

MANSFIELD UNIVERSITY

COUNCIL OF TRUSTEES MEETING

Wednesday, March 21, 2018

2:00 p.m.

North Hall 6th Floor Community Room

A G E N D A

I. MEETING CALLED TO ORDER

II. RECORDING OF ATTENDANCE

III. PUBLIC COMMENTS

IV. APPROVAL OF MINUTES

November 8, 2017 (Exhibit A)

MOTION:

V. COMMITTEE REPORTS

A. Academic Affairs Report (Dr. Ulrich)

B. Finance and Administration Report (President Barton)

MOTION to approve \$872,320.22 in aggregate value for purchase orders of \$5,000 or more for the period of October 16, 2017 through February 15, 2018 as identified in Exhibit B.

MOTION to approve the Capital Projects Spending Plan as identified in Exhibit C.

MOTION to approve the Student Fees as identified in Exhibit D.

C. Student Life and Living Report (Mr. Crofchick)

D. Admissions Report (Ms. Brayer)

VI. OLD BUSINESS

VII. NEW BUSINESS

VIII. INFORMATION ITEMS – NO ACTION REQUIRED

IX. EDUCATIONAL FEATURE

Mr. Edgard Domenech, Puerto Rico Community Service Trip

X. REPORTS

Interim President Scott Barton

PACT

Student Government Association

XI. OTHER BUSINESS

XII. DATE OF NEXT MEETING

The next regular meeting of the Mansfield University Council of Trustees is scheduled for **Wednesday, May 30, 2018, 2:00 p.m. in the North Hall 6th Floor Community Room.**

XIII. ADJOURNMENT

MANSFIELD UNIVERSITY

COUNCIL OF TRUSTEES MEETING

Wednesday, November 8, 2017
2:00 p.m.

North Hall 6th Floor Community Room

Minutes

I. MEETING CALLED TO ORDER

Chairman Kilmer called the meeting to order at 2:05 p.m.

FOR THE RECORD: in accordance with the Sunshine Law, this meeting was advertised in the *Wellsboro Gazette* on October 26, 2017.

II. RECORDING OF ATTENDANCE

The following Trustees attended:

Mr. Steven Crawford, Vice Chairman
Mr. Max Gannon, Member
Ms. Mackenzie Hafer, Member
Mr. Patrick Henderson, Secretary
Ms. Bobbi Kilmer, Chairperson
Mr. Ralph H. Meyer, Member
Ms. Karen J. Russell, Member
Mr. Aaron K. Singer, Member
Dr. Robert D. Strohecker, Member

The following Trustee was not in attendance:

Mr. Bruce L. Vickery, Member

Members of the University staff who attended are as follows:

Mr. Scott Barton, Interim President
Ms. Pamela Boyce, Secretary to the Council of Trustees
Ms. Judi Brayer, SCUPA Representative
Mr. Frank Crofchick, Assistant Vice President and Dean of Students
Mr. Terry Day, Director of Communications
Ms. Tammy Felondis, Interim Vice President of Finance & Administration
Dr. Nancy Sidell, Interim Provost and Dean of Faculty
Dr. John Ulrich, Interim Provost and Vice President for Academic Affairs
Mr. Mike Wilson, AFSCME President

Others in attendance:

Ms. Haleigh Carlson, Student

Mr. Kyle Cannon, Student

III. PUBLIC COMMENTS

No public comments.

IV. APPROVAL OF MINUTES

A motion was made by Mr. Gannon, seconded by Mr. Singer, and unanimously carried to approve the minutes of September 20, 2017 as identified in Exhibit A.

V. COMMITTEE REPORTS

A. Academic Affairs Report (Dr. Ulrich)

Dr. Ulrich noted the following topics discussed in the Academic Affairs Report:

- Aligning Academic Offerings to meet Regional Needs
 - Dr. Ulrich shared the University has been gathering input from various external constituents regarding the regional needs.
- Faculty Professional Development
 - The Faculty Professional Development Committee has been re-activated. The faculty-led committee accepts applications and awards funds for travel and other expenses.
- Diversity/Inclusion Committee
 - Dr. Ulrich reported that there has been a tremendous response for willingness to serve on this committee. The committee will be reviewing the diversity plan (which is a part of the Strategic Plan).
- Scholars at Risk Network
 - Mansfield University has joined a network of universities with world-wide resources for scholars in other countries who have been threatened, displaced, and imprisoned. We are the only PASSHE School who has joined this network. This membership gives us access to resources for our students including a speaker series, student advocacy courses, and internship opportunities.

B. Finance and Administration Report (Ms. Felondis)

Ms. Felondis noted the topics discussed in the Finance and Administration Report:

- Review of Purchases over \$5,000
- Annual Inspection of Facilities
- Certifying Resolution

Approval of Purchase Orders of \$5,000 or more

Upon the recommendation of the Interim Vice President for Finance and Administration and the Interim President, **a motion was made by Mr. Henderson, seconded by Ms. Russell and unanimously carried to approve purchase orders of \$5,000 or more for the period of August 16, 2017 through October 15, 2017 for a total of \$985,549.53**, as identified in Exhibit B.

Approval of the Annual Physical Inspection of Facilities

Upon the recommendation of the Interim Vice President for Finance and Administration and the Interim President, **a motion was made by Ms. Hafer, seconded by Mr. Gannon and unanimously carried to approve the Annual Physical Inspection of Facilities Report conducted on September 20, 2017**, as identified in Exhibit C.

Approval of the Certifying Resolution Board of Governors Policy 1985-04-A University External Financial Support

Upon the recommendation of the Interim Vice President for Finance and Administration and the Interim President, **a motion was made by Dr. Strohecker, seconded by Mr. Crawford and unanimously carried to approve the Certifying Resolution Board of Governors Policy 1985-04-A University External Financial Support** as identified in Exhibit D.

Approval of the Independent Auditor's Report

Upon the recommendation of the Interim Vice President for Finance and the Interim President, **a motion was made by Mr. Crawford, seconded by Mr. Henderson and unanimously carried to approve the independent auditor's report for the fiscal year ending June 30, 2017** as presented by the Auditors.

C. Student Life and Living (Mr. Crofchick)

Mr. Crofchick noted the following topics discussed in the Student Life and Living Report:

- Specialized Theme Floors in the Residence Halls for the 2018-2019 Academic Year
 - Mr. Crofchick shared that Student Life and Living staff are working with Admissions and students on ways to increase the number of students living in the residence halls with theme-based floors. For example, a sports pride floor, creative arts floor, and healthy life style floor to name a few.
- Community Service/Alternative Winter Break - Hurricane clean-up efforts in Houston, TX and Puerto Rico (Staff/Faculty/Students)
 - Plans include an upcoming spring break trip to Houston Texas to assist with hurricane efforts. For the first time, there will be a winter trip. Mr. Crofchick and Edgard "Gardy" Domenech are planning a trip to Puerto Rico to assist the citizens there.
- Advocacy Training completed by the Title IX office and HAVEN for Advisors of Complainants and Respondents
 - Training will be available to all faculty and staff in December and during the spring semester.

- The first Food Advisory Council has been formed to better serve students.
- In an effort to increase the number of students staying on campus over the weekends, Student Life and Living is planning more activities and programs.

VI. OLD BUSINESS

No old business discussed

VII. NEW BUSINESS

Emeritus Status

Upon the recommendation of the appropriate departments, the Interim Provost and Vice President for Academic Affairs, the Interim President and in compliance with a poll of the senior faculty, **a motion was made by Mr. Crawford, seconded by Dr. Strohecker, and unanimously carried to grant emeritus status to the following individuals:**

Dr. Nancy Boston, a faculty member in the Music Department from August 12, 1989 through May 29, 2015.

Mr. Andrew Havalchak, a faculty member in the Business Administration Department from August 29, 1980 through June 23, 2017.

Mr. John Phillips, a faculty member in the Math and Computer Information Science Department from August 12, 2000 through September 29, 2017.

Ms. Boyce will prepare the appropriate letters of notification on behalf of the Council of Trustees.

VIII. INFORMATION ITEMS – NO ACTION REQUIRED

IX. EDUCATIONAL FEATURE

New Student Welcome & Orientation

Ms. Judi Brayer shared that part of her responsibilities include assisting students and faculty in Sayre. Ms. Brayer reported that this year Robert Packer Hospital of Nursing awarded \$132,600 in scholarships. This was \$50,000 more than what was awarded last year. A press release is being prepared.

Ms. Brayer then shared information on new student orientation. She reported that orientation is a two-segment event. The first segment is completed online prior to the student coming to campus and includes helpful videos. Students are required to attend the second segment which is held on-campus.

The goal of the on-campus segment is to provide a smooth transition for the student. New students have the opportunity to make friends, learn about financial aid, meet with their advisor to complete their schedule, and experience what it is like to live on campus. Students also attend presentations on advising, safety, as well as work on teambuilding skills through fun games.

Student leaders are an important component of orientation and Mountie Days (new student welcome). Two students, Mr. Kyle Cannon and Ms. Haleigh Carlson shared their experiences working with new students and orientation.

Over 450 new students attended orientation last year. Having orientation in April has its benefits: students make an early commitment to MU, receive their ID card while they are here, and receive a t-shirt to wear and show their friends.

Ms. Carlson and Mr. Crofchick are looking for better ways to communicate and involve the commuter students in this process.

X. REPORTS

Interim President Scott Barton

Interim President Barton provided the following report:

- Interim President Barton commended the team in their efforts for moving Mansfield University forward
- 23 Cadets graduated from the Municipal Police Academy
- MU received a Systems Priority Grant from State Farm to upgrade classroom computers for students and to prepare instructional computer devices in the CIS program
- Project Bald Eagle and the Tioga County Opioid Coalition sponsored an educational program “DEA Drug Threat Assessment” held in Straughn Auditorium
- The Veterans Appreciation Luncheon will be held tomorrow, November 9th
- The Mountaineer Brass Band will perform a Veterans Day Concert at the Bath VA Hospital on Saturday, November 11th.

PACT

Ms. Russell shared that the Fall PACT workshop was held at the Dixon Center. Topics discussed included an update on the System Review and the three (3) System priorities: Student Success, Leveraging University Strengths, and Transforming Governance and Leadership Structure. The Spring PACT conference will be April 12 & 13, 2018.

Student Government Association

No report. Interim President Barton shared that there has been a recent change in leadership. Mr. Tyler Walters has stepped into the SGA President roll. This has been a smooth transition.

XI. OTHER BUSINESS

No other business reported.

XII. DATE OF NEXT MEETING

The next regular meeting of the Mansfield University Council of Trustees is scheduled for **Wednesday, March 21, 2018, 2:00 p.m. in the North Hall 6th Floor Community Room.**

The Mansfield University Council of Trustees annual retreat will be held on Wednesday, January 31, 2018 in North Hall.

XIII. ADJOURNMENT

The meeting was adjourned at 3:00 pm.

Respectfully Submitted,

Pam Boyce

Pam Boyce

**Mansfield University of Pennsylvania
Council of Trustee's Report
Purchases Over \$5,000
From October 16, 2017 to February 15, 2018**

Exhibit B

Vendor-Name	Remarks	PO Date	PO Amount
SEGA INC.	Boiler Maintenance	11/07/2017	5,000.00
PENNSYLVANIA DEPARTMENT OF	SARA Participation For Distance Ed.	10/25/2017	5,000.00
NPF SPORTS	NPF Sports - Platinum Football Package Radio Ads	01/09/2018	5,000.00
PERKIN ELMER HEALTH SCIENCES INC	Base Service Charge	01/09/2018	5,402.00
LAWN & GOLF SUPPLY CO	KP540 Attachment for Mowing Machine	11/10/2017	6,016.50
DIGITAL ARCHITECTURE GROUP, INC.	Digital Architecture (ACALOG) for Online Catalog	10/23/2017	6,123.00
PRO SUPPLY	Office Supplies for Print Shop	11/09/2017	6,723.55
JSTOR	JSTOR Arts & Lit, Lang. & Lit, Music	01/09/2018	6,840.00
PARSONS PIPE ORGAN BUILDERS	Repairs to 23 Swell division pipes	11/14/2017	7,208.00
MANSFIELD FIREMANS AMBULANCE ASSOC	Membership covers anticipated ambulance calls	11/15/2017	7,500.00
MANSFIELD FIRE DEPT	Fire Membership For FY 18	11/15/2017	7,500.00
AMERICAN ROCK SALT COMPANY LLC	Snow/Ice Control	10/30/2017	7,579.07
PERFORMING ARTS EDUCATORS	Performance booking Carnegie concert fee	02/14/2018	8,000.00
NJR RETAIL SERVICES CO	Natural Gas Purchase	01/16/2018	8,042.54
DENNEY ELECTRIC SUPPLY	Main Switchgear Replacement	01/23/2018	8,100.00
EMD MILLIPORE CORP	Water treatment system: Science Department	02/09/2018	8,168.00
COPLAC	Membership dues 2017-2018	11/14/2017	9,500.00
CORE BTS INC	Penetration testing for Campus Technology	10/16/2017	9,750.00
PACKETLOGIX INC	PacketLogix 60 Minute Web Based Quickstart Training	10/16/2017	9,999.33
DELL MARKETING LP	Year 1-5- Servers Lease Maintenance	11/10/2017	11,065.80
DELL MARKETING LP	Year 1-5- Servers Lease Maintenance	11/10/2017	15,467.76
PAPERTHIN INC.	Paper/Thin - (CommonSpot)	02/05/2018	17,453.00
ADVISORY BOARD COMPANY	Full Budget Net Tuition Analysis	02/01/2018	19,700.00
GE BETZ, INC.	Boiler Water Treatment Bid: MU-PWT-2017	02/08/2018	21,200.00
PAPERTHIN INC.	Consulting and Implementation Services	10/20/2017	25,000.00
L&R ASSOCIATES, INC.	Condensing Water Heater	10/31/2017	32,200.00
BRINJAC ENGINEERING INC	Architectural Study	12/18/2017	40,600.00
MURRAY ASSOCIATES ARCHITECTS, P.C.	North Hall Utilization Study	02/08/2018	59,400.00
DETWILER ROOFING COMPANY	Hut Roof Replacement	12/11/2017	66,065.00
OTIS ELEVATOR CO	Elevator Preventive Maintenance FY18	11/01/2017	70,900.72
DELL FINANCIAL SERVICES, L.P.	5 Year Server Lease	11/09/2017	355,815.95
Total			872,320.22

**Pennsylvania
Council of Trustee's Report
Summary of Purchases
From October 16, 2017 to February 15, 2018**

Exhibit B

SUMMARY OF ALL PURCHASES & CONTRACTS

Total Purchases over (>) \$5,000 from October 16, 2017 to February 15, 2018	\$872,320.22
Total Purchases under (<) \$5,000 from October 16, 2017 to February 15, 2018	\$168,534.22
SUB-TOTAL	<u>\$1,040,854.44</u>

CREDIT CARD PURCHASES

October 16, 2017 to February 15, 2018	\$121,931.17
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GRAND TOTAL	<u><u>\$1,162,785.61</u></u>
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**Mansfield University of Pennsylvania
Council of Trustee's Report
Purchases under \$5,000
From October 16, 2017 to February 15, 2018**

Information Only

Vendor-Name	Remarks	PO Date	Amount
STAPLES BUSINESS ADVANTAGE	Purchase Office Supplies - Staples Business Advantage	02/05/2018	\$ 10.79
CHEMGLASS INC.	Order parts for use with GCMS in organic chemistry labs.	01/09/2018	\$ 12.48
ROBERT M. SIDES	Headphones from RM Sides to replacement	01/16/2018	\$ 14.00
STACEY CALKINS	Police lettering on jacket insert	12/21/2017	\$ 15.00
GALLS	Belt badge holder for Chief Henry R. LeBlanc 5511308000	12/14/2017	\$ 15.98
AGILENT TECHNOLOGIES	Purchase pump oil for chemistry instruments. 5511241000 Anthony Kiessling	01/04/2018	\$ 18.54
STAPLES BUSINESS ADVANTAGE	Office Supplies	10/16/2017	\$ 19.29
GRAINGER	Purchase 9v batteries chemistry labs.	02/09/2018	\$ 26.14
STAPLES, INC.	White Tablets	12/01/2017	\$ 28.26
RR DONNELLEY	Purchase envelopes for 1099 R	01/22/2018	\$ 28.34
CAMPUS BOOKSTORE CCSI	MU Campus Book Store-Pins	10/27/2017	\$ 28.56
STAPLES	Office supplies for Human Resources	12/01/2017	\$ 28.88
TODD PAYNE DIST. LLC	Concession Supplies - Hot Dog Buns	02/09/2018	\$ 29.12
STAPLES BUSINESS ADVANTAGE	Copy Paper	10/23/2017	\$ 29.30
STAPLES, INC.	Office Supplies	12/07/2017	\$ 29.98
TITAN SPORTS & GRAPHICS	Logo Digitizing	11/06/2017	\$ 30.00
DRESSEL WELDING SUPPLY INC	Cylinder Rental	12/21/2017	\$ 30.62
STAPLES BUSINESS ADVANTAGE	Staples Business Advantage	01/23/2018	\$ 30.88
TODD PAYNE DIST. LLC	Concession Supplies-Buns	10/27/2017	\$ 31.20
TODD PAYNE DIST. LLC	Concession Supplies - Buns	12/07/2017	\$ 31.20
STAPLES BUSINESS ADVANTAGE	Office Supplies	10/23/2017	\$ 32.34
CCSI	28 x 80 are \$35.00 Table Runner ROTC	02/15/2018	\$ 35.00
PUDGIES PIZZA	Student Alumni Ambassador Training	12/13/2017	\$ 36.68
WHITTIER MAILING PRODUCTS INC.	Purchase Three rolls mailing tabs - MU Post Office	01/30/2018	\$ 37.20
BSN SPORTS	Purchase POWER CORD AND ADAPTOR 5524402000	12/14/2017	\$ 40.99
STAPLES	Purchase Supplies - MU Print Shop Epson Maint. Tank - 102697	01/30/2018	\$ 41.99
ROBERT M. SIDES	Replacement for headphones	11/21/2017	\$ 42.00
STAPLES BUSINESS ADVANTAGE	Office Supplies	10/23/2017	\$ 43.16
STAPLES BUSINESS ADVANTAGE	Purchase Office Supplies	02/14/2018	\$ 44.26
AMERICAN BASEBALL COACHES ASSOC	Membership - American Baseball Coaches Association 2018	12/11/2017	\$ 45.00

**Mansfield University of Pennsylvania
Council of Trustee's Report
Purchases under \$5,000
From October 16, 2017 to February 15, 2018**

Information Only

PACAC	Annual PACAC Membership from 8/31/2017-8/31/2018	01/10/2018	\$ 45.00
GALLS	Purchase gloves for Officer Gausline, belt badge holder for Chief Henry	12/13/2017	\$ 45.99
PENNY SAVER INC	Soccer Clinic Ad in Penny Saver	02/09/2018	\$ 46.41
FRONT RUSH LLC	Baseball Coding Software Package	10/26/2017	\$ 50.00
ADVANTAGE SPORT & FITNESS INC	Purchase - 026-01X0186 PULL PIN	01/09/2018	\$ 52.00
CCSI	Sgt. chevrons sewn onto Jeff Perry's shirts and coats	01/23/2018	\$ 52.00
STAPLES BUSINESS ADVANTAGE	Purchase office Supplies	01/30/2018	\$ 52.35
STAPLES BUSINESS ADVANTAGE	Purchase Office Supplies	02/14/2018	\$ 56.96
BLAZEY GRPHC SYST LLC	Graphic Design Program the Senior Show Production	12/07/2017	\$ 56.99
STAPLES	Purchase Office Supply - Calculator	01/30/2018	\$ 56.99
STAPLES BUSINESS ADVANTAGE	Staples Office Supply Order	11/14/2017	\$ 58.46
STAPLES BUSINESS ADVANTAGE	Copy Paper	10/23/2017	\$ 58.60
CAMPUS BOOKSTORE CCSI	Red Folders For PR	12/04/2017	\$ 60.00
STAPLES BUSINESS ADVANTAGE	Office Supplies - Paper	12/21/2017	\$ 61.60
STAPLES BUSINESS ADVANTAGE	Purchase copier paper - Financial Aid office	01/16/2018	\$ 61.60
STAPLES	Black Original LaserJet Toner Cartridge	10/18/2017	\$ 61.99
TITAN SPORTS & GRAPHICS	Butsko Award Plaques	11/06/2017	\$ 62.00
STAPLES	Purchase Epson Toner Cartridge	01/09/2018	\$ 63.79
STAPLES BUSINESS ADVANTAGE	Library IT Repair Supplies	02/15/2018	\$ 64.19
OFFICE DEPOT	Office Supplies	11/06/2017	\$ 74.67
PETER DAVIS	Project Bald Eagle - Straughn sound	10/27/2017	\$ 75.00
JIST PUBLISHING	Purchase College Survival and Success Scale Booklets	12/14/2017	\$ 76.95
CAMPUS BOOKSTORE CCSI	CPR WorkBooks - SAAC	10/25/2017	\$ 77.50
BUSH DESIGNS	Faculty Emeriti Engraved Tiles	10/16/2017	\$ 78.00
APPERSON BUSINESS FORMS, INC.	Answer sheets for test scanner.	10/27/2017	\$ 78.00
BUSH DESIGNS	Faculty Emeriti Engraved Tiles	11/21/2017	\$ 78.00
CAROLINA BIOLOGICAL SUPPLY CO.	Purchase Cow Eyes For Dissection	10/31/2017	\$ 79.20
PACISE	PACISE - 2018 Annual Membership Dues	01/23/2018	\$ 80.00
THERMO FISHER SCIENTIFIC LLC	Purchase Filters For Research Project	12/18/2017	\$ 81.80
APPERSON	Apperson DataLink 3000 and SideKick Answer Sheets #29240	10/23/2017	\$ 82.00
APPERSON	Apperson Test Score Answer Sheets - 100 questions	02/09/2018	\$ 82.00

**Mansfield University of Pennsylvania
Council of Trustee's Report
Purchases under \$5,000
From October 16, 2017 to February 15, 2018**

Information Only

STAPLES, INC.	Replenish Coffee and Creamers in hospitality room for visitors.	02/09/2018	\$ 89.00
STAPLES, INC.	HP 4200 Printer Ink	12/21/2017	\$ 89.98
LAMBS CREEK INC.	Fall 2017 Commencement Speaker Luncheon	12/21/2017	\$ 90.15
IRENE TSAI	2017 Fall Study Educatoin Fairs	12/18/2017	\$ 100.00
CCSI	Purchase building access cards for area first responders.	01/04/2018	\$ 100.00
STAPLES BUSINESS ADVANTAGE	Copy Paper for Department	12/07/2017	\$ 103.59
CAROLINA BIOLOGICAL SUPPLY CO.	Purchase Bullfrogs For Physiology Lab	10/20/2017	\$ 107.00
SIGMA-ALDRICH	Purchase chemical for Elaine Farkas FPDC Grant research project.	01/30/2018	\$ 107.00
STAPLES BUSINESS ADVANTAGE	Office Supplies-Expo Markers	10/26/2017	\$ 111.63
FISHER SCIENTIFIC COMPANY	Purchase chemical and supplies for teaching organic chemistry.	10/31/2017	\$ 113.98
CAROLINA BIOLOGICAL SUPPLY CO.	Purchase lab supplies for Elaine Farkas research FPDC	01/30/2018	\$ 115.55
TODD PAYNE DIST. LLC	Concession Supplies	10/23/2017	\$ 117.00
DEHART, W. A.	Concession Supplies	10/23/2017	\$ 121.80
FISHER SCIENTIFIC COMPANY	Purchase Nalgene Bottles For Student Research Project And Fisheries Labs.	11/20/2017	\$ 122.30
APPERSON	Apperson Test Score Answer Sheets 100 questions	02/09/2018	\$ 123.00
STAPLES BUSINESS ADVANTAGE	Copy Paper For BSS	12/04/2017	\$ 123.20
HIGHLAND CHOCOLATES	Presenter thank you gifts for 2017 College to Career Conference	11/06/2017	\$ 129.75
INTEGRATED DNA TECHNOLOGIES	Purchase gBlocks GeneFragments 125-500 bp for aquatic monitoring	12/06/2017	\$ 131.01
DICK BLICK ART MATERIALS	Purchase Art Sullpies - Dick Blick	01/30/2018	\$ 133.35
DEHART, W. A.	Concession Supplies	02/09/2018	\$ 133.49
D & S ENTERPRISES	Belt Deck 9861/3461	10/23/2017	\$ 139.47
FISHER SCIENTIFIC COMPANY	Master mix for lab and research work based	11/01/2017	\$ 145.75
GALLS	Sergeant Perry's badges and name plate	01/09/2018	\$ 147.98
CAMPUS BOOKSTORE CCSI	S18 Cooperating Teacher In-Service Materials	12/13/2017	\$ 148.80
MAIN STREET YOGA	TRiO students and staff attending workshops	12/18/2017	\$ 150.00
TIMOTHY PAYNE	Uniform Numbers-Baseball	10/23/2017	\$ 150.00
PETER DAVIS	Holiday Concert Lighting	12/07/2017	\$ 150.00
STAPLES BUSINESS ADVANTAGE	Purchase Office Supplies	01/30/2018	\$ 150.69
DICK BLICK ART MATERIALS	Dick Blick-Art Supplies	10/26/2017	\$ 151.03
PEPSI COLA COMPANY	Pepsi Concession Supplies for Concession Stand Sales	12/07/2017	\$ 157.60
PEPSI COLA COMPANY	Purchase Concession Supplies - Pepsi	02/05/2018	\$ 157.60

**Mansfield University of Pennsylvania
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Information Only

PEPSI COLA COMPANY	Purchase Concession Supplies - Pepsi Products	02/15/2018	\$ 157.60
STAPLES BUSINESS ADVANTAGE	Office Supplies	02/05/2018	\$ 159.44
STACEY CALKINS	Special Award Plaques For 4 Cadets	10/23/2017	\$ 160.00
EASTERN COPY PRODUCTS	Service call (SC354024) on 01/11/2018 - Admissions Copier	01/30/2018	\$ 160.00
STAPLES BUSINESS ADVANTAGE	Xerox Phaser Toner	10/23/2017	\$ 160.40
DC SPORTS INC	Sports Info Staff Shirt	11/06/2017	\$ 161.00
DICK BLICK ART MATERIALS	Martha Campbell - ART 2240 2D Design	10/23/2017	\$ 162.15
THOMAS SCIENTIFIC CORPORATION	Order gloves for chemistry labs.	02/14/2018	\$ 164.40
DICK BLICK ART MATERIALS	Alan Bennett - ART 1107-01 Global Art	01/16/2018	\$ 166.08
DICK BLICK ART MATERIALS	Dick Blick MU ID 060938217	10/23/2017	\$ 167.22
STAPLES BUSINESS ADVANTAGE	Purchase office supplies - Xerox Toner	01/30/2018	\$ 169.20
STAPLES CONTRACT & COMMERCIAL INC	Purchase Toner for Printer - Staples Inc.	01/30/2018	\$ 169.20
STAPLES BUSINESS ADVANTAGE	Staples Bus Advantage -Art Supplies	01/30/2018	\$ 170.22
C&J CATERING LLC	SSHESCO Catering Cost	10/23/2017	\$ 170.82
STAPLES BUSINESS ADVANTAGE	Purchase office supplies for Grant Science.	01/09/2018	\$ 173.74
NAVPA	2018 Membership Dues - NAVPA	02/05/2018	\$ 175.00
STAPLES BUSINESS ADVANTAGE	Office Supplies	12/07/2017	\$ 177.24
STAPLES BUSINESS ADVANTAGE	Supplies	12/06/2017	\$ 179.63
STAPLES BUSINESS ADVANTAGE	Purchase Office Supplies	01/23/2018	\$ 186.18
STAPLES BUSINESS ADVANTAGE	Office Supplies	12/13/2017	\$ 187.66
STAPLES, INC.	Printer Paper & Calendars	11/21/2017	\$ 188.79
STAPLES BUSINESS ADVANTAGE	Purchase office supplies.	12/14/2017	\$ 189.20
DEHART, W. A.	Concession Supplies	10/27/2017	\$ 189.42
PEPSI-COLA	Bottled water/soda for Graduation	12/14/2017	\$ 190.58
STAPLES BUSINESS ADVANTAGE	Purchase toner for HP LaserJet Printer. Scott Davis	11/16/2017	\$ 193.27
TRAPUZZANO	Eric's shirts	10/23/2017	\$ 200.00
PMEA NEWS ADVERTISING	Purchase advertisement	12/21/2017	\$ 200.00
Wellsboro Rental Center	Rent 7" Chipper w/ Fuel	01/30/2018	\$ 200.00
MAEOPP	MAEOPP Membership for TRiO SSS Program	02/09/2018	\$ 200.00
STAPLES BUSINESS ADVANTAGE	Purchase Toner & Paper	01/30/2018	\$ 201.59
FISHER SCIENTIFIC COMPANY	Purchase chemicals for Elaine Farkas SP18 FPDC grant research project and	01/30/2018	\$ 208.58

**Mansfield University of Pennsylvania
Council of Trustee's Report
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From October 16, 2017 to February 15, 2018**

Information Only

DEHART, W. A.	Concession Supplies	10/23/2017	\$ 218.82
NACUBO	Webinar 1098T IRS FORM	11/01/2017	\$ 219.00
CAMPUS BOOKSTORE CCSI	Cross Country Alumni T-Shirts	11/06/2017	\$ 224.00
GOVCONNECTION INC	Ink for Printers	10/23/2017	\$ 225.70
THOMPSON'S FOOD SERVICE	Concession Supplies-Hot Dogs	10/26/2017	\$ 229.00
CCSI	Purchase Orientation ID's	02/14/2018	\$ 245.00
PAPA V'S	Meal on 1/9/18 for RA Staff Training - Spring 2018 Semester	01/16/2018	\$ 246.39
FIVE THOUSAND FORMS, INC.	Purchase Checks A/P Stock	01/30/2018	\$ 248.08
KRANZ INSPECTION SERVICE	Decker Pool Electrical Inspection	01/26/2018	\$ 250.00
AMERICAN DIETETIC ASSOCIATION	Change fee associated w/new contact for ACEND Accreditation 5511251001	12/07/2017	\$ 250.00
AMERICAN DIETETIC ASSOCIATION	Change fee associated w/new contact for ACEND Accreditation	12/07/2017	\$ 250.00
STACEY CALKINS	Purchase Perpetual Plaque - MU Police Academy	02/09/2018	\$ 250.00
C&J CATERING LLC	SSHILCO Catering by C&J Catering	10/23/2017	\$ 252.72
STAPLES	Purchase supplies for campus print shop.	01/16/2018	\$ 255.96
STAPLES BUSINESS ADVANTAGE	Purchase Office Supplies	02/15/2018	\$ 267.09
SESAC, INC	SESAC Contract for 2018	01/03/2018	\$ 268.00
NATIONAL ACADEMIC ADVISING ASSN	NACADA Webinar - Building Advisor Competency	02/15/2018	\$ 275.00
DC SPORTS INC	Softball Clinic T-Shirts paid for with registration	01/23/2018	\$ 275.20
STAPLES CONTRACT & COMMERCIAL INC	Office Supplies	12/07/2017	\$ 278.34
EASTERN COPY PRODUCTS	Copier repair BIZHUB280 N Hall	11/06/2017	\$ 280.00
GALLS	Raymi's coat and gloves, Steve's gloves	10/23/2017	\$ 281.97
KEYSTONE NORTH, INC.	Fire Pit for Homecoming	11/06/2017	\$ 284.50
THOMPSON'S FOOD SERVICE	Concession Supplies-Hot Dogs	10/23/2017	\$ 284.90
QUILL CORPORATION	Purchase Office Supleis	02/15/2018	\$ 287.66
STAPLES BUSINESS ADVANTAGE	Labels for audition day, network printer toner, copy paper,	11/16/2017	\$ 287.80
PRSA MEMBER SERVICES	Public Relations Society of America (PRSA) Dues C	12/21/2017	\$ 295.00
STAPLES, INC.	Restock Office Supplies File Folders; Labels; Post-it Notes	02/09/2018	\$ 297.08
ADVENTURE LEARNING PROG FOR SUCCESS	Team building Workshop	12/08/2017	\$ 300.00
MANSFIELD BOROUGH	Mansfieldd Boro Pool Rental	11/06/2017	\$ 300.00
VICTORIA THEATRE LLC	Rental of theater space	11/10/2017	\$ 300.00
STAPLES, INC.	Office Supplies For Admissions	11/29/2017	\$ 303.62

**Mansfield University of Pennsylvania
Council of Trustee's Report
Purchases under \$5,000
From October 16, 2017 to February 15, 2018**

Information Only

MORRISON, LEE	Nicholas Economos - GRA 3302-01/GRA 4402-01	12/07/2017	\$ 304.25
PA RURAL WATER ASSOCIATION	Parural Water Association - Yearly Membership Dues	01/30/2018	\$ 311.00
FISHER SCIENTIFIC COMPANY	Purchase chemicals for chemistry lab experiments.	01/09/2018	\$ 322.10
WNEP-TV	Purchase advertising - WNEP-TV	01/22/2018	\$ 325.00
STACEY CALKINS	Police uniform patches	11/16/2017	\$ 333.00
ROBERT M. SIDES	This is to pay for a lost loaner clarinet.	01/16/2018	\$ 338.52
STAPLES BUSINESS ADVANTAGE	Office Supplies - Psychology	02/05/2018	\$ 339.13
PACAC	Admissions Office - Spring 2018 PACAC College Fairs	01/10/2018	\$ 345.00
CAPTURED BY CARRIE PHOTOGRAPHY	PSECU Alumni 2017 Photography	12/07/2017	\$ 350.00
SHAWN MITCHELTREE	Gift Cards for Baseball Golf	11/06/2017	\$ 350.00
PEPSI COLA COMPANY	Concession Supplies-Pepsi	10/23/2017	\$ 354.60
KLDAVIS POLYGRAPHS LLC	2016-17 Mansfield Police Academy	10/20/2017	\$ 360.00
DICK BLICK ART MATERIALS	REC-1550 Nature Photo	10/26/2017	\$ 363.41
VIAMEDIA INC	Purchase TV Advertising - Viamedia	01/22/2018	\$ 365.10
CCSI	Orientation ID's	11/16/2017	\$ 370.00
COMMONWEALTH OF PA	ANNUAL OPERATING PERMIT	12/07/2017	\$ 375.00
STAPLES BUSINESS ADVANTAGE	Staples Business Advantage - Art education sullpies	02/05/2018	\$ 384.93
DEHART, W. A.	Athletic Department - Concession Supplies	12/07/2017	\$ 385.50
CAROLINA BIOLOGICAL SUPPLY CO.	Purchase microscope slides and blood agar for microbiology,and botany sup	02/05/2018	\$ 385.80
DC SPORTS INC	Baseball Camp T-Shirts	12/13/2017	\$ 387.00
GLOBAL EQUIPMENT CO.	Purchase Magnetic Dry Erase Board	02/08/2018	\$ 389.85
DC SPORTS INC	Iron Mountie Shirts paid for by athletes	11/16/2017	\$ 390.00
EMMA, INC.	EMMA Oct/01/2017-Oct/31/2017	10/20/2017	\$ 399.00
EMMA, INC.	EMMA Oct/01/2017-Oct/31/2017	10/20/2017	\$ 399.00
DEHART, W. A.	Purchase Concession Supplies Athletic Events	01/23/2018	\$ 399.91
WENY TV NEWS CHANNEL 36	WENY TV - Advertising	12/13/2017	\$ 400.00
HAMPTON INN & SUITES	LODGING FOR SEARCH CANDIDATES - HAMPTON INN MANSFIELD	11/16/2017	\$ 405.00
SJS PACKAGING GROUP, INC	Purchase diploma mailers	01/16/2018	\$ 405.00
RJ VENDING & AMUSEMENTS	Game Room Equipment Repair	12/14/2017	\$ 407.50
STAPLES BUSINESS ADVANTAGE	Graphic Design - Staples	11/29/2017	\$ 415.53
CAROLINA BIOLOGICAL SUPPLY CO.	Purchase supplies for Neurophysiology, Anatomy & Physiology, Ornithology &	01/30/2018	\$ 417.75
BLUE FRAME TECHNOLOGY, LLC	Software Package 8/1/17-7/31/18	10/23/2017	\$ 431.00

**Mansfield University of Pennsylvania
Council of Trustee's Report
Purchases under \$5,000
From October 16, 2017 to February 15, 2018**

Information Only

C&J CATERING LLC	SSHELCO Catering Costs 11-16-2017	12/13/2017	\$ 441.00
NACE-NATIONAL ASSOCIATION OF	NACE Annual Membership Renewal	01/03/2018	\$ 445.00
JUSTIFACTS CREDENTIAL VERIFICATION	Justifacts Cred. Verification	12/13/2017	\$ 454.75
JILL D. CROSS	STEAM LINE REPAIR	12/21/2017	\$ 475.27
PRO SUPPLY	Micron Black Liners for Trash Cans	10/25/2017	\$ 480.60
BSN SPORTS LLC	Softball Team Apparel (T-Shirts, sweatshirts)	02/09/2018	\$ 481.00
ALBERT JONES	Keynote speaker for 2017	10/30/2017	\$ 500.00
STUART LISOWSKI EXCAVATION	STEAM LINE REPAIR	12/07/2017	\$ 500.00
KEYSTONE NORTH, INC.	Podium for class of '67 plaque - approved by Scott Barton, Paul McMillen and	12/13/2017	\$ 500.00
STUART LISOWSKI EXCAVATION	TRIAxLE 3-R ROCK	12/14/2017	\$ 500.00
FINE ANTIQUARIAN BOOK, LLC	1 Title for Rare Collections Library	02/15/2018	\$ 500.00
CORPUSCULAR INC	Purchase lab supplies for Elaine Farkas FPDC research project.	01/30/2018	\$ 520.00
TITAN SPORTS & GRAPHICS	Purchase Softball Uniform Hats	02/14/2018	\$ 520.00
JILL D. CROSS	STONE 2-B HH	12/07/2017	\$ 520.52
INNOVATIVE SIGNS INC	Class ' 67 Plaque - Internat Walkway	11/30/2017	\$ 567.36
DC SPORTS INC	Baseball Uniform Hats	11/06/2017	\$ 576.00
MANSFIELD CHAMBER OF COMMERCE	Mansfield Chamber of Commerce	01/04/2018	\$ 590.00
PRO SUPPLY	Purchase 43"X48" 22 Micron Black Trash Liners	02/09/2018	\$ 600.75
DC SPORTS INC	Fall Clinic T-Shirts	10/23/2017	\$ 604.00
GEMINI BIO-PRODUCTS	Order fetal bovine serum for biology labs and research.	01/23/2018	\$ 630.00
EASTERN COPY PRODUCTS	CAMPUS COPIERS MAINTENANCE THRU 9/19/2017	11/06/2017	\$ 669.95
ADAFRUIT INDUSTRIES	Nicholas Economos - GRA 3302-01/GRA 4402-01	11/21/2017	\$ 672.70
COREY CREEK GOLF CLUB	Baseball Golf Tournament Luncheon	12/07/2017	\$ 707.53
BAYARD PRINTING GROUP	President's Certificate Paper	02/06/2018	\$ 710.00
EQUIPMENT DEPOT	Purchase Advertising - WENY TV	02/15/2018	\$ 713.71
STAPLES BUSINESS ADVANTAGE	Library IR Supplies	10/23/2017	\$ 716.45
VIAMEDIA INC	Purchase TV Advertising	02/09/2018	\$ 730.20
PRO SUPPLY	Purchase Paper and Supplies for University Print Shop.	01/03/2018	\$ 738.83
PRO SUPPLY	Purchase trash can liners	12/07/2017	\$ 747.60
WENY TV NEWS CHANNEL 36	Purchase advertising - TV slots.	01/10/2018	\$ 750.00
SANICO	Purchase Ultrapower 6V Battery	02/15/2018	\$ 760.00

**Mansfield University of Pennsylvania
Council of Trustee's Report
Purchases under \$5,000
From October 16, 2017 to February 15, 2018**

Information Only

ATLANTIC TACTICAL	TUF4027 Tuf-Loc Dual Weapon Rack Assembly 2 \$380.95 EA \$761.90	02/15/2018	\$ 781.90
VIAMEDIA INC	Purchase TV advertising - Viamedia	01/22/2018	\$ 782.70
DUDE SOLUTIONS INC	Active Calendar For Mansfield University	10/30/2017	\$ 795.00
TIMOTHY PAYNE	2 Mossberg 500 Tactical #50567 Pump Shotgun	01/16/2018	\$ 811.00
REDROCK SOFTWARE CORP	Annual Software Support - Tutortrac	12/14/2017	\$ 849.00
WENY TV NEWS CHANNEL 36	Purchase Advertising - WENY TV	02/15/2018	\$ 850.00
TWIN OAKS NURSERIES	Trees For Christmas-South Hall Mall	11/16/2017	\$ 872.00
NORTHERN TIER TREE SERVICE	Tree Removal	10/23/2017	\$ 875.00
CENTRAL SUSQUEHANNA IU	STEM Ambassador Program - Scott Davis	02/14/2018	\$ 900.00
MEAD'S GREENHOUSE	Mums with Large Pots	11/06/2017	\$ 940.00
HARDER SPORTING GOODS	Football T-Shirts	11/06/2017	\$ 959.50
SOUTHERN TIER INDEPENDENCE CTR	Interpreter Services	12/13/2017	\$ 960.00
SANICO	TROJAN 6-VOLT 305AH	01/03/2018	\$ 984.00
BENEDICTS BUS SERVICE	Benedict's Coach bus service for the Gateways students	12/07/2017	\$ 1,000.00
TIMOTHY DART	Sound Support For Fall and Spring Graduation FY18	12/13/2017	\$ 1,000.00
TIOGA COUNTY TOURIST PROMOTION	Visit Potter-Tioga	12/13/2017	\$ 1,000.00
TOWNSQUARE MEDIA-BINGHAMTON LLC	Purchase Advertising- You Tube Digital Ads.	01/16/2018	\$ 1,000.00
THE PENNSYLVANIA STATE UNIVERSITY	Feasibility Study North Hall	02/02/2018	\$ 1,000.00
DICK BLICK ART MATERIALS	Kenneth Cobb - ART 3301- Painting	01/10/2018	\$ 1,006.47
BMI	BMI Music License	12/13/2017	\$ 1,018.74
JILL D. CROSS	Rock	10/16/2017	\$ 1,024.60
ROBERT PACKER HOSPITAL	RPH - Radiology Accreditation - JRCERT	01/30/2018	\$ 1,050.00
HALO BRANDED SOLUTIONS	Purchase Alumni Mugs, Setup Fee & Frieght.	12/14/2017	\$ 1,148.59
GRANT GRAPHICS	Grant Graphics Mesh Banner	02/02/2018	\$ 1,213.08
ENGAGED ENTERTAINMENT, Inc.	COMMENCEMENT VIDEO Fall & Spring	10/31/2017	\$ 1,300.00
SPST INC.	Hooded sweatshirts & various t-shirts	12/13/2017	\$ 1,313.65
BURLEIGH AUTO BODY WORKS	Repairs for 2016 Ford Transit 350 XL	01/09/2018	\$ 1,380.00
OTIS ELEVATOR	Standby Coverage	01/24/2018	\$ 1,400.00
BENEDICTS BUS SERVICE	Advocacy Day Event Bus	01/30/2018	\$ 1,430.00
CAMPUS BOOKSTORE CCSI	Graduation Sashes	10/23/2017	\$ 1,497.50
COREY CREEK GOLF CLUB	Homecoming Golf Luncheon	11/06/2017	\$ 1,498.40

**Mansfield University of Pennsylvania
Council of Trustee's Report
Purchases under \$5,000
From October 16, 2017 to February 15, 2018**

Information Only

DARRYL ABRAHAM	Exhibition "The Holy Land" in Loomis Gallery	11/06/2017	\$ 1,500.00
CCSI	Gifts For Employee Recongnition	10/18/2017	\$ 1,638.17
IDEMIA IDENTITY AND SECURITY USA LL	75 codes at \$22.60 each = \$1,695.00	02/15/2018	\$ 1,695.00
EDC CORP.	University Police Parking Ticket Rolls	12/21/2017	\$ 1,755.00
BLAZEY GRPHC SYST LLC	The Senior Show Production	11/21/2017	\$ 1,764.35
TOBEY-KARG SERVICE AGENCY INC	Climate Master Model #TRM09G1EMLSB - Oak Heating Pump Replacement	02/09/2018	\$ 1,850.00
WHITAKER BROTHERS BUSINESS MACH,INC	Martin Yale EX5100 Express Tabber	10/30/2017	\$ 1,907.00
NACAC	NACAC	12/21/2017	\$ 1,950.00
AMERICAN DIETETIC ASSOCIATION	Accreditation Council for Education in Nutrition and Dietetics	11/06/2017	\$ 1,975.00
CONSTANT CONTACT	Email Plus Package - Prepaid Year	01/05/2018	\$ 1,992.00
RJ VENDING & AMUSEMENTS	Arcade Machine Repairs	01/22/2018	\$ 2,000.00
MARK CAMPHOUSE	Guest conductor at the 71st Annual Pennsylvania Intercollegiate Band	01/29/2018	\$ 2,000.00
NC-SARA	Membership fee for SARA - INV I-8965	11/16/2017	\$ 2,000.00
HARDER SPORTING GOODS	Football Uniforms	10/23/2017	\$ 2,124.75
H.B. MCCLURE	Repair DH1 Hot Gas bypass	10/16/2017	\$ 2,140.00
KRIGER FENCE CO., INC.	PURCHASE FENCE RAILINGS, ALUMINUM TIES & CAPS	02/15/2018	\$ 2,150.00
VIAMEDIA INC	TV Advertising	11/20/2017	\$ 2,190.00
COREY CREEK GOLF CLUB	Course Fees for 2017 Homecoming	11/06/2017	\$ 2,280.00
PRO SUPPLY	Paper for the Print Shop	11/07/2017	\$ 2,308.74
WHITNEYVILLE GLASS CO	Keralite Ultra Glass 90 11/16"	01/10/2018	\$ 2,348.00
TIMOTHY PAYNE	Weapons for the MU Police Academy	02/05/2018	\$ 2,360.00
BEST BUY GOV'T & EDUCATION	Purchase SanDisk 240 GB Internal SSD	02/14/2018	\$ 2,799.60
EBSCO SUBSCRIPTION SERVICES	EBSCO Databases	02/09/2018	\$ 2,873.00
UNIVAR USA INC.	Univar Purchase Citric Acid 50% Grade L w/delivery	01/23/2018	\$ 2,938.87
RANDY L HEFFNER JR	Repairs to Chairs and Benches	10/18/2017	\$ 3,000.00
POCKET NURSE ENTRPRS INC	Child Crib/Bed	11/29/2017	\$ 3,024.00
FRIEDMAN ELECTRIC	HVAC AC Drive Units For Butler	02/09/2018	\$ 3,345.33
C. H. WALTZ SONS INC	SnowEx SD 1400 Drop Spread	10/26/2017	\$ 3,600.00
TIMOTHY PAYNE	7 Weapons for the MU Police Department	01/05/2018	\$ 4,010.00
MIDDLE STATES COMMISSION ON HIGHER	Middle States Commission on Higher Education	11/17/2017	\$ 4,070.00
L & L BOILER MAINTENANCE	PROJECT 16-18 Boiler Repairs	10/19/2017	\$ 4,218.62

Mansfield University of Pennsylvania
Council of Trustee's Report
Purchases under \$5,000
From October 16, 2017 to February 15, 2018

Information Only

ASSN OF AMERICAN COLLEGES & UNIV.	AAC&U Membership	01/03/2018	\$ 4,410.00
LAWN & GOLF SUPPLY CO	SA250(70.2013) Spreader Drop	10/23/2017	\$ 4,865.20
Total			168,534.22

**Pennsylvania State System of Higher Education
Capital Projects Spending Plan
Proposed Program for FY 2018-19 - FY 2022-23**

MANSFIELD PRIORITY	PROJECT	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	TOTAL
1	North Hall Renovation and Demolition of Elliott Hall		\$3,750,000	\$37,500,000			\$41,250,000
2	Campus Utility Infrastructure Upgrade	\$10,000,000					\$10,000,000
3	Maple Hall Demolition				\$6,000,000		\$6,000,000
4	Deferred Maintenance Roof and Mechanical Systems Replacement					\$4,700,000	\$4,700,000
5	Field House Replacement	\$2,500,000					
	Decker Gym Renovation				\$21,000,000		\$21,000,000
	Butler Music Center Renovation					\$15,000,000	\$15,000,000
	University Total	\$12,500,000	\$3,750,000	\$37,500,000	\$27,000,000	\$19,700,000	\$97,950,000

**Pennsylvania State System of Higher Education
Capital Projects Spending Plan
Proposed Program for FY 2018-19 - FY 2022-23**

MANSFIELD PRIORITY	PROJECT	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	TOTAL
1	Campus Utility Infrastructure Upgrade	\$10,000,000					\$10,000,000
2	Deferred Maintenance Roof and Mechanical Systems Replacement					\$4,700,000	\$4,700,000
3	Maple Hall Demolition				\$6,000,000		\$6,000,000
4	Field House Replacement	\$2,500,000					
5	Decker Gym Renovation				\$21,000,000		\$21,000,000
	Butler Music Center Renovation					\$15,000,000	\$15,000,000
	University Total	\$12,500,000	\$0	\$0	\$27,000,000	\$19,700,000	\$56,700,000

**Mansfield University of Pennsylvania
Tuition, Mandatory Fees, Room and Board
(Charges Per Semester for Full-Time Pennsylvania Resident Undergraduate Students)**

Mandatory Fees		As approved by COT March 2017																		No changes Proposed		
		2012-13			2013-14			2014-15			2015-16			2016-17			2017-18			2018-19		
Fee Name	Purpose	Fee	\$ Change	% Change	Fee	\$ Change	% Change	Fee	\$ Change	% Change	Fee	\$ Change	% Change	Fee	\$ Change	% Change	Fee	\$ Change	% Change	Fee	\$ Change	% Change
408 Education	Support of instructional operations and academic facilities needs. Maximum allowed is 10% of Tuition & Tech Fee - both BOG Approved	\$ 339.00	\$ 27.00	8.7%	\$ 349.00	\$ 10.00	2.9%	\$ 362.00	\$ 13.00	3.7%	\$ 362.00	\$ -	0.0%	\$ 375.00	\$ 13.00	3.6%	\$ 390.00	\$ 15.00	4.0%	\$390.00	\$ -	0.0%
407 Technology	Technology resources and services to enhance student learning. BOG Approved	\$ 179.00	\$ 5.00	2.9%	\$ 184.00	\$ 5.00	2.8%	\$ 211.00	\$ 27.00	14.7%	\$ 218.00	\$ 7.00	3.3%	\$ 224.00	\$ 6.00	2.8%	\$ 232.00	\$ 8.00	3.6%			
409 Student Union	Building fee to support the operational costs of the student union (a self-supporting operation)	\$ 92.00	\$ -	0.0%	\$ 92.00	\$ -	0.0%	\$ 120.00	\$ 28.00	30.4%	\$ 120.00	\$ -	0.0%	\$ 120.00	\$ -	0.0%	\$ 125.00	\$ 5.00	4.2%	\$ 125.00	\$ -	0.0%
468 Fitness Center	To support the operational costs of the Kelchner Fitness Center (a self-supporting operation)	\$ 156.00	\$ 10.00	6.8%	\$ 156.00	\$ -	0.0%	\$ 156.00	\$ -	0.0%	\$ 156.00	\$ -	0.0%	\$ 156.00	\$ -	0.0%	\$ 162.00	\$ 6.00	3.8%	\$162.00	\$0.00	0.0%
409 Student Activity	To fund events, activities, organizations, athletics as allocated by SGA Committee of Finance	\$ 450.00	\$ -	0.0%	\$ 450.00	\$ -	0.0%	\$ 450.00	\$ -	0.0%	\$ 450.00	\$ -	0.0%	\$ 450.00	\$ -	0.0%	\$ 468.00	\$ 18.00	4.0%	\$468.00	\$0.00	0.0%
409 Health	Support of the health clinic operational costs, including transportation to hospital as needed	\$ 33.00	\$ -	0.0%	\$ 54.00	\$ 21.00	63.6%	\$ 54.00	\$ -	0.0%	\$ 54.00	\$ -	0.0%	\$ 54.00	\$ -	0.0%	\$ 56.00	\$ 2.00	3.7%	\$56.00	\$0.00	0.0%
Subtotal Mandatory Fees per semester		\$ 1,249.00	\$ 42.00	3.5%	\$ 1,285.00	\$ 36.00	2.9%	\$ 1,353.00	\$ 68.00	5.3%	\$ 1,360.00	\$ 7.00	0.5%	\$ 1,379.00	\$ 19.00	1.4%	\$ 1,433.00	\$ 54.00	3.9%			
Room and Board																						
19 Meal Plan w/\$250 Flex beginning 16/17		\$ 1,572.00	\$ 46.00	3.0%	\$ 1,619.00	\$ 47.00	3.0%	\$ 1,668.00	\$ 49.00	3.0%	\$ 1,718.00	\$ 50.00	3.0%	\$ 1,854.00	\$ 136.00	7.9%	\$ 1,928.00	\$ 74.00	4.0%	\$ 1,928.00	\$ -	0.0%
14 Meal Plan w/\$250 Flex beginning 16/17		\$ 1,406.00	\$ 41.00	3.0%	\$ 1,448.00	\$ 42.00	3.0%	\$ 1,491.00	\$ 43.00	3.0%	\$ 1,536.00	\$ 45.00	3.0%	\$ 1,663.00	\$ 127.00	8.3%	\$ 1,730.00	\$ 67.00	4.0%	\$ 1,730.00	\$ -	0.0%
10 Meal Plan w/\$250 Flex beginning 16/17		\$ 1,293.00	\$ 38.00	3.0%	\$ 1,332.00	\$ 39.00	3.0%	\$ 1,372.00	\$ 40.00	3.0%	\$ 1,413.00	\$ 41.00	3.0%	\$ 1,534.00	\$ 121.00	8.6%	\$ 1,627.00	\$ 93.00	6.1%	\$ 1,627.00	\$ -	0.0%
175 Meal Block w/\$250 flex beginning 16/17		\$ 1,291.00	\$ 38.00	3.0%	\$ 1,330.00	\$ 39.00	3.0%	\$ 1,370.00	\$ 40.00	3.0%	\$ 1,411.00	\$ 41.00	3.0%	\$ 1,532.00	\$ 121.00	8.6%	\$ 1,593.00	\$ 61.00	4.0%	\$ 1,593.00	\$ -	0.0%
75 Meal Block w/\$250 flex 16/17 (RPH w/o flex)		\$ 966.00	\$ 28.00	3.0%	\$ 755.00	\$ (211.00)	-21.8%	\$ 778.00	\$ 23.00	3.0%	\$ 801.00	\$ 23.00	3.0%	\$ 891.00	\$ 90.00	11.2%	\$ 927.00	\$ 36.00	4.0%	\$ 927.00	\$ -	0.0%
Senior Meal Plan \$500 Flex Only							\$ 500.00	New		\$ 500.00	\$ -	0.0%	\$ 500.00	\$ -	0.0%	\$ 500.00	\$ -	0.0%	\$ 500.00	\$ -	0.0%	
Flex only (min. -off campus/commuter students only)		\$ 50.00	\$ -	0.0%	\$ 50.00	\$ -	0.0%	\$ 50.00	\$ -	0.0%	\$ 50.00	\$ -	0.0%	\$ 100.00	\$ 50.00	100.0%	\$ 100.00	\$ -	0.0%	\$ 100.00	\$ -	0.0%
Old Residence Halls:																						
Standard Double Room (Laurel & RPH)		\$ 2,890.00	\$ 377.00	15.0%	\$ 2,977.00	\$ 87.00	3.0%	\$ 3,066.00	\$ 89.00	3.0%	\$ 3,158.00	\$ 92.00	3.0%	\$ 3,253.00	\$ 95.00	3.0%	\$ 3,350.00	\$ 97.00	3.0%	\$3,350.00	\$0.00	0.0%
Single Room (Laurel)		\$ 3,421.00	\$ 446.00	15.0%	\$ 3,524.00	\$ 103.00	3.0%	\$ 3,630.00	\$ 106.00	3.0%	\$ 3,739.00	\$ 109.00	3.0%	\$ 3,851.00	\$ 112.00	3.0%	\$ 3,967.00	\$ 116.00	3.0%	\$3,967.00	\$0.00	0.0%
Double-as-a-Single (Laurel)		\$ 4,046.00	\$ 528.00	15.0%	\$ 4,046.00	\$ -	0.0%	\$ 4,046.00	\$ -	0.0%	\$ 4,046.00	\$ -	0.0%	\$ 4,046.00	\$ -	0.0%	\$ 4,046.00	\$ -	0.0%	\$4,046.00	\$0.00	0.0%
New Residence Halls:																						
B Unit -	2 person shared (1 BR) semi-suite w/private bathroom	\$ 3,581.00			\$ 3,690.00	\$ 109.00	3.0%	\$ 3,800.00	\$ 110.00	3.0%	\$ 3,952.00	\$ 152.00	4.0%	\$ 4,071.00	\$ 119.00	3.0%	\$ 4,234.00	\$ 163.00	4.0%	\$4,234.00	\$0.00	0.0%
C Unit -	2 person private (2 BR) semi-suite w/private bathroom	\$ 3,840.00			\$ 3,955.00	\$ 115.00	3.0%	\$ 4,075.00	\$ 120.00	3.0%	\$ 4,238.00	\$ 163.00	4.0%	\$ 4,365.00	\$ 127.00	3.0%	\$ 4,540.00	\$ 175.00	4.0%	\$4,540.00	\$0.00	0.0%
D Unit -	4 person shared (2 BR) suite w/LR, kitchenette & 2 bathrooms	\$ 3,705.00			\$ 3,815.00	\$ 110.00	3.0%	\$ 3,930.00	\$ 115.00	3.0%	\$ 4,087.00	\$ 157.00	4.0%	\$ 4,210.00	\$ 123.00	3.0%	\$ 4,378.00	\$ 168.00	4.0%	\$4,378.00	\$0.00	0.0%
E Unit -	4 person private (4 BR) suite w/ LR, kitchenette & 2 bathrooms	\$ 3,964.00			\$ 4,085.00	\$ 121.00	3.1%	\$ 4,210.00	\$ 125.00	3.1%	\$ 4,378.00	\$ 168.00	4.0%	\$ 4,510.00	\$ 132.00	3.0%	\$ 4,690.00	\$ 180.00	4.0%	\$4,690.00	\$0.00	0.0%
F Unit -	2 person private (2 BR) suite w/LR, kitchenette & private bathroom	\$ -			\$ -	\$ -		\$ 4,590.00			\$ 4,774.00	\$ 184.00	4.0%	\$ 4,917.00	\$ 143.00	3.0%	\$5,114.00	\$ 197.00	4.0%	\$5,114.00	\$0.00	0.0%
Course Fees:																						
409 Music Lessons (per credit hour)	Support the applied music lesson costs of the Music Program	\$ 100.00	\$ -	0.0%	\$ 100.00	\$ -	0.0%	\$ 200.00	\$ 100.00	100.0%	\$ 200.00	\$ -	0.0%	\$ 200.00	\$ -	0.0%	\$ 200.00	\$ -	0.0%	\$200.00	\$0.00	0.0%
Student Teacher Fee	Support the cost of travel for student teacher supervision													\$ -	\$ -	0.0%	\$ 100.00	\$ -	new	\$100.00	\$0.00	0.0%
Studio Art Fee (per credit hour)	Support the Studio Art classes													\$ -	\$ -	0.0%	\$ 25.00	\$ -	new	\$25.00	\$0.00	0.0%

MANSFIELD UNIVERSITY

COUNCIL OF TRUSTEES MEETING

Wednesday, March 21, 2018
2:00 p.m.

North Hall 6th Floor Community Room

Minutes

I. MEETING CALLED TO ORDER

Chairman Kilmer called the meeting to order at 2:00 p.m.

FOR THE RECORD: in accordance with the Sunshine Law, this meeting was advertised in the *Wellsboro Gazette* on March 8, 2018.

II. RECORDING OF ATTENDANCE

The following Trustees attended:

Mr. Steven Crawford, Vice Chairman (via phone during committee meeting)
Ms. Mackenzie Hafer, Member
Mr. Patrick Henderson, Secretary
Ms. Bobbi Kilmer, Chairperson
Mr. Ralph H. Meyer, Member
Ms. Karen J. Russell, Member
Mr. Aaron K. Singer, Member
Dr. Robert D. Strohecker, Member
Mr. Bruce L. Vickery, Member

The following Trustees were not in attendance:

Mr. Max Gannon, Member

Members of the University staff who attended are as follows:

Mr. Scott Barton, Interim President
Mr. Nick Andre, Chief Information Officer
Ms. Pamela Boyce, Secretary to the Council of Trustees
Ms. Judi Brayer, Special Assistant to the President – Enrollment Services, SCUPA Representative
Mr. Frank Crofchick, Assistant Vice President and Dean of Students
Mr. Terry Day, Director of Communications
Mr. Edgard Domenech, via Skype, Mail Services Coordinator
Dr. Jonathan Rothermel, University Senate President, Associate Professor
Dr. Nancy Sidell, Interim Provost and Dean of Faculty
Dr. John Ulrich, Interim Provost and Vice President for Academic Affairs

Others in attendance:

Elizabeth Anderson, Student

Katelyn Blake, Student

Magda Callahan, Student

Rachel Clark, Student

Sara Clauto, Student

Dana DiCamillo, Student

Emily Elizabeth, Student

Marc Holman, Student

James Natali, Student

Wilson Preston, Student

Karinsa Russo, Student

Carra Stevens, Student

Nicole Weisser, Student

III. PUBLIC COMMENTS

Good afternoon. My name is Pam Kathcart and I am here as an alumna of Mansfield University, as the parent of a current student, as a dedicated employee and as a concerned community member. Let me provide you with some background to why I am here today. I serve on the Alumni Association Board of Directors. At our fall meeting, one of my fellow board members asked the question, "How do we get President Barton appointed as the permanent president?" I did some research into the Board of Governors policies, and while doing this research I came upon the press release announcing that Cheyney University's interim president was appointed president upon the recommendation of Cheyney's COT after conferring with students, faculty and alumni. I shared the information with the rest of the board and suggested that if this is what we want, we start the conversation with our Council of Trustees. We wrote a letter to the COT in November, hoping to initiate dialogue between the COT and the university's constituents. I am still hoping to have that dialogue. If I can use my voice to speak up when something isn't right, and I have been known to do so, then I can also use my voice to speak up when something IS right. And I believe we are doing something right. So I am not here to use my voice in protest against your decision to move forward with a search, but rather I am here to use my voice in support of President Barton and our current administration.

In trying to gather my remarks for today's meeting, I debated on what to share. I don't think I need to reiterate the accomplishments of our current administration, as you receive those updates in your meetings and through press releases and other means. However, what can't be measured in a report or conveyed in a press release, is the change in the culture at MU since President Barton took the helm. If you review Board of Governors policy 2002-02: Duties and Responsibilities of Presidents, you can easily see that President Barton is successfully fulfilling every expected outcome. However, the outcome that I would like to draw attention to today is "establishment of a safe, supportive, nurturing campus environment, where each member of the university community is empowered to contribute fully to the success of the campus and benefit optimally by what the campus has to offer." For the first time in a long time, faculty and staff feel like we have a voice; we feel empowered. We are moving in a forward direction and we want to continue that momentum. The culture at the university has changed, we are optimistic, we believe

that we can turn our challenges around and start to thrive, we are breaking down the silos and starting to work collaboratively towards student success. A positive working environment is critical to attracting and retaining qualified faculty and staff, and having qualified faculty and staff is essential to attracting and retaining students.

But it's going to take more than 2 years to get back on solid ground. We need stability in leadership at the administrative level to continue on this track. We have had tremendous turnover in administration over the last 7 years or so and that needs to end. We have a solid administrative team right now, but until we have a permanent president, they will all remain as interim administrators.

One of the reasons Cheyney was granted the request for limited dispensation of Board of Governors Policy 1983-13-A: Process for Recommending Presidential Appointment, was “to ensure stable leadership while the university implements a multi-year financial plan.”, explaining among other things “how it will balance its budget in the future while meeting the educational needs of students.” I would argue that we need that same stability in leadership in order to bring us out of our budget deficit, to not only close the books in the black, but reestablish our reserves, and that will require a multi-year financial plan.

In reviewing the BOG policy for recommending presidential appointment, I was curious to see what the rationale was behind the January 26, 2017 amendment that prohibits acting or interim presidents from being eligible for the position. I went back to the BOG agenda for that date and the reason given for the amendment was “In general, searches for presidents at colleges and universities preclude acting and interim presidents from being considered in the search process.” “In general” is vague and gives no real rationale for the amendment, and as such, you will have a hard time coming up with a compelling argument as to why you would be unwilling to request an exception to the policy when we have a qualified candidate that the university constituents wish to retain.

Conducting a national search is a costly endeavor. At a time when budgets are lean not only at MU, but across PASSHE and the commonwealth, it seems an unnecessary expense to undergo a national search. I am asking that the COT, in accordance with your bylaws and following consultation with students, faculty and alumni as provided in the letters sent to you and by the signatures and comments on the petition, recommend the appointment of Scott Barton as president of Mansfield University in order to provide stability in leadership and to forego a national search in order to provide a cost-saving measure to the university and PASSHE. If you feel you need to conduct a national search, then I am requesting that the search committee request an exception to the Policy 1983-13-A and allow Scott Barton to be a candidate for the position.

Chairperson Kilmer thanked Ms. Kathcart for her comments and asked that she provide a copy of her comments to the Trustees.

Mr. Tyler Walters, SGA President gave the following remarks:

It is the opinion of both myself, and the student body, that the Interim-President Scott Barton should be allowed the opportunity to be considered as an applicant of our full term presidential position. In regards to the possibility for an exception as described by Pamela Kathcart, the

students ask that the council to do what is within their means to ask for a waiver to be granted that would remove the interim title from President Scott Barton.

Recently, our students have been subject to an administration that has seen a large turnover in positions. This turnover has resulted in deteriorated trust amongst the students in their administration. Before President Barton was in office, students were promised visionary ideas that left them disappointed when they were unable to be fulfilled. This results in a lack of confidence that contributes to a much larger issue that this campus faces in terms of enrollment, retention, and student apathy. Under President Barton's leadership, the students have begun to reform their opinions of the administration and the campus and are showing increased levels of satisfaction with their University. Retaining President Barton would allow for him to further fulfill the successful initiatives he has created thus far, and allow the students a firm sense of continuity in their administration.

President Barton's leadership is based on the idea of following through on the promises. To the student, this embodies continued gradual improvement. As students, we understand that dramatic change is not always an option, but instead look into the future for progress. In the years to come, the students have voiced that President Scott Barton is the best fit for the position, and the most crucial aspect to our continued growth.

Chairperson Kilmer thanked Mr. Walters and was glad to hear the student voice. Chairperson Kilmer asked that Mr. Tyler submit his comments to the Trustees.

I am Adrienne McEvoy and I come to you today as a community member – a Boro Council member, philosophy professor since 2001, and a student with three degrees from Mansfield University. I have seen 6 presidents, seen fantastic ideas and bad ideas come and go. I support what Pam and Tyler have said.

I would like to present you with a petition started by my colleague, Adam Brennan. This petition has over 500 signatures supporting and requesting that Scott be retained as president. I won't waste your time reiterating what Pam and Tyler have said.

Chairperson Kilmer thanked all for attending and for sharing their comments with the trustees. Chairperson Kilmer shared that the Trustees have enjoyed our time with Scott and that he has done an excellent job.

Trustee Mackenzie Hafer introduced Chelsea Thomas. Ms. Hafer shared that Ms. Thomas was selected as the next Student Trustee through a competitive process and search. Ms. Thomas shared that she is a sophomore student majoring in business marketing. She feels this is a great opportunity is now glad to be a part of the Council of Trustees.

IV. APPROVAL OF MINUTES

A motion was made by Mr. Singer, seconded by Mr. Meyer, and unanimously carried to approve the minutes of November 8, 2017 as identified in Exhibit A.

V. EDUCATIONAL FEATURE

Community Service Trip to Puerto Rico

Mr. Edgard “Gardy” Domenech and thirteen students spent a week of their winter break in Puerto Rico assisting citizens recover from Hurricane Maria. Most of the group did not know each other before this trip.

Their goal was to install water filters, help the community members, and to clean up some of the destruction after the hurricane. They learned about and experienced another culture. One of the highlights of the trip including helping the Marines distribute gifts to the children for the holidays.

They learned not to take things for granted, the importance of serving communities in need and that “Dreams are the seeds of reality” – Carlos Méndez Martínez

They ended their presentation by singing a song written by one of the students for Gardy.

VI. COMMITTEE REPORTS

A. Academic Affairs Report (Dr. Ulrich)

Dr. Ulrich noted the following topics discussed in the Academic Affairs Report:

- Dual Enrollment
- Potential New or Revised MU Academic Programs Designed to meet Regional Needs

B. Finance and Administration Report (Mr. Barton)

In the absence of Ms. Felondis, Mr. Barton noted the topics discussed in the Finance and Administration Report:

- Review of Purchases over \$5,000
- Capital Projects
- Student Fees

Approval of Purchase Orders of \$5,000 or more

Upon the recommendation of the Interim Vice President for Finance and Administration and the Interim President, **a motion was made by Mr. Vickery, seconded by Mr. Singer and unanimously carried to approve purchase orders of \$5,000 or more for the period of October 16, 2017 through February 15, 2018 for a total of \$872,320.22**, as identified in Exhibit B.

Approval of the Capital Projects Spending Plan

Upon the recommendation of the Interim Vice President for Finance and Administration and the Interim President, **a motion was made by Ms. Hafer seconded by Ms. Russell and unanimously carried to approve the Capital Projects Spending Plan**, as identified in Exhibit C 1.1

Approval of the Student Fees

Upon the recommendation of the Interim Vice President for Finance and Administration and the Interim President, **a motion was made by Mr. Meyer, seconded by Mr. Singer and unanimously carried to approve the Student Fees** as identified in Exhibit D.

C. Student Life and Living (Mr. Crofchick)

Mr. Crofchick noted the following topics discussed in the Student Life and Living Report:

- Suicide Prevention Plan
- 101st Leadership Adventure Program
- Specialized Housing for 18-19 Academic Year
- Campus Activities Board working together for best programs

D. Admissions (Ms. Brayer)

Ms. Brayer noted the following topics discussed in the Student Life and Living Report:

- Office Initiatives which included personal changes, Bloomsburg visit recap, Activities
- Enrollment Numbers

VII. OLD BUSINESS

No old business

VIII. NEW BUSINESS

Chairperson Kilmer announced that Ms. Russell has been appointed chair of the presidential search committee. Ms. Russell will complete her committee following the PASSHE guidelines and will be asking another Trustee to serve on the committee with her and Ms. Kilmer.

IX. INFORMATION ITEMS – NO ACTION REQUIRED

X. REPORTS

Interim President Scott Barton

Interim President Barton provided the following report:

- President Barton shared that he and Dr. Ulrich have been meeting and with various community groups to gather information to address their needs.
- President Barton has been attending the Fireside Chats with students. He said these are going well, he is getting great feedback from the students, and he will continue to participate.
- President Barton had the opportunity to meet with Cpl. Seth Kelly, our alum who was shot in the line of duty. A certificate honoring him was presented.
- The new Police Academy and Regional Training Center has opened. The first class is full with a waiting list. President Barton thanked all the team members who worked to make the facility a reality. An open house was held on March 5. The feedback was very positive

from those in attendance. While we only had 45 RSVP for the event, there were over a 100 attendees.

- President Barton and Chairperson Kilmer spent Advocacy Day with a group of students.
- President Barton shared the students performed West Side Story. Their performance was phenomenal.
- University committees (Marketing, Budget, Mission and Vision) have been formed and the committees are meeting and moving forward.
- The University signed three new agreements with Chinese university's in an effort to increase international student enrollment.

PACT

Ms. Russell shared the PACT is April 12 and 13 in Harrisburg. The topic is 21st Century Education. Ms. Russell encouraged the Trustees to attend if they are able.

Student Government Association (T. Walters)

Mr. Walters shared the following report:

- SGA is exploring bigger programming ideas. For example, they are looking at hosting an Annual Rodeo.
- SGA is working to increase student involvement and engagement. They are streamlining ways to sign up for events.
- A Seneca Lake boat cruise will be held again this year. This will be open only to seniors.
- SGA is looking at ways to increase athletic event participation.
- Mr. Walters shared they are working with admissions counselors to assist with recruiting students.
- SGA will host a conference to train executive board members of organizations.
- Our clubs have alot of great initiatives this semester. SGA is working on setting up an awards banquet to recognize their efforts.

XI. OTHER BUSINESS

On behalf of the Council of Trustees, Chairperson Kilmer presented Mackenzie with a gift of appreciation for her service. This is Mackenzie's last official meeting before graduation in May.

XII. DATE OF NEXT MEETING

The next regular meeting of the Mansfield University Council of Trustees is scheduled for **Wednesday, May 30, 2018, 2:00 p.m. in the North Hall 6th Floor Community Room.**

XIII. ADJOURNMENT

The meeting was adjourned at 2:50 pm.

Respectfully Submitted,

Pam Boyce

Pam Boyce

MANSFIELD UNIVERSITY

COUNCIL OF TRUSTEES MEETING

Wednesday, July 18, 2018
2:00 p.m.

North Hall 6th Floor Community Room

A G E N D A

I. MEETING CALLED TO ORDER

II. RECORDING OF ATTENDANCE

III. PUBLIC COMMENTS

IV. APPROVAL OF MINUTES

May 30, 2018 (Exhibit A)

MOTION:

V. COMMITTEE REPORTS

A. Academic Affairs Report (Dr. Wright)

B. Finance and Administration Report (Ms. Felondis)

MOTION to approve \$353,454 in aggregate value for purchase orders of \$5,000 or more for the period of April 16, 2018 through June 15, 2018 as identified in Exhibit B.

MOTION to approve payment of \$7500 to the Mansfield Fire and Ambulance Association for critical services and training for fiscal year 2018-2019 as identified in Exhibit C.

MOTION to approve the Certifying Resolution for Appointing Interim and Chief Executive Officers for 2018-2019 as described in Exhibit D.

C. Admissions Report (Ms. Brayer)

VI. OLD BUSINESS

VII. NEW BUSINESS

Mansfield Foundation

MOTION to certify the Memorandum of Understanding with the Mansfield University Foundation as outlined in Exhibit E.

Emeritus Status

Based on the recommendations of the appropriate department, the Interim Provost and Vice President for Academic Affairs and in compliance with a poll of the senior faculty, the Interim President recommends that emeritus status be granted to the following individual:

Dr. Nancy Sidell, a faculty member in the Social Work Department from August 15, 1998 through May 11, 2018.

2018-2019 Meeting Schedule

Due to schedule conflicts, the following 2018-2019 meeting dates have changed:

COT Retreat	changed to January 30, 2019
May Meeting	changed to May 29, 2019

Election of Officers

The Nominating Committee for the Reorganization/Election of Officers will make nominations for the positions of Chairman, Vice Chairman, and Secretary for the Council of Trustees of Mansfield University.

In accordance with the by-laws of the Council of Trustees of Mansfield University, *“The Reorganization/election of Officers meeting of the Council of Trustees shall be held every two years in the month of July. At this meeting, the officers of the Council of Trustees for the next two years shall be elected. Those elected shall take office beginning with the July reorganization/election of officers meeting.”*

Election of Chairperson
Election of Vice-Chair
Election of Secretary

MOTION:

VIII. INFORMATION ITEMS – NO ACTION REQUIRED

IX. EDUCATIONAL FEATURE

X. REPORTS

Interim President Scott Barton

PACT

Student Government Association

XI. OTHER BUSINESS

XII. DATE OF NEXT MEETING

The next regular meeting of the Mansfield University Council of Trustees will be on **Wednesday, September 19, 2018, 2:00 p.m. in the North Hall 6th Floor Community Room.**

XIII. ADJOURNMENT

MANSFIELD UNIVERSITY

COUNCIL OF TRUSTEES MEETING

Wednesday, May 30, 2018
2:00 p.m.

North Hall 6th Floor Community Room

Minutes

I. MEETING CALLED TO ORDER

Chairman Kilmer called the meeting to order at 2:00 p.m.

FOR THE RECORD: in accordance with the Sunshine Law, this meeting was advertised in the *Wellsboro Gazette* on May 17, 2018.

II. RECORDING OF ATTENDANCE

The following Trustees attended:

Mr. Steven Crawford, Vice Chairman
Mr. Max Gannon, Member
Mr. Patrick Henderson, Secretary
Ms. Bobbi Kilmer, Chairperson
Mr. Ralph H. Meyer, Member
Ms. Karen J. Russell, Member
Dr. Robert D. Strohecker, Member
Ms. Chelsea Thomas, Member
Mr. Bruce L. Vickery, Member

The following Trustee was not in attendance:

Mr. Aaron K. Singer, Member

Members of the University staff who attended are as follows:

Mr. Scott Barton, Interim President
Mr. Nick Andre, Chief Information Officer
Ms. Pamela Boyce, Secretary to the Council of Trustees
Ms. Judi Brayer, Special Assistant to the President – Enrollment Services, SCUPA Representative
Mr. Frank Crofchick, Assistant Vice President and Dean of Students
Mr. Terry Day, Director of Communications
Ms. Tammy Felondis, Interim Director Finance & Administration
Mr. Scott Henry, Director Police Services & Safety, Director Municipal Police Academy
Dr. Brian Loher, APSCUF President, Professor - Psychology

Dr. Gretchen Sechrist, President, University Senate and Chairperson - Psychology
Mr. Stephan Smith, Campus Police Officer, Firearms Instructor, Instructor Municipal Police Academy
Dr. John Ulrich, Interim Provost and Vice President for Academic Affairs

Others in Attendance:
None

III. PUBLIC COMMENTS

No public comments.

IV. APPROVAL OF MINUTES

A motion was made by Mr. Meyer, seconded by Ms. Russell, and unanimously carried to approve the minutes of March 21, 2018 as identified in Exhibit A.

V. COMMITTEE REPORTS

A. Academic Affairs Report (Dr. Ulrich)

Dr. Ulrich noted the following topics discussed in the Academic Affairs Report:

- New Programs

Upon the recommendation of the Interim Provost and Vice President for Academic Affairs and the Interim President, **a motion was made by Mr. Gannon, seconded by Mr. Henderson and unanimously carried to approve the following programs to be forwarded to the Chancellor of the State System of Higher Education for review and final approval. The Council accepts any modifications to the proposed programs that may be deemed necessary for final approval by the Chancellor.**

The programs include the following:

- Associate of Science in Business Administration
- Associate of Science in Chemical Technology
- Associate of Applied Science in Environmental Technology
- Associate of Applied Science in Health Education
- Associate of Science in Substance Use and Behavior Disorder Counseling
- Bachelor of Science in Respiratory Care

Upon the recommendation of the Interim Provost and Vice President for Academic Affairs and the Interim President, **a motion was made by Dr. Strohecker, seconded by Mr. Vickery and unanimously carried to approve the following programs that require notification of the Chancellor's Office only.** Note: this action requires notification of the Chancellor's Office only.

The programs include the following:

- Certificate Program in Magnetic Resonance Imaging (MRI)
- Certificate Program in Public History
- Post-Baccalaureate Certificate Program in Medical Sciences
- Reactivation of the Associate of Science in Computer Information Systems from Moratorium Status

B. Finance and Administration Report (Ms. Felondis)

Ms. Felondis noted the topics discussed in the Finance and Administration Report:

- Review of Purchases over \$5,000
- Commonfund Resolution

Approval of Purchase Orders of \$5,000 or more

Upon the recommendation of the Interim Vice President for Finance and Administration and the Interim President, **a motion was made by Mr. Meyer, seconded by Dr. Strohecker and unanimously carried to approve purchase orders of \$5,000 or more for the period of February 16, 2018 through April 15, 2018 for a total of \$485,858.37**, as identified in Exhibit B.

Approval of the Commonfund Resolution

Upon the recommendation of the Interim Vice President for Finance and Administration and the Interim President, **a motion was made by Mr. Crawford seconded by Mr. Gannon and unanimously carried to approve the Commonfund Resolution**, as identified in Exhibit C.

C. Student Life and Living (Mr. Crofchick)

Mr. Crofchick noted the following topics discussed in the Student Life and Living Report:

- Suicide Prevention Plan
This plan has been renamed The Institutional Protocols for the Acutely Distressed or Suicidal College Student
- 2018 Mansfield University “Big Event” Update and Results
Three hundred (300) students participated to complete 1100 hours of service to the community. They completed 32 projects.
- Dean of Students Advisory Council
- Spiritual Center rebrand

D. Admissions (Ms. Brayer)

Ms. Brayer noted the following topics discussed in the Student Life and Living Report:

- Enrollment Report reasons for decline, current campaign for outreach
- Events
- Planning for next year

VI. OLD BUSINESS

No old business

VII. NEW BUSINESS

Meeting Dates for 2018-2019

The following dates for 2018/2019 Mansfield University Council of Trustee meetings were accepted:

- Wednesday, September 19, 2018
- Wednesday, November 28, 2018
- Wednesday, January 23, 2019, Retreat
- Wednesday, March 20, 2019
- Wednesday, May 15, 2019
- Wednesday, July 17, 2019

Proposed meeting schedule for the coming year:

- | | |
|---------------------|--------------------------------------|
| 10:00 am – 12:30 pm | Coffee Time and Lunch with President |
| 12:30 – 2:00 pm | Committee Meetings |
| 2:00 – 3:00 pm | COT meeting |

Emeritus Status

Upon the recommendation of the appropriate department, the Interim Provost and Vice President for Academic Affairs, the Interim President, and in compliance with a poll of the senior faculty, **a motion was made by Mr. Henderson, seconded by Ms. Russell, and unanimously carried to grant emeritus status to the following individual:**

Mr. Bruce Carpenter, a faculty member in the History, Philosophy, Political Science and Sociology Department from August 15, 1987 through June 23, 2017.

Ms. Boyce will prepare the appropriate letter of notification on behalf of the Council of Trustees.

Nomination of Officers

Members of the Nominating Committee for Reorganization/Election of Officers are Mr. Gannon, Mr. Henderson, and Ms. Russell.

This item is tabled until the July 18, 2018 meeting. At that time nominations will be made and election of officers will take place.

VIII. INFORMATION ITEMS – NO ACTION REQUIRED

IX. EDUCATIONAL FEATURE

Mr. Scott Henry, Director of Police Services and Safety and Director of the Municipal Police Academy gave a presentation on Active Assailant Training.

The Trustees received a handout on Components of Positive School Security Posture. Mr. Henry shared that this process is constantly evolving and shared information on each of the five (5) areas identified in the handout.

All-Hazard Planning: We are required to have (and do have) a multi hazard plan.

Emergency labeling system: thanks to a partnership with Tioga County EMS, we have obtained new signage for labeling the campus without a cost to us. This labeling system is well known for eliminating confusion and will be familiar to first responders, State Police and others who come to campus to assist in an emergency situation. Every building, room, and stairway will be identified in a consistent manner. Floor plans will be drawn up and placed in strategic locations.

Educator Training: Mr. Henry shared that he would like to do a reality-based training on campus when appropriate.

Risk, Vulnerability Assessments: Inefficiencies are evaluated and we receive a written report to assist in correcting.

Multi-Agency Drills: Mr. Henry reported that they are continuously training. He referenced Officer Smith who is certified to instruct firearms training. Other training opportunities include General Dynamics training in July and “Stop the Bleed” training arranged by Jim Welch.

Mr. Henry answered several questions from the Trustees regarding training for employees and students, mental health issues, warning signs, challenges facing the campus, and relationships with local law enforcement and EMS agencies.

X. REPORTS

Interim President Scott Barton

Interim President Barton provided the following report:

- President Barton thanked all members of the team for a great semester. He reported that we have many initiatives underway.
- The MU Concert Choir performed at Carnegie Hall in New York City. The New York Times wrote an article on the Choir. President Barton praised Dr. Peggy Dettwiler for her hard work.
- IDEAS Day was a huge success. Students in grades 1 – 6 were on campus working on hands-on experiments with faculty members from Chemistry and Physics. President Barton shared it was a great experience and many students left with a new appreciation of science.

- President Barton had the opportunity to attend a 105th birthday party for alum Marion Hughes Robertson. Casey Wood arranged a party on campus.
- The 8th Annual Showcase of Student Scholarship was held. We have very talented students who participated in poster presentations, art exhibits, poetry and music performances.
- Dr. Kathy Wright is now the Interim Associate Provost and Dean of the Faculty and Dr. Josh Battin in the Interim Associate Dean of the Faculty.
- The Special Olympics were held on campus May 11. Local high school students had the opportunity work closely with the athletes.
- Commencement was fantastic! We had 325 graduates with almost 300 participating in the ceremony. Dolores Stafford gave a great message to the graduates.

PACT

- Ms. Russell reported that newly elected officers would officially begin on July 1.
- The fall conference will be in October – date to be determined. If anyone has any topics that you would like presented, please share with Ms. Russell.
- They are looking at campuses for hosting of the fall PACT conference. IUP will host the fall 2018 conference.

Student Government Association (T. Walters)

- No report

XI. OTHER BUSINESS

XII. DATE OF NEXT MEETING

The next regular meeting of the Mansfield University Council of Trustees is **Wednesday, July 18, 2018, 2:00 p.m. in the North Hall 6th Floor Community Room.**

XIII. ADJOURNMENT

The meeting adjourned at 2:41 pm.

Respectfully Submitted,

Pam Boyce

Pam Boyce



Rev:
Mansfield Board of Trustees
Document Date:

6/18/2018

04/16/2018-06/15/2018

EXHIBIT B

Vendor	Product Description	PO Net Value	Document Date
BENEDICTS BUS SERVICE	BUS SERVICE TO WASHINGTON, DC ON 8/6/18	\$ 5,592	05/15/2018
AASCU-PENSON	MEMBERSHIP DUES 7/1/18 - 6/30/19	\$ 7,016	05/14/2018
WHEELER ASSESSMENT & CONSULTIN, LLC	POLICE ACADEMY INSTRUCTION	\$ 7,500	06/05/2018
EXETER SUPPLY COMPANY, INC.	*A-2361-6LLA MJ CRS GATE VALVE OL LESS/A	\$ 7,644	06/07/2018
BERKSHIRE SYSTEMS GROUP INC	MISC. PARTS FIRE ALARM&SPRINKLER-E&G	\$ 8,500	05/10/2018
BAYARD PRINTING GROUP	PRINTING OF 30,000 FLYER COLOR	\$ 9,460	04/16/2018
GOVERNMENTJOBS.COM INC dba NEOGOV	INSIGHT ENTERPRISE EDITION (IN)	\$ 9,796	05/25/2018
MERIT PAGES INC	SUB. FEE FOR MERIT SOFTWARE 18/19	\$ 9,896	06/13/2018
IBM CORP	IBM SPSS CAMPUS	\$ 10,398	06/12/2018
PROCARE PHYCL FITNS AND PERFORM	SAYRE CAMPUS FITNESS FA18 / SP19	\$ 12,000	06/05/2018
MIDDLE STATES COMMISSION ON HIGHER	MIDDLE STATES ACCREDITATION FY18/19	\$ 12,180	05/21/2018
GLASS ERECTORS INC	FURNISH AND INSTALL ALUMINUM DOORS	\$ 14,250	06/08/2018
POSTMASTER MANSFIELD	POSTAGE CHARGES 18/19	\$ 18,000	06/08/2018
PRO SUPPLY	BLANKET PO PRINT SHOP FY 18/19	\$ 20,000	06/14/2018
D STAFFORD & ASSOCIATES	CONSULTANT SERVICES PROF. FEES	\$ 20,000	06/07/2018
WILLIAM REESE COMPANY	INVENTORY 50293 ENGRAVED MAP	\$ 27,500	05/04/2018
BERKSHIRE SYSTEMS GROUP INC	FIRE ALARM INSP.- E&G BUILDINGS	\$ 34,722	05/30/2018
RPA, INC.	PRESIDENTIAL SEARCH CONSULTANT FEES	\$ 119,000	06/01/2018
		\$ 353,454	

Pennsylvania
Council of Trustee's Report
Summary of Purchases
From April 16, 2018 to June 15, 2018

Exhibit B



EXHIBIT B

Rev: 6/18/2018
Mansfield Board of Trustees
Document Date: 04/16/2018-06/15/2018

SUMMARY OF ALL PURCHASES & CONTRACTS

Total Purchases over (>) \$5,000 from April 16, 2018 to June 15, 2018
Total Purchases under (<) \$5,000 from April 16, 2018 to June 15, 2018
SUB-TOTAL

\$	353,454
\$	185,748
\$	539,202

CREDIT CARD PURCHASES

\$	59,052
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GRAND TOTAL

\$	598,254
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Rev: 6/18/2018

Mansfield Board of Trustees

Document Date: 04/16/2018-06/15/2018

Vendor	Product Description	PO Net Value	Document Date
CAMPUS BOOKSTORE CCSI	EXTRA STUDENT TASSELS FOR COMMENCEMENT	\$ 11	05/07/2018
DICK BLICK ART MATERIALS	07167-1114 ACADEMIC CANVAS PKG OF 2	\$ 38	05/07/2018
MARCUMS	MARCUMS MEMBERSHIP	\$ 40	05/30/2018
STAPLES BUSINESS ADVANTAGE	LOCKING BANK BAG	\$ 50	06/15/2018
PARTNERS IN PROGRESS	100 HELIUM BALLOONS	\$ 50	06/04/2018
GOV CONNECTION, INC.	WIRELESS DESKTOP 900 KEYBOARD & MOUSE	\$ 60	05/03/2018
STAPLES BUSINESS ADVANTAGE	135848 COPY PAPER	\$ 66	04/26/2018
STAPLES BUSINESS ADVANTAGE	COMMUNITY PRINTER PAPER	\$ 66	05/03/2018
STAPLES BUSINESS ADVANTAGE	STAPLES - COPIER/PRINTER PAPER	\$ 66	05/14/2018
STAPLES BUSINESS ADVANTAGE	2 CASES COPY/PRINTER PAPER EDFIELDEXP	\$ 66	05/21/2018
STAPLES BUSINESS ADVANTAGE	COPY PAPER	\$ 66	05/29/2018
STAPLES BUSINESS ADVANTAGE	COPY PAPER 10-REAM CASE 135848	\$ 66	05/30/2018
STAPLES BUSINESS ADVANTAGE	502039 DRY ERASE MARKER SET	\$ 66	04/30/2018
STAPLES BUSINESS ADVANTAGE	836624 LASER TONER HP35A	\$ 70	06/05/2018
CAMPUS BOOKSTORE CCSI	PHOTO CLUB T-SHIRTS - COMMENCEMENT SP18	\$ 70	05/01/2018
PETER DAVIS	PETER DAVIS HONORS SPC 4700003650	\$ 75	04/30/2018
LAMBS CREEK INC.	PRESIDENT'S LUNCH W/ COMMENCEMENT SPEAKR	\$ 81	05/09/2018

Vendor	Product Description	PO Net Value	Document Date
STAPLES BUSINESS ADVANTAGE	829903 TRANSPARENCY FILM	\$ 96	05/07/2018
PRO SUPPLY	STAPLE CARTRIDGE (KONICA MINOLTA)	\$ 98	04/30/2018
PENNY SAVER INC	ADVERTISING FOR SUMMER BASEBALL CAMP	\$ 99	05/15/2018
CHORUS CALL	CONFERENCE CALL PHONE BRIDGE	\$ 100	06/13/2018
INTEGRATED DNA TECHNOLOGIES	EOSC6_F25 NMOLE DNA OLIGO	\$ 101	05/18/2018
QUILL CORPORATION	HP OFFICE COPY PAPER	\$ 103	04/23/2018
QUALITY INN & SUITES	DR. SIMTEN COSAR - APRIL 16TH HOUSING	\$ 105	05/17/2018
QIAGEN INC	QIAQUICK PCR PURIFICATION KIT 28104	\$ 109	05/21/2018
STAPLES BUSINESS ADVANTAGE	DRY-ERASE BLUE MARKERS	\$ 120	06/12/2018
VIRGINIA SEXUAL & DOMESTIC VIOLENCE	SKU: RFC_ RED_FLAG	\$ 125	04/18/2018
FISHER SCIENTIFIC COMPANY	PRM7132 GO TAQ MASTER MIXES	\$ 130	05/08/2018
NORTH AMERICAN RESCUE LLC	HEMOSTATIC BANDAGE 30-0039	\$ 136	06/14/2018
BRADFORD COUNTY SANITATION INC.	PORT-A-JOHN FOR ALUMNI WEEKEND WELCOME	\$ 145	06/04/2018
EAPSU	2018-2019 EAPSU MEMBERSHIP DUES	\$ 150	05/07/2018
ATLANTIC TACTICAL	TARGETS SPE-B-27S	\$ 155	06/14/2018
PEPSI COLA COMPANY	WATER FOR COMMENCEMENT	\$ 157	05/03/2018
PEPSI COLA COMPANY	CONCESSION SUPPLIES - PEPSI PRODUCTS	\$ 158	04/26/2018
LAMBS CREEK INC.	LUNCHEON WITH COMMUNITY LEADERS	\$ 160	05/30/2018
BETHANY'S JEWELRY AND DESIGN	PLAQUES FOR SOCIETY OF HONOR CERTIFICATE	\$ 162	05/22/2018
STAPLES BUSINESS ADVANTAGE	TONER	\$ 169	04/18/2018
PEPSI COLA COMPANY	PEPSI PRODUCTS FOR ADMISSIONS OFFICE	\$ 170	06/13/2018
PRO SUPPLY	SK-601 STAPLES SADDLE STITCH	\$ 178	06/04/2018
ADVANTAGE SPORT & FITNESS INC	HOIST: 026-01PL2271 GROOVED ROLLERS	\$ 186	04/23/2018
FISHER SCIENTIFIC COMPANY	CATALOG AC325320500 ACETONE-D6 FOR NMR	\$ 195	05/14/2018
DOUGLAS R. BRADLEY	VINYL PATCH FOR WALL	\$ 199	05/07/2018
NFHCA	2018-2019 NFHCA MEMBERSHIP	\$ 200	05/29/2018
DEHART, W. A.	CONCESSION STAND SUPPLIES-WATER	\$ 202	04/20/2018

Vendor	Product Description	PO Net Value	Document Date
QUALITY INN & SUITES	LODGING FOR TRACK OFFICIALS-NICHOLSON	\$ 220	05/17/2018
STAPLES BUSINESS ADVANTAGE	BINDERS 113944	\$ 225	04/26/2018
GRAINGER	ITEM 19G365 GLASS SYRINGE, METAL LUER	\$ 244	04/20/2018
BSN SPORTS LLC	WBB SUMMER CAMP T-SHIRTS	\$ 250	05/15/2018
KNOEBEL'S AMUSEMENT RESORT	DEPOSIT FOR KNOEBELS ALUMNI PICNIC	\$ 250	05/29/2018
BSN SPORTS LLC	FIELD HOCKEY T-SHIRTS	\$ 265	06/08/2018
NORTHERN TIER TREE SERVICE	TREE REMOVAL	\$ 270	04/30/2018
TIOGA PUBLISHING COMPANY	COT MEETING ADVERTISEMENTS	\$ 275	05/30/2018
DEHART, W. A.	CONCESSION SUPPLIES - PRINGLES	\$ 279	04/16/2018
JOSTEN'S INC	MEDALLIONS	\$ 290	06/13/2018
DIRECTATHLETICS, INC.	ONLINE REGISTRATION ENTRY SERVICE FEES	\$ 300	04/18/2018
PRO SUPPLY	WHITE VELLUM 60 TEXT	\$ 306	05/16/2018
STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES - LAMINATING POUCHES	\$ 317	05/31/2018
UNIQUESOURCE PRODUCTS & SERVICES	SHREDDING OF CONFIDENTIAL INFORMATION	\$ 324	06/13/2018
PRO SUPPLY	COVER DIGITAL SMOOTH PAPER WHT.	\$ 330	04/30/2018
STAPLES BUSINESS ADVANTAGE	XEROX PHASER TONER BLACK	\$ 335	06/08/2018
WELLSBORO POLICE DEPT FIREARMS RANG	USE OF FIREARMS RANGE FOR ACADEMY CADETS	\$ 336	05/23/2018
PEPSI COLA COMPANY	WATER FOR THE BIG EVENT	\$ 339	04/30/2018
CROSS EXCAVATING	TOPSOIL	\$ 347	04/26/2018
STAPLES BUSINESS ADVANTAGE	AVERY 74461 CLIP STYLE NAME TAGS	\$ 350	05/23/2018
EQUIPMENT DEPOT	ANNUAL MAN LIFT ANSI INSPECTIONS	\$ 350	05/15/2018
QIAGEN INC	CATALOG 74104 RNEASY MINI KIT	\$ 357	04/16/2018
STAPLES BUSINESS ADVANTAGE	11 CASES COPY/PRINTER PAPER FOR ED/SPED	\$ 361	05/14/2018
PRO SUPPLY	EPSON 44 X 131 MATTE PAPER	\$ 365	05/09/2018
CUSTOM LANYARD.NET	LANDYARD	\$ 385	06/04/2018
PRO SUPPLY	COVER JUTE MOHAWK 65	\$ 398	04/18/2018
PHENSA, INC.	PHENSA	\$ 400	06/07/2018

Vendor	Product Description	PO Net Value	Document Date
BENEDICTS BUS SERVICE	TRANSPORT CAMPERS	\$ 400	06/14/2018
PRO SUPPLY	COPY PAPER FINCH 20 WHITE	\$ 405	05/29/2018
MANSFIELD EMBROIDERY	POLO SHIRTS FOR DISPATCHERS	\$ 414	06/05/2018
STACEY CALKINS	PATCHES FOR POLICE ACADEMY CADET UNIFORM	\$ 415	04/20/2018
GOV CONNECTION, INC.	12487709BLACK HIGH CAPACITY PHASER 6500	\$ 419	04/18/2018
THE LAB DEPOT	INTEL LAB PM-100 SCALE PM-100	\$ 440	06/15/2018
PRO SUPPLY	WASH BRITE SUPER CONCENTRATE (1155-29)	\$ 442	04/25/2018
PRO SUPPLY	GLOSS TEXT TITAN 80 WHITE PAPER	\$ 445	06/14/2018
STAPLES BUSINESS ADVANTAGE	135848 COPY PAPER	\$ 449	05/14/2018
UNITED SCOPE LLC DBA AMSCOPE	7X-135X STEREO ZOOM MICROSCOPE	\$ 450	06/13/2018
B & H PHOTO-VIDEO	GARMIN MONTANA 680T HANDHELD GPS	\$ 457	05/08/2018
NAFSA	MEMBERSHIP RENEWAL 2019-7/1/18-6/30/19	\$ 459	05/31/2018
DEMANS TEAM SPORTS	BASEBALL CAMP T-SHIRTS	\$ 459	05/21/2018
STAPLES BUSINESS ADVANTAGE	XEROX TONER CART.YELLOW 356657	\$ 462	04/26/2018
YSI INC	599668 EXO SENSOR RETAINING NUT KIT	\$ 466	05/03/2018
SWANK MOTION PICTURES, INC.	INVOICE DB 2494729 WONDER WOMAN DVD	\$ 500	04/26/2018
COSAR, HATICE SIMTEN	DR. SIMTEN COSAR HONORARIUM 4/16/18	\$ 500	05/07/2018
WILLIAMSPORT SUN-GAZETTE	PROGRESS COLOR 3X11 AD	\$ 523	05/21/2018
CROSS EXCAVATING	TON-2RC-H.H.	\$ 524	06/12/2018
SUPERSTARS OF RACING	T-SHIRTS FOR HONORS PROGRAM	\$ 525	06/12/2018
NORTHERN TIER SOLID WASTE AUTHORITY	HOUSEHOLD WASTE	\$ 529	06/08/2018
NORTHERN TIER TREE SERVICE	TREE REMOVAL	\$ 550	05/22/2018
THINKLABS MEDICAL LLC	TL1001:THINKLABS ONE-DIGITAL STETHOSCOPE	\$ 564	05/09/2018
ADVANTAGE SPORT & FITNESS INC	KEISER: 555017 COMPUTER MAST	\$ 564	04/27/2018
KISTLER O'BRIEN FIRE PROTECTION	INVOICE 696993. MAINT ON FIRE SUPPRESS	\$ 570	05/04/2018
BEN MEADOWS COMPANY	95228 LAMOTTE LOW-COST WATER MON KIT	\$ 571	05/22/2018
HARDER SPORTING GOODS	PORT & COMPANY PC55RS-CORE BLEND 3/4	\$ 573	04/16/2018
STAPLES	EPSON LT. BLK. INK CART. T544700	\$ 593	04/25/2018

Vendor	Product Description	PO Net Value	Document Date
UNITED PARCEL SERV	UPS CHARGES 2018/2019	\$ 600	06/08/2018
KBF PRINT TECHNOLOGY	ENVELOPS W/LOGO FOR CHECKS	\$ 603	05/31/2018
BEN MEADOWS COMPANY	ALUMINUM INCREMENT CORE HOLDER 105060	\$ 607	06/11/2018
PRO SUPPLY	40-48 22 MICRON BLACK LINER MR40484MK	\$ 610	05/07/2018
STAPLES BUSINESS ADVANTAGE	637780 CANON GREEK INK CARTRIDGE	\$ 620	05/31/2018
NEOPOST USA INC	POSTAGE METER RENTAL	\$ 624	06/08/2018
STAPLES BUSINESS ADVANTAGE	XEROX MAGENTA TONER CART. IM1TG0883	\$ 636	06/05/2018
TRAPUZZANO	47W6686 LG SL SHIRT 35 SL/17 1/2 NECK	\$ 656	05/21/2018
ADVANTAGE SPORT & FITNESS INC	LEFT TUBE FRAME AMT	\$ 695	05/07/2018
LONGSTRETH SPORTING GOODS	FIELD HOCKEY TEAM UNIFORM-GOALIE SMOCK	\$ 697	05/18/2018
BELL, STEVEN	SSHCO SPEAKER HONORARIUM	\$ 700	04/30/2018
CAREY'S CUSTOM T'S	T-SHIRTS FOR MOLLY DRY TRACK MEET	\$ 747	04/27/2018
BLAZEY GRPHC SYST LLC	S042081 EPSON PREMIUM LUSTER 24'X100	\$ 761	04/18/2018
BEN MEADOWS COMPANY	95228 LAMOTTE LOW-COST WATER MONITORING	\$ 787	04/18/2018
DUDE SOLUTIONS INC	ACTIVE CALENDAR FOR MU-ONLINE	\$ 795	05/29/2018
DEMANS TEAM SPORTS	SWEATSHIRTS FOR SAAC	\$ 800	05/07/2018
CAMPUS BOOKSTORE CCSI	FILE FOLDERS FOR ORIENTATION	\$ 800	05/10/2018
PENELEC	STREET LIGHT POLE RELOCATION	\$ 820	06/13/2018
HIGH RIDGE BOOKS INC	CAT 144 TOUDY-	\$ 865	05/09/2018
PAPERTHIN INC.	CLD. ON-DEMAND SER/USAGE CHG.	\$ 920	05/30/2018
DICK BLICK ART MATERIALS	10210-1005 ALL MEDIA PAPER 15X22 WHITE	\$ 920	06/04/2018
PA ENVIRONMENTAL RESOURCE CONSORTIU	MEMBERSHIP 7/1/18-6/30/19	\$ 985	05/31/2018
CANDID CAREER, LLC	CANDIDCAREER FY19 SUBSCRIPTION	\$ 1,000	06/11/2018
FINE ANTIQUARIAN BOOK, LLC	INV 8109, ITEM 34844 LEE, EXTRACT	\$ 1,000	06/01/2018
PACIFIC BIOSCIENCES OF CALIF. INC	SPEAKER'S FEE	\$ 1,000	05/22/2018
BENEDICTS BUS SERVICE	BUS SERVICE TO MILL HALL, PA FOR GATEWAY	\$ 1,025	05/15/2018
CUSTOM ADVERTISING	PNT-924WF 9X24 PENNANT	\$ 1,095	04/16/2018
PA DUI ASSOCIATION	WEST CODE BOOKS	\$ 1,100	05/14/2018
KLDAVIS POLYGRAPHS LLC	POLICE ACADEMY INSTRUCTION	\$ 1,140	05/30/2018

Vendor	Product Description	PO Net Value	Document Date
CAREER DIMENSIONS INC	FOCUS2 SOFTWARE RENEWAL FY19	\$ 1,164	05/14/2018
GEORGE S. MACMANUS	ENGRAVED MAP BOUNDARIES BETWEEN MD & PA	\$ 1,261	04/19/2018
RICHARD MARTIN	REMOTE BROADCASTING - ATHLETICS	\$ 1,300	04/18/2018
BLAZEY GRPHC SYST LLC	T653B00 EPSON GREEN FOR 4900	\$ 1,385	04/18/2018
L & L BOILER MAINTENANCE	REPAIR/RECERT 3"-250 FLANGED X 4" FNPT	\$ 1,461	05/30/2018
BLAZEY GRPHC SYST LLC	T653500 EPSON LT CYAN 200 ML FOR 4900	\$ 1,466	06/05/2018
IDEMIA IDENTITY AND SECURITY USA LL	MORPHO TRUST/IDEMIA FINGERPRINT CODES	\$ 1,470	06/05/2018
COMMISSION FOR THE UNIVERSITIES	FISCAL YEAR DUES 7/1/18 - 6/30/19	\$ 1,500	05/14/2018
TOBEY-KARG SALES	MOTOR 1/30 HP 14B0016N01	\$ 1,500	05/21/2018
COREY CREEK GOLF CLUB	ALUMNI GOLF TOURNAMENT LUNCHEON-FOOD	\$ 1,509	06/04/2018
4IMPRINT	ALUMNI BEER MUGS	\$ 1,513	04/17/2018
B&H PHOTO VIDEO PRO AUDIO	SUX300UA - X300 LED WEAPON LIGHT	\$ 1,534	06/12/2018
BRUCE DART	PHOTOGRAPHY FOR ALUMNI WEEKEND	\$ 1,600	06/04/2018
POSTMASTER MANSFIELD	PERMIT 3 STD MAIL EXPIRED 12.23.2018	\$ 1,684	06/15/2018
FEDERAL EXPRESS CORP	FEDERAL EXPRESS CHARGES 18/19	\$ 1,700	06/08/2018
MILLBROOK PLAYHOUSE	63 TICKETS FOR PLAY AND BRUNCH FOR 65	\$ 1,719	05/15/2018
PERKIN ELMER HEALTH SCIENCES INC	SPECTRUM 10 SOFTWARE UPGRADE LX108877	\$ 1,774	05/03/2018
BENEDICTS BUS SERVICE	BUS TRANSPORTATION FOR PSC 3385 FIELD	\$ 1,775	05/16/2018
EOE JOURNAL	EOE JOURNAL - INVOICE 1804050	\$ 1,790	04/20/2018
MANSFIELD EMBROIDERY	POLICE ACADEMY POLOS SHIRTS	\$ 1,797	05/15/2018
POSTAGE PROS PLUS INC.	MAILING SYSTEM MAINTANANCE	\$ 1,957	06/04/2018
DEMANS TEAM SPORTS	MBB UA TEAM UNIFORMS-WHITE	\$ 1,979	05/31/2018
DEMANS TEAM SPORTS	WBB TEAM UNIFORMS - SHORTS	\$ 1,979	05/31/2018
CHEA	CHEA MEMBERSHIP FOR 18-19 FY	\$ 1,980	05/03/2018
GOLDBLUM & POLLINS PC	H1-B FILING FOR IMMGRTN/VISA PROCESSING	\$ 2,185	06/15/2018
VERIZON	E911 SERVICE 18/19	\$ 2,200	06/08/2018
PRO SUPPLY	FOAM BOARD HT 48X96 BLK	\$ 2,230	04/18/2018
HIGHEREDJOBS.COM	UNLIMITED PSTNG RNWL 07/13/18 - 07/13/19	\$ 2,575	06/04/2018
ACBSP	ASBSP ACCREDIT DUES 7-1-18 TO 6-30-19	\$ 2,600	05/21/2018
WHEELAND,DAMEN	BLACK MULCH	\$ 2,730	04/30/2018
LABSTATS	LABSTATS CLOUD-BASED LICENSE	\$ 2,750	05/29/2018

Vendor	Product Description	PO Net Value	Document Date
FINE ANTIQUARIAN BOOK, LLC	ITEM 34570 DALLAS, FEATURES OF MR JAY'S	\$ 2,750	05/08/2018
AACTE - AMERICAL ASSN OF COLLEGES	AACTE MEMBERSHIP 1/1/2019-6/30/2019	\$ 2,790	06/07/2018
TRUBLU MAINTENANCE	WINDOW CLEANING	\$ 2,800	06/05/2018
CXTEC	CISCO CATALYST 2960 48 PORT	\$ 2,939	06/12/2018
COREY CREEK GOLF CLUB	ENTRY FEES FOR ALUMNI GOLF TOURNAMENT	\$ 3,000	06/04/2018
COLLINS SPORTS MEDICINE	RICHMAR WINNER EVO COMBO PKG 410-012-PK	\$ 3,045	05/29/2018
COUNCIL ON SOCIAL WORK EDUCATION	CSWE 18/19 MEMBERSHIP DUES	\$ 3,136	04/27/2018
BSN SPORTS LLC	SOFTBALL UNIFORMS-JERSEYS	\$ 3,240	05/02/2018
VOYCETRESS MEDIA	WORKSHOPS FOR SUMMER GATEWAY OPENING DAY	\$ 3,246	06/05/2018
ENTRINSIK INC	INFORMER WEB REPORTING	\$ 3,267	06/12/2018
PORTA PHONE COMPANY	PORTA PHONE SYSTEM	\$ 3,500	05/22/2018
LIFE TECHNOLOGIES	450007 5' LABELED PRIMER 5' DYE: 6FAM	\$ 3,520	05/21/2018
BSN SPORTS	BASEBALL UNIFORMS - JERSEYS	\$ 3,668	05/07/2018
LONGSTRETH SPORTING GOODS	FIELD HOCKEY TEAM EQUIPMENT-STICKS	\$ 3,969	05/18/2018
MF ATHLETIC	STRENGTH & CONDITIONING EQUIP-MED BALLS	\$ 3,998	06/13/2018
COLLEGIATE EMPOWERMENT SERVICES	DEPOSIT - SEMINAR: ZERO SHADES OF GRAY	\$ 4,000	06/08/2018
CONCERN	PSYCHIATRIC SERVICES	\$ 4,000	05/16/2018
CERAMIC SUPPLY CO OF NY & NJ	S239 RAKU CLAY FIRE THRU C/04-6 (239)	\$ 4,017	05/29/2018
SIRCHIE FINGERPRINT	PEN15V CRIME/ACCID PHOT EVID 1-15, PLP	\$ 4,045	06/13/2018
EMS SOFTWARE, INC	EMS RENEWAL 6/1/18 - 6/30/18	\$ 4,434	05/09/2018
L & L BOILER MAINTENANCE	BOILER 1 FIREBOX	\$ 4,742	06/13/2018
BSN SPORTS LLC	FOOTBALL PRACTICE UNIFORMS-JACKETS	\$ 4,923	05/15/2018
		\$ 185,748	

Mansfield Fire and Ambulance Association Payments

The Mansfield Fire Department and the Mansfield Ambulance Association provide a critical service to the University. Upon the recommendation of the Vice President Finance & Administration and the President, we are requesting the Council of Trustees authorize the University to pay a total of \$7,500 to the Mansfield Fire Department and \$7,500 to the Mansfield Ambulance Association for the 2018-19 Fiscal Year. Payments will be processed through the Purchasing Department via properly executed purchasing documents.

**CERTIFYING RESOLUTION
BOARD OF GOVERNORS POLICY 1983-14-A
APPOINTING INTERIM AND CHIEF EXECUTIVE OFFICERS**

WHEREAS, Board of Governors Policy 1983-14-A, Appointing Interim and Chief Executive Officers, requires that each PASSHE university president develop and publish an Order of Succession identifying, in rank order, members of its university's executive management team who will act on behalf of the president in his/her absence, in the event s/he is temporarily unable to fulfill his/her responsibility, or in the event there is a vacancy;

WHEREAS, Board of Governors Policy 1983-14-A, Appointing Interim and Chief Executive Officers, requires that prior to the beginning of each academic year, the president deliver the university Order of Succession Plan to the Chancellor after a resolution and vote by the university's Council of trustees;

WHEREAS, the attached Order of Succession Plan, provided by the President of Mansfield University, lists in rank order the members of Mansfield University's executive management team to act on his behalf in his absence or in the event he is temporarily unable to fulfill his responsibilities, or in the event there is a vacancy during Fiscal Year 2018 to 2019;

THEREFORE, BE IT RESOLVED, that the Council of Trustees approves and certifies the attached Order of Succession Plan and directs the President of Mansfield University to deliver the Plan to the Chancellor, in accordance with Board of Governors Policy 1983-14-A.

Approved this 18th day of July 2018.

Ms. Bobbi J. Kilmer, Chairperson
Mansfield University of Pennsylvania
Council of Trustees

MANSFIELD UNIVERSITY

Order of Succession

2018-2019

Provost and Vice President for Academic Affairs

Vice President for Finance & Administration

Associate Provost/Dean of Faculty

Associate Dean of Faculty

**Certifying Resolution:
Memorandum of Understanding
Mansfield University Foundation**

As of June 11, 2018, upon execution and approval of a Memorandum of Understanding between the parties, Mansfield University Foundation is an affiliated entity of the University under the Commonwealth Higher Education Modernization Act, Act of July 5, 2012, P.L. 962, No. 104, 24 P.S. § 2511.101, et seq.; Board of Governors' Policy 1985-04-A, University External Financial Support; and PASSHE Procedure/Standard No. 2013-15, Relationships with Affiliated Entities.

Approved this 18th day of July 2018.

Ms. Bobbi J. Kilmer, Chairperson
Mansfield University of Pennsylvania
Council of Trustees

MANSFIELD UNIVERSITY

COUNCIL OF TRUSTEES MEETING

Wednesday, September 19, 2018
2:00 p.m.

North Hall 6th Floor Community Room

A G E N D A

I. MEETING CALLED TO ORDER

II. RECORDING OF ATTENDANCE

III. PUBLIC COMMENTS

IV. APPROVAL OF MINUTES

July 18, 2018 (Exhibit A)

MOTION:

V. COMMITTEE REPORTS

A. Academic Affairs Report (Dr. Ulrich)

B. Finance and Administration Report (Ms. Crossin)

MOTION to approve \$2,465,274.10 in aggregate value for purchase orders of \$5,000 or more for the period of June 16, 2018 through August 15, 2018 as identified in Exhibit B.

MOTION to approve the annual Operating Budget.

C. Student Life and Living Report (Mr. Crofchick)

VI. OLD BUSINESS

VII. NEW BUSINESS

Presidential Search Committee Appointment

Emeritus Status

Based on the recommendations of the appropriate department, the Interim Provost and Vice President for Academic Affairs, and in compliance with a poll of the senior faculty, the Interim President recommends that emeritus status be granted to the following individuals:

Dr. Bradley Holtman, a faculty member in the English and World Languages Department from August 22, 1992 through August 17, 2018.

Dr. Monique Oyallon, a faculty member in the English and World Languages Department from August 12, 2000 through August 17, 2018.

Dr. Barry Ganong, a faculty member in the Chemistry and Physics Department from August 22, 1992 through May 25, 2018.

VIII. INFORMATION ITEMS – NO ACTION REQUIRED

Annual Physical Inspection of Facilities

In accordance with the rules and regulations adopted by the Board of Governors, the Mansfield University Council of Trustees will conduct the annual physical inspection of facilities this afternoon. A report of this inspection will be on the next agenda for the Council of Trustees' approval and submission to the Board of Governors.

IX. EDUCATIONAL FEATURE

The Health Sciences Checkup

X. REPORTS

Interim President Pete Fackler

PACT

Student Government Association

XI. OTHER BUSINESS

XII. DATE OF NEXT MEETING

The next regular meeting of the Mansfield University Council of Trustees will be on **Wednesday, November 28, 2018, 2:00 p.m. in the North Hall 6th Floor Community Room.**

XIII. ADJOURNMENT

MANSFIELD UNIVERSITY

COUNCIL OF TRUSTEES MEETING

Wednesday, November 28, 2018
2:00 p.m.

North Hall 6th Floor Community Room

A G E N D A

I. MEETING CALLED TO ORDER

II. RECORDING OF ATTENDANCE

III. PUBLIC COMMENTS

IV. APPROVAL OF MINUTES

September 19, 2018 (Exhibit A)

MOTION:

V. COMMITTEE REPORTS

A. Academic Affairs Report (Dr. Wright and Dr. Battin)

B. Finance and Administration Report (Ms. Crossin)

MOTION to approve \$1,808,786.01 in aggregate value for purchase orders of \$5,000 or more for the period of August 16, 2018 through October 15, 2018 as identified in Exhibit B.

MOTION to approve the Annual Physical Inspection of Facilities conducted on September 19, 2018 as identified in Exhibit C.

MOTION to approve the Annual Certification of Compliance with Board of Governors' Policy 1985-04-A: University External Support as identified in Exhibit D.

MOTION to accept the independent auditor's report for the fiscal year ending June 30, 2018. A copy of the CliftonLarsonAllen's report was distributed and reviewed at the Council of Trustees Audit Report Meeting.

C. Student Life and Living Report (Mr. Crofchick)

VI. OLD BUSINESS

VII. NEW BUSINESS

Report on the status of the Presidential Search (Ms. Russell)

Emeritus Status

Based on the recommendations of the appropriate department, the Interim Provost and Vice President for Academic Affairs, and in compliance with a poll of the senior faculty, the Interim President recommends that emeritus status be granted to the following individuals:

Ms. Mary Jane Dugan, a faculty member in the Business Administration Department from August 17, 1985 through May 29, 2015.

Ms. Frances Garrison, a faculty member in the Library and Information Resources Department from August 17, 1985 through August 17, 2018.

VIII. INFORMATION ITEMS – NO ACTION REQUIRED

IX. EDUCATIONAL FEATURE

Study Abroad (Belize and New Initiatives)

X. REPORTS

Interim President Pete Fackler

PACT

Student Government Association

XI. OTHER BUSINESS

XII. DATE OF NEXT MEETING

The next regular meeting of the Mansfield University Council of Trustees will be on **Wednesday, March 20, 2019 at 2:00 p.m. in the North Hall 6th Floor Community Room.**

The Mansfield University Council of Trustees annual retreat will be held on **Wednesday, January 30, 2019 in North Hall.**

XIII. ADJOURNMENT

MANSFIELD UNIVERSITY

COUNCIL OF TRUSTEES MEETING

Wednesday, September 19, 2018
2:00 p.m.

North Hall 6th Floor Community Room

Minutes

I. MEETING CALLED TO ORDER

Chairman Kilmer called the meeting to order at 2 p.m.

FOR THE RECORD: in accordance with the Sunshine Law, this meeting was advertised in the *Wellsboro Gazette* on September 6, 2018.

II. RECORDING OF ATTENDANCE

The following Trustees attended:

Mr. Steven Crawford, Vice Chairman
Mr. Patrick Henderson, Secretary
Ms. Bobbi Kilmer, Chairperson
Mr. Ralph H. Meyer, Member
Ms. Karen J. Russell, Member
Mr. Aaron K. Singer, Member
Dr. Robert D. Strohecker, Member
Ms. Chelsea Thomas, Member
Mr. Bruce L. Vickery, Member

The following Trustee was not in attendance:

Mr. Max Gannon, Member

Members of the University staff who attended are as follows:

Mr. Peter Fackler, Interim President
Mr. Nick Andre, Chief Information Officer
Dr. Joshua Battin, Interim Associate Dean of the Faculty
Ms. Pamela Boyce, Secretary to the Council of Trustees
Ms. Judi Brayer, SCUPA Representative
Mr. Frank Crofchick, Assistant Vice President & Dean of Students
Ms. Kathryn Crossin, Interim Vice President of Finance and Administration
Dr. Jimmy Guignard, APSCUF Legislative Chair, Professor – English & World Languages
Ms. Jamie Klesh, Nursing Program Director
Dr. Gretchen Sechrist, President University Senate
Dr. John Ulrich, Interim Provost and Vice President for Academic Affairs

Others in Attendance:

Ms. Amanda Morse, Student
Ms. Mary Sullivan, Radiologic Technology Program
Ms. Hannah Rhinehart, Student
Mr. Tucker Worthington, Student

III. PUBLIC COMMENTS

Chair Kilmer asked for public comments and there were none.

IV. APPROVAL OF MINUTES

A motion was made by Dr. Strohecker, seconded by Mr. Meyer, and unanimously carried to approve the minutes of July 18, 2018 as identified in Exhibit A.

V. COMMITTEE REPORTS

A. Academic Affairs Report (Dr. Ulrich)

Dr. Ulrich noted the following topics discussed in the Academic Affairs Report:

- New Academic Programs – Dr. Ulrich shared an update on the status of the new academic programs and noted that there was a minor adjustment with the Environmental program.
- Engagement with Area School Districts – Dr. Ulrich reported that engagement with area high schools continues. There are now six (6) agreements in place with the expectation of at least four (4) more.
- Mission and Vision – Dr. Ulrich shared the new Mission and Vision Statements. The Trustees reviewed the statements as presented in the committee meeting. The Trustees requested that we continue to look at the wording to include a broader statement rather than just regional. It was the consensus of the Trustees to move forward and use the statements.

Chair Kilmer expressed appreciation to Dr. Ulrich for the work to get programs that meet the regional needs approved. She also thanked Dr. Ulrich and everyone who worked on the Vision and Mission Statements.

B. Finance and Administration Report (Ms. Crossin)

Ms. Crossin noted the topics discussed in the Finance and Administration Report:

- Review of Purchases over \$5,000
- Approval of Fiscal Plan – VP Crossin presented the annual 18/19 budget for review. The Trustees discussed the proposed fiscal plan and expressed concerns. The Trustees will discuss further with Chancellor Greenstein when he visits on October 1. VP Crossin will provide actual spending and fiscal plan to the COT retreat in January, 2019.
- Annual Tour of Facilities – VP Crossin invited the trustees to attend annual tour of facilities immediately following the meeting.

Approval of Purchase Orders of \$5,000 or more

Upon the recommendation of the Interim Vice President for Finance and Administration and the Interim President, **a motion was made by Mr. Crawford, seconded by Mr. Vickery and unanimously carried to approve purchase orders of \$5,000 or more for the period of June 16, 2018 through August 15, 2018 for a total of \$2,465,274.10**, as identified in Exhibit B.

Approval of the Fiscal Plan

No action was taken on the approval of the Fiscal Plan. The Trustees requested that Ms. Crossin provide the fiscal plan and actual spending report to them for review at mid-year.

C. Student Life and Living (Mr. Crofchick)

Mr. Crofchick noted the following topics discussed in the Student Life and Living Report:

- Title IX Annual Report for 17-18 – Mr. Crofchick stated that the Title IX Annual report had been submitted to PASSHE and PDE. Mr. Crofchick reported that we are in compliance.
- Residence Halls/Dining Update – Mr. Crofchick shared that Resident Assistants, Greek Life students, faculty and staff helped move in over 350 students for the fall semester.
- Student Life New Initiatives and Events – Mr. Crofchick shared there were a few issues at the beginning of the semester. The Trustees asked that the Sodexo Regional Manager attend the next Trustee workshop session. The Trustees would like to hear their plan to address concerns. Students with concerns are also invited to attend this session.
- New Mascot – Mr. Crofchick shared that we will have a new mascot uniform. It will be unveiled soon.
- New initiatives include bon fires on the South Hall Mall.
- Mr. Crofchick invited the Trustees to the throw-back softball game on September 29.

VI. **OLD BUSINESS**

No old business

VII. NEW BUSINESS

Presidential Search Committee Appointment

The Trustees received the PASSHE policy which states the procedure for establishing the presidential search committee. Chair Kilmer announced that Ms. Karen Russell has been appointed as the chair of the search committee. Ms. Russell has pulled together the committee stating that PASSHE will appoint a President from one of the sister schools who will serve as an Ex Officio member.

Chair Kilmer announced the proposed search team members: Karen Russell (Chair), Steve Crawford, Bobbi Kilmer, Scott Henry, Peter Garland, Brendan Cregan, Scott Davis, William Keeth, Mike Wilson, Mike Whitling, Amy DeLozier, James Moyer, Caroline Hutchison, Griffin Stone, Kim Lamar Shelton, Frank Chua, and Pam Boyce (administrative support). Chair Kilmer reminded everyone that this is pending final PASSHE approval.

The first meeting of the search committee is Thursday, September 27.

Emeritus Status

Upon the recommendation of the appropriate department, the Interim Provost and Vice President for Academic Affairs, the Interim President, and in compliance with a poll of the senior faculty, **a motion was made by Mr. Henderson, seconded by Mr. Meyer, and unanimously carried to grant emeritus status to the following individuals:**

Dr. Bradley Holtman, a faculty member in the English and World Languages Department from August 22, 1992 through August 17, 2018.

Dr. Monique Oyallon, a faculty member in the English and World Languages Department from August 12, 2000 through August 17, 2018.

Dr. Barry Ganong, a faculty member in the Chemistry and Physics Department from August 22, 1992 through May 25, 2018.

Ms. Boyce will prepare the appropriate letter of notification on behalf of the Council of Trustees.

VIII. INFORMATION ITEMS – NO ACTION REQUIRED

Chair Kilmer reminded the Trustees that the Annual Facilities inspection will immediately follow the meeting.

IX. EDUCATIONAL FEATURE

Dr. Kathy Wright introduced the Educational Feature: Health Sciences Checkup

Mary Sullivan, Program Director, Radiology shared information about program. This is a two-year program where students spend one semester on campus and the remaining five semesters (including summers) in Sayre.

Upon completion of the program students take the national certification exam. The pass rates as well as the employment rates are excellent. Ms. Sullivan reported that not only is Guthrie a great partner, they provide excellent facilities and are very supportive of the MU programs. Ms. Sullivan further shared that we have proposed to offer a new one-year MRI certificate program at Guthrie. At this time, there is no movement to change this to a four-year program.

Tucker Worthington, a student in the program shared his love for the program. He has established great relationships with the instructors and students and feels confident in what he is learning in the program. He likes that he is able to work with technicians and the radiologists. He feels confident that he will be able to go anywhere upon completion of the program.

Jamie Klesh, Nursing Program Director and 1993 alum, shared information about the Nursing program. Ms. Klesh shared that Guthrie and UPMC clinical partnerships and financial support are critical to the success of the program. Passage and job placement rates remain well above 95%. Many students graduating in May have already secured employment in December.

Nursing Student Amanda Morse shared that she completed her degree in elementary education before deciding what she really wanted to do. She returned to MU in the nursing program as it offered flexibility and the ability to stay local. Ms. Morse recently began working as a student care partner at Guthrie.

Hannah Rhinehart is just beginning her junior year in the Nursing program. She chose MU as she was looking for a program that offered one-on-one time with her instructors. She shared Guthrie support is great and that they offer the tools and supplies that the students need to be successful.

X. REPORTSInterim President Pete Fackler

Interim President Fackler provided the following report:

- President Fackler thanked the faculty members, students, and Dr. Wright for a great presentation on the Radiology and Nursing programs.
- President Fackler shared that it has been a successful start to the school year. Enrollment for fall 2018 is 1528.
- President Fackler briefly discussed the dining controversy. The Trustees suggested that the contractor be invited to meet with them. Mr. Crofchick will identify indicators to measure success.
- The Mansfield Foundation and Mansfield University are working together. We have a one-year MOU in place. President Fackler has met with the Foundation Executive Director to

build a relationship that will support all of what MU would like to be. We are looking ahead and planning a constructive future. President Fackler announced that we will do an annual campaign this year and shared that more details will be forthcoming.

- The Sprint Football team won its exhibition game against Sacred Heart. Although we lost the game, it was very exciting, with a touchdown on the first play. Many community members, faculty, staff and students attended the game. President Fackler complimented the marching band for their star performance.
- Field hockey is off to a great start and it looks like it will be a good season. President Fackler complimented the Field Hockey team for their leadership on campus and for being leaders on campus.
- President Fackler also acknowledged the Women's Soccer Team as well as the Women's and Men's Cross Country teams.
- Coach Pat Zipfel, Men's Basketball, is leaving to return to the NBA Minnesota Timberwolves. A one-year interim coach has been named.

PACT

- Chair Kilmer shared that the PACT Fall workshop will be held on October 12 at the Dixon Center. Karen Russell will be a panelist at the conference.

Student Government Association (C. Hutchison)

- Chair Kilmer welcomed Caroline Hutchison, SGA President.
- Ms. Hutchison reported that a student Food Culinary Council has been established. Students are encouraged to participate. 15 students have expressed concerns
- Fall Fest plans are underway for early November.
- SGA is sponsoring the New Mascot which will debut at Homecoming.
- SGA will have a float in the Homecoming Parade.
- SGA is working with the MU Crew to increase participation at events.
- SGA is creating a Student Activities Council.

XI. OTHER BUSINESS

No other business

XII. DATE OF NEXT MEETING

The next regular meeting of the Mansfield University Council of Trustees is **Wednesday, November 28, 2018, 2:00 p.m. in the North Hall 6th Floor Community Room.**

XIII. ADJOURNMENT

A motion was made by Ms. Russell, seconded by Mr. Crawford and unanimously carried to adjourn the meeting. The meeting was adjourned at 2:45 pm.

Respectfully Submitted,

Pam Boyce

Pam Boyce

Mansfield University
Council of Trustees
Purchases Over \$5,000
August 16, 2018 - October 15, 2018

Exhibit B

Vendor	Product Description	Document Date	PO Net Value
STUART LISOWSKI EXCAVATION	EXCAVATION - CAMPUS WIDE - BLANKET PO	7/13/2018	\$ 5,000.00
SANICO	24141FS PE OMNIGUARD FLOOR FINISH	8/14/2018	\$ 5,087.85
PS&L LLC	TRAINING SESSION 2 DAYS ON CAMPUS	8/3/2018	\$ 5,950.00
NPF SPORTS	RADIO & DIGITAL ADVERTISING FY18/19	7/10/2018	\$ 6,000.00
EASTERN COPY PRODUCTS	BIZHUB C6501	8/7/2018	\$ 6,000.00
SEEWALD LABORATORIES INC	POOL WATER TESTING	6/26/2018	\$ 6,260.00
BERKSHIRE SYSTEMS GROUP INC	4" TYCO GXG DUAL INTERLOCK PRE-ACTION VA	6/26/2018	\$ 6,675.00
BAYARD PRINTING GROUP	PRINTING OF 31,800 APPLY NOW POSTCARDS	8/14/2018	\$ 6,698.00
BAYARD PRINTING GROUP	PRINTING OF 30,000 FLYER COLOR	7/19/2018	\$ 6,790.00
SUEZ WTS USA, INC.	MAIN BOILER	7/24/2018	\$ 7,199.31
JSTOR	LINE 1: 2/3/19 TO 6/30/19	7/10/2018	\$ 7,300.00
MANSFIELD FIREMANS AMBULANCE ASSOC	AMBULANCE ASSOCIATION	6/22/2018	\$ 7,500.00
MANSFIELD FIRE DEPT	FIRE DEPARTMENT SERVICE	6/22/2018	\$ 7,500.00
IDS OF PENNSYLVANIA	LINE 1: 1/1/19-6/30/19	7/5/2018	\$ 9,400.00
MAIN POOL & CHEMICAL CO	CHEMICALS FOR WATER PLANT	6/26/2018	\$ 9,500.00
COPLAC	COPLAC DUES 7/1/18-6/30/19	7/26/2018	\$ 9,500.00
EDC CORP.	PARKING PERMIT/TICKET SOFTWARE	7/23/2018	\$ 9,750.00
GAP TECHNOLOGIES INC.	GAP TECH ONLINE COURSE EVALS 18/19	7/21/2018	\$ 9,995.00
EBSCO SUBSCRIPTION SERVICES	LINE 1: 1/1/19 TO 6/30/19 ONLINE RENEWAL	7/5/2018	\$ 10,000.00
HARDWARE SPECIALTIES	DOOR REPLACEMENT - DAYCARE ENTRANCE DOOR	7/18/2018	\$ 10,090.00
CLARK CONTRACTORS INC	SEWER LINE REPLACEMENT - PRESIDENT	7/13/2018	\$ 10,606.90
PASCO	ALERTON DDC CONTROL SYSTEM	8/14/2018	\$ 10,800.00
ADVANTAGE SPORT & FITNESS INC	PREVENTATIVE MAINTENANCE CONTRACT 18-19	6/21/2018	\$ 11,600.00
PIVOT PHYSICAL THERAPY OF PA LLC	SAYRE CAMPUS FITNESS FA18 / SP19	6/19/2018	\$ 12,000.00
PARIS HEALTHCARE LINEN	SETS OF LINEN	7/3/2018	\$ 12,000.00
L & L BOILER MAINTENANCE	HB SMITH CAST IRON SECTIONAL BOILER-CLE	7/13/2018	\$ 12,793.10
BLUE RIDGE CABLE TV	RESTORE HD CABLE SERVICES	8/8/2018	\$ 13,718.00
WILLIAMS,MARK	PIANO TUNING	7/27/2018	\$ 14,000.00
ENTERPRISE RENT-A-CAR	RENTAL CAR FOR STUDENT RECRUITMENT	8/9/2018	\$ 14,200.00

Mansfield University
Council of Trustees
Purchases Over \$5,000
August 16, 2018 - October 15, 2018

Exhibit B

Vendor	Product Description	Document Date	PO Net Value
B&H PHOTO VIDEO PRO AUDIO	BLACKMAGIC DESIGN 4K STUDIO KIT	6/20/2018	\$ 14,624.95
CINTAS FIRE PROTECTION	CINTAS- FIRE EXT. INSP. SAFETY OFFICE	6/26/2018	\$ 14,875.00
L & L BOILER MAINTENANCE	2 KEELER REPAIR/REFRACTORY	6/21/2018	\$ 16,515.00
OTIS ELEVATOR CO	AUX. OIL COOLER INSTALL-SPRUCE ELEVATORS	6/19/2018	\$ 16,712.00
LYRASIS	LINE 1: 1/1/19 TO 6/30/19	7/10/2018	\$ 17,600.00
PSAC	PSAC MEMBERSHIP DUES 2018-2019	8/13/2018	\$ 22,000.00
NJR RETAIL SERVICES CO	NATURAL GAS	7/13/2018	\$ 25,042.54
RPT NEW YORK LLC	2" YARWAY 348R BLOWDOWN VALVE	7/6/2018	\$ 25,852.95
BRINJAC ENGINEERING INC	DESIGN SERVICES	8/1/2018	\$ 30,000.00
OCLC INC	OCLC MONTHLY FEES FOR 2019	7/5/2018	\$ 31,125.00
FRONTIER	FRONTIER FACILITY USAGE CHARGES	6/29/2018	\$ 36,213.51
CLARK CONTRACTORS INC	ROOF AND GUTTER REPAIRS	6/28/2018	\$ 37,592.39
CMRS-POC	ANNUAL RENEWAL POSTAGE BY PHONE	6/19/2018	\$ 50,000.00
OTIS ELEVATOR CO	ACADEMIC BUILDINGS	6/19/2018	\$ 52,254.24
BLUE RIDGE CABLE TV	CABLE TV SERVICE	7/24/2018	\$ 56,850.24
NORTHERN TIER SOLID WASTE AUTHORITY	STUDENT UNION	7/3/2018	\$ 58,811.14
BENEDICTS BUS SERVICE	BASEBALL	8/7/2018	\$ 145,662.40
DIRECT ENERGY BUSINESS	NATURAL GAS PURCHASE	6/29/2018	\$ 202,204.58
UGI CENTRAL PENN GAS	NATURAL GAS UTILITIES	6/28/2018	\$ 243,599.00
PENELEC	ELECTRICITY - UTILITIES	6/29/2018	\$ 1,103,826.00
			\$ 2,465,274.10

Pennsylvania

Exhibit B

Mansfield University

Council of Trustees

Summary of Purchases

August 16, 2018 - October 15, 2018

SUMMARY OF ALL PURCHASES & CONTRACTS

Total Purchases over (>) \$5,000 from August 16, 2018 to October 15, 2018

2,465,274.10

Total Purchases over (<) \$5,000 from August 16, 2018 to October 15, 2018

182,577.28

SUB-TOTAL

2,647,851.38

CREDIT CARD PURCHASES

49,962.00

GRAND TOTAL

2,697,813.38

Annual Physical Inspection of Facilities
Mansfield University of Pennsylvania
Report to the Board of Governors

Mansfield University's Council of Trustees conducted its annual physical inspection of the facilities on Wednesday, September 19, 2018 in accordance with the rules and regulations adapted by the Board of Governors.

The inspection took place following the business meeting on the same date and was conducted by Mr. Brad Lawton, Director of Facilities Management, accompanied by Interim VP Kathryn Crossin.

Members of the Council of Trustees participating were:

- Ms. Bobbi J. Kilmer
- Mr. Steven M. Crawford
- Mr. Patrick D. Henderson

The following areas were specifically toured/reviewed:

- South Hall Mall repainting and logo removal
- Roof replacement on the President's residence
- Alumni Hall Multi-purpose room
- Straughn Hall-floor replacement
- East Campus entrance reconfiguration
- Salt shed

Other projects discussed during the tour were:

- Pine Crest, Laurel, and Maple building demolition projects
- Underground repair of steam lines
- Proposed sidewalk on Morris Drive
- Drain by the baseball field

Bobbi J. Kilmer '84, Chairperson
Mansfield University of Pennsylvania
Council of Trustees

CERTIFYING RESOLUTION
BOARD OF GOVERNORS POLICY 1985-04-A
UNIVERSITY EXTERNAL FINANCIAL SUPPORT

WHEREAS, Board of Governors Policy 1985-04-A, University External Financial Support, permits institutions to establish relationships with various affiliated organizations provided the institutions comply with certain criteria;

WHEREAS, Mansfield University of Pennsylvania has entered into a written Memorandum of Understanding with College Community Services, Inc. (CCSI) in accordance with the Board of Governors Policy 1985-04-A;

WHEREAS, the attached statement, provided by the Vice President for Finance and Administration, summarizes direct support provided by Mansfield University of Pennsylvania to CCSI and contributions made by CCSI to Mansfield University of Pennsylvania for the fiscal year ending June 30, 2018;

THEREFORE, BE IT RESOLVED, that the Council of Trustees certifies Mansfield University of Pennsylvania to be in compliance with Board of Governors Policy 1985-04-A.

Approved this 28th day of November, 2018.

Bobbi Kilmer, Chairperson
Mansfield University of Pennsylvania
Council of Trustees

November 28, 2018

RE: Mansfield University of Pennsylvania
External Financial Support – BOG 1985-04-A
Certification of Support by University and CCSI

Direct Support by University for CCSI:

As specified in the Memorandum of Understanding between Mansfield University of Pennsylvania (University) and College Community Services, Inc. (CCSI) the following services are provided by the University to CCSI:

- Communication services including telecommunications;
- Access to University mail and printing services;
- Access to computer network and databases;
- Billing and collection of the student activity fee;
- Consultation on fiscal issues;
- Office space within Alumni Hall Student Center including utilities;
- Access to other University facilities for approved vending.

Direct Support by CCSI to University:

As specified in the FY 18 audited financial statements of CCSI, the following program expenses were provided by CCSI for the benefit of the University:

	<u>FY 2018</u>	<u>FY 2017</u>
Scholarships	\$ 3,045	\$ 3,500
Donations	364,742	564,744
Capital and equipment	0	14,263
Travel	<u>3,238</u>	<u>5,952</u>
Total Program Expenses	<u>\$371,025</u>	<u>\$588,459</u>

Submitted by: _____

Kathryn M. Crossin, CPA
Interim Vice President for
Finance and Administration

Date: _____