



COMMONWEALTH UNIVERSITY OF PENNSYLVANIA

Workforce Development Spring 2025 Training Schedule

Auctioneering

Topic	Location	Start	End	Days & Times	Cost
Auctioneering (300 Hours)	Lock Haven / Hybrid	4/5/2025	6/12/2025	Thursday, Friday, Saturdays	\$3,500

Commercial Driver's License (CDL) Training

Topic	Location	Start	End	Days & Times	Cost
Class A CDL 150-hr program (ttd150)	Bloomsburg	Rolling Admission		7 days a week (flexible scheduling)	\$4,995 +fees
Class B CDL 40-hr program (stb40)	Bloomsburg	Rolling Admission		7 days a week (flexible scheduling)	\$3,495 +fees
Class A Refresher 40-hr program (ttd40)	Bloomsburg	Rolling Admission		7 days a week (flexible scheduling)	\$3,895 +fees

Health Career Training

Topic	Location	Start	End	Days & Times	Cost
CU - Bloomsburg					
Clinical Medical Assistant	Bloomsburg	2/11/2025	5/13/2025	Tuesday, Wednesday, Thursday 6 - 9:30 PM	\$2,699
CU - Clearfield					
Clinical Medical Assistant	Clearfield	2/18/2025	5/20/2025	Tuesday, Wednesday, Thursday 6 - 9:30 PM	\$2,699
Phlebotomy Technician	Clearfield	3/11/2025	5/8/2025	Tuesday, Wednesday, Thursday 6 - 9:30 PM	\$1,899
CU - Lock Haven					
Clinical Medical Assistant	Lock Haven	2/11/2025	5/15/2025	Tuesday, Thursday 6 - 9:30 PM Saturdays 3/1, 3/22, 3/29, 4/5, 4/26, 5/10 9 - 4:30 PM	\$2,699
Phlebotomy Technician	Lock Haven	3/3/2025	5/12/2025	Monday, Wednesday 6 - 9:30 PM Saturdays 3/15, 4/12, 5/3 9 - 3 PM	\$1,899
CU - Mansfield					
Clinical Medical Assistant	Mansfield	2/11/2025	5/15/2025	Tuesday, Thursday 6 - 9:30 PM Saturdays 3/1, 3/22, 4/5, 4/19, 5/3, 5/10 9 - 4:30 PM	\$2,699



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Machinist Pre-Apprenticeship Training

Topic	Location	Start	End	Days & Times	Cost
MasterCam Mill 2D	KCSD CTC, Mill Hall	1/6/2025	3/17/2025	Monday 4:30 - 8:30 PM	\$950
Manual Milling Set Up/Operating Techniques	KCSD CTC, Mill Hall	3/24/2025	5/19/2025	Monday 4:30 - 8:30 PM	\$950

Office/Professional Training

Topic	Location	Start	End	Days & Times	Cost
Achieve Professional Writing: Editing & Proofing Best Practices	Zoom Instructor-Led	4/2/2025	4/2/2025	Wednesday 1 PM - 3 PM	\$189
Establish Yourself as a Trusted Leader: A Road Map for New Supervisors	Zoom Instructor-Led	4/9/2025	4/9/2025	Wednesday 1 PM - 3 PM	\$189
Ignite Collaborative Problem Solving: Practical Applications and Improved Business Outcomes	Lock Haven	4/23/2025	4/23/2025	Wednesday 1 PM - 4 PM	\$385
Leadership Development Certificate Program	Zoom Instructor-Led	3/6/2025	4/3/2025	Thursdays 9 AM - 12 Noon	\$750
Leadership Development Certificate Program	Zoom Instructor-Led	5/20/2025	6/17/2025	Tuesdays 9 AM - 12 Noon	\$750
Management and Leadership Certificate Program	Bloomsburg	3/6/2025	5/1/2025	Thursdays - 3/6, 3/20, 4/3, 4/17, 5/1 10 AM - 2 PM	\$745
Master the Basics of AI: A Reliable Process to Ease Your Daily Workload	Zoom Instructor-Led	3/12/2025	3/12/2025	Wednesday 9 AM - 11 AM	\$189
Master the Basics of AI: A Reliable Process to Ease Your Daily Workload	Zoom Instructor-Led	4/16/2025	4/16/2025	Wednesday 1 PM - 3 PM	\$189
Maximize the Potential of Age Diversity: Practical Applications & Improved Business Outcomes	Lock Haven	3/26/2025	3/26/2025	Wednesday 9 AM - 12 PM	\$385
Write Clear & Professional Emails: A Simple Method to Save Time and Improve Response Rates	Zoom Instructor-Led	3/5/2025	3/5/2025	Wednesday 9 AM - 11 AM	\$189
Write to Sell: Strategies to Connect with Clients to Overturn Objections	Zoom Instructor-Led	3/19/2025	3/19/2025	Wednesday 9 AM - 11 AM	\$189



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Public Safety Training

Topic	Location	Start	End	Days & Times	Cost
ACT235 Training w/ Firearms	Mansfield	1/10/2025 - 1/12/2025	1/18/2025 - 1/19/2025	Friday 4 - 10 PM, Saturday 8 - 7 PM, Sunday 8 - 7 PM Saturday 8 - 4 PM, Sunday 8 - 4 PM	\$102.60 app fee + \$400 with firearms
ACT235 Training w/ Firearms	Mansfield	5/16/2025 - 5/18/2025	5/24/2025 - 5/25/2025	Friday 4 - 10 PM, Saturday 8 - 7 PM, Sunday 8 - 7 PM Saturday 8 - 4 PM, Sunday 8 - 4 PM	\$102.60 app fee + \$400 with firearms

Real Estate Pre-Licensing

Topic	Location	Start	End	Days & Times	Cost
Real Estate Pre-Licensing	Online	Rolling Admission		Self-paced	\$389

Find additional information and register online at <https://workforce.commonwealthu.edu>

workforce@commonwealthu.edu ~ 570-484-3128

Seats are reserved on a first-come first-serve basis. Minimum enrollment is required. Registrants will be notified via email two weeks prior to the start date confirming whether the class will be held. If we do not have minimum enrollment, your registration will be moved to the next scheduled session. Payment is expected at time of registration. Classes are non-refundable after the start date.

* Subject to change *