

AGENDA
Council of Trustees Meeting
Friday, May 7, 2021
Zoom Connection

A. EXECUTIVE TEAM WORKSHOP

B. EXECUTIVE SESSION

C. GENERAL SESSION

1. Public Comments
2. Approval of Minutes of February 12, 2021

D. REPORTS

1. Executive Committee Report
2. President's Report
3. Vice Presidents' Reports
 - Academic Affairs
 - Finance and Administration
 - Enrollment Management and Student Affairs
 - University Advancement
4. APSCUF President's Report
5. Spotlight on Success: COVID Research through CDC and PA Dept. of Health

D. MATTERS FOR DECISION

1. Resolution for Retirement:
 - Robert Bingaman
 - Polly Conway
 - Richard Heimer
2. Resolution to establish single housing rate

MINUTES

LOCK HAVEN UNIVERSITY OF PENNSYLVANIA COUNCIL OF TRUSTEES MEETING

Friday, May 7, 2021
Via Zoom Connection

Trustee Elby called the meeting of the Council of Trustees to order at 2:00pm.

Council Members Participating:

Mary Coploff
Daniel Elby
John Gower
James Gregory
Michael Hanna, Jr.
Albert Jones
Angela Smith
Mark Stern
Mia Swales

Council Members Absent:

Krystjan Callahan
Margery Dosey

Others Participating:

Bashar Hanna, Interim University President
Ron Darbeau, Provost and Vice President of Academic Affairs
Deana Hill, Chief Administration and Finance Operating Officer
Stephen Lee, Vice President for Enrollment Management and Student Affairs
Joseph Fiocchetta, Vice President for University Advancement
Amy Dicello, Controller
Elizabeth Arnold, Executive Director of Strategic Communications
Kate Higgins, PASSHE Legal Counsel
Kyoko Amano, Dean, College of Liberal Arts & Education
John Nauright, Dean, Poorman College of Business, Information Systems & Human Services
Dwayne Allison, Dean of Residence and Student Life
Kenny Hall, Diversity, Equity, and Inclusion Director
Peter Campbell, APSCUF Representative
Emmy Borst, SCUPA Representative
Jennifer Rudella, Faculty Member
Beth McMahan, Faculty Emerita
Nadia Romanchock, Student
Jack Doyle, Student
Luke Lorenz, alum

Laura Jameson, Reporter, Lock Haven Express
Bianca Hoffman, Recording Secretary
Gwen Bechdel, Senior Executive Associate to the President

A. GENERAL

1. Roll Call

The following trustees were present and participating via Zoom connection:

Mary Coploff
Daniel Elby
John Gower
James Gregory
Michael Hanna, Jr.
Albert Jones
Angela Smith
Mark Stern
Mia Swales

2. Public Comments

Trustee Elby asked for public comments and there were none.

3. Approval of the Minutes of February 12, 2021, Meeting

The minutes of the General Session meeting held February 12, 2021, were distributed prior to the meeting.

Motion was made by Trustee Gregory, seconded by Trustee Gower, to approve the minutes of the General Session meeting held February 12, 2021.

The Motion carried as indicated by the following roll call votes cast:

Mary Coploff	Yea
Daniel Elby	Yea
John Gower	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Albert Jones	Yea
Angela Smith	Yea
Mark Stern	Yea
Mia Swales	Yea

B. REPORTS

Chair Elby reported there was a meeting of the Executive Committee to discuss budget, personnel, and property matters. There were no items discussed requiring action by the Trustees.

Chair Elby announced the members of the nominating committee: James Gregory, Chair, Albert Jones, and Angela Smith. They are tasked with bringing a slate of nominees to the September meeting.

**President's Report
Dr. Bashar Hanna**

Dr. Hanna thanked Professor Campbell for his work as APSCUF President as his term concludes, and welcomed Dr. Rick Goulet as his successor.

President Hanna acknowledged the comprehensive and quick responses of Kenny Hall, Liz Arnold, and Dr. Lyn Bruner at the conclusion of the Chauvin trial to distribute messaging that supported under-represented populations. Their work and the commitment of the university community is important to maintain a diverse and welcoming campus.

Dr. Hanna expressed his appreciation to Dr. Ron Darbeau and Ms. Deana Hill for agreeing to serve as co-Chief Operating Officers to manage the day-to-day operations of the University, in addition to their regular assignments, when Dr. Hanna may not be on campus. Additionally, Ms. Amy Dicello has agreed to serve as LHU's Controller and Mansfield's Interim Vice President for Finance and Administration and her commitment and sacrifices are appreciated as she serves in both of these roles.

On April 28th the Board of Governors approved the proposed integration plan which opened a 60-day public comment period. Dr. Hanna thanked the students, faculty, staff, coaches, and trustees for their contributions on the many working groups. Currently there will be two opportunities for public comments on June 9 and 10. Input can also be submitted through the PASSHE website. The input received will result in a final plan to be considered by the Board of Governors during the July meeting.

During Dr. Hanna's first three months as Interim President of Lock Haven University, he has met with many members of the campus community and each of those encounters proved to be both informative and educational. Student meetings including the student-athlete team captains, the residence hall associates, admissions ambassadors, and lunches with student leaders. President Hanna visited the Haven Cupboard twice this semester and acknowledged the important work of Dr. Amy Downs to help our students with food insecurity. Trustee Swales is another important component of the success of the Haven Cupboard.

Following social distancing and masking guidelines, the University was able to host several celebrations including Administrative Professionals Day, a lunch for faculty and

coaches, and the annual recognition of those that reached 5-year anniversaries - this year acknowledging employees representing more than 1,100 years of service. Events are scheduled for SCUPA and the facilities crew after the end of the semester.

The most important day in the life of a university campus is graduation and Dr. Hanna was excited that this year our graduates will have a modified in-person ceremony. Congratulations were extended to the following seniors who achieved a 4.0 GPA:

- o Jacqueline Althouse, criminal justice
- o Andrew Bechdel, recreation management
- o Caleb Bookhammer, English
- o Mark Carvalho, physics
- o Mariia Gorbenko, criminal justice
- o Maegan Miller, biology
- o Chloe Wagner, health and physical education

Dr. Hanna concluded his report stating that everyone is looking forward to a robust and vibrant fall semester with students and staff returning to campus.

Vice President's Reports

Dr. Ron Darbeau, Provost

Dr. Darbeau noted that this last year has been a great challenge for higher education and acknowledged the fortitude of our students, faculty, staff, and coaches to persevere during the pandemic. Faculty remained committed to scholarship throughout the academic year and their projects are listed in Dr. Darbeau's written report.

Clearfield enrollments are positive for the fall and several courses are being considered to share from the main to the Clearfield Campus.

The Academic Affairs administrative team and faculty have been working to begin moratorium procedures and reduce the faculty complement to achieve financial solvency by the end of fiscal year 2021/22.

The Middle States self-study reaccreditation process received positive reviews from the Chair Dr. Dennis Hefner, acknowledging the work of Drs. Jonathan Lindzey and Cori Myers who have led the campus through the process. The full team visit will occur in October of this year.

Athletics were able to cautiously engage in weight training, practices, and competitions and Dr. Darbeau acknowledged the coaches and Drs. Tom Giglio and Danielle Barney for providing a balance of activities for the teams while keeping the infection rate low and our students safe. Dr. Darbeau's written report outlined many of the accomplishments of our student-athletes and coaches this last year.

Dr. Darbeau credited Dr. Beth McMahon, professor emerita, for her leadership in keeping the campus safe throughout the pandemic and utilizing a cadre of students to assist with contact tracing and COVID testing.

Dr. Darbeau wished Dr. John Nauright well as he leaves Lock Haven University for St. Mary's University in Maryland. He also thanked Professor Peter Campbell for his many insightful discussions and service to the campus community, and welcomed Dr. Rick Goulet who will begin his tenure as APSCUF president on May 15th.

Ms. Deana Hill, Chief Administration and Finance Officer

Ms. Hill proudly announced that the current positivity rate on campus is 0% and credited that success to the dutiful adherence of CDC guidelines by everyone on campus. There were 23,800 tests conducted by the pandemic student corps and faculty. Vaccines have been made available to all of our campus employees and students through UMPC and River Valley Health and Dental Center. Additional opportunities for the vaccine will continue through the summer. Staff will be returning full-time on June 1st with the current CDC mitigation efforts in place except for medical reasons.

Human Resources was pleased to be able to host the employee years of service recognition event in person this year, following CDC guidelines.

Facilities project updates were listed in Ms. Hill's written report. The swing space in Ulmer Hall for Robinson Learning Center occupants is nearly completed in preparation for the Robinson renovation project. The Charlotte Smith turf replacement will also be underway over the summer to be ready for use for the fall season.

Utilization of the "It's On Us" funding provides for many activities, done virtually this year, to support awareness and education to the campus community for healthy and safe relationships.

Dr. Stephen Lee, Vice President for Enrollment Management and Student Affairs

Dr. Lee acknowledged the hard work and dedication of the entire enrollment management and student affairs team for finding creative ways to engage our students and to serve them during the pandemic. The COVID virus presented many challenges for smaller schools during the 2020 recruitment period, with 900 fewer students actually visiting campus last year. Admissions has scheduled three in-person Open House events, with June 5th being the first open house for both seniors and juniors. All 2020 summer orientation was hosted virtually, adhering to safety guidelines. We have scheduled five in-person, on-campus sessions for this summer, along with two virtual sessions to accommodate all students' needs.

As a result of the residence life survey, the University undertook to enhance the wi-fi quality allowing students to connect multiple devices to do their school work and recreation activities.

The University was able to distribute \$3.4 million to our students from the CARES federal funding for the pandemic relief efforts over the fall and spring semesters.

Mr. Joseph Fiochetta, Vice President for University Advancement

Mr. Fiochetta thanked both the administrative and advancement teams for their efforts to continue the work with external constituents. The spring and fall 2021 “All-In” Days of Giving generated \$300,000 in funding that will help keep education affordable. On May 15, the alumni office is hosting an event at Jack Stadium to celebrate the 2020 graduates and their academic accomplishments. The May 2020 graduation celebration was cancelled due to COVID concerns.

The Communications division has been hard at work to keep communications flowing regarding the integration process to all stakeholders. The Athletics marketing team was able to provide live video streaming for the 12 teams competing this spring.

APSCUF Report
Mr. Peter Campbell

Mr. Campbell stated that it is the goal of the faculty and coaches to provide a quality and affordable educational experience to our students. Professor Campbell then spoke of the concerns of APSCUF relating to the moratorium of academic programs, reduction of the faculty complement, and integration efforts. APSCUF does not endorse the integration proposal and expressed concern about the perceived transparency of the process and ultimate promise of a reduction of tuition for students. Mr. Campbell also took exception to the comments of the Chair of the Bloomsburg Trustees and requested a response on behalf of Lock Haven University. In addition, Mr. Campbell addressed APSCUF's position on the retrenchment of two faculty this year and 43.66 FTE for the 2021/22 academic year, imploring the University to find assignments for each of the faculty slated for retrenchment or removing the letters of retrenchment from the table.

Professor Campbell concluded his remarks by thanking the service of the faculty, coaches, and staff who are leaving the University through retirement or more secure employment.

SPECIAL REPORT
Dr. Beth McMahon
COVID Research Opportunities

Ms. Deana Hill introduced the special report which will focus on several research opportunities that were afforded to students and faculty through COVID, as well as an award to inspire students to identify challenges and take steps to find and implement solutions.

Dr. McMahon, professor emerita, was joined by Dr. Jennifer Rudella and students Jack Doyle and Nadia Romanchock as evidence that the 100-year pandemic did not break the spirit of the Lock Haven University community. Dr. Rudella is a faculty member in the Health Sciences Department and serves as an advisor for the Health Sciences Club. She became the lead investigator and supervised 12 students in a national study through the CDC and PA Department of Health. The focus of the study was an 8-week observation of mask use on campus, with results that 99% of those observed wore masks and 90% wore them correctly. The research identified the importance of continuing education on correct mask use. Jack Doyle and Nadia Romanchock, Health Science majors, both commented that the opportunity to be able to participate in this hands-on research will be a great benefit for inclusion on their resumes and future academic and career pursuits. They were extremely grateful to be a part of this project. These students were also involved in a joint presentation with the Health Science Club and Global Honors program called “COVID-19: Where we’ve been and where we are going”, where students shared their struggles surviving in a world with COVID-19.

The “Be the Solution” grant will provide funding for projects identified by students who take social responsibility in connecting theory and acting to develop creative solutions to improve their world.

Dr. McMahon concluded stating that the team of students serving as contact tracers and virus testing have made The Haven a much safer place to study and work.

C. MATTERS FOR DECISION

1. Retirement Resolutions

Dr. Hanna recommended that the usual resolution be passed recognizing the retirement of Mr. Robert Bingaman with eight years of commendable service as Refrigeration Mechanic in the Facilities Department.

Motion was made by Trustee Gregory, seconded by Trustee Gower, to pass the usual resolution which will be included as a matter of permanent record in the official minutes to recognize the retirement status of Mr. Robert Bingaman.

The Motion carried as indicated by the following roll call votes cast:

Mary Coploff	Yea
Daniel Elby	Yea
John Gower	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Albert Jones	Yea
Angela Smith	Yea
Mark Stern	Yea
Mia Swales	Yea

Dr. Hanna recommended that the usual resolution be passed recognizing the retirement of Ms. Polly Conway with 21 years of commendable service as a Custodial worker in the Facilities Department.

Motion was made by Trustee Smith, seconded by Trustee Gregory, to pass the usual resolution which will be included as a matter of permanent record in the official minutes to recognize the retirement status of Ms. Polly Conway.

The Motion carried as indicated by the following roll call votes cast:

Mary Coploff	Yea
Daniel Elby	Yea
John Gower	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Albert Jones	Yea
Angela Smith	Yea
Mark Stern	Yea
Mia Swales	Yea

Dr. Hanna recommended that the usual resolution be passed recognizing the retirement of Mr. Richard Heimer with 35 years of commendable service as Telecommunications Coordinator in the Information Technology Department.

Motion was made by Trustee Coploff, seconded by Trustee Gregory, to pass the usual resolution which will be included as a matter of permanent record in the official minutes to recognize the retirement status of Mr. Richard Heimer.

The Motion carried as indicated by the following roll call votes cast:

Mary Coploff	Yea
Daniel Elby	Yea
John Gower	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Albert Jones	Yea
Angela Smith	Yea
Mark Stern	Yea
Mia Swales	Yea

2. Resolution to Establish Single Housing Rate

The resolution was presented to establish a temporary housing rate for students living in Fairview Suites in consideration of the pandemic allowing for single occupancy of double rooms.

Motion was made by Trustee Gregory, seconded by Trustee Gower, to pass the resolution establishing a temporary single housing rate in the amount of \$4,690 a semester.

The Motion carried as indicated by the following roll call votes cast:

Mary Coploff	Yea
Daniel Elby	Yea
John Gower	Yea
James Gregory	Yea
Michael Hanna, Jr.	Yea
Albert Jones	Yea
Angela Smith	Yea
Mark Stern	Yea
Mia Swales	Yea

With no further business to come before the Council, the meeting adjourned at 3:05 p.m.

Respectfully submitted,

Michael Hanna, Jr. 
Michael Hanna, Jr., Secretary

Bianca Hoffman
Bianca Hoffman, Recording Secretary