

AGENDA

Council of Trustees Meeting
Friday, September 18, 2020
Via Zoom

- Executive Team Workshop – 10:00 am
- Executive Session – 12:30 pm
- General Session – 2:00 pm

GENERAL SESSION

- Public Comments
- Approval of Minutes of May 9, 2020, meeting

REPORTS

1. Executive Committee Report
2. President's Report
3. Vice Presidents Reports
 - Academic Affairs
 - Finance and Administration
 - Enrollment and Student Affairs
 - University Advancement
4. LHU APSCUF President's Report
5. Success Spotlight: Dr. Daniel Spooner: Environmental Toxicology Research

MATTERS FOR DECISION (green documents)

1. Approval 2020/2021 Budget
2. Resolutions for Retirement
 - Ms. Cheryl Bartholomew
 - Dr. Susan Boland
 - Ms. Sherri Brooks
 - Mr. Walter Eisenhauer
 - Ms. Marie Fair
 - Mr. Patrick Guerriero
 - Mr. William Hanelly
 - Mr. Philip Huber
 - Dr. Janet Irons
 - Dr. Marlene Jensen
 - Ms. Heather Leverington
 - Ms. Kimberly Lindsey
 - Dr. Ted Nuttall
 - Ms. Kimberly Owens
 - Dr. John Reid
 - Dr. Lynette Reitz
 - Dr. Daniel Tess
 - Ms. Shannon Walker
3. Resolutions for Emeritus Status
 - Dr. Marlene Jensen
 - Dr. Susan Strayer
4. Resolution for Recognition of Guy A. Graham
5. University Succession Plan Resolution

MINUTES

LOCK HAVEN UNIVERSITY OF PENNSYLVANIA COUNCIL OF TRUSTEES MEETING

Friday, September 18, 2020

Via Zoom

Lock Haven University

Chair Elby called the meeting of the Council of Trustees to order at 2:00 pm.

Council Members Present (Via Zoom):

Krystjan Callahan
Mary Coploff
John Davern
Margery Dosey
George Durrwachter
Daniel Elby
James Gregory
Michael Hanna, Jr.
Albert Jones
Angela Smith

Others Present:

Robert Pignatello, University President
Ron Darbeau, Provost and Vice President for Academic Affairs
Deana Hill, Chief Administration and Finance Officer
Joseph Fiocchetta, Vice President for University Advancement
Stephen Lee, Vice President for Enrollment Services and Student Affairs
Amy Dicello, Comptroller
Elizabeth Arnold, Executive Director of Communications and Community Relations
Kenneth Hall, Director, Diversity, Equality, and Inclusion
Gwen Bechdel, Recording Secretary

Those identified connecting via zoom:

Katie Higgins, State System Legal Counsel
John Nauright, College Dean
Jonathan Lindzey, Associate Provost and College Dean
Kyoko Amano, College Dean
Dwayne Allison, Dean, Student Life
Shawn O'Dell, LHU AFSCME President
Peter Campbell, LHU APSCUF President
Emmalyn Borst, LHU SCUPA President
Frank Shoemaker, LHU Public Safety representative
Daniel Spooner, Faculty, Dept. of Biology

A. GENERAL

1. Roll Call

The following trustees were present and participating via Zoom:

- Krystjan Callahan
- Mary Coploff
- John Davern
- Margery Dosey
- George Durrwachter
- Daniel Elby
- James Gregory
- Michael Hanna, Jr.
- Albert Jones
- Angela Smith

2. Public Comments

Chair Elby asked for public comments and there were none.

3. Approval of the Minutes

The minutes of the General Session meeting held May 9, 2020, were distributed prior to the meeting.

Motion was made by Trustee Gregory, seconded by Trustee Coploff, to approve the minutes of the General Session meeting held May 9, 2020.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
John Davern	Yea
Margery Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Albert Jones	Yea
Angela Smith	Yea

B. REPORTS

Chair Elby reported there was a meeting of the Executive Committee just prior to this General Session to discuss personnel and property matters. There were no items presented at this

meeting requiring action by the Council. Additionally, the Trustees participated in informational workshops held on September 3, 2020, and September 11, 2020, to receive updates from the administration.

President's Report Robert Pignatello

President Pignatello asked all to observe a moment of silence for Dean's Office Administrative Assistant, Ginny Snyder, Emeritus Dr. Peter Auringer, and business major student, Evan Vonada.

COVID-19 has continued to consume much of the time and energy of the entire campus since the middle of March. Our teams have worked tirelessly to assure for the safety and health of our entire community. Dr. Beth McMahon has managed the contact tracing of our positive test results with integrity and compassion, and her "tracers" have been lauded by the Health Department for their thoroughness. LHU's facilities and IT staff have capably installed the necessary Plexiglas and zoom upgrades to make teaching and classrooms more conducive to a remote format and our mitigation plan puts us in the best position to be safe.

The University is at the end of a pause of face-to-face instruction due to a rise in positive cases discovered by asymptomatic testing. 740 students and staff were tested over two days and the results are expected over the weekend with a decision to be made on the return to the face-to-face instruction schedule prior to the pause.

These are anxious times for the University. The pandemic has changed the way we work, teach and learn, and how we relate to each other as colleagues and friends and as a Haven family. President Pignatello has been impressed by the resilience that has been shown here by our students, faculty, staff, and coaches. Our entire team has worked tirelessly to keep us all as safe as possible. It does make him feel so proud of our University.

Our meeting today via Zoom is an example of the new normal to conduct business and participate in meetings – alumni board, foundation board, PSAC, summer orientation, welcoming students back to campus, twice-weekly PASSHE meetings, and many, many others are now using technology effectively to do our business and engage each other. Chancellor Greenstein will be conducting his regular semester visit via Zoom on Monday, meeting with executive staff, student leader group, trustees, and an open forum.

Through all of these challenging times, we are encouraged that the fall enrollment did not decrease from last year. Unfortunately, with the cumulative effect of lost revenue from a decade of decreased enrollment, our University cannot continue to remain sustainable. As part of the System Redesign effort, the Office of the Chancellor announced that six universities will integrate into two groupings to create efficiencies for academic offerings, support services, and an administrative structure. Lock Haven will be coupled with Mansfield and Bloomsburg. While this will have implications locally, this move will allow the two groupings to capitalize on economies of scale and create new and more affordable

opportunities for the current and future students of this region. This process will take nearly two years to complete. In the meantime, our University will need to substantially decrease our costs, mainly through significant decreases in the workforce as there cannot be more instructors than are needed to teach the number of students currently enrolled. The University cannot have large operating deficits where expenses far outpace revenue.

We will continue to work through these reduction actions and consult and collaborate with employee union leadership and others to executive plans that are based on financial and economic realities that confront us. These have not been easy discussions and they won't get any easier. And I do appreciate and understand the contrary feelings and positions that exist.

President Pignatello introduced Kenny Hall, the newest member of the Executive Staff team in his role as Director of the Office of Diversity, Equity, and Inclusion. Mr. Hall shared the philosophy and foundation that the Office is centered on, being the fostering and understanding for the concepts of diversity, equity, and inclusion for all faculty, staff, and students. The work of the Office of DEI will be focused on cultivating a welcoming environment, providing inter-cultural experiences, and building relationships not only campus-wide but into the community as well; identify, attract, retain and graduate a diverse student body; and identify, attract, and retain a diverse faculty and staff. The mission supports these goals to create an environment where people can participate equally and fully as their true selves, and where all individuals can effectively engage across difference in a community grounded in understanding, trust, and connectedness.

Academic Affairs Report

Ron Darbeau, Provost and Vice President for Academic Affairs

Dr. Darbeau acknowledged the work of the faculty over the past year and their stellar adaptation to teach in a new environment due to the pandemic. In addition, our faculty have continued to hone their skills through scholarship activities, evidence of their commitment to transforming generations of students.

The reduction of faculty and the program array is a very difficult task, but one that is necessary to "right the ship." Dr. Darbeau looks to work with the entire campus to manage and navigate the challenges ahead to transform the University and stay true to our mission.

Finance and Administration Report

Deana Hill, Chief Administration and Finance Officer

Ms. Hill reported that in addition to the asymptotic testing completed this last week, the University invested in electronic temperature screenings which have been placed in the lobbies of 15 buildings on campus. Ms. Hill recognized the efforts of Emerita Dr. Beth McMahon and her work with the COVID response team, which includes the contact tracers for the testing program. This team includes a broad range of representation, including faculty and staff, that work to keep our campus healthy.

Summer facilities projects included campus electrical upgrades, creating both classroom and office facilities to support the Robinson Learning Center renovation to take place in the coming year, and moving the IT Helpdesk to the Sullivan Library.

In May of this year the Department of Education required universities to update their processes and policies on sexual assault and harassment. Sherry Moore, Associate Director of HR, and Emmy Borst, Assistant Director of Student and Residence Life, undertook the necessary steps to assure that we are in compliance, including the implementation of an anonymous reporting on-line tool which was part of the recent “It’s On Us” grant.

Enrollment Management and Student Affairs Report Stephen Lee, Vice President

Dr. Lee congratulated the University family and his Division on bringing the students through a challenging time to get them ready for a unique fall semester. Calls are being placed to each student to make sure that they are engaged and to listen to their concerns. Academics, interacting with advisors, and access to technology were among the top categories of what LHU is doing well through the pandemic. The Haven Cupboard is receiving a steady stream of students that are utilizing the student-based food bank. Various programming has been developed to address student well-being and providing academic support in the new virtual classroom environment.

University Advancement Joseph Fiochetta, Vice President

Mr. Fiochetta reported that COVID placed many engagement activities on hold, reconfigured to a virtual format, or cancelled outright. Fundraising goals to increase funding in key areas continues even though we are not able to meet with donors face-to-face. New scholarships have been created, and the student emergency fund, which supplements the student retention fund, was embraced by our donors. Athletics “All In” is scheduled next week for their annual fundraising campaign. Alumni groups have hosted virtual game shows and happy hours with an overall good participation.

The big event for the 150th anniversary will be the unveiling of the grand granite eagle on October 3rd through the generous donations of the Class of 1966 and several other supporters. The eagle weights 15 tons and its wing span is 6 feet. This eagle will be a central focal point for our students and alumni to celebrate LHU pride.

LHU APSCUF President Report Peter Campbell

Mr. Campbell applauded the relationship that continues to grow with Dr. Pignatello and his executive staff. Their approach to shared governance has provided an avenue to address the

current and future challenges facing LHU. The COVID pandemic allowed for individual universities to address safety concerns, and Mr. Campbell congratulated the teams working in this area.

The faculty union expressed concern about the financial sustainability processes invoked by the Chancellor, citing that the university's reserves would allow, along with prudent management, LHU to resolve financial challenges in five years instead of resorting to retrenchment. Likewise, the integration process which joins Mansfield, LHU, and Bloomsburg, produces concern that it will reduce access to an affordable, quality education in the local community. APSCUF vowed to fight to protect the sovereignty of Lock Haven University within the System, and encouraged the trustees to protect the institution.

Success Spotlight **Daniel Spooner, Professor of Biology**

Dr. Spooner provided an overview of the work he has done to secure environmental studies grants which will involve our students in the research on an array of topics related to contaminant biology and the assessment of stream ecosystem health. A focus of one grant with the U.S. Fish and Wildlife is fresh water mussels which are currently threatened. This grant provides nearly \$131,000 in funding for the bio magnification of the life cycle of the mussels. Additional research opportunities have been funded to research the American Eel as well.

C. MATTERS FOR DECISION

1. Approval of 2020/2021 Budget

The details of the proposed 2020/2021 Budget were reviewed during the Executive Team Workshop. President Pignatello commented that there is a lot to be optimistic about, including flat enrollment and a 6.14% increase in retention. LHU continues to have the highest reserve ratio in the System.

Motion was made by Trustee Durrwachter, seconded by Trustee Coploff, to approve the 2019/2020 Educational and General Budget and Auxiliary Budget.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
John Davern	Yea
Margery Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
James Gregory	Yea

Michael Hanna, Jr.	Yea
Albert Jones	Yea
Angela Smith	Yea

2. Resolution for Retirements

President Pignatello recommended the customary resolutions for retirement be awarded to the following. Collectively these 18 employees have served 409.5 years at LHU.

- Ms. Cheryl Bartholomew who retires after 12 years as Fiscal Technician in the Financial Aid Office
- Dr. Susan Boland who retires after 30 years as Professor in the Psychology Department
- Ms. Sherri Brooks who retires after 18 years as Clerk Typist in the President's Office
- Mr. Walter Eisenhauer who retires after 24 years as Professor in the Physician Assistant Department
- Ms. Marie Fair who retires after 15 years as Clerk Typist in the Nursing Department
- Mr. Patrick Guerriero who retires after 32 years as Assistant Professor in the Social Work and Counseling Department
- Mr. William Hanelly who retires after 12 years as Senior Vice President and Chief Operating Officers of the Finance and Administration Division
- Mr. Philip Huber who retires after 25 years as Professor in the Visual and Performing Arts Department
- Dr. Janet Irons who retires after 32 years as Professor in the History, Political Science, International Studies & Foreign Languages Department
- Dr. Marlene Jenson who retires after 13 years as associate Professor in the Business and Computer Science Department
- Ms. Heather Leverington who retires after 14 years as Head Track Coach in the Athletics Department
- Ms. Kimberly Lindsey who retires after 32 years as Clerical Supervisor in the Athletic Department
- Dr. Ted Nuttall who retires after 30 years as Professor in the Biological Sciences Department
- Ms. Kimberly Owens who retires after 30 years as Assistant Professor in the Nursing Department
- Dr. John Reid who retires after 23 years as Professor in the Geology & Physics Department
- Dr. Lynette Reitz who retires after 25 years as Professor in the Social Work & Counseling Department
- Dr. Daniel Tess who retires after 26 years as Professor in the Social Work & Counseling Department
- Ms. Shannon Walker who retires after 16.5 years as Director of Workforce Development and Continuing Education.

Motion was made by Trustee Dosey, seconded by Trustee Coploff, to approve the usual resolutions for the retirements listed above, and that the resolutions be included as a matter of permanent record in the official minutes.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
John Davern	Yea
Margery Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Albert Jones	Yea
Angela Smith	Yea

3. Resolutions for Emeritus Status

President Pignatello recommended that the usual resolution be passed granting emeritus status to Dr. Marlene Jensen for service in Business & Computer Science Department. Her department, college, and the Provost have concurred that Dr. Jensen demonstrated significant contributions in teaching, scholarship, and/or service during her tenure at Lock Haven University.

Motion was made by Trustee Coploff, seconded by Trustee Gregory, to approve the resolution granting faculty emerita status to Dr. Marlene Jensen, and that the resolution be included as a matter of permanent record in the official minutes.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
John Davern	Yea
Margery Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Albert Jones	Yea
Angela Smith	Yea

President Pignatello recommended that the usual resolution be passed granting emerita status to Dr. Susan Strayer for service in the Business and Computer Science Department. Her department, college, and the Provost have concurred that Dr. Strayer demonstrated significant

contributions in teaching, scholarship, and/or service during her tenure at Lock Haven University.

Motion was made by Trustee Coploff, seconded by Trustee Dosey, to approve the resolution granting faculty emerita status to Dr. Susan Strayer, and that the resolution be included as a matter of permanent record in the official minutes.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
John Davern	Yea
Margery Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Albert Jones	Yea
Angela Smith	Yea

4. Resolution for Recognition of Guy A. Graham

The resolution was read outlining the accomplishments and acknowledging the dedication and service of Trustee Guy A. Graham upon his retirement from the Council of Trustees.

Motion was made by Trustee Durrwachter, seconded by Trustee Gregory, to pass the resolution which will be included as a matter of permanent record in the official minutes to recognize Guy A. Graham.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
John Davern	Yea
Margery Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Albert Jones	Yea
Angela Smith	Yea

5. University Succession Resolution

Motion was made by Trustee Durrwachter, seconded by Trustee Gregory, to approve the Order of Succession Plan pursuant to Board of Governors Policy 1983-14-A, to-wit: Provost/Vice President for Academic Affairs, Chief Administration and Finance Officer, and Vice President for Enrollment Management and Student Affairs.

Trustee Dosey requested that the names for the three positions be identified. Provost and Vice President for Academic Affairs: Dr. Ron Darbeau; Chief Administration and Finance Officer: Ms. Deana Hill; and Vice President for Enrollment Management and Student Affairs: Dr. Stephen Lee. Trustee Dosey expressed her concern that although these individuals are well-qualified, they have not served in their current roles for any length of time. Both Trustees Jones and Durrwachter responded that these are the University's senior leaders and each of them have an appropriate depth of leadership and knowledge of the University.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
John Davern	Nay
Margery Dosey	Abstained
George Durrwachter	Yea
Daniel Elby	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Albert Jones	Yea
Angela Smith	Yea

With no further business to come before the Council, the meeting adjourned at 3:30 p.m.

Respectfully submitted,


 Michael Hanna, Jr., Council Secretary


 Gwen Bechdel, Recording Secretary