

# **AGENDA**

Council of Trustees Meeting  
November 20, 2020  
Via Zoom Lock Haven University

## **EXECUTIVE TEAM WORKSHOP**

## **EXECUTIVE SESSION**

## **GENERAL SESSION**

1. Public Comments
2. Approval of Minutes: September 18, 2020

## **REPORTS**

1. Executive Committee Report
2. President's Report
3. Vice Presidents Reports
  - Provost and Vice President for Academic Affairs
  - Chief Administration and Finance Officer
  - Vice President for Enrollment Management and Student Affairs
  - Vice President for University Advancement
4. APSCUF President's Report
5. Success Spotlight: COVID Contact Tracing Team – Dr. Beth McMahon

## **MATTERS FOR DECISION**

1. Acceptance of Audit Report
2. Certification of Compliance with Board of Governors' Policy 1985-04-A
3. Retirement Resolutions
  - Ms. Cynthia Hayes
  - Ms. Colleen Meyer
  - Ms. Marchal Rote
4. Resolutions Granting Emeriti Status
  - Dr. Susan Boland
  - Mr. Walter Eisenhauer
  - Dr. Janet Irons
  - Dr. John Reid
  - Dr. Lynette Reitz
  - Dr. Daniel Tess
5. Resolution for Presidential Evaluation

## MINUTES

### LOCK HAVEN UNIVERSITY OF PENNSYLVANIA COUNCIL OF TRUSTEES MEETING

Thursday November 20, 2020

Via Zoom

Lock Haven University

Trustee Elby called the meeting of the Council of Trustees to order at 2:00 pm.

#### **Council Members Present via zoom:**

Mary Coploff  
John Davern  
Margery Brown Dosey  
George Durrwachter  
Daniel Elby  
James Gregory  
Michael Hanna, Jr.  
Albert Jones  
Angela Smith

#### **Council Members Absent:**

Krystjan Callahan

#### **Others Present:**

Robert Pignatello, University President  
Ron Darbeau, Provost and Vice President for Academic Affairs  
Stephen Lee, Vice President for Enrollment Management and Student Affairs  
Joseph Fiocchetta, Vice President for University Advancement  
Deana Hill, Chief Administrative and Financial Officer  
Amy Dicello, Comptroller  
Kenny Hall, Director, Diversity, Equity and Inclusion  
Elizabeth Arnold, Executive Director of Strategic Communications  
John Nauright, Dean, Poorman College of Business, Information Systems &  
Human Services  
Kyoko Amano, Dean, College of Liberal Arts and Education  
Kate Higgins, PASSHE Legal Counsel  
Peter Campbell, APSCUF President  
Aaron Russell, APSCUF Coaches President  
Shawn O'Dell, AFSCME President  
John Gradel, SCUPA Representative  
Beth McMahon, COVID Institutional Response Team  
Payton Bell, student COVID tracer  
Madi Dura, student COVID tracer  
McCartney Register, student COVID tracer  
Alex Masari, student COVID tracer

Sherry Moore, Associate HR Director, COVID tracer  
 John Gower, alum  
 Laura Jameson, Express Reporter  
 Gwen Bechdel, Recording Secretary

**A. GENERAL**

1. Roll Call

The following trustees were present and participating Via zoom:

Mary Coploff  
 John Davern  
 Margery Brown Dosey  
 George Durrwachter  
 Daniel Elby  
 James Gregory  
 Michael Hanna, Jr.  
 Albert Jones  
 Angela Smith

2. Public Comments

Trustee Elby asked for public comments and there were none.

3. Approval of the Minutes

The minutes of the September 18, 2020, general session meeting was distributed by mail prior to the meeting.

**Motion was made by Trustee Dosey, seconded by Trustee Coploff, to approve the minutes of September 18, 2020.**

**The Motion carried as indicated by the following roll call votes cast:**

<b>Mary Coploff</b>	<b>Yea</b>
<b>John Davern</b>	<b>Yea</b>
<b>Margery Brown Dosey</b>	<b>Yea</b>
<b>George Durrwachter</b>	<b>Yea</b>
<b>Daniel Elby</b>	<b>Yea</b>
<b>James Gregory</b>	<b>Yea</b>
<b>Michael Hanna, Jr.</b>	<b>Yea</b>
<b>Albert Jones</b>	<b>Yea</b>
<b>Angela Smith</b>	<b>Yea</b>

**B. REPORTS**

Trustee Elby congratulated Trustee John Davern on his up-coming graduation and thanked him for the service as student trustee, wishing him the best as he pursues his future educational and professional endeavors.

Trustee Elby reported there was a meeting of the Executive Committee to discuss personnel and budgetary matters, as well as the presidential evaluation which will require action by the Trustees later in the meeting

**President's Report  
Robert Pignatello**

Dr. Pignatello acknowledged John Davern's service over the last year and a half, representing the University as a student athlete and trustee, wishing him the best on what will certainly be a bright future.

The University just concluded its limited in-person instruction marking the end of a second strange semester in higher education. President Pignatello recounted some of the research conducted by Director Joby Topper on the pandemic of 1918 which impacted operations at the Normal School and our community with the closing of bars and saloons, the cancellation of the school's football season, and the suspension of all schools in Clinton County for five weeks. These stories will be featured in the next issue of the Haven Magazine.

Here in 2020, the pandemic worsens and there are rising rates across the Commonwealth. Our special report today will introduce our COVID tracers who have been invaluable detectives in mitigating the spread of the virus on campus.

There are many working groups that have been established to support the integration efforts, each being charged for a specific area of interest to assure that the triad merger will be effective and efficient. These groups will be expected to complete their work for submission to the Chancellor and presidents prior to April 2021. There will be opportunity for all constituents to provide feedback on the planning of the final framework. At LHU the integration website is now available and President Pignatello has conducted several town hall meetings and also produced a video to dispel myths and rumors.

As part of the continued celebration of our 150<sup>th</sup> anniversary, President Pignatello was proud of the unveiling of our grand eagle statute and he and Amy judged the coloring contest with finalists to be announced in February.

PSAC has formally announced the cancellation of the regular season and championships for both fall and winter sports for most institutions, with cross country

and swimming opting in for championship play. LHU is allowing student-athletes to participate in very structured training and fitness conditioning assuring their safety.

Our Middle States teams have made significant progress and continue to collect evidence to support the self-study document which was updated after being reviewed by the campus and receiving feedback. Currently, the team is drafting the institution's COVID-19 response as it relates to each standard and the Steering Committee will be reviewing this draft at its November meeting. At this time, we anticipate no problems in preparing for the Team Chair visit in March 2021.

### **Academic Affairs Report**

#### **Ron Darbeau, Provost and Vice President of Academic Affairs**

Dr. Darbeau provided an overview of several points of pride from Academic Affairs: Through a collaboration with Mansfield and Bloomsburg, Dr. Erica Moore and her colleagues will enhance course offerings and develop new programs; our counselling center for students have developed self-help mental health screening tools that will assist students and direct them to services; the clinical mental health counselling program has seen significant growth; and discussions with the Clearfield Campus community leadership to form work groups on fundraising and relationship building.

The spring semester will start on January 25, one week later and end on May 7<sup>th</sup>, with no spring break to mitigate virus spread. The fall semester presented approximately 85% of the courses remotely and the faculty and deans have worked to reduce that amount and moving more courses from asynchronous to synchronous in response to student demand.

The University's sustainability plan requires a reduction in the faculty complement and program review to better align with the number of students being served at LHU. This fall the reduction sought was 19.5. Through attrition and reassignments, only two faculty were presented with retrenchment letters. The following programs with low enrollments will be placed in moratorium: Foreign languages (Spanish), Geology, International Studies, Music, Physics, and Political Science. Students enrolled in each of these areas will be able to complete their degree coursework.

### **Finance and Administration Report**

#### **Deana Hill, Chief Administration and Finance Officer**

Ms. Hill reported that the Robinson Learning Center (RLC) renovation project is underway and scheduled for completion in 2023. Parts of Ulmer Hall will be readied during the spring semester for offices and classes to be relocated there and the IT helpdesk has already moved to Stevenson Library. Other space needs will be relocated to the ground floor of Smith.

The “It’s on Us” grant funding provided for two important project, the first being the implementation of an anonymous reporting system for Title IX complaints and on November 11<sup>th</sup> Don McPhearson former NFL player provided three zoom sessions to students and staff with 400 attendees on the subject of gender based violence prevention.

**Enrollment Management and Student Affairs Report**  
**Stephen Lee, Vice President**

Dr. Lee noted several initiatives that were underway during the fall semester to engage students. Student success coaches reached out to freshmen regularly to assure that they felt connected and directed them to appropriate resources on campus for whatever needs they may have.

Several students from the residence hall association provided 74 treats of donuts and hand sanitizers for our facilities crews to show appreciation for their work during the pandemic.

**University Advancement**  
**Joseph Fiochetta, Vice President**

Mr. Fiochetta reported that the “All In” fundraising campaign this year focused on athletics to raise funds to compensate for the loss of clinics and other activities and \$112,000 was raised, more than double the initial goal.

LHU’s newest landmark on campus was unveiled in October with a small group of volunteer leaders. The granite eagle statute is a gift from the Class of 1966 and is has already become a part of our campus life with admissions taking prospective students to the eagle for a photo that they receive before departing campus.

**APSCUF President’s Report**  
**Peter Campbell, President**

Mr. Campbell spoke about APSCUF’s position on two issues: retrenchment and integration. Mr. Campbell stated that while APSCUF appreciates the work done through meet and discuss to reduce the targeted number of retrenchments from 47 to 2, that two is still too many as these faculty members are valuable members of the academic community. APSCUF’s stance on integration is that it is not necessary for LHU to be merged with other universities and that the current reserves of LHU would allow the university to overcome any financial challenges without reduction of workforce or integration. Several anecdotal statements were read to support why LHU faculty have been vocal in their opposition of these plans. Mr. Campbell asked the trustees to protect the uniqueness of Lock Haven University and requested that they each educate themselves on the integration specifics so that they too, if inclined, can be vocal and

discourage APSCUF's belief that the chancellor's vision is flawed with regard to integration.

**Special Report**  
**Beth McMahon, Professor Emeriti, COVID Institutional Response Team**

Ms. Hill introduced Dr. Beth McMahon was lured out of retirement to serve as our COVID institutional response team leader. Dr. McMahon immediately set out to form a core group of contact tracers and made sure they received appropriate training. Contact tracers included staff and students, and today McCartney Register, Payton Bell, Madi Dura, Alex Massari, and Sherry Moore joined the meeting.

Dr. McMahon commended the contact tracers for their dedication and excellent handling of their duties which has been recognized by the Health Department as the best in the Commonwealth. The work of the tracers and the asymptomatic testing program at Lock Haven University has been submitted as an article for publication for national health journals. It was apparent from the onset that success would only occur with immediate isolation and our contact tracers were able to make those points of contact usually within ten minutes of notification of a positive test result, whereas the tracers from the department of health were initially taking 48 to 72 hours, and as the cases increased state-wide were not even able to make contact with each positive test result.

The University needed to implement a 14 day pause in any face-to-face instruction after the positivity rate of 5% was reached. This outbreak was due to several positive clusters of students congregating together without following safety protocols. All students returning were tested at the end of the pause and Dr. McMahon acknowledged the financial investment of the testing program that kept our campus safe. In addition to the contact tracers, many others on campus were credited for the success of mitigating the virus spread including those who handled athletic groupings, mental health needs, cleaning and sanitizing, and making isolation areas available at a moment's notice. The exit testing before students ended the semester came back with no positive results.

Students Alex Massari, McCartney Register, Peyton Bell, and Madi Dura each spoke about their involvement as a contact tracer and how these experiences have prepared them for careers as health care professionals and sharpening their communication skills.

The trustees and Dr. Pignatello expressed their appreciation to Dr. McMahon and her team members for their tireless but important work in mitigating the spread of the virus in our community.

**C. MATTERS FOR DECISION**

1. Acceptance of Audit

The audit results were shared with the trustees and once again there were no audit findings nor any material weaknesses identified.

**Motion was made by Trustee Durrwachter, seconded by Trustee Smith to accept the Independent Auditors' Report conducted by CliftonLarsonAllen.**

**The Motion carried as indicated by the following roll call votes cast:**

<b>Mary Coploff</b>	<b>Yea</b>
<b>John Davern</b>	<b>Yea</b>
<b>Margery Brown Dosey</b>	<b>Yea</b>
<b>George Durrwachter</b>	<b>Yea</b>
<b>Daniel Elby</b>	<b>Yea</b>
<b>James Gregory</b>	<b>Yea</b>
<b>Michael Hanna, Jr.</b>	<b>Yea</b>
<b>Albert Jones</b>	<b>Yea</b>
<b>Angela Smith</b>	<b>Yea</b>

2. Compliance with Board of Governor Policy 1985-04 Amended

Compliance with this Board of Governors policy must be annually filed outlining the audit reports from affiliated organizations, including the Lock Haven University Foundation, Student Auxiliary Services, and the Clearfield Educational Foundation.

**Motion was made by Trustee Coploff, seconded by Trustee Dosey, to accept the Compliance resolution.**

**The Motion carried as indicated by the following roll call votes cast:**

<b>Mary Coploff</b>	<b>Yea</b>
<b>John Davern</b>	<b>Yea</b>
<b>Margery Brown Dosey</b>	<b>Yea</b>
<b>George Durrwachter</b>	<b>Yea</b>
<b>Daniel Elby</b>	<b>Yea</b>
<b>James Gregory</b>	<b>Yea</b>
<b>Michael Hanna, Jr.</b>	<b>Yea</b>
<b>Albert Jones</b>	<b>Yea</b>
<b>Angela Smith</b>	<b>Yea</b>



### 3. Retiree Resolutions

President Pignatello recommended the usual resolutions be passed recognizing the retirements of Ms. Cynthia Hayes who retires after 20 years as Clerk Typist II in the Registrar's Office; Ms. Colleen Meyer who retires after 24 years as Purchasing Agent in the Procurement Department; and Ms. Marchal Rote who retires after 32.5 years as Planning and Scheduling Coordinator in the Facilities Department.

**Motion was made by Trustee Smith, seconded by Trustee Jones, to approve the usual resolutions for retirements of Ms. Cynthia Hayes, Ms. Colleen Meyer, and Ms. Marchal Rote, and that the resolutions be included as a matter of permanent record in the official minutes.**

**The Motion carried as indicated by the following roll call votes cast:**

<b>Mary Coploff</b>	<b>Yea</b>
<b>John Davern</b>	<b>Yea</b>
<b>Margery Brown Dosey</b>	<b>Yea</b>
<b>George Durrwachter</b>	<b>Yea</b>
<b>Daniel Elby</b>	<b>Yea</b>
<b>James Gregory</b>	<b>Yea</b>
<b>Michael Hanna, Jr.</b>	<b>Yea</b>
<b>Albert Jones</b>	<b>Yea</b>
<b>Angela Smith</b>	<b>Yea</b>

### 4. Resolutions granting Emeriti Status

Faculty emeriti status is conferred upon those faculty retirees who have held the rank of associate or full professor and worked a minimum of ten years at Lock Haven University. In addition, the retired faculty member will have demonstrated significant contributions in teaching, scholarship, and/or service. A recommendation for this action has been received from the faculty's department, the dean, and the provost.

Dr. Pignatello recommended that the usual resolutions be passed granting emeriti status to the following:

- Dr. Susan Boland for service in the Psychology Department
- Mr. Walter Eisenhauer for service in the Physician Assistant Department
- Dr. Janet Irons for service in the History, Political Science, International Studies and Foreign Languages Department
- Dr. John Reid for service in the Geology and Physics Department
- Dr. Lynette Reitz for service in the Social Work and Counseling Department

- Dr. Daniel Tess for service in the Social Work and Counseling Department

**Motion was made by Trustee Gregory seconded by Trustee Coploff, to approve the usual resolutions granting emeriti status to Dr. Susan Boland, Mr. Walter Eisenhower, Dr. Janet Irons, Dr. John Reid, Dr. Lynette Reitz, and Dr. Daniel Tess, and that the resolutions be included as a matter of permanent record in the official minutes.**

**The Motion carried as indicated by the following roll call votes cast:**

<b>Mary Coploff</b>	<b>Yea</b>
<b>John Davern</b>	<b>Yea</b>
<b>Margery Brown Dosey</b>	<b>Yea</b>
<b>George Durrwachter</b>	<b>Yea</b>
<b>Daniel Elby</b>	<b>Yea</b>
<b>James Gregory</b>	<b>Yea</b>
<b>Michael Hanna, Jr.</b>	<b>Yea</b>
<b>Albert Jones</b>	<b>Yea</b>
<b>Angela Smith</b>	<b>Yea</b>

5. Resolution for Presidential Evaluation

Trustee Durrwachter served as chair of the committee to perform the annual evaluation of the president and thanked Trustees Gregory, Callahan, and Smith for their service on the committee.

**Motion was made by Trustee Durrwachter, seconded by Trustee Dosey, to accept the report of the Presidential Evaluation Committee which provides an assessment of the leadership and administrative performance of President Robert Pignatello in the context of the University's and the System's mission, vision, and strategic goals, and contains a recommendation to retain President Pignatello as president. This report shall be submitted to the Chancellor and the Board of Governors' Human Resources Committee for review and consideration, and further action by the Board of Governors.**

<b>Mary Coploff</b>	<b>Yea</b>
<b>John Davern</b>	<b>Yea</b>
<b>Margery Brown Dosey</b>	<b>Yea</b>
<b>George Durrwachter</b>	<b>Yea</b>
<b>Daniel Elby</b>	<b>Yea</b>
<b>James Gregory</b>	<b>Yea</b>
<b>Michael Hanna, Jr.</b>	<b>Yea</b>
<b>Albert Jones</b>	<b>Yea</b>
<b>Angela Smith</b>	<b>Yea</b>

With no further business to come before the Council, the meeting adjourned at 3:30 p.m.

Respectfully submitted,

  
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Michael Hanna, Jr., Secretary

  
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Gwen Bechdel, Recording Secretary