

AGENDA
Council of Trustees Meeting
Friday, May 8, 2020
Zoom Connection

A. EXECUTIVE TEAM WORKSHOP

B. EXECUTIVE SESSION

C. GENERAL SESSION

1. Public Comments
2. Approval of Minutes of February 21, 2020

D. REPORTS

1. Executive Committee Report
2. President's Report
3. Spotlight on Success: COVID Heroes
4. Vice Presidents' Reports
 - Academic Affairs
 - Finance and Administration
 - Enrollment Management and Student Affairs
 - University Advancement
5. APSCUF President's Report

D. MATTERS FOR DECISION

1. Purchases over \$10,000
2. Resolution for Retirement:
 - Mr. Terry Blazina
3. Resolution for Emerita Status:
 - Dr. Jane Penman
4. Resolution of Recognition for Deborah M. Suder

MINUTES

LOCK HAVEN UNIVERSITY OF PENNSYLVANIA COUNCIL OF TRUSTEES MEETING

Friday, May 8, 2020
Via Zoom Connection

Trustee Elby called the meeting of the Council of Trustees to order at 2:00 pm.

Council Members Participating:

Krystjan Callahan
Mary Coploff
John Davern
Margery Dosey
George Durrwachter
Daniel Elby
Guy Graham
James Gregory
Michael Hanna, Jr.
Angela Smith

Others Participating:

Robert Pignatello, University President
Jonathan Lindzey, Interim Provost and Vice President of Academic Affairs
William Hanelly, Senior Vice President and Chief Operating Officer
Stephen Lee, Vice President for Enrollment Management and Student Affairs
Joseph Fiochetta, Vice President for University Advancement
Deana Hill, Associate Vice President for Human Resources
Amy DiCello, Controller
Elizabeth Arnold, Executive Director of Strategic Communications
Kate Higgins, PASSHE Legal Counsel
Kyoko Amano, Dean, College of Liberal Arts & Education
John Nauright, Dean, Poorman College of Business, Information Systems & Human Services
Walt Eisenhower, Interim Dean, College of Natural, Behavioral & Health Sciences
Dwayne Allison, Dean of Residence and Student Life
Peter Campbell, APSCUF Representative
Rich Heimer, AFSCME Representative
Emmy Borst, SCUPA Representative
Bo Miller, Director of Information Technology
Ron Darbeau, in-coming Provost/VP of Academic Affairs
Elisabeth Lynch, community member
Laura Jameson, Reporter, Lock Haven Express
Gwen Bechdel, Recording Secretary

A. GENERAL

1. Roll Call

The following trustees were present and participating via Zoom connection:

Krystjan Callahan
 Mary Coploff
 John Davern
 Margery Dosey
 George Durrwachter
 Daniel Elby
 Guy Graham
 James Gregory (joined shortly after the beginning of the meeting)
 Michael Hanna, Jr.
 Angela Smith

2. Public Comments

Trustee Elby asked for public comments. Community Member Elisabeth Lynch presented her proposal for the trustees to consider and promote at the State System which would allow community members to take one class a semester for credit at a highly reduced rate, suggesting \$500, in those classes where the class cap has not been met.

3. Approval of the Minutes of February 21, 2020, Meeting

The minutes of the General Session meeting held February 21, 2020, were distributed prior to the meeting.

Motion was made by Trustee Durrwachter, seconded by Trustee Graham, to approve the minutes of the General Session meeting held February 21, 2020.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
John Davern	Yea
Margery Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	No response
Michael Hanna, Jr.	Yea
Angela Smith	Yea

B. REPORTS

Chair Elby reported there was a meeting of the Executive Committee to discuss budget, personnel, and property matters. There were no items discussed requiring action by the Trustees.

**President's Report
Dr. Robert Pignatello**

Dr. Pignatello introduced Dr. Ron Darbeau who will begin his term as Provost and Vice President of Academic Affairs on June 1, 2020. Dr. Darbeau has been participating in executive staff meetings so that he can be fully aware of the current climate when he comes on board. President Pignatello also acknowledged the work of Interim Provost Jonathan Lindzey and Interim Dean Walt Eisenhower during this transitional time.

Dr. Pignatello thanked Bill Hanelly for his contributions as Chief Operating Officer and congratulated him on his retirement after serving the University for 12 years. Bill's dedication to the stewardship of the University has been above reproach. Ms. Deana Hill and Ms. Amy DiCello will lead the Administration and Finance division upon his departure.

COVID-19 has consumed much of the energy of the entire campus since the middle of March. The effects of the national and state decisions to control the virus have dramatically altered our University and our community. The abrupt transition to remote teaching/learning was met by our faculty and staff and our students with confidence and we appreciate their willingness to adapt to assure that our students received a quality education. Our students have shown great resolve in connecting with us and each other in different ways. Nothing can destroy our connection that is based on a strong belief in each other and our mission and value to the community.

The Student Affairs and Advancement divisions have developed many options to address our students' well-being and keeping them connected with on-line/virtual fitness classes, e-gaming opportunities, tips for success, emotional coping sessions, and many other fun virtual engagements on social media. We have had an amazing response to an alumni virtual jeopardy game and had to increase the event to three separate games.

The start of the fall semester is still unknown, and we are doing everything possible to make sure our new and returning students will have a successful semester. President Pignatello charged seven working groups to look at options for opening and course delivery, noting that safety will dictate our decisions.

The Board of Governors has frozen tuition for our students for the second year and Lock Haven University is looking for other ways to make an education affordable. The CARES Act student financial aid award of \$1.7 million will help our students with their current financial needs. The University will receive additional funding to address budgetary shortfalls due to refunds and to invest in technology for the future. Changes in residency

rules include removal of the second year requirement to live in the residence halls and the expansion of the area radius of required residence hall occupancy.

It is unsettling that we are not together at this time of year to attend the many celebrations of our students' successes. It has been an inspiration to see so many who have contributed to find meaningful ways to conduct these celebrations virtually, including ROTC who will commission the cadets in June and allowed President Pignatello to address the cadre through one of their virtual classes, the employee recognition which included a video of the Take Your President to Work segments that were done before the pandemic and recognition of our merit and team awards as well as employees celebrating five-year anniversaries, and the capstone of the year will be a virtual graduation celebration which will be available on social media and the University's website.

President Pignatello noted that COVID-19 has prompted all of us to work harder to make things better for others. Several alumni and a staff member were lauded for their efforts to either serve on the front lines as nurses or to help make face coverings, including Danielle Beecher '14, Jill Murray '15, Missy Roche '08, and employee Sherri Brooks.

President Pignatello is looking forward to returning to the vibrancy of our campus.

Chairman Elby commented that the last few months presented many challenges and on behalf of the Council of Trustees extended appreciation to all of the faculty, staff, and students for taking those challenges on.

Vice Presidents' Reports

Dr. Jonathan Lindzey, Interim Provost

Dr. Lindzey referenced the written report from the Academic Affairs Division and there were no questions.

Mr. William Hanelly, Senior Vice President and Chief Operating Officer

Mr. Hanelly provided an update on the Middle States self-study process. A key part of the regional accreditation process will be submitting the self-study report in the coming months and the University will host a review team in Spring 2021. Dr. Cori Myers has led the seven working groups representing each of the standards of accreditation. The reports of the working groups have been available to the campus community and an open forum was held to present key findings and receive feedback. The working groups were also tasked with identifying gaps with the standards and steady progress has been made to address those gaps. The Middle States Review Chair is Dr. Dennis Hefner, Interim President of SUNY Fredonia and he will visit the campus this fall.

Progress on the strategic plan is an integral part of the accreditation process. Four main themes were identified in creating the strategic plan: academic excellence, financial

sustainability, responsibility, and partnerships, and within each of these themes three broadly stated goals were established with key indicators to provide both quantitative and qualitative measures. These measures show steady improvement in 4 and 6 year graduation rates, an improvement in the 17/18 second-year persistence rate, a slight decrease in enrollment targets resulting in a negative operating margin in two of the last three years, a strong reserve level above system average, survey results indicating residence life students feel safe, continued action on the campus climate survey, and maintaining campus energy efficiency better than the system average.

The members of the Trustees expressed their congratulations to Bill Hanelly upon his retirement and thanked him for his outstanding leadership in managing the finances and reserves of the University, placing the University in a position to survive during the current situations.

Dr. Stephen Lee, Vice President for Enrollment Management and Student Affairs

Dr. Lee referenced the written report from the Enrollment Management and Student Affairs Division and there were no questions.

Mr. Joseph Fiochetta, Vice President for University Advancement

Mr. Fiochetta referenced the written report from the University Advancement Division and there were no questions.

APSCUF Report
Mr. Peter Campbell

Mr. Campbell noted that he has been overwhelmed by the professionalism and sacrifice that everyone has made to keep student success as the main driving force this spring, and thanked everyone for their efforts.

Declining enrollments and state appropriations as well as increased costs and now the COVID-19 pandemic have impacted Lock Haven University and the State System. These factors created an opportunity to seriously look to improve all areas of performance. Mr. Campbell stated that such a review may lead to different academic programming to meet the needs of our community to attract a new market. However, the traditional classrooms and four-year bachelor's degrees are desired by both current and future students. Mr. Campbell asserted that although the University had failed to adequately promote, market, advertise, and sell the educational product of LHU adequately, there is evidence of improvement.

Mr. Campbell remarked that our students stayed strong and focused during this challenging semester. He looks forward to a commencement ceremony later in the year to recognize our seniors and a celebration of the retirements of many of our faculty and staff.

C. MATTERS FOR DECISION**1. Purchases over \$10,000**

Chairman Elby presented the purchases over \$10,000 from January 25, 2020, through April 14, 2020, in the total amount of \$4,998,126.73.

Motion was made by Trustee Coploff, seconded by Trustee Gregory, to approve the purchases over \$10,000 as presented.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
John Davern	Yea
Margery Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Angela Smith	Yea

2. Retirement Resolution

Dr. Pignatello recommended that the usual resolution be passed recognizing the retirement of Mr. Terry Blazina with 12 years of commendable service as Stock Clerk in the Athletics Department.

Motion was made by Trustee Dosey, seconded by Trustee Coploff, to pass the usual resolution which will be included as a matter of permanent record in the official minutes to recognize the retirement status of Mr. Terry Blazina.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
John Davern	Yea
Margery Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Angela Smith	Yea

3. Resolution for Emerita Status

President Pignatello recommended that the usual resolution be passed granting emerita status to Dr. Jane Penman for service in the Special Education Department. Her department, college, and the Provost have concurred that Dr. Penman demonstrated significant contributions in teaching, scholarship, and/or service during her tenure at Lock Haven University.

Motion was made by Trustee Durrwachter, seconded by Trustee Smith, to approve the resolution granting faculty emerita status to Dr. Jane Penman, and that the resolution be included as a matter of permanent record in the official minutes.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
John Davern	Yea
Margery Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Angela Smith	Yea

4. Resolution of Recognition for Deborah M. Suder

The resolution was read outlining the accomplishments and acknowledging the dedication and service of Trustee Deborah M. Suder upon her retirement from the Council of Trustees.

Motion was made by Trustee Graham, seconded by Trustee Coploff, to pass the resolution which will be included as a matter of permanent record in the official minutes to recognize Deborah M. Suder.

The Motion carried as indicated by the following roll call votes cast:


Krystjan Callahan	Yea
Mary Coploff	Yea
John Davern	Yea
Margery Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
James Gregory	Yea

Michael Hanna, Jr.	Yea
Angela Smith	Yea

Chairman Elby announced that the members of the Presidential Evaluation Committee would be: Trustee Durrwachter, Chair, and members Trustee Gregory and Trustee Callahan. Trustee Dosey stated her concern that there was no female trustee on the committee. Chairman Elby agreed that if the Board of Governors policy did not preclude a four-person committee that Trustee Smith would be added.

With no further business to come before the Council, the meeting adjourned at 2:50 p.m.

Respectfully submitted,


Michael Hanna, Jr., Secretary


Gwen Bechdel, Recording Secretary