, Dr. Kyle Root, Dr. David Russell, Dr. Dana Washington, Dr. Tracey Cummings, Dr. Alyce Baker, Dr. Heather Erb, Dr. Marian Tzolov, Dr. Indrith Senevirathne, Dr. Ashley Lesniak, Dr. Eduardo Valerio, Dr. Holle Canatella, Dr. Richard Mikula, Dr. Catherine Fiegel, Dr. David Graefe, Dr. Gregory Walker, Dr. David Curtin

These professors represent 224 years of service in total to Lock Haven University. Moreover, two faculty members (Dr. Severn and Dr. Lopez) were already retrenched. In total, including Dr. Severn and Dr. Lopez, the listed faculty members account for 303 years of service. APSCUF has continued to advocate for faculty members. They have submitted 17 individual grievances and one policy grievance. APSCUF will continue to pursue alternatives to retrenchment and provide support for faculty facing retrenchment.

As we head into the Thanksgiving season, Dr. Goulet wanted to give thanks and express his gratitude for being able to work alongside these colleagues at Lock Haven University. Dr. Goulet concluded by thanking everyone for their time and wishing everyone a Happy Thanksgiving.

Success Spotlight: Student Profiles

Presented by Mr. George Rusczyk, Director of Outreach and Transition Programs

Mr. George Rusczyk from the Student Success Center told the stories of two Lock Haven University students and provided information about the Student Success Center. The students were unable to attend due to going home for the holidays. Mr. Rusczyk presented the information below:

Student Spotlight: Marissa Bulkley, a Junior Middle Level Education major

Ms. Buckley was a member of the Haven Leadership Program, which helped her transition from high school to college and created the friendships that she still holds dear. It helped her to get involved on campus. She joined clubs, became an Admissions Ambassador, and is currently a mentor in Freshman Seminar 119. She has mentored for the Haven Leadership Program throughout fall semester. Ms. Buckley will be moving into a Team Leader role for this program in spring semester of 2022.

Student Spotlight: Jacob Frie, Senior Health Sciences major

Mr. Frie has been a Resident Assistant working in Fairview Suites for five semesters. He is involved in LHU LECOM (Lake Erie College of Osteopathic Medicine) since

sophomore year. He will begin his doctoral studies there in July of 2022. He received his EMT-B certification from Harrisburg Area Community College this past summer and has worked with Career and Professional Development to receive a job as an EMT for Station 22 in Lock Haven. He has had a multitude of positive experiences and attributes his success to attending Lock Haven University and meeting the people here who support him: Mr. Heck, Dr. Dixon, Dr. McMahon, and Dr. Bandura.

Mr. Rusczyk mentioned that students have shown incalculable tenacity and grit this semester, even in the face of overwhelming grief (the death of parents or other relatives). Several mentors came from at-risk programs and have become mentors themselves. They have changed the way that student withdrawals are handled on campus. They are having hard conversations, assessing needs, and evaluating where students go when they leave campus. They have managed to convince some struggling students to stay.

There was a herculean effort to address students with failing or low mid-term grades this semester. They received notices of the low or failing grades and intervened to assist the student. Furthermore, they sent positive messages out to students who were earning a B or above in a course. They sent a total of 742 positive messages to students to encourage them to work hard, finish strong, and always do their best.

The Student Success Center front desk in Ulmer Hall has served 958 students since it began at the beginning of the fall semester. These are incredible numbers and we are proud of the efforts of everyone involved. Mr. Rusczyk concluded his presentation and asked if there were any questions.

Pianos at Lock Haven University Trustee Dosey

Trustee Dosey donated Steinway pianos to Lock Haven University's music program. Due to changes in the Music program at the University, Trustee Dosey has chosen to donate those pianos to several other places in need.

Four of the pianos will be going to Mansfield University and four of the pianos are going to Bloomsburg University to continue and enhance the Music Education programs at those Universities. They are donating some pianos to local high schools: Keystone Central School District and Williamsport Area School District. A couple will go to the local Methodist church in Bellefonte, Pennsylvania. Dr. David Curtin will be the lead on this piano donation initiative.

President Hanna thanked Trustee Dosey for her altruism, generosity, and her eternal support of PASSHE Universities, local schools, and music education.

C. MATTERS FOR DECISION

1. Acceptance of Audit

The audit results were shared with the Council of Trustees and once again there were no audit findings nor any material weaknesses identified.

Motion was made by Trustee Hanna and seconded by Trustee Gregory to accept the Independent Auditors' Report conducted by CliftonLarsonAllen.

The Motion carried as indicated by the following roll call votes cast:

Mary Coploff	Yea
Margery Brown Dosey	Yea
Daniel Elby	Yea
John Gower	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Angela Smith	Yea
Mark Stern	Yea
Mia Swales	Yea

2. Compliance with Board of Governor Policy 1985-04 Amended

Compliance with this Board of Governors policy must be annually filed outlining the audit reports from affiliated organizations, including the Lock Haven University Foundation, Student Auxiliary Services, and the Clearfield Educational Foundation.

Motion was made by Trustee Coploff and seconded by Trustee Smith to accept the Compliance resolution.

The Motion carried as indicated by the following roll call votes cast:

Mary Coploff	Yea
Margery Brown Dosey	Yea
Daniel Elby	Yea
John Gower	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Angela Smith	Yea
Mark Stern	Yea
Mia Swales	Yea

3. Retiree Resolutions

President Hanna recommended the usual resolutions be passed recognizing the retirement of Ms. Teri Neeper.

Motion was made by Trustee Gregory, seconded by Trustee Coploff, to approve the usual resolution for retirement of Ms. Teri Neeper and that the resolution be included as a matter of permanent record in the official minutes.

The Motion carried as indicated by the following roll call votes cast:

Mary Coploff	Yea
Margery Brown Dosey	Yea
Daniel Elby	Yea
John Gower	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Angela Smith	Yea
Mark Stern	Yea
Mia Swales	Yea

4. Resolutions granting Emeriti Status

Faculty emeriti status is conferred upon those faculty retirees who have held the rank of associate or full professor and worked a minimum of ten years at Lock Haven University. In addition, the retired faculty member will have demonstrated significant contributions in teaching, scholarship, and/or service. A recommendation for this action has been received from the faculty's department, the dean, and the provost.

President Hanna recommended that the usual resolutions be passed granting emeriti status to the following:

- Dr. Stephen Coval for service in the Chemistry Department
- Dr. Paul Obenreder for service in the Business and Computer Science Department
- Dr. Tamson Six for service in the Criminal Justice Department

Motion was made by Trustee Coploff seconded by Trustee Smith, to approve the usual resolutions granting emeriti status to Dr. Stephen Coval, Dr. Paul Obenreder, and Dr. Tamson Six, and that the resolutions be included as a matter of permanent record in the official minutes.

The Motion carried as indicated by the following roll call votes cast:

Mary Coploff	Yea
Margery Brown Dosey	Yea
Daniel Elby	Yea
John Gower	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Angela Smith	Yea
Mark Stern	Yea
Mia Swales	Yea

5. Resolution for Temporarily Amending LHU Council of Trustees Bylaws

We requested a motion to temporarily amend the Lock Haven University Council of Trustees bylaws to allow for the election of two (2) Vice Chairs under Article V, Section 1. The new language will read:

1b. the officers of the Council shall consist of a Chairperson, a Vice Chairperson, and a Secretary. During the term beginning November 2021, the Officers shall consist of a Chairperson, two (2) Vice Chairpersons, and a Secretary. Upon the expiration of this term, or if one of the two Vice Chairpersons are unable to fulfill the term, this provision shall terminate and the Council shall revert to the original compliment of a Chairperson, a Vice Chairperson, and a Secretary. The Chairperson shall preside at all meetings of the Council and perform all other functions pertaining to the office. The Vice Chairperson shall, in the absence or disability of the Chairperson, perform the duties and exercise the powers of the Chairperson. The Secretary shall keep and be the custodian of all records.

Motion was made by Trustee Gower, seconded by Trustee Dosey, to accept the Resolution for Temporarily Amending the LHU COT Bylaws.

Mary Coploff	No
Margery Brown Dosey	Yea
Daniel Elby	Yea
John Gower	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Angela Smith	No
Mark Stern	Yea
Mia Swales	Yea

6. Election of Officers

Trustee Elby reported no changes to the nominations from the original slate of officers presented by the Nominating Committee.

Motion was made by Trustee Hanna, seconded by Trustee Swales, to elect the following officers:

- Chair: Daniel Elby
- Vice Chairs: Jim Gregory and Margery Dosey
- Secretary: Mike Hanna, Jr.

The Motion carried as indicated by the following roll call votes cast:

Mary Coploff	No
Margery Brown Dosey	Yea
Daniel Elby	Yea
John Gower	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Angela Smith	Yea
Mark Stern	Yea
Mia Swales	Yea

The Trustees were acknowledged for all of their work and support of Lock Haven University, and the new slate of officers were congratulated.

D. MEETING ADJOURNMENT:

With no further business to come before the Council, the meeting adjourned at 4:00 p.m.

Respectfully submitted,

Michael Hanna

Michael Hanna, Jr., Secretary

Bianca Hoffman

Bianca Hoffman, Recording Secretary