

# **Bloomsburg University Parking Regulations**

Revised, June 2023

Parking lot signage supersedes campus parking map. Special events, construction and other issues may alter parking as shown on parking map. Always observe signage at each lot.

## **Authorization and Enforcement**

The Pennsylvania Crimes Code (Title 18) of 1972 (Act 334), Section 7505, Act 334 of 1949 and Act 188 authorize all Commonwealth agencies and university presidents to regulate, govern, and enforce motor vehicle traffic and parking on Commonwealth property and university campuses.

## **Operator Responsibility**

The operation of a motor vehicle on this campus is a privilege, and the University reserves the right to restrict, suspend or revoke this privilege for just cause. Failure to have read the regulations governing all motor vehicles on the campus of Bloomsburg University shall not constitute a valid excuse for non-compliance. If the vehicle is not registered with the University Police, a notice of violation will be sent to the address of the owner of said vehicle. Bloomsburg University assumes no responsibility/liability for the care or protection of vehicles/contents while operated/parked on University property. Visitor will need to stop by BUPD for a visitor pass. Temporary passes for students are available on line at [Bloomsburg.thepermitstore.com](https://bloomsburg.thepermitstore.com) 24/7/365.

## **Article I - General Provisions**

*Section 100 - Registration* - Faculty, Staff, and Students, who are eligible to park a motor vehicle on the campus of Bloomsburg University, must secure parking through the parking website: [Bloomsburg.thepermitstore.com](https://bloomsburg.thepermitstore.com) Students must register their vehicle at [Bloomsburg.thepermitstore.com](https://bloomsburg.thepermitstore.com). There is no grace period. Students are allowed 1 vehicle with their virtual pass. The intended operator must register the vehicle on the website and provide all accurate information. Failure to register your vehicle will result in a parking violation. Unregistered vehicles are not permitted to park on campus except during open parking hours, special events and at metered parking. See Sections 300 and 601. Visitors to campus must secure a virtual visitor's pass through the University police in person. See Section 207.

*Section 101 - Eligibility* - Faculty, Staff, Resident Students and Commuter Students are eligible to register a vehicle and park on campus in designated areas. There is a parking fee for Commuter Students, Residence Hall Students, Montgomery Place Apartment Residents, Mt. Olympus Apartment Residents, Kozloff Apartment Residents who register a vehicle.

*Section 102 - Ownership* - The student, or a member of the student's immediate family, must own the vehicle registered by a student. The person, in whose name a vehicle is registered, will be held responsible for complying with the University Parking Regulations and any parking violations and fines, regardless of who was operating the vehicle at the time of the violation.

*Section 103* - All parking regulations are in effect throughout the year. During emergency conditions, regulations may change.

*Section 104* - Because of the dense traffic patterns riding, skateboards, roller skates, inline skates, and bicycles are prohibited on University parking lots, sidewalks, athletic courts, Quad area and in buildings. Also, skateboards, roller skates, inline skates, and are prohibited on campus roadways.

## **Article II - Parking Areas**

*Section 200 - General* - All parking areas are color coded on signs throughout the campus or marked on paved areas in the parking lots. A map depicting the parking areas can be obtained at the University Police Department. Parking lot signage supersedes campus parking map. Always observe signage at lots over parking map. Vehicles are required to be parked within lined spaces in their designated areas during the time periods specified in Section 400. Parking in the wrong area is prohibited. No trailers, boats or RV's will be permitted.

*Section 201 – Commuter Students* - **Commuter Students** can park on the lower campus in any one of the **Black** decal designated lots: LCE Lot North of the Recreation Center, Swisher Circle lot, Lightstreet Road Lot, the ATM Lot, (the area north of the ATM machine east of the Lightstreet Road Lot), Tri level parking Garage. If there are no spots available in those lots, students must park on the upper campus in the Stadium Lot. Shuttle bus service is available between the upper campus and lower campus during specified hours. All of these lots/areas are identified and designated as Black decal lots/areas. Parking fees are as follows: \$40.00 per semester; **temporary permits**- Students who are only bringing a vehicle for a day or so may purchase a daily pass online for \$2.50 a day for the designated lot that they are eligible for. Purchases of daily passes are limited to 14 per semester.

Any students residing in the Town of Bloomsburg, who are not permanent residents of Bloomsburg, and reside outside of the non-commuting perimeter (see section 502), must update their local address in MYHUSKY before applying for a virtual pass. Passes will not be approved without an updated local address. Parking fees are as follows: \$40.00 per semester plus an E handling fee. **Temporary permits** – Students who are only bringing a vehicle for a day or so may purchase a daily pass online for \$2.50 a day for the designated lot that they are eligible for. Purchases of daily passes are limited to 14 per semester.

*Section 202 - Resident Dorm Students* - Students with more than 60 earned academic credits, residing on lower campus, are eligible for a 60+ credit resident dorm student green virtual pass. Vehicles must be parked in the First Street (Green) Lot only. Students with less than 60 earned academic credits residing on lower campus are eligible for a blue virtual pass allowing them to park in the Blue lot only. Shuttle bus service will be available for the Blue Lot at the Kozloff Community Building shuttle stop during specified hours. Students residing in Montgomery, Mount Olympus, Kozloff Apartments see section 206. Parking fee for all Resident Students are as follows: \$40.00 per semester plus an E handling charge. We offer a 1-day daily pass for \$2.50 a day if you are only bringing a car temporarily and have not purchased a semester pass. Purchases of daily passes are limited to 14 per semester.

*Section 203 – Faculty and Staff* - Vehicles with Red virtual passes must park in red designated areas.

*Section 204 - Special Events Parking* - Camps, workshops and conference attendees must park in the Special Events (Orange) Lot located on upper campus. Shuttle service is available upon request from the Transportation Department, Buckingham Maintenance Center. 570-389-4537

*Section 205 - Motorcycle Permits* - Faculty/staff and students with a motorcycle must register the motorcycle and obtain a virtual pass. There is a fee for the decal for commuter students who only register a motorcycle. Motorcycles must park in designated motorcycle spaces only.

*Section 206 - Montgomery, Mt. Olympus, Kozloff Apartment Residents* - Vehicles with Tan virtual passes must park in the designated Apartment parking lots, respectively, Parking at Montgomery Place, and Mt. Olympus and Kozloff Apartments is restricted to apartment residents and their visitors. Overflow parking is in the Special Events (orange)lot, there is no open parking in the Apartments. Parking fee for Montgomery, Mt. Olympus, Kozloff Apartment Residents are as follows: \$40.00 per semester plus an E handling charge. Students who are only bringing a vehicle for a day or so may purchase a daily pass online for \$2.50 a day for the designated lot that they are eligible for. Purchases of daily passes are limited to 14 per semester.

*Section 206a -Montgomery, Mt. Olympus Kozloff Visitors* - Visitors to Montgomery, and Mt. Olympus and Kozloff Apartments must have a visitor permit for parking in this area

which must be obtained at the apartment office in the Kozloff Community Building. Overflow parking is in the Special Events (Orange) Lot. All visitors' vehicles must have a virtual pass for their vehicle.

*Section 207 - Daytime Visitor's Parking* - Visitors to campus must obtain a visitor's virtual pass, by stopping at BUPD with all vehicle information. Visitors can park in any legally lined area on campus. Admissions, Speech and Hearing Clinic, or the Reading Center, can obtain a visitor permit from those departments for their special visitor areas. Visitors may utilize paid metered parking without obtaining a virtual pass. Visitor Virtual

passes are not valid at metered parking spaces. Overflow parking for visitors to campus is the Special Events (Orange) Lot on upper campus. Faculty/Staff and students are PROHIBITED from obtaining a visitor pass. Visitors who are visiting Montgomery, Mt. Olympus, Kozloff Apartment residents refer to Section 206a.

*Section 208 - 24-Hour Reserved Areas* – People with disabilities and accessible parking and State Vehicles Only areas are reserved 24 hours/ seven days a week. Other 24-Hour Reserved Areas not specified on the map include: Resident Directors spaces, CGA spaces in the Tri-Level parking garage, Heating Plant Lot for Faculty/Staff, and the President's parking space in front of Carver Hall. Parking in a 24-hour reserved area without the proper pass is prohibited.

*Section 209 - Time/Specific Reserved Areas* - The following areas are designated by signage as reserved areas: 1. Health Center (parking for patients); 2. Areas reserved by portable signs for special reasons/events; 3. Speech and Hearing Clinic, (parking is for Clients/patients only) 6 a.m. to 5 p.m. Monday through Saturday; 4. Navy Hall visitors, west of Navy Hall, 6 a.m. to 6 p.m. Monday through Saturday; 5. Admissions, (parking is for admissions guests for one hour) 6 a.m. to 5 p.m. daily – Chestnut street. Parking in a Time/Specific reserved area without the appropriate pass is prohibited. Parking in any other reserved designated space will be ticketed.

*Section 210 - Loading/Unloading Zones (Facilities Management)* - Parking areas where supplies are delivered or moved. These areas are for state vehicles, contractors and vendors 24 hours a day. These areas are marked with green curbing and lines. Parking in a loading/unloading zone is prohibited.

*Section 211 - People with disabilities and accessible parking* - Reserved for persons with a people with disabilities and accessible parking placards or license plates or severely disabled veteran license plates, 24 hours a day, year-round. Any person violating this section will receive a parking citation or a Bloomsburg University traffic citation or a Pennsylvania State Vehicle Code citation. This will be at the discretion of the officer. Fines can range from \$50.00 to \$200.00, and the vehicle may be towed from the space.

*Section 212 - Metered Spaces* - Metered parking is in effect based on the specified meter times listed on each multi-bay parking meter. The vehicle operator is responsible to select the correct parking space on the multi-bay meter. Parking passes are not valid in metered spaces. Expired meters will be ticketed. If a meter fails, notify the University Police at 570-389-2211. Leaving a note on your vehicle describing a meter problem is not acceptable and violators will be ticketed.

*Section 213 - Temporary Disabilities/Medical Permits* - Special arrangements for a Medical Parking Permit can be made for persons with temporary disabilities through the Disabilities office. Vehicles with University medical permits are not allowed to park in designated handicapped parking spaces.

### **Article III - Additional Violations**

*Section 300 - Permit Violations* - Students are allowed to register one vehicle ONLY (unless second vehicle is a motorcycle). The intended operator must register the vehicle

online. New license numbers and/or new addresses must be updated on the parking website: [Bloomsburg.thepermitstore.com](http://Bloomsburg.thepermitstore.com)

Faculty/staff may register three vehicles; New license numbers and/or new address of any of the registered vehicles must be updated on the parking website: [Bloomsburg.thepermitstore.com](http://Bloomsburg.thepermitstore.com)

Unregistered vehicles are not permitted to park on campus except during open parking hours, special events and at metered parking.

*Section 301 – Virtual Parking Pass - No Backing in to Parking Spaces*

All vehicles must pull into the parking space, no pulling through or backing in. The University Police use a License plate reader and must be able to drive behind your vehicle to take a picture of your license plate. If you are from out of state and have two license plates you still must pull in so your back plate is visible from the driving lanes. Vehicles not parked correctly will be ticketed.

*Section 301a - Proper Display of License plates* – Rear license plates need to be visible from the driving lane of all parking lots. If the rear plate is not visible it will be considered an unregistered vehicle not permitted to park on campus,

*Section 301b - Proper Display of Reserved Parking Permits* - Special reserved parking permits issued by the Health Center, Speech and Hearing Clinic, Admissions Office, Athletic Department, Navy Hall Reading Clinic and Planning and Construction must be hung from the rear-view mirror with the dates facing out so they can be seen by parking enforcement. If the permits are not visible it will be considered an unregistered vehicle and not permitted to park on campus.

*Section 301c - Expired Virtual pass, Temporary and Visitor Virtual passes.* Vehicles with expired Virtual passes are considered to be an unregistered vehicle and are not permitted to park on campus, except for open parking hours, special events, and metered parking.

*Section 302 - Disabled Vehicles* - It will be the responsibility of the registered owner/operator of a motor vehicle to report to the University Police within an hour so you do not get ticketed. You will have 48 hours to have vehicle removed or repaired. The University Police may have it towed if it is not removed within 48 hours.

*Section 303 - Reserved Areas* - Parking in any of the specially Reserved Areas without your vehicle being registered for that reserved area is prohibited.

*Section 304 - Method of Parking Vehicle* - All vehicles must be legally parked within properly lined spaces in their Virtual pass designated area. Parking on the grass or outside lined areas not designated as a parking space is prohibited unless directed by University Police. All vehicles must pull into the space, no backing in to any spaces on campus.

*Section 305 - False Information* – Providing false information to University Police to obtain a parking permit may result in disciplinary sanctions and/or criminal prosecution.

*Section 306 - No Parking Areas* - Crosswalks, Fire Lanes, Walkways, Roadways, Driveways, Loading Zones, Unlined Areas not designated as a parking space, and areas Roped Off or Designated by Signage, along yellow or red curbing or where official and/or temporary signs prohibit parking. Vehicles parking in designated Fire Lane will receive a Bloomsburg University traffic citation which carries a fine of \$50.00, and the vehicle may be towed from the Fire Lane. Parking in or blocking these areas is PROHIBITED.

*Section 307 - Bicycle Parking* - Bicycles are to be parked in bike racks only. Fastening bicycles to trees or any other objects is prohibited.

*Section 308 Enforcement (ticketing)* - All parking violations will be subjected to being ticketed hourly.

#### **Article IV - Hours of Parking**

##### *Section 400 - Parking Hours*

Weekdays (Monday through Friday)

6 a.m. to 5 p.m.: Vehicles must be parked in designated areas.

5 p.m. to 2 a.m.: Open parking, except for people with disabilities and accessible parking, reserved areas, service vehicle loading areas, metered areas, and areas listed in Sections 306.

2 a.m. to 6 a.m.: There is no parking allowed on campus from 2:00 a.m. to 6:00 a.m. except in parking lots/spaces designated for Montgomery, Mt. Olympus and Kozloff Apartments, Area Coordinators, Graduate Hall Directors, Heating Plant Staff and Overnight Visitors, who register their vehicles.

6 a.m. to 2 a.m.: Metered parking is in effect based on the specified meter times that are listed on each multi-bay parking meter.

Weekends: 5 p.m. Friday until 2 a.m. Monday: Open parking is permitted in a legal properly lined space, except for metered spaces, people with disabilities and accessible

parking spaces, reserved spaces, loading areas, etc. Please refer to Sections 208, 209, 210, 211, 306 and 307.

##### Home Football Games

Parking is prohibited in the upper campus Special Events (Orange) Lot, Stadium Lot, Tennis Court Lot, Softball Lot, and Welsh Circle Lot on Friday after 10:00 p.m. preceding a home football game on Saturday. Normal parking rules resume for these areas at 8:00 p.m. on Saturday.

## **Article V – Virtual Pass Control (color coded legend)**

### *Section 500: Parking Legend*

\_\_\_ Red - Faculty and Staff only.

\_\_\_ Black - Commuter Students (must live outside the regulated perimeter designated by the university)

\_\_\_ Blue – Resident Dorm Students with less than 60 earned academic credits

\_\_\_ Green - Resident Dorm Students with 60+ earned academic credits

\_\_\_ White - Motorcycles, belonging to Faculty, Staff, and Students. Motorcycles are to park in designated areas (see section 205).

\_\_\_ Gold - Trustees - Vehicles may be parked in a faculty/staff, commuter, or visitor's areas.

\_\_\_ Tan - Montgomery Apartment Residents, Mt. Olympus Apartment Residents, Jessica Kozloff Apartment Residents

*Section 501 – Virtual Pass Restrictions* - Any vehicle operator under Section 500 will be allowed only one Virtual Pass. Any operator who has applied for and received more than one pass will have their records put on "hold" and be fined. If you have a current decal, and sell or change your vehicle, you must log into the parking website [Bloomsburg.thepermitstore.com](http://Bloomsburg.thepermitstore.com) and correct the vehicle information. Faculty/staff virtual passes will be canceled upon retirement or separation from employment at Bloomsburg University. License plate on vehicle must be the vehicle you registered with the permit store and the vehicle must be parked correctly. See Sections 301, 301a, 301b, 301c and 302.

*Section 502 - Non-Commuting Perimeter - Defined by:*

- Scott Twp. Line south to Fifth Street
- North Side of Fifth Street west to east side of Market Street
- Market Street (east side) north to First Street
- First Street east to Iron Street
- Iron Street north to Reservoir Street
- Reservoir Street northeast to Wirt Street
- Wirt Street east to Franklin Avenue
- Franklin Avenue south to Penn Street
- Penn Street south to East First Street
- East First Street east to Honeysuckle Lane
- Honeysuckle Lane north to Country Club Drive
- Country Club Drive east to Kent Road
- Kent Road and Country Club Drive to Rt. 487
- Rt.487 north to Scott Twp. Line.

(SEE MAP AT THE UNIVERSITY POLICE OFFICE FOR DETAILED PERIMETER.)

*Section 503 – Temporary vehicle parking* - Faculty, staff, who bring a vehicle to campus that is not under their virtual pass will need to add it to their pass by logging into the parking website: [Bloomsburg.thepermitstore.com](http://Bloomsburg.thepermitstore.com) and go to account and add the vehicle under their permit. Students who bring a different vehicle than what they have registered will need to log into the website: [Bloomsburg.thepermitstore.com](http://Bloomsburg.thepermitstore.com) and add the new vehicle and then go under their permit and change vehicles, the temporary vehicle will be listed as your current vehicle under your pass until you log back in and change it back.

## **Article VI-Appeals and Penalties**

*Section 601 Penalties* - (A) any person receiving a parking ticket for violating the Bloomsburg University Parking Regulations for any parking violations shall pay the prescribed penalty per ticket, online at [Bloomsburg.thepermitstore.com](http://Bloomsburg.thepermitstore.com) If payment is not made, student records will be placed on hold and/or a citation will be filed with the District Magistrate. Payment may also be made at the Bloomsburg University Business Office.

*Section 602-Appeals* - Parking tickets must be appealed online at [Bloomsburg.thepermitstore.com](http://Bloomsburg.thepermitstore.com) within five (5) business days of receiving the ticket.

*Section 603 - Parking Appeals Committee* – Online appeals will be reviewed by the Parking Appeals Committee. If the appeal is accepted no payment will be required. If your appeal was rejected by the Parking Appeals Committee, payment of \$15.00 must be made online at [Bloomsburg.thepermitstore.com](http://Bloomsburg.thepermitstore.com) All parking appeal decisions are final.

*Section 604 - Towing of Vehicles* - The University Police may order an illegally parked vehicle towed when the position of such vehicle interferes unduly with the normal



movement of traffic or constitutes a safety hazard, or is parked in areas reserved for, or in violation of section 208, 209, 210, 211, and 212.

*Section 605 - Immobilizing and Towing of Vehicles* - When a vehicle or operator has an accumulation of three unpaid parking tickets (one or more tickets exceeding 20 days from the date of the violation), the vehicle will be immobilized with an immobilization device.

(A) An immobilizing device will be placed on any vehicle with three unpaid parking tickets (one or more tickets exceeding 20 days from the date of the violation), when observed parked on university property. The owner or operator will have 5 days from the date the immobilizing device was placed on the vehicle to make payment in full for the unpaid tickets plus an additional \$25.00 non-appealable fee for the removal of the immobilizing device. Parking tickets and boot removal ticket must be paid online at [Bloomsburg.thepermitstore.com](https://bloomsburg.thepermitstore.com)

(B) If the total amount of the tickets and the immobilizing fee are not paid online at [Bloomsburg.thepermitstore.com](https://bloomsburg.thepermitstore.com) within 5 days, the vehicle will be towed off campus. The owner of the vehicle will pay the towing and storage fees at the office of the designated tower. The unpaid tickets plus the \$25.00 immobilizing ticket will be paid online at [Bloomsburg.thepermitstore.com](https://bloomsburg.thepermitstore.com)

*Section 606 - Trespass* - A person who violates the parking policy by continuing to park on campus after their parking privileges are suspended or revoked, may be charged with trespassing.

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