

UCC Minutes

Friday, Jan. 26, 2024

8:00 – 8:50

Zoom link: <https://commonwealthu-edu.zoom.us/j/92746280235>

Present: C. D’Ortona (Chair), D. Frohlich (Vice-Chair), R. Drogan, S. Ji, D. McCurry, T. Park, G. Sechrist, K. Hall, K. Verno, A. Ross, C. LaMacchia, J. Lammel, J. Bosworth, K. Allison.

Guests: H. Feldhaus, J. Hintz, J. Brown, A. Boswell, T. Hoover, S. Stoddard

1. Approval of Agenda – R. Drogan motioned to approve the agenda, seconded by T. Park. **With thirteen votes in favor, the motion passed.**
2. Approval of Minutes from December 1, 2023 – R. Drogan motioned to approve, seconded by T. Park. Amendment to say that 75% is too much regardless of the degree. C. D’Ortona called the question on the motion as amended. **With thirteen votes in favor, the motion passed.**
3. Curriculum Approval – The BSN Nursing program was approved via email this week.
4. Meeting Schedule for next year – The plan is to hold UCC meetings every other Wednesday from 3:00-5:00 pm, alternating with GEC meetings. When the call goes out for nominations for the next academic year, people can plan their schedules.
5. Forms Subcommittee

D. Frohlich provided an update on Coursedog. We are now ready to accept proposals in Coursedog. They finalized forms and tested workflow over winter break. We will continue to work with the older forms that have already been submitted.
6. Review teams

C. D’Ortona removed forms subcommittee members from review teams, due to the high workload related to Coursedog. She shared the new review teams via email.

Meeting was adjourned at 8:35 am.

UCC Minutes
Friday, Feb. 2, 2024
8:00 – 8:50

Zoom link: <https://commonwealthu-edu.zoom.us/j/92746280235>

Members Present: D. Frohlich, J. Lammel, G. Dziuba, G. Sechrist, C. LaMacchia, K. Hall, D. Rotella, A. Ross, S. Ji, D. Russell, T. Park, R. Drogan, M. Polyuha, K. Verno, J. Bosworth,

Guests: J. Brown, A. Boswell, J. Sheaffer, K. Olszewski, H. Feldhaus, J. Bower, B. Everhart, E. Farkas, J. Hintz, L. Parke, L. Jurado, S. Stoddard, E. Lippincott, D. Minzola, L. Metzger,

1. Approval of Agenda – R. Drogan motioned to approve, seconded by T. Park. **With twelve votes in favor, the motion passed.**
2. Approval of Minutes from January 26, 2024 – R. Drogan motioned to approve, seconded by T. Park. Amendment to add vote for BSN by email. **With ten votes in favor and two abstentions, the amended motion passed.**
3. Curriculum Proposals

- PHYS109 Music from the Scientific Perspective (GE: Natural World) (Review Team A)

D. Russell motioned to approve, seconded by D. Frohlich.
This course was recommended for general education by GEC.
Title change to The Science of Music.

C. D’Ortona called the question on the motion. **With twelve votes in favor, the motion passed.**

- HPLE140 and 245 (Review Team A)
 - HPLE140 Using Trending Technology for Wellness (GE: Technologies)
 - HLPE245 Health & Physical Education for PK-4 Classroom Teachers

M. Polyuha motioned to approve, seconded by R. Drogan.

The department would like to change course number from 140 to 150.

HLPE245 was determined to be the wrong version on Sharepoint. R. Drogan proposed to amend the motion to postpone HLPE245 definitely until the next meeting. Seconded by D. Russell. C. D’Ortona called the question on the amended motion. **With twelve votes in favor, the motion passed.**

- MSED495 Middle and Secondary School Experiences (Review Team A)

R. Drogan motioned to approve, seconded by D. Frohlich.

UCC members were not able to locate the document in SharePoint in order to review.

R. Drogan moved to amend the motion to postpone definitely until the next meeting. Seconded by C. LaMacchia.

C. D'Ortona called the question on the amended motion. **With twelve votes in favor, the motion passed.**

- CRJU207, 210, 323, and 345 (Review Team B)
 - CRJU207 Hate Crime
 - CRJU210 Diversity in CJ
 - CRJU323 Human Trafficking
 - CRJU345 Police Management and Supervision

D. Frohlich motioned to approve, seconded by M. Polyuha.

C. D'Ortona called the question on the motion. **With fourteen votes in favor, the motion passed.**

- HLSC225 Comparative Healthcare (GE: Global Perspectives) (Review Team B)

The department asked to pull this proposal, because it overlaps with another course.

- NURS606 Biomedical Ethics and Vulnerable Populations (Review Team B)

M. Polyuha motioned to approve, seconded by R. Drogan.

L. Metzger indicated that she made the suggested changes to the document in SharePoint.

C. D'Ortona called the question on the motion. **With thirteen votes in favor, the motion passed.**

- NURS608, 609, 610, and 624 (Review Team A)
 - NURS608 Evidence-Based Clinical Project I Development (Revision)
 - NURS609 Evidence-Based Clinical Project II Implementation (Revision)
 - NURS610 Evidence-Based Clinical Project III Outcome Analysis (Revision)
 - NURS624 Scientific Foundations of Anesthesia Nursing II (Revision)

M. Polyuha motioned to approve, seconded by R. Drogan.

D. Minzola will make suggested changes to NURS624. L. Parke made the suggested changes to 608, 609, and 610 in SharePoint.

C. D'Ortona called the question on the motion. **With thirteen votes in favor, the motion passed.**

- NURS626, 627, and 637 (Review Team C)

- NURS626 Advanced Physiology for Anesthesia Nursing I (Revision)
- NURS627 Advanced Physiology for Anesthesia Nursing II
- NURS637 Anesthesia Nursing Practicum III (Revision)

T. Park motioned to approve, seconded by R. Drogan.

C. D'Ortona called the question on the motion. **With fifteen votes in favor, the motion passed.**

- NURS638, 639, and 640
 - NURS638 Advanced Anesthesia Nursing Practicum and Clinical Conference I (Revision)
 - NURS639 Advanced Anesthesia Nursing Practicum and Clinical Conference II (Revision)
 - NURS640 Advanced Anesthesia Nursing Practicum and Clinical Conference III (Revision)

M. Polyuha motioned to approve, seconded by R. Drogan.

C. D'Ortona called the question on the motion. **With fourteen votes in favor, the motion passed.**

4. Other Business – Review revised Credit for Prior Learning (CPL) Policy for 2/9/24 meeting. Blue highlights indicate wording revised or added per UCC suggestions.

R. Drogan suggested that GEC provide minutes and feedback for course proposals.

It was suggested that a representative from UCC attend GEC meetings, to keep everyone up to date and facilitate open communication between the two groups.

UCC Minutes

Friday, Feb. 9, 2024

8:00 – 8:50

Zoom link: <https://commonwealthu-edu.zoom.us/j/92746280235>

Members Present: C. D’Ortona, D. Frohlich, R. Drogan, A. Ross, D. Rotella, S. Ji, G. Dziuba, D. Russell, D. McCurry, M. Polyuha, J. Lammell, K. Hall, T. Parke, K. Verno.

Guests: H. Lineman, S. Stoddard, A. Boswell, B. Everhart, J. Brown, J. Hintz, L. Jurado.

1. Approval of Agenda – G. Dziuba motioned to approve, seconded by M. Polyuha. D. Frohlich asked that Forms Subcommittee report be first on the agenda. C. D’Ortona called the question on the amended agenda. **With eleven votes in favor, the motion passed.**

2. Approval of Minutes from February 2, 2024

3. CPL Document

H. Lineman presented the changes that were made to the policy since the last presentation. She indicated that the policy complies with BOG policy.

There were concerns about general education. If we accept a transfer course and our equivalent course is approved for GE, then the transfer course counts as GE.

M. Polyuha motioned to approve, seconded by K. Allison. C. D’Ortona called the question on the motion to approve. **With twelve votes in favor and one abstention, the motion passed.**

4. Forms Subcommittee

Open office hours sessions twice per week, and more scheduled during the next few weeks. There are five new proposals submitted.

There was a question about how to make changes to a minor, because minors are not listed in Coursedog yet. The UCC advised that it would be best to submit using Sharepoint at this time.

5. GEC Minutes and Feedback

GEC minutes are posted to the GE SharePoint site.

6. Items for upcoming meetings

- Expedited approval process and interaction with new forms
- Overlap between majors and minors
- Upper-Division requirements

Expedited approval (how does that interact with new forms)

Minor/Major overlaps

UCC Minutes
Friday, Feb. 16, 2024
8:00 – 8:50

Zoom link: <https://commonwealthu-edu.zoom.us/j/92746280235>

Members Present: G. Dziuba, J. Lammel, D. Russell, G. Sechrist, K. Hall, A. Ross, D. Frohlich, T. Park, S. Ji, R. Drogan, K. Verno, K. Allison, D. McCurry

Guests: S. Stoddard, A. Way, T. Freuler, T. Hoover, H. Feldhaus, J. Hintz, B. Everhart, L. Jurado,

1. Approval of Agenda – A. Ross motioned to approve, seconded by T. Park. **With ten votes in favor, the motion passed.**

2. Approval of Minutes from February 9, 2024 – T. Park motioned to approve, seconded by D. Frohlich. **With eleven votes in favor, the motion passed.**

3. Curriculum Proposals

- HLPE245 Health & Physical Education for PK-4 Classroom Teachers (Review Team A)

R. Drogan motioned to approve, seconded by D. Frohlich.
Impact statement needed.

C. D’Ortona called the question on the motion. **With twelve votes in favor and one abstention, the motion passed.**

- MS495 Middle and Secondary School Experiences (Review Team A)

D. Russell motioned to approve, seconded by D. Frohlich.

C. D’Ortona called the question on the motion. **With twelve votes in favor, the motion passed.**

- HLSC225 Comparative Healthcare (GE) (Review Team B) – GEC Approved

R. Drogan motioned to approve, seconded by M. Polyuha.

C. D’Ortona called the question on the motion. **With thirteen votes in favor, the motion passed.**

4. Other Business

- Traci out next week – volunteer to take minutes?
R. Drogan volunteered to take minutes.

- Expedited approval process and interaction with new forms
- Overlap between majors and minors
- Upper-Division requirements

PASSHE doesn't identify advanced courses.
When do we start enforcing the advanced coursework policy?
Process for identifying advanced courses.

5. Proposals for Feb. 23

- Nursing Programs 1 (Review Team A)
 - BSN-DNP Adult-Gerontology Primary Care Nurse Pract.
 - BSN-DNP Family Nurse Practitioner

- Nursing Programs 2 (Review Team B)
 - BSN-DNP Nurse Anesthesia (Revision)
 - DNP (Revision)
 - DNP Post Master Nurse Executive Track

- Nursing Programs 3 (Review Team B)
 - MSN Nursing Administration
 - MSN Nursing with Adult-Gerontology Primary Care

- Nursing Programs 4 (Review Team C)
 - MSN Family Nursing Practice
 - MSN Nursing Informatics

- Nursing Programs 5 (Review Team C)
 - MSN Public Health (Revision)
 - MSN Public Health – School Health (Revision)
 - MSN/MBA (Revision)

UCC Minutes

Friday, Feb. 23, 2024

8:00 – 8:50

Members Present: D. Frohlich, C. D’Ortona, D. Rotella, G. Dziuba, M. Polyuha, J. Lammel, T. Park, G. Sechrist, K. Hall, K. Allison, R. Drogan, A. Ross, D. McCurry, K. Verno, J. Bosworth, S. Ji, D. Russell.

Guests: S. Stoddard, L. Jurado, L. Metzger, J. Hintz, K. Olszewski, H. Feldhaus, J. Brown, L. Parke, J. Sheaffer, A. Boswell.

Approval of Agenda: D. Russell motioned to approve, seconded by K. Allison. C. D’Ortona called the question on the agenda. **With eleven votes in favor, the motion passed.**

Curriculum Proposals:

Nursing Program 1 – Motion – K. Allison Second – D. Frohlich = 14 in favor

- BSN-DNP Adult-Gerontology Primary Care Nurse Practice
- BSN-DNP Family Nurse Practitioner

Review team- The student sheet is the same and will be added, difference in the Adult is not a lifespan and the family includes pediatrics so goals and objectives are all there but will be separated.

Nursing Program 2- Motion- D. Russell Second- D. Frohlich = 14 in favor

Review Team- first two are fine, nurse executive track adjust the name to Commonwealth U, the SLOs seem to be more descriptive or narrative but need to just be numbered individually.

- BSN-DNP Nurse Anesthesia (Revision)
- DNP (Revision)
- DNP Post Masters Nurse Executive Track

Nursing Program 3 (Revision)- Motion- G. Dziuba Second- D. Frohlich

Tracking Sheet could not be found for MSN Nursing in Admin, may not be in the correct place and no feedback form for Gerontology that could be found although no problem evident on that one. This was a revision for credit load and competencies for accreditation. These issues were addressed. An impact statement was on the original and the changes don’t affect the impact.

Motion to postpone vote to a definite time in this meeting on MSN Nursing Admin- G. Dziuba Second- D. Rotella Vote= 14

Discussion- Could we just see the sheet with the adjustments in order to vote on the revision. It seems more confusing after the presentation of the sheet because it didn’t show the credits that they said. Could we look at these together.

MSN Nursing with Adult-Gerontology Primary Care= 15 votes in favor

Nursing Programs 4 (Review Team C) Motion- D. Frohlich Second- M. Polyuha Vote= 15

- MSN Family Nursing Practice
- MSN Nursing Informatics

Review team- Credit adjustments between tracking and excel, is there an old checklist but revision so may not be needed, narrative about Associations and should that be in under Accreditation.

The program will make the adjustment in credits, the correct credits on the excel sheets will be edited on the tracking sheets and add the accreditors.

Nursing Programs 5 (Review Team C) Motion- D. Frohlich Second- M. Polyuha Vote= 14

- MSN Public Health (Revision)
- MSN Public Health – School Health (Revision)

Discussion: One tracking sheet was created but the program will separate them out. The credits on the tracking and excel sheets will then be clear. Excel showed 3 elective credits, are they opened or is there a pool of classes? This will be as advised by advisor in conjunction with the student and will be added to the excel and student checklist.

Review from prior in the meeting

Motion- R. Drogan Second – D. Frohlich Vote= 13 in favor, 2 abstentions

- MSN/MBA (Revision)
- MSN Nursing Administration (Revision)

Comments- credit match problem- The nursing admin says MSN Nurs Admin and says 39 and the other with MBA says 54 credits- there is one tracking sheet and it says 39. The excel sheets are correct for both versions. We just need tracking sheets that reflect the credits on the excel sheets so the program will submit two separate tracking sheets.

D. Russell- Policy Subgroup- Working on Advanced Coursework, waiting to get feedback from others. Going through GE materials at Shippensburg.

Program in Moratorium- NEICC site has a form. Table to next meeting. Joint decision from the program that was put forward.

UCC Minutes
Friday, Mar. 22, 2024
8:00 – 8:50

Zoom link: <https://commonwealthu-edu.zoom.us/j/92746280235>

Members Present: C. D’Ortona, K. Allison, D. Russell, G. Dziuba, J. Jeffery, K. Hall, S. Ji, K. Verno, J. Lammel, T. Park, M. Polyuha, G. Sechrist, A. Ross.

Guests: H. Feldhaus, J. Hintz, L. Jurado, D. Thomas.

1. Approval of Agenda D. Russell motioned to approve, seconded by M. Polyuha. **With eleven votes in favor, the motion passed.**
2. Approval of Minutes from 3/1 & 3/8 – postpone to next week.
3. UCC Rep on Assessment Committee

University-Wide Assessment Committee would like a UCC representative to attend their meetings. K. Hall volunteered to represent UCC at the committee meetings.

4. Report from Policy Subcommittee Advanced Coursework
 - The policy will need to go to local Meet & Discuss once it is finalized.
 - R. Drogan suggested including wording that says the department is recommending what’s considered advanced or not, rather than UCC recommending.
5. Approval of workflow for Interdisciplinary Courses and Programs
 - Proposed language: For the purposes of Coursedog Workflow, the Chair of the Interdisciplinary Studies Committee will function as the Department Chair. The Dean of Interdisciplinary Studies will function as the Dean for such proposals. Impact statements will be expected from departments housing faculty who will be teaching proposed courses.
 - K. Allison motioned to approve the language, seconded by R. Drogan. **With twelve votes in favor, the motion passed.**
6. Expedited approval process and interaction with new forms
7. Informational: Change HLSC prefix to HLTH

There was confusion among students about which classes they were supposed to take. C. D’Ortona let the department representatives know that program degree sheets will need to be adjusted in Coursedog. D. Thomas said that the course prefix numbers can be changed for the Fall 2024 schedule.

8. Overlap between majors and minors

UCC Minutes
Friday, Mar. 1, 2024
8:00 – 8:50

Zoom link: <https://commonwealthu-edu.zoom.us/j/92746280235>

Members Present: C. D’Ortona, D. Frohlich, J. Lammel, J. Jeffery (on behalf of C. LaMacchia), T. Park, M. Polyuha, G. Dziuba, G. Sechrist, A. Ross, R. Drogan, S. Ji, K. Hall, K. Allison, J. Bosworth.

Guests: T. Zalewski, D. Thomas, S. Stoddard, Q. Yue, L. Ramakrishnan, D. DeVallance, H. Feldhaus, J. Hintz, J. Foor, J. Bower, E. Lippincott, J. Brown, M. Decker, A. LaValley, A. Boswell, K. Olszewski,

1. Approval of Agenda – R. Drogan motioned to approve, seconded by T. Park. Removing NURS102 and NURS219, as they are not ready yet. **With eleven votes in favor, the motion passed.**
2. Approval of Minutes from 2/16 and 2/23 – Minutes will be sent out to UCC members for next week. R. Drogan motioned to approve minutes from 2/16, seconded by D. Frohlich. **With eleven votes in favor, the motion passed.**
3. Curriculum Proposals
 - COMM494 Communication Independent Study
D. Frohlich motioned to approve, seconded by R. Drogan.

C. D’Ortona called the question on the motion to approve. **With eleven votes in favor, the motion passed.**
 - PHIL308 Leadership Ethics GE – removed from agenda, as it’s still being reviewed by GEC
 - CMSD IONM Program Non-Clinical Track
Motion to approve made by R. Drogan, and seconded by K. Allison.
Review student outcomes and make sure they are measurable.

C. D’Ortona called the question on the motion to approve. **With twelve votes in favor, the motion passed.**
 - ENGL Literature Minor
M. Polyuha motioned to approve, seconded by D. Frohlich.
Some committee members mentioned that the PDF had some fields that were unable to be read, because you couldn’t scroll.
R. Drogan motioned to postpone definitely until next Friday, seconded by M. Polyuha.
With twelve votes in favor, the motion passed.
 - POLI335 Politics and Culture in Belize (GE: Global)
Motion to postpone indefinitely and take up when GEC is done with it made by R. Drogan, seconded by D. Frohlich. **With eleven votes in favor, the motion passed.**
 - NURS307 Emerging Professional Practice
 - NURS309 Nursing Informatics

- NURS322 Complementary Therapies

M. Polyuha motioned to approve, seconded by R. Drogan.

C. D'Ortona called the question on the motion to approve. **With twelve votes in favor, the motion passed.**

- NURS405 Quality Management Safety
- NURS415 Transcultural and Global Nursing Practice
- NURS425 Policy and Politics in Nursing
- NURS440 Nurse as Collaborator

R. Drogan motioned to approve, seconded by M. Polyuha.

G. Dziuba mentioned some typos and formatting errors.

M. Polyuha asked for a justification as to why the class is 400-level. J. Bower indicated that in order to take these courses, students have to already be an RN.

NURS440 course descriptions don't match.

C. D'Ortona called the question on the motion to approve. **With twelve votes in favor, the motion passed.**

- PSYCH BS Program Revision

R. Drogan motioned to approve, seconded by M. Polyuha.

Course changes in categories

C. D'Ortona called the question on the motion to approve. **With twelve votes in favor, the motion passed.**

- PSYC245 Psychology of Leadership (GE: Critical Reasoning)
- PSYC330 Psychology of Gender
- PSYC331 Psychology of Race

R. Drogan motioned to approve, seconded by T. Park.

M. Polyuha suggested impact statement from business, and he pointed out an overlap with other leadership courses.

C. D'Ortona called the question on the motion to approve. **With eleven votes in favor and one abstention, the motion passed.**

4. Other Business (as time permits)

- C. LaMacchia and D. McCurry have stepped down from the committee for the remainder of this semester.
- Report from Dave on Advanced Coursework Requirements
 - This policy will need to go to local M&D once it is finalized
- Expedited approval process and interaction with new forms
- Overlap between majors and minors

UCC Minutes
Friday, Mar. 8, 2024
8:00 – 8:50

Zoom link: <https://commonwealthu-edu.zoom.us/j/92746280235>

Members Present: D. Frohlich, J. Lammel, G. Dziuba, C. D'Ortona, D. Russell, J. Jeffery, D. Rotella, J. Bosworth, S. Ji, K. Allison, K. Verno, R. Drogan, T. Park, A. Ross, M. Polyuha.

Guests: D. Thomas, J. Brown, M. Walsh, J. Hintz, M. Decker, H. Feldhaus, K. DeVries, L. Ramakrishnan, E. Lippincott, D. DeVallance, C. Tarselli, A. Boswell, J. Hosley, P. Dorame-Holoviak, M. Grimsley, W. Calhoun, B. Klein, A. Hidalgo-DeJesus.

1. Approval of Agenda -15 in favor
 - 1st R. Drogan 2nd D. Rotella

2. Approval of Minutes from 2/16 and 2/23 - 14 in favor
 - 1st R. Drogan 2nd – M. Polyuha

3. Curriculum Proposals
 - ALSI102 American Sign Language 2 **Team B**
 - Motion to accept proposal 16 in favor
1st M. Polyuha 2nd R. Drogan

 - SPAN325 Phonetics and Phonology **Team B**
 - Motion to approve - 15 in favor
1st R. Drogan 2nd D. Frohlich

 - EDLD554 Topics in Education **Team A**
 - Motion to Approve - 15 in favor
 - 1st M. Polyuha 2nd D. Russell
 - R. Drogan – look at Assessments and possibly be more specific as to what is required. J. Hosley did indicate changes.
 - Make sure banner lists enrolled as grad student adding this to it.

 - HLPE201 Teaching Lifetime Activities **Team A**
 - Motion to approve - only on Course number change - 14 in favor
 - 1st M. Polyuha 2nd R. Drogan
 - Hidden pre-requisite? Cathy will bring that up
 - No one in attendance to speak on this course – possibly change of course number and Cathy said they did not need to come. Previously approved as HLPE 215

 - MATH110B and 130B **Team A**
 - Motion to Approve - 15 in favor
 - 1st D. Frohlich 2nd M. Polyuha
 - Question on credits – W. Calhoun answered question

- MATH110B Recitation for MATH110
- MATH130B Recitation for MATH130

- HIST311 The Cold War **Team B**

Motion to approve - 15 in favor

1st D. Frohlich 2nd M. Polyuha

- Black Studies Minor (Revision) **Team A**

Motion to approve – 14 in favor

1st R. Drogan 2nd D. Russell

C. D’Ortona - Course map should say upper division – R. Drogan - Degree map does not state 6 credits of upper level. K. DeVries- did say she has updated degree map

ENGL Literature Minor **Team B**

- Motion to approve
- 1st R. Drogan 2nd M. Polyuha
- Glorianne -did first part need to be in there. Had scrolling issue. Mark said he understands and could strike the entire thing. Mark going to ask how the document was updates. Converted or new document.
- Sending back because of reading issue. Mark will put person in touch with R. Drogan.
 - Motion to postpone March 29th. – 14 in favor
 - 1st R. Drogan 2nd D. Frohlich
- Visual Arts Programs (Small Changes)
 - Motion to approve - 15 in favor
 - 1st D. Frohlich 2nd R. Drogan
 - 1st time through – just FYI – tracking is all through Coursedog
 - BA Visual Arts **Team A**
 - 42 credits
 - BFA Visual Arts **Team B**
 - 75 credits

4. Other Business (as time permits) – Did not cover time did not permit

- Approval of workflow for Interdisciplinary Studies courses and programs
 - Proposed language: For the purposes of the CourseDog Workflow, the chair of the Interdisciplinary Studies Committee will function as the Department Chair. The Dean of Interdisciplinary Studies will function as the Dean for such proposals. Impact statements will be expected from departments housing faculty who will be teaching proposed courses.
- Report from Policy Subcommittee (Dave) on Advanced Coursework Requirements
 - This policy will need to go to local M&D once it is finalized.
- Expedited approval process and interaction with new forms.
- Overlap between majors and minors.

First meeting after break will be all business, no proposals.

UCC Minutes
Friday, Mar. 29, 2024
8:00 – 8:50

Zoom link: <https://commonwealthu-edu.zoom.us/j/92746280235>

Members Present: M. Polyuha, G. Dziuba, H. Feldhaus, D. Russell, D. Frohlich, J. Lammell, C. D’Ortona, T. Park, K. Allison, G. Sechrist, S. Ji, K. Verno, K. Hall, R. Droган,

Guest: J. Brown, L. Shillig, A. Boswell, H. Feldhaus, J. Hintz, D. DeVallance, W. Calhoun, M. Decker, D. Thomas.

1. Approval of Agenda – Motion to approve agenda: R. Droган/M. Polyuha. With eleven votes in favor, the motion passed.
2. Approval of Minutes from 3/1, 3/8, & 3/22 – Motion to approve: R. Droган/M. Polyuha. With twelve votes in favor, the motion passed.
3. Curriculum Proposals
 - English Literature Minor **Review Team B**
Motion to approve: D. Russell/R. Droган.
With twelve votes in favor, the motion passed.
 - MATH113B Recitation for MATH113 (MATH113 and MATH113A already approved)
Review Team A
Motion to approve: T. Park/D. Frohlich motion to approve.
With thirteen votes in favor, the motion passed.
 - BIOL308 Biology of Nutrition in Health and Disease **Review Team B**
Motion to approve: D. Frohlich/M. Polyuha.
It was noted that the department addressed the committee members’ concerns on the document in Sharepoint.
There were concerns expressed from Health & Exercise Science department members. Concern about the level of the course (other similar courses are lower level), concern about an online component of the course.

R. Droган motioned to postpone definitely until April 12 for an updated impact statement (with a request for an updated impact statement by April 5), seconded by G. Dziuba. **With twelve votes in favor, the motion passed.**
 - MEDJ110, MEDJ221 (Adding GE to already existing courses – GEC recommends GE)
Review Team B
 - MEDJ110 Introduction to Mass Communications GE (Critical Reasoning)
 - MEDJ221 Social Media and Podcasting GE (Oral Communication)Motion to approve: M. Polyuha/R. Droган.
D. Frohlich clarified that no specific technology is needed.

C. D'Ortona called the question on the motion to approve. **With eleven votes in favor, the motion passed.**

- Women's, Gender, and Sexuality Studies Minor (Revision) **Review Team A**
Motion to approve: D. Frohlich/R. Drogan.
Capstone should be on the degree map.
C. D'Ortona called the question on the motion to approve. **With twelve votes in favor, the motion passed.**

- WGSS490, WGSS493 **Review Team A**
 - WGSS490 Capstone in WGSS (new course)
 - WGSS493 Independent Study in WGSS (new course)Motion to approve: R. Drogan/D. Russell.
It was suggested to offer as variable credit.
C. D'Ortona called the question on the motion to approve. **With twelve votes in favor, the motion passed.**

- PSYC210, PSYC211, PSYC212 (Adding GE to already existing courses – GEC recommends GE) **Review Team A**
 - PSYC210 Child Development GE (Diversity)
 - PSYC211 Adolescent Development GE (Diversity)
 - PSYC212 Lifespan Development GE (Diversity)Motion to approve: R. Drogan/M. Polyuha.
C. D'Ortona called the question on the motion to approve. **With eleven votes in favor, the motion passed.**

- PSYC217, PSYC218 (Adding GE to already existing courses – GEC recommends GE) **Review Team B**
 - PSYC217 Adult Development & Aging GE (Diversity)
 - PSYC218 Principles of Gerontology GE (Diversity) Team BMotion to approve: R. Drogan/D. Russell.
D. Russell pointed out that the SLOs for both classes are very similar.
C. D'Ortona called the question on the motion to approve. **With twelve votes in favor, the motion passed.**

4. Other Business (as time permits)

- Discussion of open comment period beginning on January 22. There was a problem with emails.
 - Suggestion of open comment notification in Sharepoint
 - Suggestion to talk to Coursedog about putting an "open comment" notice at the top
- Suggestion to ask for communication from GEC on proposals that were not approved but they will be working with departments to revise.

Time did not allow for the following agenda items:

- Report from Policy Subcommittee (Dave) on Advanced Coursework Requirements
 - This policy will need to go to local M&D once it is finalized.

- Expedited approval process and interaction with new forms.
- Overlap between majors and minors.

UCC Agenda
Friday, April 5, 2024
8:00 – 8:50

Zoom link: <https://commonwealthu-edu.zoom.us/j/92746280235>

Members Present: D. Frohlich, A. Ross, K. Allison, D. Rotella, K. Hall, M. Polyuha, G. Dziuba, J. Jeffery, T. Park, J. Lammell, S. Ji, G. Sechrist, R. Drogan, K. Verno, J. Bosworth.

Guests: D. DeVallance, H. Feldhaus, J. Hintz

1. Approval of Agenda – M. Polyuha motioned to approve, seconded by D. Rotella. **With nine votes in favor, the motion passed.**
2. Approval of Minutes from 3/29 – M. Polyuha motioned to approve, seconded by D. Rotella. **With seven votes in favor, the motion passed.**
3. Report from Policy Subcommittee Advanced Coursework
 - The policy will need to go to local Meet & Discuss once it is finalized. The next meeting is scheduled for April 24.
 - GEC would like to be part of policy discussions. They would like to weigh in where general education may be affected.
4. Expedited approval process and interaction with new forms
5. Informational: Change HLTH prefix for health education courses to HLED
HLTH214, HLTH314, HLTH330, and HLTH341
6. Overlap between majors and minors

UCC Minutes
Friday, Apr. 12, 2024
8:00 – 8:50

Zoom link: <https://commonwealthu-edu.zoom.us/j/92746280235>

Members Present: D. Rotella, G. Dziuba, D. Frohlich, J. Lammel, D. Russell, R. Drogan, M. Polyuha, C. D’Ortona, A. Ross, G. Sechrist, J. Bosworth, K. Hall, J. Jeffery, S. Ji, T. Park, K. Allison.

Guests: J. McKaig, S. Glowaski, C. Force, C. LaMacchia, M. Hinchcliff, K. Cardimona, R. Brit, H. Feldhaus, E. Lippincott, A. Boswell, B. Klein, M. Grimsley, D. Thomas, J. Hintz, K. Beishline, P. Poehner, T. Shawver, L. Ramakrishnan.

1. Approval of Agenda – Motion to approve: D. Rotella/R. Drogan. **With ten votes in favor, the motion passed.**
2. Approval of Minutes from 4/5 – Motion to approve: R. Drogan/M. Polyuha. **With nine votes in favor and two abstentions, the motion passed.**
3. Curriculum Proposals
 - PHIL308 Leadership Ethics GE (Ethical Reasoning) – GEC Recommends GE **Review Team B**
 - Motion to approve: D. Frohlich/M. Polyuha. **With fourteen votes in favor, the motion passed.**
 - POLI355 Politics and Culture of Belize GE (Global Perspectives) – GEC Recommends GE **Review Team A**
 - Motion to approve: D. Frohlich/M. Polyuha. **With thirteen votes in favor, the motion passed.**
 - ELL Minor **Review Team B**
 - Motion to approve: R. Drogan/D. Frohlich.
 - Track sheet was not scrollable.
 - Motion to postpone definitely until April 26: D. Frohlich/D. Rotella. **With eleven votes in favor, the motion passed.**
 - Sport Management Minor **Review Team A**
 - Motion to approve: D. Frohlich/R. Drogan
 - J. Lammel indicated that she received a request from Y. Ingram for them to offer EXER306 as an elective course so that Bloomsburg students can take it in person.
 - **With fourteen votes in favor, the motion passed.**
 - BIOL230 Biology of Human Sexuality GE (Natural World) – GEC recommends GE **Review Team B**
 - Motion to approve: R. Drogan/J. Bosworth
 - Suggestion to add more resources
 - **With fourteen votes in favor, the motion passed.**
 - BSED Secondary Education Concentration in Business Education **Review Team A**

- Motion to approve: M. Polyuha/R. Drogan.
 - History is listed twice on requirements spreadsheet
 - **With fourteen votes in favor, the motion passed.**
- SPEC565 Research in Special Education **Review Team A**
 - Motion to approve: R. Drogan/D. Frohlich
 - **With thirteen votes in favor, the motion passed.**
- Visual Arts Program Changes
 - BA Visual Arts (Significant Change) **Review Team B**
 - BFA Visual Arts (Significant Change) **Review Team B**
 - Motion to approve: R. Drogan/M. Polyuha
 - BFA in moratorium at LH, and changing the concentrations offered in the BA at LH.
 - Question about whether moratorium is the correct term for this situation.
 - Motion to postpone definitely to April 26: R. Drogan/K. Allison. **With fourteen in favor and one opposed, the motion passed.**
- Visual Arts Courses
 - ART290 Digital Draw – Paint GE (Technologies) – GEC recommends GE **Review Team A**
 - ARTH258 Baroque to Rococo GE (Arts) – GEC Recommends GE **Review Team A**
 - ART222 Figurative Illustration **Review Team A**
 - Motion to approve: M. Polyuha/T. Park
 - In course assessments, consider that you are revising to meet accreditation standards.
 - **With fifteen votes in favor, the motion passed.**
- ASLI203, 204, 305 (Revisions) **Review Team B**
 - ASLI203 American Sign Language 3
 - ASLI204 American Sign Language 4
 - ASLI305 American Sign Language 5
 - Motion to approve: R. Drogan/K. Allison
 - **With fourteen votes in favor, the motion passed.**
- Informational Curriculum Proposals
 - CSA Request for Moratorium
 - POLI101 US Election 2024 (Experimental)
 - HIST476 War and American Society (Experimental)
4. Other Business (as time permits)
- Discussion for 4/19: Overlap between majors and minors.

UCC Minutes
Friday, Apr. 19, 2024
8:00 – 8:50

Zoom link: <https://commonwealthu-edu.zoom.us/j/92746280235>

Members Present: C. D’Ortona, M. Polyuha, G. Dziuba, J. Jeffery, D. Frohlich, J. Lammel, K. Hall, R. Drogan, G. Sechrist, S. Ji, J. Bosworth, K. Allison, T. Park,

Guests: R. Willoughby, A. Boswell, J. Hintz, D. DeVallance, H. Feldhaus, D. Thomas.

1. Approval of Agenda – Motion to approve agenda: R. Drogan/M. Polyuha. C. D’Ortona added an agenda item: integration email. **With ten votes in favor, the motion passed.**
2. Approval of Minutes from 4/12 – Motion to approve minutes: R. Drogan/M. Polyuha. **With eleven votes in favor, the motion passed.**
3. Makeup of Committee for 2024-25 AY
 - Changing the bylaws will require approval from M&D, so we can keep our plans for 24-25 the same right now.
4. Policies
 - Overlap between majors and minors
 - Bloomsburg policy and Shippensburg policy were shared with the committee members prior to the meeting.
 - C. D’Ortona indicated that committee can choose between the two policies and change if needed
 - T. Park motioned to adopt Bloomsburg’s policy as interim, seconded by D. Frohlich.
 - T. Park withdrew the motion. The Bloomsburg policy will remain as the default.
 - Expedited approval process
 - R. Drogan motioned to approve the revised policy, seconded by M. Polyuha. **With eleven votes in favor, the motion passed.**
 - Advanced Standing Coursework
 - M. Polyuha suggested creating a policy on course numbering
 - Suggestion to add PASSHE definition wording for advanced coursework
 - Discussion will continue next week.

UCC Minutes
Friday, Apr. 26, 2024
8:00 – 8:50

Zoom link: <https://commonwealthu-edu.zoom.us/j/92746280235>

Present: M. Polyuha, K. Cardimona, C. D'Ortona, D. Rotella, D. Frohlich, J. Lammel, D. Russell, R. Droган, G. Dziuba, J. Jeffery, S. Ji, K. Hall, J. Bosworth, K. Verno, K. Allison, T. Park

Guests: M. Grimsley, T. Zalewski, K. Beishline, W. Calhoun, E. Lippincott, A. Abumurad, H. Feldhaus, L. Ramakrishnan, P. Lawton, S. Seiler, S. Scarpino, D. Thomas

1. Approval of Agenda – G. Dziuba/M. Polyuha motion to approve. **With twelve votes in favor, the motion passed.**
2. Approval of Minutes from 4/19 – R. Droган/D. Rotella motion to approve. **With twelve votes in favor and one abstention, the motion passed.**
3. Curriculum Proposals
 - Visual Arts Program Changes – Motion to recommend: D. Rotella/R. Droган. **With thirteen votes in favor and one opposed, the motion passed.**
 - BA Visual Arts (Significant Change)
 - BFA Visual Arts (Significant Change)
 - MATH113, MATH113A **Review Team B** Motion to recommend: R. Droган/D. Rotella. With
 - MATH113 Concepts of Geometry GE (Critical Reasoning) – GEC does not recommend GE
 - MATH113A Concepts of Geometry GE (Critical Reasoning) – GEC does not recommend GE

On the motion to recommend for GE in Critical Reasoning, there were twelve votes in favor and one opposed. Motion passed. The proposal will go to the provost with UCC recommends GE and GEC does not.
 - BS Audiology & Speech-Language Pathology (Revision) **Review Team B**
 - Motion to recommend: R. Droган/D. Rotella
 - **With thirteen votes in favor, the motion passed.**
 - Speech-Language Pathology Minor (New) **Review Team B**
 - Motion to recommend: D. Rotella/D. Russell
 - Correction needed on file.
 - **With fourteen votes in favor, the motion passed.**
 - ESL Minor (postponed from 4/12) **Review Team B**
 - Motion to recommend: R. Droган/D. Frohlich
 - **With thirteen votes in favor, the motion passed.**

- BIOL498 Internship **Review Team A**
 - Motion to recommend: R. Drogan/M. Polyuha
 - **With thirteen votes in favor, the motion passed.**

- BIOL308 Biology of Nutrition in Health and Disease (postponed from 3/29) **Review Team B**
 - Motion to recommend: M. Polyuha/R. Drogan
 - **With thirteen votes in favor, the motion passed.**

- MRSC401, 402, 403, 501, 502, 503 **Review Team A**
 - Motion to recommend: M. Polyuha/R. Drogan
 - Concern raised about “students will be introduced to” in a 400 and 500-level course. One of the SLOs says students will demonstrate an understanding of critical thinking, and it should be more specific.
 - **With fourteen votes in favor, the motion passed.**
 - MRSC401 Ichthyology
 - MRSC402 Biology of Mollusks
 - MRSC403 Marine Ecology
 - MRSC501 Ichthyology
 - MRSC502 Biology of Mollusks
 - MRSC503 Marine Ecology

4. Other Business (as time permits)

- Call for Nominations – UCC Chair and Vice-Chair
 - A concern was raised that the vote was not conducted correctly.
 - Local APSCUF chapters were contacted.

- Advanced Standing Coursework

UCC Minutes
Friday, May 3, 2024
8:00 – 8:50

Zoom link: <https://commonwealthu-edu.zoom.us/j/92746280235>

Members Present: Present: D. Rotella, R. Drogan, D. Frohlich, G. Dziuba, G. Sechrist, K. Allison, A. Ross, J. Lammel, K. Hall, T. Park, A. Abumurad, J. Jeffery, D. Russell, K. Verno.

Guests: A. Boswell, E. Lippincott, T. Bell, R. Lila, T. Starmack, J. Hintz, P. Lawton, D. Thomas, L. Jurado, J. Brown, L. Ramakrishnan, S. Scarpino, S. Merrill, H. Bechtold, T. Beyer

1. Approval of Agenda – Motion to approve: R. Drogan/M. Polyuha. **With 10 votes in favor, the motion passed.**
2. Approval of Minutes from 4/26 – Motion to approve: R. Drogan/D. Russell. **With 13 votes in favor, the motion passed.**
3. Curriculum Proposals
 - Counseling & Educational Leadership
 - Clinical Mental Health Counseling (Small Revision)
 - R. Drogan/D. Russel motion to recommend.
 - Change in course numbers for practicum and internship.
 - **With twelve votes in favor, the motion passed.**
 - Health & Exercise Science
 - BS Respiratory Care (Revision)
 - K. Allison/R. Drogan motion to recommend.
 - Changed Chemistry required course to CHEM116.
 - Discussion of impact statements.
 - R. Drogan motioned to postpone until an impact statement is received and then an electronic vote can take place. Seconded by D. Russell. **With 14 votes in favor, the motion passed.**
 - Interdisciplinary Studies
 - BA Multidisciplinary Studies
 - Motion to recommend: R. Drogan/D. Rotella.
 - Consists of two areas of focus (disciplines) not necessarily tied to prefixes, and a capstone course/internship/experience.
 - Some tweaking is needed on the degree map.
 - **With fifteen votes in favor, the motion passed.**
 - SSDV105 Critical Strategies for College Learners GE (Critical Reasoning) (GEC Review 5/1/24)
 - Motion to recommend: R. Drogan/D. Frohlich.
 - Administration has proposed an early start program on the Mansfield campus.
 - A concern was raised about the course having duplicate content to other courses.

- Motion to postpone was made by D. Rotella, seconded by R. Drogan. **With 15 votes in favor, the motion passed.**
 - ENVT101 Introduction to Environmental Studies GE (Citizenship) (GEC Review 5/1/24)
 - The department decided to pull the proposal from the agenda.
 - Communication Sciences & Disorders
 - MS Speech-Language Pathology (Significant Revision)
 - Motion to recommend: R. Drogan/M. Polyuha
 - Increase number of credits of program by three.
 - **With 14 votes in favor, the motion passed.**
 - CMSD584, 586 (**dept pulled from agenda**)
 - CMSD584 School Field Experience in Speech-Language Pathology (New Course)
 - CMSD586 Medical Field Experience in Speech Language Pathology (New Course)
 - CMSD650, 651, 652
 - CMSD650 Introduction to IONM (Revision)
 - CMSD651 Functional Human Neuroanatomy (Revision)
 - CMSD652 Clinical Neurophysiology: Evoked Potential and EI (Revision)
 - Motion to recommend: D. Frohlich/R. Drogan
 - **With 13 votes in favor, the motion passed.**
 - CMSD654, 656, 657
 - CMSD654 Clinical Neurophysiology: Electroencephalography (Revision)
 - CMSD656 Cranial Vascular Surgeries (Revision)
 - CMSD657 Spine Surgery (Revision)
 - Motion to recommend: R. Drogan/M. Polyuha
 - **With 15 votes in favor, the motion passed.**
4. Other Business (as time permits)
- Call for Nominations – UCC Chair and Vice-Chair
 - UCC elections were not conducted consistently across the campuses.
 - The elections stand.
 - Send nominations to Traci by Tuesday, May 7.
 - Bylaws will need to be revised, due to colleges being reconfigured. The wording can be changed to be clearer that it's a campus-wide election and not college-wide.

UCC Minutes
Wednesday, May 8, 2024
8:00 – 8:50

Zoom link: <https://commonwealthu-edu.zoom.us/j/92746280235>

Present: C. D’Ortona, D. Frohlich, G. Dziuba, J. Lammel, D. Russell, M. Polyuha, K. Hall, J. Jeffery, D. Rotella, T. Park, J. Wagner, R. Droган, S. Ji, K. Allison.

1. Approval of Agenda – Motion to approve: R. Droган/M. Polyuha. R. Droган asked to add Policy Revisions to agenda. With 13 votes in favor, the agenda was approved as amended.
2. Approval of Minutes from 5/3 – Motion to approve: R. Droган/M. Polyuha. With thirteen votes in favor, the motion passed.
3. Policy Revisions
 - How to structure the members of the committee, given the recent reorganization
 - How to phase out the old structure and bring in the new one.
 - R. Droган proposed having no curriculum review during the first few meetings of the Fall 2024 semester, so that committee members can revise policies and procedures.
 - Summer work: Mykola, David, robin, tulare, deb
4. Curriculum Proposals
 - Interdisciplinary Studies
 - SSDV105 Critical Strategies for College Learners GE (Critical Reasoning) (GEC Review 5/1/24)
 - Motion to approve: R. Droган/M. Polyuha.
 - C. D’Ortona called the question on the motion to approve. **With twelve votes in favor, and one opposed, the motion passed.**
5. Other Business
 - Call for Nominations – UCC Chair and Vice-Chair
 - J. Bosworth motioned via email to elect D. Frohlich as a non-voting member of UCC, and also to elect him as Chairperson of the UCC. He stated that the UCC bylaws do not prohibit election of a Chairperson who is not a voting member of UCC. R. Droган seconded the motion. **By a majority email vote, the motion passed.**

UCC Minutes

Friday, Aug. 25, 2023

8:00 – 8:50

Zoom link: <https://commonwealthu-edu.zoom.us/j/99826035126>

Members Present: K. Allison, G. Dziuba, D. Frohlich, T. Fetterman, T. Park, D. Russell, C. LaMacchia, R. Drogan, K. Shultz, M. Polyuha, D. McCurry, A. Ross, K. Hall, D. Rotella, J. Bosworth, J. Lammel.

Guests: J. Brown, A. Larson, A. Boswell, H. Feldhaus.

1. Approval of Agenda – R. Drogan motioned to approve, seconded by T. Park. **With ten votes in favor, the motion passed.**
2. Approval of Minutes from Aug. 9 – K. Allison motioned to approve, seconded by R. Drogan. **With seven in favor and two abstentions, the motion passed.**

3. Nominations for Vice Chair

D. Frohlich nominated himself for Vice Chairperson. Send any nominations to T. Fetterman.

K. Shultz said that the Provost asked to strike the wording about administrative reps being from different campuses. She also asked that references to “Dean” be changed to “Deans,” because there may be instances where multiple Deans approve (Interdisciplinary, Graduate, etc.).

4. Proposed meeting schedule:

Option 1: Proposals reviewed on the first and third Fridays of the month. Committee business on the remaining weeks. (This is easier to publicize.)

Committee Business	Proposals
August 25	September 1
September 8	September 15
September 22	
September 29	October 6
October 13	October 20
October 27	November 3
November 10	November 17
	December 1

Option 2: Alternating schedule. (This is simpler in many ways.)

Committee Business	Proposals
August 25	September 1
September 8	September 15
September 22	September 29
October 6	October 13
October 20	October 27

November 3	November 10
November 17	December 1

Also, do we think it would be useful to meet for a full hour? That would require starting at 7:50, since a number of us have classes at 9:00.

There was a suggestion to add times for discussion of proposals, as we had done in previous semesters.

By consensus, the members decided on the first schedule option.

5. New proposal review teams

- Team A: Kathy Allison, Dennis Frolich, Shelly Ji, Carolyn LaMacchia, Becky Parks
- Team B: Robin Drogan, Glorianne Dziuba, Julie Lammel, Deb Rotella, David Russell
- Team C: Jeff Bosworth, Dan McCurry, Tulare Park, Mykola Polyuha, AnnJane Ross

Discussion:

Feedback sheets for next week have been posted with a deadline of August 30.

R. Drogan suggested to have a timeline for proposals, so that proposers know what to expect, reviewers have time to provide feedback, and proposers have time to review feedback prior to the meeting.

6. Report from Policies Subcommittee – feedback on proposed language for Impact Statements, Experimental Courses, and Proxy Voting. (Wrapping up Experimental Courses and moving on to Proxy Voting)

D. Russell provided an update from the policies subcommittee.

Provide comments by end of day September 5, and David will revise and the vote will take place on September 8.

7. Report from Forms Subcommittee

D. Frohlich provided an update from the forms subcommittee. They are creating forms and workflow in Course Dog. D. Frohlich will send an email to UCC committee members with instructions on accessing and reviewing test proposals.

8. Report from GEC

GEC is developing their Fall 2023 meeting schedule.

9. Update on M&D situation

10. Proposals for Sept. 1 (Feedback due by 9:00 AM on Wed., Aug. 30)

- MGMT234 and MGMT235 **Review Team A**
 - MGMT234 Grant Writing and Partnership Building
 - MGMT235 Inclusive Sport and Recreation Programs GE (Diversity)
- CRJU205, CRJU304, CRJU305 **Review Team B**

- CRJU205 Intro to Conservation Law Enforcement
- CRJU304 Criminal Justice Ethics
- CRJU305 Environmental Justice

- EGG225 Global Terrorism **Review Team C**

- ITAN455 and INFT555 **Review Team B**
 - ITAN455 Sports Analytics
 - INFT555 Sports Analytics

- GRDS277 Graphic Web Design **GE only (Creativity) Review Team C**

- ECED260, ECED329, PLAY329 **Review Team A**
 - ECED260 Teaching Children's Literature in Schools
 - ECED329 European Study Abroad Program **GE only (Global)**

- BIOL104 and BIOL215 **Review Team C**
 - BIOL104 Backyard Biology GE (Natural World)
 - BIOL215 Investigations in Genetics and Molecular Biology

UCC Minutes

Friday, Sept. 1, 2023

8:00 – 8:50

Zoom link: <https://commonwealthu-edu.zoom.us/j/91586800597>

Members Present: C. D’Ortona (Chairperson), J. Lammel, G. Dziuba, S. Ji, K. Shultz, C. LaMacchia, D. Russell, T. Park, R. Drogan, J. Bosworth, M. Polyuha, K. Hall, D. McCurry, A. Ross,

Guests: A. Larson, H. Feldhaus, H. Bechtold, J. Brown, M. Marnella, T. Hoover, S. Mehall, T. Shawver, D. DeVallance, J. Bandura, A. Boswell, K. Ely, J. Hintz.

1. Approval of Agenda – R. Drogan motioned to approve, seconded by M. Polyuha. **With ten votes in favor, the motion passed.**

2. Approval of Minutes from Aug. 25 – D. Russell motioned to approve, seconded by R. Drogan. **With eleven votes in favor and one abstention, the motion passed.**

3. Proposals under consideration

- MGMT234 and MGMT235 **Review Team A** **5 minutes**
 - MGMT234 Grant Writing and Partnership Building
 - MGMT235 Inclusive Sport and Recreation Programs GE (Diversity)

M. Polyuha motioned to approve, seconded by D. Russell.

J. Lammel indicated that the suggested changes have been made to the documents in SharePoint.

C. D’Ortona called the question on the motion. **With twelve votes in favor, the motion passed.**

- CRJU205, CRJU304, CRJU305 **Review Team B** **5 minutes**
 - CRJU205 Intro to Conservation Law Enforcement
 - CRJU304 Criminal Justice Ethics
 - CRJU305 Environmental Justice

M. Polyuha motioned to approve, seconded by D. Russell.

C. D’Ortona called the question on the motion. **With eleven votes in favor, the motion passed.**

- ITAN455 and INFT555 **Review Team B** **5 minutes**
 - ITAN455 Sports Analytics
 - INFT555 Sports Analytics

R. Drogan motioned to approve, seconded by M. Polyuha.

S. Mehall indicated that revisions were made to the documents in SharePoint.

Discussion of course cap in undergrad class and graduate class.
The department will note that a conversation took place regarding impact.

C. D'Ortona called the question on the motion. **With thirteen votes in favor, the motion passed.**

- GRDS277 Graphic Web Design **GE only** (Creativity) **Review Team C** **3 minutes**

R. Drogan motioned to approve, seconded by M. Polyuha.
M. Polyuha mentioned that the course rationale didn't mention general education.

C. D'Ortona called the question on the motion. **With twelve votes in favor, the motion passed.**

- ECED260, ECED329 **Review Team A** **5 minutes**

- ECED260 Teaching Children's Literature in Schools
- ECED329 European Study Abroad Program **GE only** (Global)

R. Drogan motioned to approve, seconded by K. Allison.
M. Marnella indicated that the suggested revisions were made.

R. Drogan motioned that we postpone ECED329 definitely to two weeks from now, to allow the proposer a chance to attend and discuss the proposal, and approve ECED260. M. Polyuha seconded.

C. D'Ortona called the question on the amended motion. **With thirteen votes in favor, the motion passed.**

- BIOL104 and BIOL215 **Review Team C** **5 minutes**

- BIOL104 Backyard Biology GE (Natural World)
- BIOL215 Investigations in Genetics and Molecular Biology

R. Drogan motioned to approve, seconded by M. Polyuha.

C. D'Ortona called the question on the motion. **With thirteen votes in favor, the motion passed.**

M. Shepard indicated that the CRJU course proposals impact the EGGS department, and he wasn't notified. There was discussion of overlap and impact across departments.

4. Election of Vice Chair

D. Frohlich was nominated for Vice Chairperson.

Voting was completed via direct message to Traci Fetterman.

D. Frohlich was voted by unanimous approval.

5. Other committee business (time permitting)

6. Upcoming meetings

- Friday, Sept. 8: Committee Business
- Friday, Sept. 15: Proposals
 - CHEM116 & CHEM 117 **Team A**
 - CHEM116 Physiological Chemistry 1
 - CHEM117 Physiological Chemistry 2
 - MSED495 Middle and Secondary School Experiences **Team B**
 - NURS502, NURS510, NURS508 **Team C**
 - NURS502 Epidemiologic Concepts in Population Health
 - NURS508 Lifespan Health Assessment and Promotion for Advanced Practice Nursing
 - NURS510 Lifespan Health Assessment and Promotion for Advanced Practice in Nursing Anesthesia
 - CRJU Criminal Justice w/ Concentration in Conservation Law Enforcement **Team B**

UCC Minutes

Friday, Sept. 8, 2023

8:00 – 8:50

Zoom link: <https://commonwealthu-edu.zoom.us/j/99826035126>

Members Present: C. D’Ortona, T. Park, R. Drogan, G. Dziuba, M. Polyuha, D. Russell, D. McCurry, K. Hall, D. Rotella, K. Shultz, S. Ji, J. Lammel, D. Frohlich

Guests: H. Feldhaus, A. Boswell, J. Hintz, L. Jurado, J. Brown,

1. Approval of Agenda – D. Frohlich motioned to approve, seconded by K. Allison. **With thirteen votes in favor, the motion passed.**
2. Approval of Minutes from Sept. 1 – M. Polyuha motioned to approve, seconded by R. Drogan. **With thirteen votes in favor, the motion passed.**
3. Policy Subcommittee – discussion and vote on policies for Impact Statements, Experimental Courses, and Proxy Voting

Discussion of experimental courses. D. Frohlich proposed:

“Experimental courses will have the following expedited approval sequence: department chair to college dean to president/president’s designee (provost), which an informational item to the University Curriculum Committee chair.” R. Drogan seconded. J. Lammel suggested that an open comment period is needed.

J. Lammel made a friendly amendment to the motion to add a notification to the Chairpersons for review after college dean step. D. Frohlich accepted the amendment. R. Drogan seconded.

Amended text: “Experimental courses will have the following expedited approval sequence: department chair to college dean to president/president’s designee (provost), with an informational item sent to the University Curriculum Committee chair. A notice shall be sent to all department chairs/program directors regarding the course, with a two-day review window.”

C. D’Ortona called the question on the amended motion. **With twelve votes in favor, the motion passed.**

4. Forms Subcommittee
5. GEC update
6. Other business
7. Proposals for Friday, Sept. 15 – Feedback due 9:00 AM Wednesday, Sept. 13.
 - CHEM116 & CHEM 117 **Team A**

- CHEM116 Physiological Chemistry 1
- CHEM117 Physiological Chemistry 2

- MSED495 Middle and Secondary School Experiences **Team B**

- BSED Special Ed and Early Childhood Ed Dual (Revision to approved program) **Team B**

- NURS502, NURS510, NURS508 **Team C**
 - NURS502 Epidemiologic Concepts in Population Health
 - NURS508 Lifespan Health Assessment and Promotion for Advanced Practice Nursing
 - NURS510 Lifespan Health Assessment and Promotion for Advanced Practice in Nursing Anesthesia

- CRJU Criminal Justice w/ Concentration in Conservation Law Enforcement **Team B**

- PHYA567 & PHYA593 **Team A**
 - PHYA567 Clinical Rotation Remediation
 - PHYA593 PA Program Independent Study

- HLSC104 Personal Nutrition **Team C**

UCC Minutes

Friday, Sept. 15, 2023

8:00 – 8:50

Zoom link: <https://commonwealthu-edu.zoom.us/j/91586800597>

Members Present: C. D'Ortona, D. Frohlich, R. Drogan, M. Polyuha, K. Allison, C. LaMacchia, J. Bosworth, K. Hall, S. Ji, T. Park, D. Russell, J. Lammel, G. Dziuba.

Guests: E. Lippincott, H. Feldhaus, J. Hintz, A. Boswell, L. Jurado, D. DeVallance, B. Lylo, M. Walsh, K. Olszewski, J. Brown, K. Ely, L. Ramakrishnan, J. Sheaffer, M. McSkimming, L. Metzger, T. Hoover, C. Grenoble, M. Borland.

1. Approval of Agenda – R. Drogan motioned to approve agenda, seconded by M. Polyuha. C. D'Ortona removed MSED course due to a request from the department. **With eleven votes in favor, the motion passed.**
2. Approval of Minutes from Sept. 8 – M. Polyuha motioned to approve, seconded by R. Drogan. **With eleven votes in favor, the motion passed.**

3. Proposals for Friday, Sept. 15 – Feedback due 9:00 AM Wednesday, Sept. 13.

- CHEM116 & CHEM 117 **Team A**

- CHEM116 Physiological Chemistry 1
- CHEM117 Physiological Chemistry 2

R. Drogan motioned to approve, seconded by D. Frohlich.

In the SLO table on the syllabus, the assessments are missing.

C. D'Ortona called the question on the motion. **With eleven votes in favor, the motion passed.**

- BSED Special Ed and Early Childhood Ed Dual (Revision to approved program) **Team B**

R. Drogan motioned to approve, seconded by D. Frohlich.

C. D'Ortona called the question on the motion. **With eleven votes in favor, the motion passed.**

- NURS502, NURS510, NURS508 **Team C**

- NURS502 Epidemiologic Concepts in Population Health
- NURS508 Lifespan Health Assessment and Promotion for Advanced Practice Nursing
- NURS510 Lifespan Health Assessment and Promotion for Advanced Practice in Nursing Anesthesia

M. Polyuha motioned to approve, seconded by D. Frohlich.

L. Metzger indicated that the changes have been made to NURS502.

J. Sheaffer indicated that the changes have been made.

C. D'Ortona called the question on the motion. **With eleven votes in favor, the motion passed.**

- CRJU Criminal Justice w/ Concentration in Conservation Law Enforcement **Team B**

R. Drogan motioned to approve, seconded by M. Polyuha.

K. Ely indicated that the changes have been made.

C. D'Ortona called the question on the motion. **With eleven votes in favor, the motion passed.**

- PHYA567 & PHYA593 **Team A**

- PHYA567 Clinical Rotation Remediation

- PHYA593 PA Program Independent Study

M. Polyuha motioned to approve, seconded by R. Drogan.

C. D'Ortona called the question on the motion. **With eleven votes in favor, the motion passed.**

- HLSC104 Personal Nutrition **Team C**

M. Polyuha motioned to approve, seconded by R. Drogan.

C. D'Ortona called the question on the motion. **With twelve votes in favor, the motion passed.**

4. End of open meeting – committee business as time permits.
5. Report from meeting with GEC Chair Adrienne McEvoy (Cathy & Dennis)
C. D'Ortona and D. Frohlich met with A. McEvoy to discuss workflow of proposals.
We will need to get clarification on whether GE courses can count for GE for students who took them prior to GE approval.

C. D'Ortona suggested some people from UCC volunteering to help GEC train members for reviewing proposals.
6. Policy Subcommittee – discussion and vote on policies for Impact Statements, Experimental Courses, and Proxy Voting
7. Forms Subcommittee
8. Other business

UCC Minutes

Friday, Sept. 22, 2023

8:00 – 8:50

Zoom link: <https://commonwealthu-edu.zoom.us/j/99826035126>

Members Present: C. LaMacchia, D. McCurry, M. Polyuha, T. Fetterman, K. Allison, J. Bosworth, R. Drogan, S. Ji, J. Hintz, D. Russell, T. Park, G. Dziuba, K. Hall, A. Ross, D. Rotella, J. Lammel,

1. Approval of Agenda – R. Drogan motioned to approve, seconded by M. Polyuha. **With twelve votes in favor, the motion passed.**
2. Approval of Minutes from Sept. 15 – D. Frohlich motioned to approve, seconded by M. Polyuha. **With eleven votes in favor and one abstention, the motion passed.**
3. Forms Subcommittee Until 8:30

R. Drogan reported from the forms subcommittee. She showed what a course proposal looks like in Course Dog, and she asked committee members to go to staging.coursedog.com and review two specific proposals.

4. Policy Subcommittee Until 8:50

- Vote on policy for Impact Statements

R. Drogan motioned to approve, seconded by M. Polyuha.
Some minor word changes were made.

C. D’Ortona called the question on the motion. **With fourteen votes in favor, the motion passed.**

- Brief discussion and vote on policy for Proxy Voting

M. Polyuha motioned to approve, seconded by T. Park.
With thirteen votes in favor, the motion passed.

- Discussion of Experimental Courses

R. Drogan motioned to approve, seconded by D. Russell.

- I suggest that Experimental Courses can be approved through a Department-Dean-Provost path with information to UCC, but that this would not include GE status.
- If anyone feels strongly that an expedited path for GE is needed, please bring some proposed language to the meeting.
- It was suggested to use this policy for non-GE courses.

C. D’Ortona called the question on the motion. **With eleven votes in favor, the motion passed.**

5. Next meeting (9/29) is also a business meeting. We will continue to look at forms and discuss the questions for the Registrar. Let's keep talking about those questions in email in the meantime.

6. Proposals for the meeting of Oct. 6 (more may be added, but not after 9/29)
 - CMSC250 Operating System Principles & Practices
 - BIOL486 & 586
 - BIOL486 Analysis & Communication of Biological Data
 - BIOL586 Analysis & Communication of Biological Data
 - HPE245 Health & PE for PK-4 Classroom Teachers
 - Note: HLSC225 Comparative Healthcare will be going to GEC

UCC Minutes

Friday, Sept. 29, 2023

8:00 – 8:50

Zoom link: <https://commonwealthu-edu.zoom.us/j/99826035126>

Members Present: D. Frohlich, M. Polyuha, D. Rotella, D. McCurry, C. D’Ortona, J. Lammel, S. Ji, K. Hall, C. LaMacchia, D. Russell, K. Allison, G. Dziuba, J. Bosworth, K. Shultz, R. Drogan, A. Ross, T. Park.

Guests: A. Larson, J. Hintz, D. DeVallanace, J. Brown, A. Boswell, H. Feldhaus.

1. Approval of Agenda – D. McCurry motioned to approve the agenda, seconded by M. Polyuha.
With thirteen votes in favor, the motion passed.
2. Approval of Minutes from Sept. 22 – R. Drogan motioned to approve, seconded by M. Polyuha.
With fourteen votes in favor, the motion passed.
3. Forms Subcommittee
D. Frohlich gave an update from the forms subcommittee. He showed Course Dog and asked UCC members to look at course proposals and provide feedback about the forms. They can also create test proposals.
4. Questions for the Registrar
 - Banner technical issues – can Banner handle GE rules about number of prefixes in a category?
 - Banner – Enrollment restrictions – if restricted to certain majors, please list the majors.
 - Bloomsburg policy about overlap between major and minor credits. Policy subcommittee will work on revision of this policy and bring it back to UCC.
5. Proposals for the meeting of Oct. 6
 - CMSC250 Operating System Principles & Practices **Team B**
 - BIOL486 & 586 **Team C**
 - BIOL486 Analysis & Communication of Biological Data
 - BIOL586 Analysis & Communication of Biological Data
 - HPE245 Health & PE for PK-4 Classroom Teachers **Team A**
 - ECED329 European Study Abroad Program **GE only (Global) Team A**
 - This was reviewed for 9/1 and pulled from the agenda; just check to see if there were any changes.
 - Note: HLSC225 Comparative Healthcare will be going to GEC

UCC Minutes

Friday, Oct. 6, 2023

8:00 – 8:50

Zoom link: <https://commonwealthu-edu.zoom.us/j/99826035126>

Members Present: C. D'Ortona, R. Drogan, D. McCurry, J. Lammel, K. Hall, T. Park, D. Rotella, M. Polyuha, K. Verno, D. Frohlich, A. Ross, S. Ji, K. Hall, K. Shultz, C. LaMacchia, G. Dziuba, K. Shultz.

Guests: A. Boswell, J. Brown, D. DeVallance, H. Feldhaus, M. Walsh, S. Rier, A. Broyan, A. Larson.

1. Approval of Agenda – R. Drogan motioned to approve, seconded by M. Polyuha. **With eleven votes in favor, the motion passed.**
2. Approval of Minutes from Sept. 29 – will be approved at the next meeting.
3. Proposals
 - CMSC250 Operating System Principles & Practices **Team B**

M. Polyuha motioned to approve, seconded by D. Frohlich.
Question about which campus the course will be offered. D. DeVallance indicated that he will verify the information is correct.

C. D'Ortona called the question on the motion. **With thirteen votes in favor, the motion passed.**
 - BIOL486 & 586 **Team C**
 - BIOL486 Analysis & Communication of Biological Data
 - BIOL586 Analysis & Communication of Biological Data

M. Polyuha motioned to approve, seconded by R. Drogan.

C. D'Ortona called the question on the motion. **With twelve votes in favor, the motion passed.**
 - HPE245 Health & PE for PK-4 Classroom Teachers **Team A – Requested to be tabled by the department.**
 - ECED329 European Study Abroad Program **GE only (Global) Team A**
 - This was reviewed for 9/1 and pulled from the agenda; just check to see if there were any changes.

Department asked that this be tabled.

- SPEC Special Education Minor (Revision) **Team B**

R. Drogan motioned to approve, seconded by D. Russell. **With twelve votes in favor, the motion passed.**

4. Conclusion of open meeting

5. Report from Registrar regarding our questions (Kara)

Discussion of credit for prior learning and transfer credits.

6. Forms Subcommittee

7. Major/Minor overlap policy discussion

UCC Minutes

Friday, Oct. 13, 2023

8:00 – 8:50

Zoom link: <https://commonwealthu-edu.zoom.us/j/99826035126>

Members Present: C. D’Ortona, D. Frohlich, D. McCurry, D. Russell, C. LaMacchia, M. Polyuha, J. Bosworth, J. Lammel, G. Dziuba, K. Shultz, K. Allison, K. Hall, T. Park, S. Ji, R. Drogan, D. Rotella, K. Verno.

Guests: S. Stoddard, H. Feldhaus, J. Hintz, A. Boswell, J. Brown.

1. Approval of Agenda – D. Frohlich motioned to approve, seconded by M. Polyuha. **With ten votes in favor, the motion passed.**
2. Approval of Minutes from Sept. 29 and Oct. 6 – D. Frohlich motioned to approve, seconded by M. Polyuha. **With ten votes in favor and one abstention, the motion passed.**
3. Request to change Sport Management prefix to SPMG
J. Lammel motioned to approve the change, seconded by T. Park.
J. Lammel explained that the prefix used to be MGMT, but students were confusing the business management and sports management courses.
There was discussion about getting approval from PASSHE, because of OneSIS within the state system. T. Fetterman will reach out to the Registrar’s office and PASSHE to determine if it’s possible to make the change.

C. D’Ortona called the question on the motion. **With twelve votes in favor and one abstention, the motion passed.**
4. Report from Registrar regarding our questions (Kara)
5. Major/Minor overlap policy discussion
D. Russell shared a draft of the major/minor overlap policy.
6. Question regarding “advanced course work” PASSHE requirement.
PASSHE policy states that 42 credits should be “advanced course work,” and the institution can determine what that means. There was a suggestion that we can include a question on the forms as to whether a course is considered advanced.
7. Forms Subcommittee
D. Frohlich indicated that forms now include an impact statement question.
8. Proposals for October 20 (Feedback due morning of Tuesday, Oct. 17)
 - HPE245 Health & PE for PK-4 Classroom Teachers **Team A**
 - MGMT BSBA International Business/ Supply Chain Management **Team B**

- NURS BSN Bachelor of Science in Nursing **Team C**
 - NURS 203, 204, 206, 207, 208, 209 **Team A**
 - NURS203 Essential Nursing Practice
 - NURS204 Health Assessment
 - NURS206 Pathopharm I
 - NURS207 Nutrition for Holistic Nursing Practice
 - NURS208 Foundations of Nursing Practice
 - NURS209 Pathopharm II
 - NURS 300, 301, 302, 303 **Team B**
 - NURS300 Adult Health
 - NURS301 Principles of Nursing Research and Evidence-based Practice
 - NURS302 Nursing Care of Pregnant Persons and Newborns
 - NURS303 Pediatric Nursing
 - NURS 401, 402, 403 **Team C**
 - NURS401 Mental Health Nursing
 - NURS402 Leadership Principles in Nursing Practice
 - NURS403 Adult Health II
 - NURS400 Population Health Nursing **to GEC**
9. Proposals pending
- ECED329 European Study Abroad Program **GE only (Global) Team A**
 - This was reviewed for 9/1 and pulled from the agenda; just check to see if there were any changes.
 -

UCC Minutes

Friday, Oct. 20, 2023

8:00 – 8:50

Zoom link: <https://commonwealthu-edu.zoom.us/j/99826035126>

Members Present: M. Polyuha, D. Russell, C. D’Ortona, K. Shultz, D. McCurry, C. LaMacchia, K. Allison, D. Rotella, K. Verno, K. Hall, J. Lammel, G. Dziuba, S. Ji, T. Park, J. Bosworth, R. Drogan, A. Ross.

Guests: S. Stoddard, L. Nguyen, J. Brown, B. Toothaker, A. Boswell, H. Feldhaus, K. Olszewski, J. Hintz, C. Grandzol, T. Shawver, L. Jurado, G. Osterman.

1. Approval of Agenda - D. Rotella motioned to approve, seconded by K. Allison. HPE245 was removed from the agenda at the request of the department. **With thirteen votes in favor, the motion passed.**
2. Approval of Minutes from Oct. 13 – D. Russell motioned to approve, seconded by M. Polyuha. **With fifteen votes in favor, the motion passed.**
3. Request to change Women’s, Gender, and Sexuality Studies prefix to WGSS (approved by PASSHE)
R. Drogan motioned to approve, seconded by K. Allison. **With fifteen votes in favor, the motion passed.**
4. Proposals
 - ~~HPE245 Health & PE for PK-4 Classroom Teachers Team A~~ (postponed by department)
 - MGMT BSBA International Business/ Supply Chain Management **Team B**

C. LaMacchia motioned to approve, seconded by R. Drogan.
Question about a required trip for students. L. Nguyen indicated that the trip is required, and it’s made clear to students that it’s required.

C. D’Ortona called the question on the motion. **With fifteen votes in favor, the motion passed.**
 - NURS BSN Bachelor of Science in Nursing **Team C**

R. Drogan motioned to approve, seconded by T. Park.
There were concerns about the number of credits for the major.
There was a discussion about WRIT101 and 102 versus WRIT103.

R. Drogan motioned to postpone to November 2, pending further discussions, seconded by D. McCurry. **With fourteen votes in favor, the motion passed.**
 - NURS 203, 204, 206, 207, 208, 209 **Team A**

- NURS203 Essential Nursing Practice
- NURS204 Health Assessment
- NURS206 Pathopharm I
- NURS207 Nutrition for Holistic Nursing Practice
- NURS208 Foundations of Nursing Practice
- NURS209 Pathopharm II

M. Polyuha motioned to approve, seconded by K. Allison.
There was some discussion about SLO's and course content wording.

C. D'Ortona called the question on the motion. **With sixteen votes in favor, the motion passed.**

- NURS 300, 301, 302, 303 **Team B**
 - NURS300 Adult Health
 - NURS301 Principles of Nursing Research and Evidence-based Practice
 - NURS302 Nursing Care of Pregnant Persons and Newborns
 - NURS303 Pediatric Nursing

R. Drogan motioned to approve, seconded by D. Russell.
There was a discussion of course assessment.

C. D'Ortona called the question on the motion. **With fifteen votes in favor, the motion passed.**

- NURS 401, 402, 403 **Team C – postponed until November 2, due to lack of time.**
 - NURS401 Mental Health Nursing
 - NURS402 Leadership Principles in Nursing Practice
 - NURS403 Adult Health II
- NURS400 Population Health Nursing **to GEC**

5. End of public meeting

6. Forms Subcommittee

7. Policy Subcommittee (time permitting)

8. Proposals for November 2 meetings

- NURS 501, 503, 504, 507 **Team A**
 - NURS501 Theoretical Bases for Role Development in Advanced Nursing Practice (Revision)
 - NURS503 Bases for Research for Advanced Nursing Practice (Revision)
 - NURS504 Pathophysiology Across the Lifespan for the Advanced Practice Nurse (Revision)

- NURS507 Pharmacology Across the Lifespan for the Advanced Practice Nurse (Revision)
- NURS 508, 509, 511, 513 **Team B**
 - NURS508 Lifespan Health Assessment and Promotion for Advanced Practice Nursing (Revision)
 - NURS509 Role and Theory of School Health Nursing (Revision)
 - NURS511 Population and Public Health Nursing Practice and Role Development (Revision)
 - NURS513 Management and Organizational Behavior in Nursing Administration (Revision)
- NURS 518, 521, 522, 523 **Team C**
 - NURS518 Theoretical Foundations of Anesthesia Nursing I (Revision)
 - NURS521 Nurse as Health Educator in the School Setting (Revision)
 - NURS522 Family Health Nursing Theory (Revision)
 - NURS523 Scientific Foundations of Anesthesia Nursing (Revision)
- NURS 525, 531, 535, 536 **Team A**
 - NURS525 Pharmacology for Anesthesia (Revision)
 - NURS531 Health Promotion and Prevention with Populations and Aggregates (Revision)
 - NURS535 Anesthesia Nursing Practicum and Clinical Conference I (Revision)
 - NURS536 Anesthesia Nursing Practicum and Clinical Conference II (Revision)
- NURS 551, 600, 601 **Team B**
 - NURS551 Transcultural Health Issues (Revision)
 - NURS600 DNP Immersion: Role Transition (Revision)
 - NURS601 Informatics & Technology as Applied to Advanced Practice Nursing (Revision)
- NURS 602, 603, 604 **Team C**
 - NURS602 Economics of Health Care and Health Policy (Revision)
 - NURS603 Translating Evidence into Clinical Practice (Revision)
 - NURS604 Leadership in Complex Health Care Systems (Revision)
- NURS 515, 516 **Team A**
 - NURS515 Diagnosis and Management of Adults and Aged I
 - NURS516 Diagnosis and Management of Adults II
- NURS 517, 529, 533 **Team B**
 - NURS517 Diagnosis and Management of Children and Pregnant Women
 - NURS529 Comprehensive Assessment of Older Adults
 - NURS533 Organizational Nursing Leadership in Health Care Delivery Systems
- NURS 534, 541 **Team C**

- NURS534 Adult-Gerontology Primary Care Nurse Practitioner Practicum and Seminar
- NURS541 Family/Individual Across the Lifespan Nurse Practitioner Practicum and Seminar

9. Proposals pending

- ECED329 European Study Abroad Program **GE only (Global) Team A**
 - This was reviewed for 9/1 and pulled from the agenda; just check to see if there were any changes.

UCC Minutes

Friday, Oct. 27, 2023

8:00 – 8:50

Zoom link: <https://commonwealthu-edu.zoom.us/j/99826035126>

Members Present: D. Rotella, G. Dziuba, M. Polyuha, K. Allison, C. D’Ortona (Chairperson), D. Russell, J. Lammel, K. Hall, C. LaMacchia, D. McCurry, D. Frohlich, J. Bosworth, T. Park, A. Ross, R. Drogan, K. Verno.

Guests: H. Feldhaus, J. Hintz.

1. Approval of Agenda – M. Polyuha motioned to approve, seconded by R. Drogan. **With fifteen votes in favor, the motion passed.**
2. Approval of Minutes from Oct. 20 – M. Polyuha motioned to approve, seconded by R. Drogan. **With fifteen vote in favor, the motion passed.**
3. Fall 2024 Meeting Schedule
Discussion about having a 1-hour weekly meeting versus a 2-hour biweekly meeting.
4. Question regarding “advanced course work” PASSHE requirement.
5. Forms Subcommittee
 - Course Dog Training – Friday, November 2 at 9:00 am.
 - Feedback requested – advanced coursework
 - 300-400 level courses would be automatically considered advanced
 - 100-200 level courses could be considered advanced, with a justification
 - Suggestion to use course title and SLO’s to determine if coursework is advanced
 - Suggestion to ask departments to identify courses that are advanced that were already approved through UCC. We can use a form in Course Dog to review the courses.
 - Impact Statements and Comments in Course Dog.
6. Policy Subcommittee
 - Major/Minor overlap policy discussion
7. Proposals for November 3 (Feedback due morning of Tuesday, Oct. 31)
 - NURS 401, 402, 403 **Team C** (postponed from 10/20 due to lack of time)
 - NURS401 Mental Health Nursing
 - NURS402 Leadership Principles in Nursing Practice
 - NURS403 Adult Health II

- NURS400 Population Health Nursing to GEC
- NURS 501, 503, 504, 507 **Team A**
 - NURS501 Theoretical Bases for Role Development in Advanced Nursing Practice (Revision)
 - NURS503 Bases for Research for Advanced Nursing Practice (Revision)
 - NURS504 Pathophysiology Across the Lifespan for the Advanced Practice Nurse (Revision)
 - NURS507 Pharmacology Across the Lifespan for the Advanced Practice Nurse (Revision)
- NURS 508, 509, 511, 513 **Team B**
 - NURS508 Lifespan Health Assessment and Promotion for Advanced Practice Nursing (Revision)
 - NURS509 Role and Theory of School Health Nursing (Revision)
 - NURS511 Population and Public Health Nursing Practice and Role Development (Revision)
 - NURS513 Management and Organizational Behavior in Nursing Administration (Revision)
- NURS 518, 521, 522, 523 **Team C**
 - NURS518 Theoretical Foundations of Anesthesia Nursing I (Revision)
 - NURS521 Nurse as Health Educator in the School Setting (Revision)
 - NURS522 Family Health Nursing Theory (Revision)
 - NURS523 Scientific Foundations of Anesthesia Nursing (Revision)
- NURS 525, 531, 535, 536 **Team A**
 - NURS525 Pharmacology for Anesthesia (Revision)
 - NURS531 Health Promotion and Prevention with Populations and Aggregates (Revision)
 - NURS535 Anesthesia Nursing Practicum and Clinical Conference I (Revision)
 - NURS536 Anesthesia Nursing Practicum and Clinical Conference II (Revision)
- NURS 551, 600, 601 **Team B**
 - NURS551 Transcultural Health Issues (Revision)
 - NURS600 DNP Immersion: Role Transition (Revision)
 - NURS601 Informatics & Technology as Applied to Advanced Practice Nursing (Revision)
- NURS 602, 603, 604 **Team C**
 - NURS602 Economics of Health Care and Health Policy (Revision)
 - NURS603 Translating Evidence into Clinical Practice (Revision)
 - NURS604 Leadership in Complex Health Care Systems (Revision)
- NURS 515, 516 **Team A**
 - NURS515 Diagnosis and Management of Adults and Aged I

- NURS516 Diagnosis and Management of Adults II
 - NURS 517, 529, 533 **Team B**
 - NURS517 Diagnosis and Management of Children and Pregnant Women
 - NURS529 Comprehensive Assessment of Older Adults
 - NURS533 Organizational Nursing Leadership in Health Care Delivery Systems
 - NURS 534, 541 **Team C**
 - NURS534 Adult-Gerontology Primary Care Nurse Practitioner Practicum and Seminar
 - NURS541 Family/Individual Across the Lifespan Nurse Practitioner Practicum and Seminar
8. Proposals pending
- ECED329 European Study Abroad Program **GE only (Global) Team A**
 - This was reviewed for 9/1 and pulled from the agenda; just check to see if there were any changes.

UCC Minutes

Friday, Nov. 3, 2023

8:00 – 8:50

Zoom link: <https://commonwealthu-edu.zoom.us/j/99826035126>

Members Present: C. D'Ortona, G. Dziuba, D. McCurry, D. Rotella, D. Russell, M. Polyuha, S. Scarpino, D. Frohlich, A. Ross, K. Verno, K. Allison, R. Drogan, K. Hall, A. Boswell (on behalf of K. Shultz), J. Lammel.

Guests: P. Cook, L. Metzger, L. Parke, S. Stoddard, T. Zalewski, B. Toothaker, J. Hintz, J. Sheaffer, L. Jurado.

1. Approval of Agenda – R. Drogan motioned to approve the agenda, seconded by M. Polyuha.
With twelve votes in favor, the motion passed.
2. Approval of Minutes from Oct. 27 – D. Russell motioned to approve, seconded by K. Allison.
With fourteen votes in favor, the motion passed.
3. Informational Item: CMSD583 Introduction to Field Experience (Experimental)
4. Proposals

- NURS 401, 402, 403 **Team C** (postponed from 10/20 due to lack of time)
 - NURS401 Mental Health Nursing
 - NURS402 Leadership Principles in Nursing Practice
 - NURS403 Adult Health II

C. D'Ortona called the question on the motion to approve. **With twelve votes in favor, the motion passed.**

- NURS400 Population Health Nursing **to GEC**
- NURS 501, 503, 504, 507 **Team A**
 - NURS501 Theoretical Bases for Role Development in Advanced Nursing Practice (Revision)
 - NURS503 Bases for Research for Advanced Nursing Practice (Revision)
 - NURS504 Pathophysiology Across the Lifespan for the Advanced Practice Nurse (Revision)
 - NURS507 Pharmacology Across the Lifespan for the Advanced Practice Nurse (Revision)

R. Drogan motioned to approve, seconded by M. Polyuha.

J. Sheaffer explained that SLOs had some wording changes, to align with accreditation standards.

C. D'Ortona called the question on the motion. **With thirteen votes in favor, the motion passed.**

- NURS 508, 509, 511, 513 **Team B**
 - NURS508 Lifespan Health Assessment and Promotion for Advanced Practice Nursing (Revision)
 - NURS509 Role and Theory of School Health Nursing (Revision)
 - NURS511 Population and Public Health Nursing Practice and Role Development (Revision)
 - NURS513 Management and Organizational Behavior in Nursing Administration (Revision)

R. Drogan motioned to approve, seconded by M. Polyuha.

Inconsistencies among course enrollment restrictions.

C. D'Ortona called the question on the motion. **With twelve votes in favor, the motion passed.**

- NURS 518, 521, 522, 523 **Team C**
 - NURS518 Theoretical Foundations of Anesthesia Nursing I (Revision)
 - NURS521 Nurse as Health Educator in the School Setting (Revision)
 - NURS522 Family Health Nursing Theory (Revision)
 - NURS523 Scientific Foundations of Anesthesia Nursing (Revision)

R. Drogan motioned to approve, seconded by M. Polyuha.

Course number – NURS520 is a prerequisite to NURS518.

C. D'Ortona called the question on the motion. **With twelve votes in favor, the motion passed.**

- NURS 525, 531, 535, 536 **Team A**
 - NURS525 Pharmacology for Anesthesia (Revision)
 - NURS531 Health Promotion and Prevention with Populations and Aggregates (Revision)
 - NURS535 Anesthesia Nursing Practicum and Clinical Conference I (Revision)
 - NURS536 Anesthesia Nursing Practicum and Clinical Conference II (Revision)

R. Drogan motioned to approve, seconded by T. Park.

C. D'Ortona called the question on the motion. **With twelve votes in favor, the motion passed.**

- NURS 551, 600, 601 **Team B**
 - NURS551 Transcultural Health Issues (Revision)
 - NURS600 DNP Immersion: Role Transition (Revision)

- NURS601 Informatics & Technology as Applied to Advanced Practice Nursing (Revision)

R. Drogan motioned to approve, seconded by D. Frohlich.

C. D'Ortona called the question on the motion. **With twelve votes in favor, the motion passed.**

- NURS 602, 603, 604 **Team C**
 - NURS602 Economics of Health Care and Health Policy (Revision)
 - NURS603 Translating Evidence into Clinical Practice (Revision)
 - NURS604 Leadership in Complex Health Care Systems (Revision)

R. Drogan motioned to approve, seconded by M. Polyuha.

C. D'Ortona called the question on the motion. **With eleven votes in favor, the motion passed.**

- NURS 515, 516 **Team A**
 - NURS515 Diagnosis and Management of Adults and Aged I
 - NURS516 Diagnosis and Management of Adults II

D. Frohlich motioned to approve, seconded by R. Drogan.

Course description on 516 is two words over the 75-word limit.
Course form, in rationale, says 200 clinical hours. MCS says 210 hours.

C. D'Ortona called the question on the motion. **With twelve votes in favor, the motion passed.**

- NURS 517, 529, 533 **Team B**
 - NURS517 Diagnosis and Management of Children and Pregnant Women
 - NURS529 Comprehensive Assessment of Older Adults
 - NURS533 Organizational Nursing Leadership in Health Care Delivery Systems

R. Drogan motioned to approve, seconded by M. Polyuha.

There is variation in enrollment restrictions, but that's because the (NURS517) course is required for the family program and not the adult gerontology program.

Question about modality for courses that are online but have a field component that is face-to-face.

C. D'Ortona called the question on the motion. **With thirteen votes in favor, the motion passed.**

- NURS 534, 541 **Team C**

- NURS534 Adult-Gerontology Primary Care Nurse Practitioner Practicum and Seminar
- NURS541 Family/Individual Across the Lifespan Nurse Practitioner Practicum and Seminar

R. Drogan motioned to approve, seconded by D. Russell.

C. D'Ortona called the question on the motion. **With thirteen votes in favor, the motion passed.**

5. Proposals pending

- ECED329 European Study Abroad Program **GE only (Global) Team A**
 - This was reviewed for 9/1 and pulled from the agenda; just check to see if there were any changes.

UCC Minutes

Friday, Nov. 10, 2023

8:00 – 8:50

Zoom link: <https://commonwealthu-edu.zoom.us/j/99826035126>

Members Present: R. Drogan, C. D’Ortona, D. Frohlich, D. Rotella, G. Dziuba, T. Park, K. Allison, S. Ji, A. Ross, J. Bosworth, J. Lammel, M. Polyuha, D. McCurry, C. LaMacchia, K. Verno, D. Russell, K. Shultz.

Guests: D. Rogers-Adkinson, M. Walsh, S. Glowaski, C. Tarseli, J. Brown, M. Paonessa, H. Feldhaus, J. Bentley-Sassaman,

1. Dr. Rogers-Adkinson Remarks
2. Approval of Agenda- R. Drogan motioned to approve, seconded by T. Park. **With fifteen votes in favor, the motion passed.**
3. Approval of Minutes from Nov. 3 – R. Drogan motioned to approve, seconded by D. Frohlich. **With fourteen votes in favor and one abstention, the motion passes.**
4. Proposal: ASLI130 Deaf Culture GE (Diversity) – previously tabled

D. Frohlich motioned to approve, seconded by D. Russell.

Trouble with alignment of SLO’s and GE requirements.

Course description is a little long.

Discussion of content change to bring the course to 100-level.

C. D’Ortona called the question on the motion to approve. **With 15 votes in favor and one abstention, the motion passed.**

5. Fall 2024 Meeting Schedule

- Friday 8 am
- Wednesday 3-5 pm
- Tuesday or Thursday 8:00 am

Discussion:

Traci will send a Doodle poll to committee members.

6. Forms Subcommittee

7. Policy Subcommittee

- Experimental Courses Policy – review wording for clarity
- Impact Statement Wording

- Advanced Coursework
8. Proposals pending
- ECED329 European Study Abroad Program **GE only** (Global) **Team A**
 - This was reviewed for 9/1 and pulled from the agenda; just check to see if there were any changes.

UCC Minutes

Friday, Nov. 17, 2023

8:00 – 8:50

Zoom link: <https://commonwealthu-edu.zoom.us/j/99826035126>

Members Present: M. Polyuha, G. Dziuba, D. McCurry, J. Lammel, D. Russell, D. Frohlich, S. Stoddard, C. LaMacchia, K. Shultz, C. D’Ortona, S. Ji, J. Bosworth, T. Park, K. Hall, A. Ross, R. Drogan.

Guests: D. Ardary, A. Boswell, K. Olszewski, L. Jurado, J. Bower, J. Hintz, J. Brown,

1. Approval of Agenda – M. Polyuha motioned to approve, seconded by T. Park. **With ten votes in favor, the motion passed.**
2. Approval of Minutes from Nov. 10 – D. Russell motioned to approve, seconded by M. Polyuha. **With eleven votes in favor, the motion passed.**
3. Proposals for Review:

- Nursing ASN Program (Review Team C)

T. Park motioned to approve, seconded by D. Frohlich.

C. D’Ortona called the question on the motion. **With eleven votes in favor, the motion passed.**

- NURS103, NURS104, NURS210, NURS211 (**Review Team A**)
 - NURS103 Nursing 1
 - NURS104 Nursing 2
 - NURS210 Nursing 3
 - NURS211 Nursing 4

M. Polyuha motioned to approve, seconded by T. Park.

Discussion:

D. Ardary clarified the number of credits. She will make it more clear.

C. D’Ortona called the question on the motion. **With eleven votes in favor, the motion passed.**

- NURS205, NURS213, NURS235, NURS351 (**Review Team B**)
 - NURS205 Nursing Field Experience
 - NURS213 Nursing Transition
 - NURS235 Origins of Nursing & Healthcare: London England

- NURS351 Pathophysiology

M. Polyuha motioned to approve, seconded by D. Russell.

C. D'Ortona called the question on the motion. **With eleven votes in favor, the motion passed.**

- NURS352, NURS353 (**Review Team C**)
 - NURS352 Pharmacology for Nursing
 - NURS353 Health Assessment

M. Polyuha motioned to approve, seconded by D. Frohlich.

D. Ardary indicated that these courses are electives for non-traditional students, and she would like them to be available for non-nursing students.

C. D'Ortona called the question on the motion. **With twelve votes in favor, the motion passed.**

4. Fall 2024-Spring 2025 Meeting Schedule – Survey sent by email.

5. Forms Subcommittee

Discussion about wording in the Experimental Courses policy

Motion to approve amended policy was made by D. Frohlich and seconded by R. Drogan. **With thirteen votes in favor, the motion passed.**

Impact statement policy uses the word “track,” which is not recognized by PASSHE.

Proposal to change the word to “concentration” in the policy. Motion to approve the change was made by R. Drogan and seconded by D. Frohlich. **With thirteen votes in favor, the motion passed.**

6. Policy Subcommittee

7. Proposals pending

- CMSD152 Intro to Communication Disorders GE (Natural World) – previously tabled.
- ECED329 European Study Abroad Program **GE only (Global) Team A**
 - This was reviewed for 9/1 and pulled from the agenda; just check to see if there were any changes.

UCC Minutes

Friday, Dec. 1, 2023

8:00 – 8:50

Zoom link: <https://commonwealthu-edu.zoom.us/j/99826035126>

Present: G. Dziuba, D. Russell, J. Lammel, C. Grandzol, M. Polyuha, D. Frohlich, C. D’Ortona, D. McCurry, A. Ross, S. Ji, K. Hall, K. Shultz, J. Bosworth, R. Drogan, K. Allison.

Guests: M. Campana, L. Jurado, D. DeVallance, A. Boswell, H. Feldhaus, E. Lippincott, P. Lawton, H. Lineman, J. Hintz.

1. Approval of Agenda – M. Polyuha motioned to approve, seconded by D. Russell. **With twelve votes in favor, the motion passed.**
2. Approval of Minutes from Nov. 17 – M. Polyuha motioned to approve, seconded by D. Frohlich. **With eleven votes in favor, the motion passed.**
3. Informational Item: MATH113B Recitation for MATH113 (Concepts of Geometry and Statistics) – Experimental Course

Discussion about expedited process for small changes to be approved quickly, particularly during the break, prior to the start of the Spring 2024 semester. An interim policy will be drafted and reviewed via email.

4. Course Proposal:
 - CMSD152 Intro to Communication Disorders GE (Critical Reasoning)

R. Drogan motioned to approve, seconded by K. Allison.

With thirteen votes in favor, the motion passed.

5. Credit for Prior Learning Policy
D. McCurry asked for a friendly amendment to change the wording to say 75% of requirements for a degree program.

M. Polyuha indicated that some foreign language tests are not included in the policy.

K. Allison motioned to approve the policy with modifications as discussed, seconded by G. Dziuba. **With three in favor, six against, and three abstentions, the motion does not pass. It will move forward without recommendation of UCC.**

6. General Education Handbook - <https://www.commonwealthu.edu/documents/cu-handbookgeneraleducation-student92023>