

AGENDA

Council of Trustees Meeting
Friday, February 21, 2020
Durrwachter Alumni Conference Center

- Executive Workshop – 9:30 am
- Executive Session – 12:00 noon
- Trustees Lunch – 1:00 pm
- General Session – 2:00 pm

GENERAL SESSION

1. Public Comments
2. Approval of Minutes
 - a. November 22, 2019 Meeting

REPORTS

1. Executive Committee Report
2. President's Report
3. Vice Presidents' Reports
 - Interim Provost and Vice President for Academic Affairs
 - Senior Vice President and Chief Operating Officer
 - Vice President for Enrollment Management and Student Affairs
 - Vice President for University Advancement
4. APSCUF President Report
5. Spotlight on Success: Pre-Medical Professional Tracks

MATTERS FOR DECISION

1. Purchases over \$10,000
2. Approval of 2020 Capital Budget Submission
3. Resolution for Retirements:
 - a. Ms. Stephanie Kulas
 - b. Dr. Jane Penman
 - c. Ms. Sherri Truckenmiller
4. Approval of Trustee Meeting Schedule for 2020/2021
5. Resolution re: Early Childhood Education Program Fee Structure

MINUTES

**LOCK HAVEN UNIVERSITY OF PENNSYLVANIA
COUNCIL OF TRUSTEES MEETING
Friday, February 21, 2020
Durrwachter Alumni Conference Center
Lock Haven University**

Trustee Elby called the meeting of the Council of Trustees to order at 2:05 pm.

Council Members Present:

Krystjan Callahan
Mary Coploff
John Davern
Margery Dosey (via zoom)
George Durrwachter
Daniel Elby
Guy Graham
Michael Hanna, Jr.
Angela Smith
Deborah Suder

Council Members Absent:

James Gregory

Others Present:

Robert Pignatello, University President
Jonathan Lindzey, Interim Provost and Vice President
William Hanelly, Senior Vice President and Chief Operations Officer
Stephen Lee, Vice President for Enrollment Management and Student Affairs
Joseph Fiochetta, Vice President for University Advancement
Deana Hill, Associate Vice President for Human Resources
Amy DiCello, Controller, Business Office
Elizabeth Arnold, Executive Director of Strategic Communications
Kate Higgins, PASSHE Legal Counsel
Walt Eisenhower, Interim Dean, College of Natural, Behavioral, and Health Sciences
John Nauright, Dean, Poorman College of Business, Information Systems, and Human Services
Peter Campbell, LHU APSCUF President
Aaron Russell, LHU APSCUF Coaches President
Emmalyn Borst, SCUPA President

George Rusczyk, Student Life
Ted Nuttall, Faculty, Biological Sciences Department
Nate Rainey, Alum from Pre-Med programs
Gwen Bechdel, Recording Secretary

A. GENERAL

1. Roll call

The following trustees were present and participating:

- Krystjan Callahan
- Mary Coploff
- John Davern
- Margery Brown Dosey (via Zoom)
- George Durrwachter
- Daniel Elby
- Guy Graham
- Michael Hanna, Jr.
- Angela Smith
- Deborah Suder

2. Public Comments

Trustee Elby asked for public comments and there were none.

3. Approval of Minutes

The minutes of the November 22, 2019, general session meeting was distributed prior to the meeting.

Motion was made by Trustee Hanna, seconded by Trustee Callahan, to approve the minutes of November 22, 2019.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
John Davern	Yea
Margery Brown Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
Michael Hanna, Jr.	Yea
Angela Smith	Yea
Deborah Suder	Yea

B. REPORTS

Trustee Elby reported there was a meeting of the Executive Committee to discuss personnel and property matters. There were no items presented at this meeting requiring action by the Council.

**President's Report
Robert Pignatello**

President Pignatello congratulated the new officers, Trustees Elby, Coploff, and Hanna, and looks forward to working with them to guide to a better future. He then welcomed Angela Smith to her first meeting as trustee.

A major focus of the University has been collaborating with the Office of the Chancellor on the System Redesign and identifying ways to be more efficient, control costs, and keep programs affordable. Nearly 20 students benefitted from the Retention Fund this last academic year that allowed them to stay enrolled with grants in the \$500 to \$1,000 range. The Sons of Italy recently sponsored a fundraiser for the Retention Fund and the evening raised \$3,000 which was very much appreciated.

Fall enrollment numbers are good due to new needs-based and merit-based scholarships reducing the cost of attending LHU. Good work is being done through the dual enrolments in neighboring schools districts at the Main and Clearfield campuses and we hope to expand those offering. The trustees recently approved the bachelor's in Risk Management and we have undertaken marketing for this degree and will be accepting students this fall.

Celebration of the University's 150th anniversary is underway starting with the actual charter date of February 14th and will continue through the end of the year.

Our University is a natural launchpad for students who aspire to attend professional medical advanced programs. Many of our graduates go on to pursue careers as doctors, dentists, veterinarians, pharmacists, and other medical professions. Our students have the benefit of a high-quality education at an affordable price, and the ability of hands-on experiences and research opportunities that more than adequately prepare them for advanced study in their fields.

Several events are scheduled in the coming months: a benefit concert by the Uptown Music Collective in Price Auditorium on March 6, the Business Hall of Fame and Dosey Concert for the Arts on April 3; and our choral group will be performing for the PA Council of Trustee conference in Harrisburg on April 23. Dr. Craig Dean Willis has agreed to serve as our graduation speaker for both of the May ceremonies and as the oldest living president during our 150th anniversary he was a natural selection.

Academic Affairs
Jonathan Lindzey, Interim Provost

Dr. Lindzey announced several new hires and assignments: Dr. Dan Donaldson, Associate Provost; Dr. Darlene Ardary has taken over as Interim director of the School of Nursing; Mr. Walt Eisenhower is serving as the Interim Dean of Natural, Behavioral, and Health Sciences while Dr. Lindzey serves as Interim Provost; and John Kelling has been hired as the new head football coach.

Winter graduation saw 85 students walk to receive their undergraduate degrees and 3 to receive their master's degrees. Chancellor Greenstein provided a memorable address as did the student representative Mia Swales.

The simulation center to support the nursing program at Lock Haven University is expected to be opening in March at the Lock Haven Hospital. The first associate of science nursing cohort at the main campus has completed its first semester and it is expected that enrollment in this program will expand to 24 in fall 2020.

High achieving students from Keystone Central High School interested in health professions will be taking dual enrollment courses at LHU starting academic year 20/21.

The IT help desk and staff will be moving from Robinson to the main floor of Stevenson Library to develop into a common area with library services to promote student success.

Three sub-baccalaureate certificates have been approved by Middle States and are now in the Office of the Chancellor: Certificates in Curriculum and Assessment in Early Care and Education; Early Childhood Development, Education, and Family; and Social Media Marketing.

Finance and Administration Report
William Hanelly, Vice President

Mr. Hanelly was pleased to announce that the University once again received the "Its On Us" grant submitted by George Rusczyk and Sherry Moore as one of 32 schools in the state to receive funding of \$30,000 in grant funding. The grant provides for development of an on-line anonymous reporting system for our students, the production of videos to increase awareness of sexual assault and bystander awareness, the distribution of awareness materials, and bringing in speakers including Don McPhearson who will address our student-athletes as well as the general public.

Enrollment Management and Student Affairs
Stephen Lee, Vice President

Dr. Lee reported that the University annually conducts a quality of life survey for the residence halls occupants and the results are used to make improvements which in turn helps

retention. The survey results were positive with students giving high marks to their residence hall experiences, safety, and the residence assistances. The new Fairview Suites living quarters received high marks, but the isolation of the more private areas does not necessary pull the students out to engage with others. Dr. Lee indicated that those that live on campus tend to stay enrolled at a higher rate.

President Pignatello congratulated the residence life staff on their continued success and acknowledged the move-in experience as one of the best operations he has ever seen.

University Relations Joseph Fiochetta, Vice President

Mr. Fiochetta presented the 150th celebration logos which will be used on swag and other advertising for the slate of activities planned throughout the year. The actual birthday day was celebrated with a social media frenzy and cupcakes, LHU will coincide activities with the County's Best of Clinton County weekend, homecoming will have lots of celebration excitement and the installation of an eagle statute on the Commons lawn, and the year will conclude with a Bald Eagle Ball. The President's Art Gallery has an exhibit of memorabilia and photographs from the 1880 through 1950 and over the summer will switch out with new items from 1950 to the present day.

President Pignatello acknowledged the Advancement Team for their work in making our 150th year one to remember to promote our history and our future.

APSCUF Report Peter Campbell, President

Mr. Campbell expressed his gratitude to President Pignatello for his collaborative and transparent approach to facing our challenges, noting that this relationship is not experienced on many of the other campuses. Several faculty initiatives were highlights: the sports studies department once again had students participate in the college football playoff games to gain valuable experiences in their field; the annual National History Day competition is on February 28th and our faculty and community members serve as judges; Spring Break activities are planned for students to study comparative health care in Jamaica, faculty-led programming in England and Italy are planned over the summer; the athletic training faculty will be hosting a student symposium focused on the mental health awareness in sports medicine, and our winter sports programs are concluding their seasons into post-season play and spring sports are starting their regular seasons.

Mr. Campbell acknowledged the pending retirement of Mr. Hanelly, acknowledging his excellent leadership, and wished him the best in the future.

**Special Report
Pre-Medical Professional Tracks**

Dr. Lindzey introduced Dr. Ted Nuttall as the pre-med coordinator and Mr. Nate Rainey a recent pre-medical graduate. Dr. Nuttall explained that in 2016 it became evident that there needed to be a central coordinator to advise students interested in the various medicine programs to help our students succeed as they applied to medical schools. A pre-med committee, which includes our alumni) was formed to assist our students with interviewing for medical school, letters of evaluation, coordination of research projects, and otherwise prepare these students for the next step in their academic career. Currently there are five medical school affiliations which have guaranteed spaces for our students.

Nate Rainey graduated from Lock Haven University in December 2019 and has been accepted in the Edward Via College of Osteopathic Medicine. He credited the faculty in the Biology Department with preparing him to have opportunities and experiences to be the best candidate for the medical school, and felt that the courses he took and research projects provided him an edge in the process.

President Pignatello congratulated Nate on his success and noted the obvious strength of dedicated faculty in the Sciences will continue to help our students succeed in this area.

C. MATTERS FOR DECISION

1. Purchases over \$10,000

Trustee Elby presented the purchases over \$10,000 from October 19, 2019, through January 24, 2020.

Motion was made by Trustee Graham, seconded by Trustee Coploff, to approve the purchases exceeding \$10,000 for the period stated in the amount of 1,388,050.90.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
John Davern	Yea
Margery Brown Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
Michael Hanna, Jr.	Yea
Angela Smith	Yea
Deborah Suder	Yea

2. Acceptance of 2020 Capital Budget Submission

The Capital Budget document is part of the appropriations process which is our major source of funding for facilities. Mr. Hanelly noted that two programs have been approved for funding and waiting release: demolition of two residence halls and the renovation of the Robinson Learning Center. The next significant priority project will be the renovation of Stevenson Library.

Motion was made by Trustee Durrwachter, seconded by Trustee Hanna, to accept the Capital Budget submission for 2020 as presented.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
John Davern	Yea
Margery Brown Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
Michael Hanna, Jr.	Yea
Angela Smith	Yea
Deborah Suder	Yea

3. Retirement Resolutions

President Pignatello recommended that the usual resolution be passed recognizing the retirement of Ms. Stephanie Kulas, with 20 years of service as Assistant Professor in the Library Department at the Clearfield Campus.

Motion was made by Trustee Graham, seconded by Trustee Coploff, to pass the usual resolution which will be included as a matter of permanent record in the official minutes to recognize the retirement status of Ms. Stephanie Kulas.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
John Davern	Yea
Margery Brown Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
Michael Hanna, Jr.	Yea
Angela Smith	Yea
Deborah Suder	Yea

President Pignatello recommended that the usual resolution be passed recognizing the retirement of Dr. Jane Penman with 27 years of service as Professor in the Special Education Department.

Motion was made by Trustee Durrwachter, seconded by Trustee Smith, to pass the usual resolution which will be included as a matter of permanent record in the official minutes to recognize the retirement status of Dr. Jane Penman.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
John Davern	Yea
Margery Brown Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
Michael Hanna, Jr.	Yea
Angela Smith	Yea
Deborah Suder	Yea

President Pignatello recommended that the usual resolution be passed recognizing the retirement of Ms. Sherri Truckenmiller with 22 years of service as Custodial Worker in the Facilities Department.

Motion was made by Trustee Graham, seconded by Trustee Smith, to pass the usual resolution which will be included as a matter of permanent record in the official minutes to recognize the retirement status of Ms. Sherri Truckenmiller.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
John Davern	Yea
Margery Brown Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
Michael Hanna, Jr.	Yea
Angela Smith	Yea
Deborah Suder	Yea

4. Proposed 2020/2021 Meeting Schedule for Council of Trustees

Motion was made by Trustee Graham, seconded by Trustee Smith, to approve the dates for the 2020/2021 meeting schedule as proposed.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
John Davern	Yea
Margery Brown Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
Michael Hanna, Jr.	Yea
Angela Smith	Yea
Deborah Suder	Yea

5. Resolution re: Early Childhood Education Program Fee Structure

Mr. Hanelly noted that Professor Manlove secured a grant to provide tuition assistant for the child care workers certification program. That grant did not address the fees and generally the people taking this program would not make use of the facilities. The resolution presented provides for a reduced set of fees to be charged comparable to that set for the Clearfield student who cannot avail the facilities.

Motion was made by Trustee Coploff, seconded by Trustee Smith, to approve the resolution that reduces the fee structure for the Early Childhood Education Program.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
John Davern	Yea
Margery Brown Dosey	Yea
George Durrwachter	Yea
Daniel Elby	Yea
Guy Graham	Yea
Michael Hanna, Jr.	Yea
Angela Smith	Yea
Deborah Suder	Yea

President Pignatello presented Trustee Durrwachter with an eagle statuette in recognition of his service as Chair of the Lock Haven Council of Trustees from 2016 to 2019. Dr.

Pignatello read a list of achievements and acknowledged his service and leadership roles as well as his generosity to the University from the time he started as a student in the late 1950s through today. Dr. Durrwachter was surprised and thankful for receiving the recognition and attributed his success to what Lock Haven University put into motion for his career after graduation.

With no further business to come before the Council, the meeting adjourned at 3:25 p.m.

Respectfully submitted,


Mike Hanna, Jr., Secretary


Gwen Bechdel, Recording Secretary