

PHEAA (PA State Grant) Academic Progress Appeal Instructions

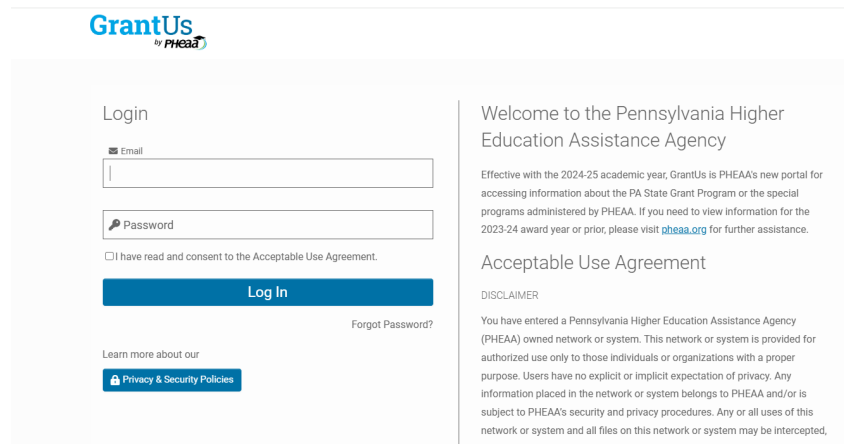
To complete an Academic Progress appeal, visit Pheaa.org/GrantUs and log in to your account.

Tips:

- The Academic Progress appeal deadline is Jan. 10, 2025 so please act quickly and complete it BEFORE the deadline so it may be reviewed.
- Provide all supporting documentation and explanations when completing the appeal.
- Let your designated financial aid counselor know this has been submitted as the university has items to complete for it to be finalized for PHEAA review.

Below are some screens to assist you in completing this process.

Step 1. Log in to grantus.pheaa.org



GrantUs
by PHEAA

Login

Email

Password

I have read and consent to the Acceptable Use Agreement.

Log In

[Forgot Password?](#)

[Learn more about our](#)
[Privacy & Security Policies](#)

Welcome to the Pennsylvania Higher Education Assistance Agency

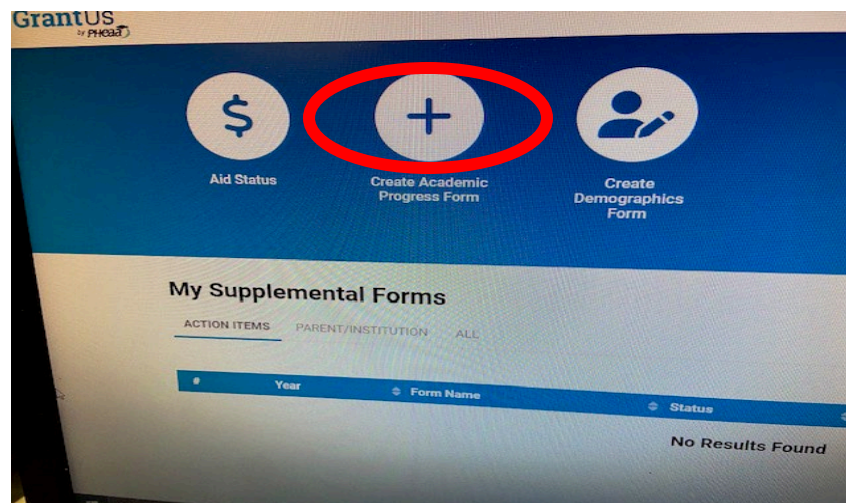
Effective with the 2024-25 academic year, GrantUs is PHEAA's new portal for accessing information about the PA State Grant Program or the special programs administered by PHEAA. If you need to view information for the 2023-24 award year or prior, please visit pheaa.org for further assistance.

Acceptable Use Agreement

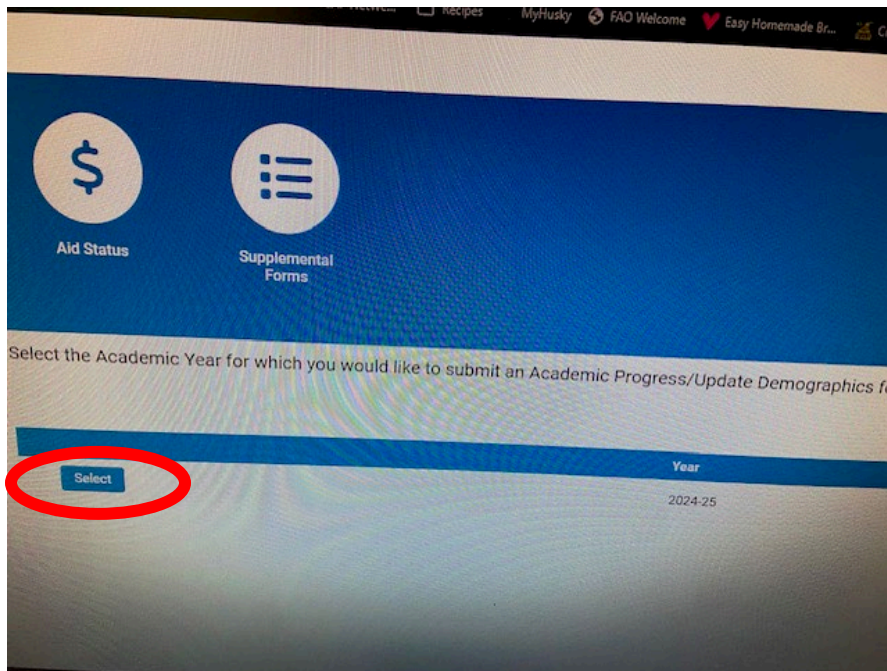
DISCLAIMER

You have entered a Pennsylvania Higher Education Assistance Agency (PHEAA) owned network or system. This network or system is provided for authorized use only to those individuals or organizations with a proper purpose. Users have no explicit or implicit expectation of privacy. Any information placed in the network or system belongs to PHEAA and/or is subject to PHEAA's security and privacy procedures. Any or all uses of this network or system and all files on this network or system may be intercepted,

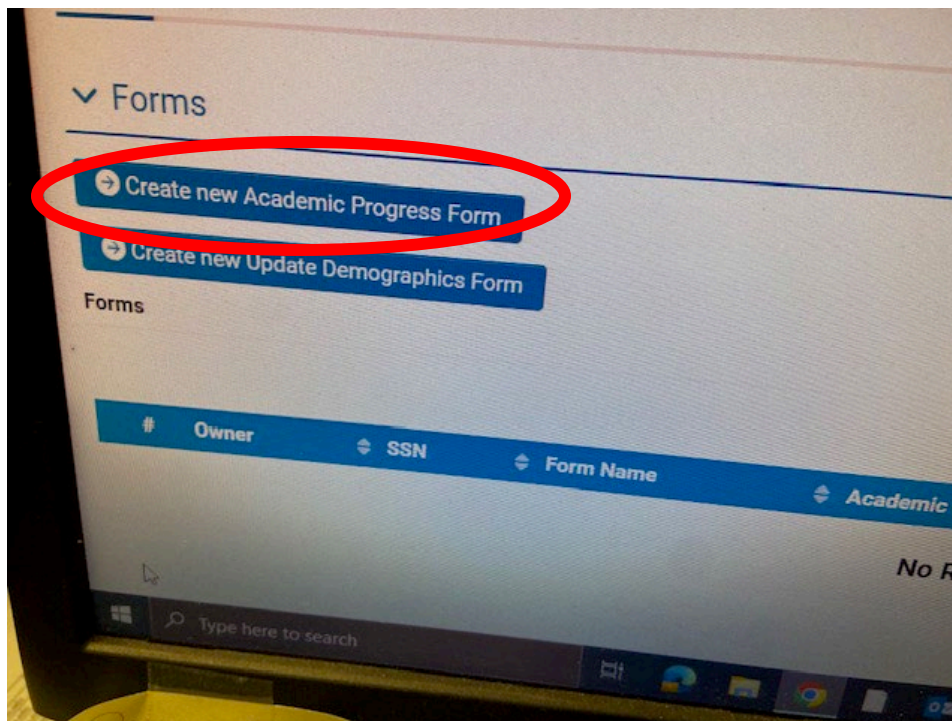
Step 2. On the below page, click on the “Create Academic Progress Form” in the blue task bar area.



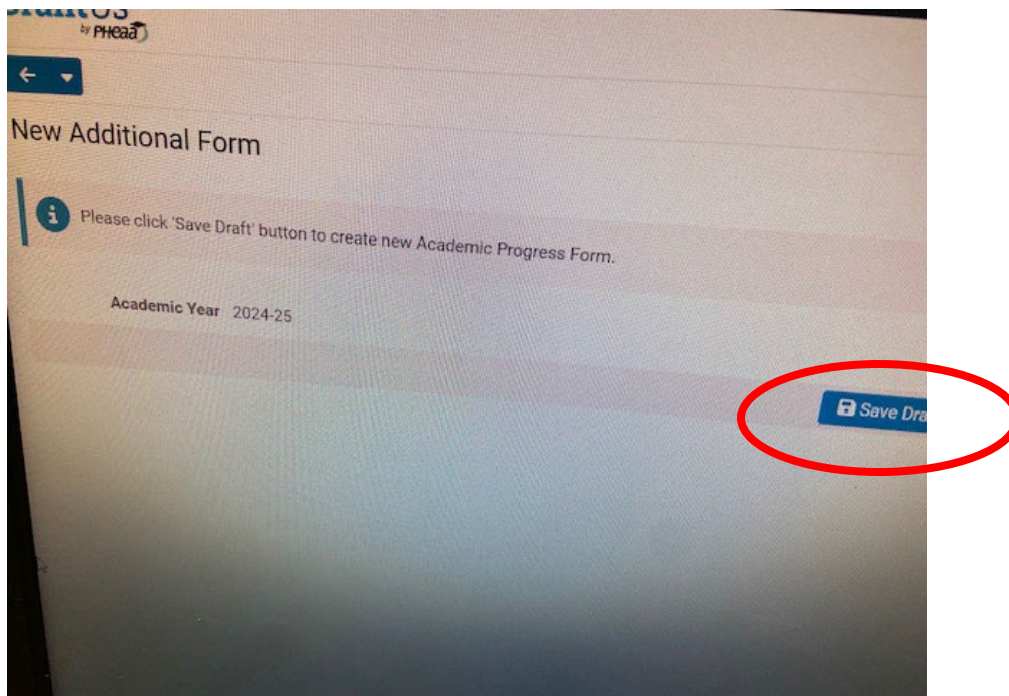
Step 3. Next, click the “select” button on the left-hand side of GrantUs.



Step 4. Click on the “Create New Academic Progress Form”.



Step 5. You must click the “Save Draft” button to actually create the form.



Step 6. Follow Along in the steps of the appeal form. You will see a continue button on the far left of your screen by the “Cancel Form” section. (Not shown in this photo).

IMPORTANT – BE SURE TO ACTUALLY SUBMIT THE FORM WHEN YOU ARE DONE!!

