

MANSFIELD UNIVERSITY

COUNCIL OF TRUSTEES



March 22, 2017

FAMILY. LEGACY. TRADITION. MANSFIELD.



MANSFIELD UNIVERSITY

COUNCIL OF TRUSTEES MEETING

Wednesday, March 22, 2017

2:00 p.m.

North Hall 6th Floor Community Room

A G E N D A

I. MEETING CALLED TO ORDER

II. RECORDING OF ATTENDANCE

III. PUBLIC COMMENTS

IV. APPROVAL OF MINUTES

November 16, 2016 (Exhibit A)

MOTION:

V. COMMITTEE REPORTS

A. Academic Affairs, Enrollment, & Student Affairs Report (Dr. Siconolfi)

B. Finance and Administration Report (Mr. Barton)

MOTION to approve \$471,860.27 in aggregate value for purchase orders of \$5,000 or more for the period of October 16, 2016 through February 15, 2017 as identified in Exhibit B.

MOTION to approve the Capital Project Spending Plan as identified in Exhibit C.

MOTION to approve the Fees and Room & Board Rates as identified in Exhibit D.

C. Employee, Equity and Compliance Services Report (Ms. Hagan)

D. External Relations Report (Mr. McMillen)

VI. OLD BUSINESS

VII. NEW BUSINESS

Emeritus Status

Based on the recommendations of the appropriate department, the Provost & Senior Vice President for Academic Affairs, and in compliance with a poll of the senior faculty, the President recommends that emeritus status be granted to the following individual:

Dr. Russell Dodson, a faculty member in the Geosciences Department from January 8, 1983 through June 26, 2015.

VIII. INFORMATION ITEMS – NO ACTION REQUIRED

IX. EDUCATIONAL FEATURE

Regional STEM Competition

X. REPORTS

President Francis Hendricks

PACT

Student Government Association

XI. OTHER BUSINESS

XII. DATE OF NEXT MEETING

The next regular meeting of the Mansfield University Council of Trustees is scheduled for **Wednesday, May 17, 2017, 2:00 p.m. in the North Hall 6th Floor Community Room.**

XIII. ADJOURNMENT

MANSFIELD UNIVERSITY

COUNCIL OF TRUSTEES MEETING

Wednesday, November 16, 2016
2:00 p.m.

North Hall 6th Floor Community Room

Minutes

I. MEETING CALLED TO ORDER

Chairman Kilmer called the meeting to order at 2:00 p.m.

FOR THE RECORD: in accordance with the Sunshine Law, this meeting was advertised in the *Wellsboro Gazette* on November 2, 2016.

II. RECORDING OF ATTENDANCE

The following Trustees attended:

Mr. Steven Crawford, Vice Chairman
Mr. Max Gannon, Member (via phone)
Mr. Patrick Henderson, Secretary
Ms. Mackenzie Hafer, Member
Ms. Bobbi Kilmer, Chairperson
Mr. Ralph H. Meyer, Member
Ms. Karen J. Russell, Member
Mr. Aaron K. Singer, Member
Dr. Robert D. Strohecker, Member
Mr. Bruce L. Vickery, Member

Members of the University staff who attended are as follows:

General Francis L. Hendricks, President
Mr. Scott Barton, Assistant Vice President for Finance
Ms. Pamela Boyce, Secretary to the Council of Trustees
Ms. Rita Dibble, Vice President for Advancement
Mr. Scott DiMarco, Dean College of University Services & Director of Library Information Resources
Dr. Gregory Moyer, Assistant Professor, Biology
Dr. Jonathan Rothermel, Assoc. Professor History & Political Science, President University Senate
Dr. Nancy Sidell, Dean, College of Natural & Social Sciences
Mr. James Welch, Environmental Health & Safety Director

III. PUBLIC COMMENTS

No comments received.

IV. APPROVAL OF MINUTES

A motion was made by Ms. Hafer, seconded by Mr. Vickery, and unanimously carried to approve the minutes of September 21, 2016 as identified in Exhibit A.

A roll call vote was taken and all participating members approved the motion.

V. COMMITTEE REPORTS

A. Academic Affairs, Enrollment, & Student Affairs Report (Dr. Sidell)

Dr. Sidell noted the topics discussed in the Academic Affairs Report:

- Enrollment Update
- Strike Recovery Plan
- Stackable Certificates

B. Finance and Administration Report (Mr. Barton)

Mr. Barton noted the topics discussed in the Finance and Administration Report:

- Review of Purchases over \$5,000 (Exhibit B)
- Annual Inspection of Facilities (Exhibit C)
- Alternative to Morris Drive Replacement Project
- Certifying Resolution Board of Governors Policy 1985-04-A University External Financial Support (Exhibit D)
- Auditor's Report
- Annual Operating Budget Update

Approval of Purchase Orders of \$5,000 or more

Upon the recommendation of the Assistant Vice President for Finance and the President, **a motion was made by Dr. Strohecker, seconded by Mr. Meyer and unanimously carried to approve purchase orders of \$5,000 or more for the period of August 16, 2016 through October 15, 2016 for a total of \$259,955.77**, as identified in Exhibit B.

Annual Physical Inspection of Facilities

Upon the recommendation of the Assistant Vice President for Finance and the President, **a motion was made by Mr. Henderson, seconded by Ms. Hafer and unanimously carried to approve the Annual Physical Inspection of Facilities Report conducted on September 21, 2016** as identified in Exhibit C.

Alternative to Morris Drive Replacement Project

Upon the recommendation of the Assistant Vice President for Finance and the President, **a motion was made by Mr. Singer, seconded by Mr. Crawford and unanimously carried to approve the Alternative to Morris Drive Replacement Project** as discussed in the Finance and Administration Committee meeting.

Approval of Annual Certifying Resolution of Affiliated Entities

Upon the recommendation of the Assistant Vice President for Finance and the President, **a motion was made by Mr. Meyer, seconded by Dr. Strohecker and unanimously carried to approve the Certifying Resolution Board of Governors Policy 1985-04-A University External Financial Support** as identified in Exhibit D.

Upon the recommendation of the Assistant Vice President for Finance and the President, **a motion was made by Ms. Hafer, seconded by Mr. Singer and unanimously carried to approve the independent auditor's report for the fiscal year ending June 30, 2016** as presented by the Auditors.

C. Human Resources Report (President Hendricks)

President Hendricks noted the topic discussed in the Human Resources Report:

- Update – APSCUF Strike

D. University Advancement Report (Ms. Dibble)

Ms. Dibble noted the topics discussed in the University Advancement Report:

- Capital Region Alumni Club
- State Farm Internship Visit Report
- Social Media and Web Stats

VI. OLD BUSINESS

No old business discussed

VII. NEW BUSINESS

Emeritus Status

Upon the recommendation of the appropriate departments, the Provost and Senior Vice President for Academic Affairs, the President and in compliance with a poll of the senior faculty, **a motion was made by Mr. Meyer, seconded by Dr. Strohecker, and unanimously carried to grant emeritus status to the following individuals:**

Dr. Janeen Sheehe, a retired faculty member in the Health Sciences Department from January 9, 1993 through June 26, 2015.

Dr. Leroy Wright, a faculty member in the Communications Department from August 11, 1990 through June 26, 2015.

Ms. Boyce will prepare the appropriate letters of notification on behalf of the Council of Trustees.

VIII. INFORMATION ITEMS – NO ACTION REQUIRED

IX. EDUCATIONAL FEATURE

Mr. Welch shared highlights from the GEAR UP (Gaining Early Awareness and Readiness for Undergraduate Programs) Camp 2016. The camp works to assist underserved schools to ensure access to resources needed for students to succeed at a post-secondary institution. This year, 23 students and 4 faculty chaperones from Allentown, Harrisburg, Lancaster, and Norristown School Districts participated. This core group of students are eligible to participate in this camp for the next four years.

The camp began with an emergency simulation. This summer the emergency was a chemical spill. Campers worked through the incident by completing water analysis in the lab, recording their results, and assessing the damage by visiting the scene of the spill. They learned about protective equipment, and EMS response vehicles. As part of the communication module, campers visited the MU TV studio and practiced their presentation skills for the final Press Conference. Mr. Welch indicated that it appears MU will host the camp again next summer with a different theme.

X. REPORTS

President Francis Hendricks

General Hendricks provided the following report:

- Sister cities and the 25th 1890s celebration was held. 85 Travelers from the Mansfield's of the world came here. Larry Mansfield, MU Alum, led the planning for the event. Participants also attended a football game and the PRISM concert.
- In October we presented an Honorary Doctorate of Music to Rob Fisher.
- Dr Rachel Levine, Pennsylvania's Physician General visited campus. A select group of students had dinner with Dr. Levine. A well-attended lecture addressing LGBT issues with Dr. Levine was held later the same evening.
- President Hendricks shared that the performance: Opera Die Fledermaus was excellent.
- President Hendricks thanked Dr. Rothermel for sharing his op eds during the Presidential election and for putting Mansfield on the map.
- The Unity tree lighting was held on November 14th. The lights were turned on at 1857. Student organizations placed decorations on the tree, Sodexo supplied hot chocolate and cookies.
- The Political Science Department sponsored an election party on November 8th.
- President Hendricks announced that the annual Thanksgiving dinner will be held in Manser Dining this evening.
- The Men's and Women's Basketball teams are playing this week.
- President Hendricks asked for approval to extend the FIT tuition freeze to community colleges as presented during the meeting.

Upon the recommendation of the President, **a motion was made by Mr. Vickery, seconded by Dr. Strohecker and unanimously carried to approve extending the FIT tuition freeze to community colleges** as presented.

PACT

Ms. Russell reported that she, Mr. Singer, Ms. Kilmer, Mr. Henderson and President Hendricks attend the PACT conference last month. She reported that the next conference is in April 2017 and encouraged the Trustees to attend the conference, schedule permitting.

Student Government Association

- Ms. Medley reported that shuttles were provided for students to get to the voting polls
- The Campus Mural is complete
- After Thanksgiving, SGA will begin preparation for Spring Fling
- SGA is revising the Constitutional bylaws

XI. OTHER BUSINESS

None

XII. DATE OF NEXT MEETING

The next regular meeting of the Mansfield University Council of Trustees is scheduled for **Wednesday, March 22, 2017, 2:00 p.m. in the North Hall 6th Floor Community Room.**

The Mansfield University Council of Trustees annual retreat will be held on **Wednesday, February 1, 2017 in North Hall.**

XIII. ADJOURNMENT

The meeting was adjourned at 2:45 pm.

Respectfully Submitted,

Pam Boyce

Pam Boyce

Mansfield University of Pennsylvania
 Council of Trustee's Report
 Purchases Over \$5,000
 From October 16, 2016 to February 15, 2017

EXHIBIT B

Vendor-Name	Remarks	PO Date	PO Amount
OTIS ELEVATOR CO	Mechanic for Standby	11/14/2016	5,164.00
BENEDICTS BUS SERVICE	Bus transportation	12/6/2016	5,190.00
MASONRY PRESERVATION SERVICES, IN	Perform A Limited Assessment Of The Displaced Masonry Area	12/13/2016	5,300.00
SEGA INC.	Boiler Maintenance	12/14/2016	5,500.00
HARDER SPORTING GOODS	125th Anniversary Football Jerseys	11/14/2016	5,545.24
DIGITAL ARCHITECTURE GROUP, INC.	Ditigal Architecture	11/15/2016	5,566.00
HILSHER GRAPHICS	Envelopes for Applications	10/27/2016	5,862.13
NICKERSON ENTERPRISES, INC	North Hall East Stair Tower Roof Replacement	11/16/2016	6,600.00
STERICYCLE ENVIRONMENTAL SOLUTIONS	Removal Of Chemical Waste	11/15/2016	7,000.00
PERFORMING ARTS EDUCATORS	Performance Booking Carnegie Concert Fee	12/19/2016	7,700.00
HODGES RASH CO	FERTILIZER/GROUND SUPPLIES	2/14/2017	8,254.70
INSUL TEK	INSULTEK 400 HT- 250 STEEL FOR CONDENSA	1/18/2017	9,500.00
FERGUSON WATERWORKS	Project 17-08 Water System Repairs	1/18/2017	9,512.20
CINTAS FIRE PROTECTION	Testing And Recharging Of Fire Extinguishers	11/3/2016	11,966.00
ALAN PROBST INC.	Wild Pennsylvania W/Alan Probst Advertising	12/1/2016	13,650.00
PAPERTHIN INC.	Hosting and Maintenance for Mansfield.edu webpage	12/21/2016	14,189.00
MORRISON EXCAVATING INC.	Repair Geothermal Leak	11/16/2016	15,000.00
ADIRONDACK SOLUTIONS INC	Yearly Support, Upgrades & Hosting Data	11/21/2016	15,350.00
ROMAN MOSAIC & TILE CO	Mansfield University – Manser Dining Hall	12/6/2016	17,890.00
DICK JONES COMMUNICATIONS	Media Consultant	11/22/2016	19,000.00
PASCO	Upgrade Alerton DDC Control System	11/9/2016	39,800.00
INTEGRA ONE	Cisco Meraki MR30H Cloud Managed - Wireless router	1/19/2017	238,321.00
TOTAL			471,860.27

Council of Trustee's Report
Summary of Purchases
From October 16, 2016 to February 15, 2017

EXHIBIT B

SUMMARY OF ALL PURCHASES & CONTRACTS

Total Purchases over (>) \$5,000 from October 16, 2016 to February 15, 2017	\$	471,860.27
Total Purchases under (<) \$5,000 from from October 16, 2016 to February 15, 2017	\$	185,099.68
SUB-TOTAL	\$	656,959.95

CREDIT CARD PURCHASES

October 16, 2016 to February 15, 2017	\$	108,633.40
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GRAND TOTAL	\$	765,593.35
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Mansfield University of Pennsylvania
Council of Trustee's Report
Purchases under \$5,000
From October 16, 2016 to February 15, 2017

For Information Only

Vendor-Name	Remarks	PO Date	PO Amount
LIBRARY TECHNOLOGIES INC	Authority Express Update of Database to comply with new Library System	1/10/2017	\$ 500.00
DICK BLICK ART MATERIALS	Art Supplies for MAnsfeld University	1/20/2017	\$ 503.84
VERITIV OPERATING CO.	Items for Print Shop	2/2/2017	\$ 510.76
FISHER SCIENTIFIC COMPANY	Lab Supplies For Teaching And Research	12/9/2016	\$ 512.53
DEHART, W. A.	Concession Supplies	12/2/2016	\$ 514.69
DEHART, W. A.	Concession Supplies	10/27/2016	\$ 517.17
MOUNTAIN MEASURMENT INC	NCLEX Program Reports from Mountain Measurement	10/26/2016	\$ 525.00
GOVCONNECTION INC	Ink for Office Printer	1/27/2017	\$ 527.05
THOMPSON PUBLISHING GROUP INC.	FED GRANTS MGMT HANDBOOK 2/1/17-1/31/18	11/14/2016	\$ 536.99
WILD ROSE INC.	Concrete Steps & Sidwalk Replacements	10/27/2016	\$ 540.75
KBF PRINT TECHNOLOGY	ENVELOPS W/LOGO FOR CHECKS	1/18/2017	\$ 548.50
WDKC 101.5	Advertising for Fall & Winter Sports	12/2/2016	\$ 550.00
EQUIPMENT DEPOT	Field Scissor Lift Rental	12/9/2016	\$ 550.00
DEMANS TEAM SPORTS	Baseball Uniform Hats	10/27/2016	\$ 555.00
BARNABY'S OF WEST CHESTER	Alumni Gathering Refreshments	1/27/2017	\$ 564.60
STAPLES BUSINESS ADVANTAGE	Purchase printer toners for chemistry equipment	2/3/2017	\$ 571.87
PINE CRK OUTFITTERS	Institute of Science & Envir	12/16/2016	\$ 575.00
BIBLIOTHECA LLC	Security Gate maintenance by Bibliotheca	2/8/2017	\$ 575.00
PINE CRK OUTFITTERS	Canoe Rental	12/5/2016	\$ 600.00
OCEANWIDE SOLUTIONS, INC	Hotel charge for Brad Lint & John Ulrich	12/16/2016	\$ 600.00
STAPLES, INC.	Inter Library Loan Shipping Supplies	10/27/2016	\$ 603.72
WILD ROSE INC.	Campus Wide Sidewalk & Stair Repair	10/27/2016	\$ 618.00
CINTAS FIRE PROTECTION	Testing And Recharging Of Fire Extinguishers	2/1/2017	\$ 630.00
THE PIATIGORSKY FOUNDATION	Solo Piano Artist	10/18/2016	\$ 650.00
HARDER SPORTING GOODS	Football Commemorative T-Shirts for returning alumni	12/1/2016	\$ 657.72
COREY CREEK GOLF CLUB	Homecoming Golf Luncheon	11/3/2016	\$ 660.33

Mansfield University of Pennsylvania
 Council of Trustee's Report
 Purchases under \$5,000
 From October 16, 2016 to February 15, 2017

For Information Only

Vendor-Name	Remarks	PO Date	PO Amount
R & M PAINTBALL	Paintball Course Outing For Gateway Students	10/26/2016	\$ 675.00
EPSON AMERICA, INC.	Epson UltraChrome Ink Cartridges for Epson 9600 Large Format Printer	12/1/2016	\$ 677.00
THE LERRO CORPORATION	Field Service	11/14/2016	\$ 680.00
DEMANS TEAM SPORTS	Sports Info Staff Shirts Sweatshirts	11/14/2016	\$ 707.50
WILD ROSE INC.	3500 W/A	12/9/2016	\$ 721.00
SHARA MCCALLUM	Poetry Reading W/Book Signing	2/2/2017	\$ 725.00
DICK BLICK ART MATERIALS	Blick MU ID Number 60938217	1/18/2017	\$ 733.30
PEPSI COLA COMPANY	Soda & Water For Various Events	10/20/2016	\$ 735.29
TERRI MATEER	Title IX Presentation "A Kind Shot".	11/14/2016	\$ 750.00
NATIONAL WRITING PROJECT	NWP Site Sponsorship 2017-2018	11/14/2016	\$ 750.00
WELLSBORO GAZETTE	Advertising for Fall & Winter Sports	12/2/2016	\$ 750.00
STAPLES, INC.	Cataloging Supplies	11/14/2016	\$ 756.85
HARDER SPORTING GOODS	Soccer 15th Anniversary T-Shirts	11/21/2016	\$ 768.00
FISHER SCIENTIFIC COMPANY	Purchase chemicals and supplies for organic	11/14/2016	\$ 791.34
REDROCK SOFTWARE CORP	Annual Software Support For Tutortrac	12/16/2016	\$ 799.00
TAYLOR PRODUCTS	Demo and Repairs to Machine	11/21/2016	\$ 821.25
ASCAP S&C LICENSING	ASCAP License	2/8/2017	\$ 843.82
PRO SUPPLY	Custodial Supplies Liners	11/14/2016	\$ 847.20
OAK HALL INDUSTRIES LP	HONOR CORDS FOR COMMENCEMENT	12/12/2016	\$ 855.00
STAPLES, INC.	Acquisitions Supplies	11/3/2016	\$ 879.43
K & D FACTORY SERVICE, INC.	Repairs to Turbochef	12/21/2016	\$ 882.40
TWIN OAKS NURSERIES	RIVER CLUMP BIRCH OCTOBER GLORY	10/27/2016	\$ 904.00
PRO SUPPLY	Janitorial Supplies- Student Life	12/16/2016	\$ 906.03
PAC INDUSTRIES INC.	Repair to Athletics Dryer	12/9/2016	\$ 954.60
TEAMSYNCED LLC	Athletic Team Mobile App-MBB, WBB	10/27/2016	\$ 972.00
MEAD'S GREENHOUSE	Mums, Large Pots	10/27/2016	\$ 972.50
PEARSON EDUCATION	Testing Kits	12/1/2016	\$ 987.50
RICHARD MARTIN	Audio Streaming/Remote Broadcasting Athletics	11/3/2016	\$ 1,000.00

Mansfield University of Pennsylvania
 Council of Trustee's Report
 Purchases under \$5,000
 From October 16, 2016 to February 15, 2017

For Information Only

Vendor-Name	Remarks	PO Date	PO Amount
MARIAN MILLER	Accompanist for Holiday Concert	11/9/2016	\$ 1,000.00
SANICO	FOR CLEANING EQUIPMENT FOR FISCAL YEAR 2017	11/9/2016	\$ 1,000.00
SIDEARM SPORTS PROPERTIES	Live Stats	12/5/2016	\$ 1,000.00
LINDENMEYR MUNROE PAPER CO	Foamcore and Photo Paper Roll	12/20/2016	\$ 1,062.85
I D BOOTH INC	Manser HVAC Repair Steam Valve Replacement 5522430000 DE	12/16/2016	\$ 1,139.04
C & D UPHOLSTERY	Fabric For Manswer Seating	12/21/2016	\$ 1,184.17
RICOH USA	Copier Reads For F/Y 2016-2017	11/15/2016	\$ 1,200.00
CAMPUS BOOKSTORE CCSI	Commencement Sashes	12/2/2016	\$ 1,200.00
CAMPUS BOOKSTORE CCSI	T-Shirts for Impact Mentors/Mentees	1/11/2017	\$ 1,204.50
KEYSTONE OFFICE SERVICES, INC	Mountie Ambassador Polo Shirts	10/27/2016	\$ 1,250.00
SHEESLEY SEWER SERVICE	Clean Sanitary Line	10/21/2016	\$ 1,265.00
H & H SALES ASSOCIATES INC	Annual Maint Kit	11/22/2016	\$ 1,268.00
AKROM ASSOCIATES	Repairs to Hobart Dishwasher	11/14/2016	\$ 1,344.48
WELLSBORO HOUSE	First Pitch Baseball Luncheon	2/14/2017	\$ 1,350.00
I D BOOTH INC	FAN CURB ADAPTER	11/14/2016	\$ 1,374.90
AGILENT TECHNOLOGIES	Repair Gas Chromatograph Mass Spectrometer	10/17/2016	\$ 1,425.00
COREY CREEK GOLF CLUB	Course Fees for Homecoming Golf Tourname	11/3/2016	\$ 1,440.00
STUART LISOWSKI EXCAVATION	Grant Walkway asphalt repairs	11/4/2016	\$ 1,473.00
BMI	BMI Music License	1/27/2017	\$ 1,493.39
STAPLES BUSINESS ADVANTAGE	Purchase Office Operating Supplies	12/21/2016	\$ 1,506.91
TOBEY-KARG SERVICE AGENCY INC	Chassis TRM09G1EMLSB	10/27/2016	\$ 1,585.00
UNIVAR USA INC.	CITRIC ACID 50% GRADE L	10/27/2016	\$ 1,648.39
OTIS ELEVATOR CO	Repairs to Hickory Elevator	1/27/2017	\$ 1,710.06
WERNER COACH	Recruitment Function	12/14/2016	\$ 1,766.00
NACAC	Spring National College Fair Recruitment	12/16/2016	\$ 1,785.00
ANIXTER INC	Talk-A-Pho ETP-400	12/16/2016	\$ 1,937.00
SANICO	Waterhog Classic Tile	11/22/2016	\$ 1,976.00
NC-SARA	Membership Fee for SARA INV I-7403	12/16/2016	\$ 2,000.00

Mansfield University of Pennsylvania
 Council of Trustee's Report
 Purchases under \$5,000
 From October 16, 2016 to February 15, 2017

For Information Only

Vendor-Name	Remarks	PO Date	PO Amount
AMERICAN ROCK SALT COMPANY LLC	Bulk Ice Control	12/21/2016	\$ 2,050.73
CAMPUS BOOKSTORE CCSI	Office Supplies	2/9/2017	\$ 2,101.14
K & D FACTORY SERVICE, INC.	Repairs to Insinger Dishwasher	11/3/2016	\$ 2,112.13
SUSQUEHANNA TRANSIT	Transport group to New York City	12/5/2016	\$ 2,329.38
SPST INC.	39 Gateway t-shirts - Heliconia	11/14/2016	\$ 2,353.20
HARDER SPORTING GOODS	125th Anniversary Football Jersey	1/27/2017	\$ 2,544.58
GOV CONNECTION, INC.	SanDisk 120GB SMI 1ZX3 Solid State Drive	11/14/2016	\$ 2,754.00
WERNER COACH	Recruitment function:	1/20/2017	\$ 2,865.00
HILSHER GRAPHICS	Presentation Folder	10/27/2016	\$ 2,989.75
RICOH USA	Maintenance On Ricoh Copiers	11/15/2016	\$ 3,000.00
AACTE - AMERICAL ASSN OF COLLEGES	American Association of Colleges	1/18/2017	\$ 3,520.00
PRO SUPPLY	Supplies For Mansfield University's Print Shop	2/3/2017	\$ 3,644.81
COMFERI USA INC	HVAC REPAIR	12/16/2016	\$ 3,750.00
FERGUSON WATERWORKS	FIRE HYDRANT REPLACEMENT	12/21/2016	\$ 3,805.50
HILSHER GRAPHICS	Transfer Guides	11/14/2016	\$ 4,126.51
I D BOOTH INC	LED Lighting Upgrades For Belknap/Retan Hallways	12/16/2016	\$ 4,560.00
ASSN OF AMERICAN COLLEGES & UNIV.	Association of American Colleges & Universities	1/18/2017	\$ 4,635.00
FRONT RUSH LLC	Athletic Site License Renewal	12/2/2016	\$ 4,674.00
EBID SYSTEMS INC	Subscription For Ebid Exchange System	2/3/2017	\$ 4,725.00
MANSFIELD BOROUGH	Inspections	1/27/2017	\$ 4,760.00
TOTAL			\$ 185,099.68

Mansfield University

Exhibit C

Pennsylvania State System of Higher Education Capital Projects Spending Plan Proposed Program for FY 2017-18 - FY 2021-22

MANSFIELD PRIORITY	PROJECT	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	TOTAL
1	Maple Hall Demolition	\$6,000,000					\$6,000,000
2	Deferred Maintenance Roof and Mechanical Systems Replacement		\$4,700,000				\$4,700,000
3	Campus Utility Infrastructure Upgrade			\$7,550,000			\$7,550,000
4	Decker Gym Renovation/Field House Replacement				\$8,950,000		\$8,950,000
5	Butler Music Center Renovation					\$3,500,000	\$3,500,000
	University Total	\$6,000,000	\$4,700,000	\$7,550,000	\$8,950,000	\$3,500,000	\$30,700,000

Mansfield University
Tuition, Mandatory Fees, Room and Board
(Charges Per Semester for Full-Time Pennsylvania Resident Undergraduate Students)

Mandatory Fees

Fee	Purpose	2012-13			2013-14			2014-15			2015-16			2016-17			2017-18 (Items for March 2017 COT Meeting Review)		
		Fee	\$ Change	% Change	Fee	\$ Change	% Change	Fee	\$ Change	% Change	Fee	\$ Change	% Change	Fee	\$ Change	% Change	Fee	\$ Change	% Change
Education	Support of instructional operations and academic facilities needs	\$339.00	\$27.00	8.7%	\$349.00	\$10.00	2.9%	\$362.00	\$13.00	3.7%	\$362.00	\$0.00	0.0%	\$375.00	\$13.00	3.6%	\$390.00	\$15.00	4.0%
Technology	Technology resources and services to enhance student learning	\$179.00	\$5.00	2.9%	\$184.00	\$5.00	2.8%	\$211.00	\$27.00	14.7%	\$211.00	\$0.00	0.0%	\$211.00	Board of Governors Approved		\$211.00	Board of Governors Approved	
Student Union	Building fee to support the operational costs of the student union (a self-supporting operation)	\$92.00	\$0.00	0.0%	\$92.00	\$0.00	0.0%	\$120.00	\$28.00	30.4%	\$120.00	\$0.00	0.0%	\$120.00	\$0.00	0.0%	\$124.80	\$4.80	4.0%
Fitness Center	To support the operational costs of the Kelchner Fitness Center (a self-supporting operation)	\$156.00	\$10.00	6.8%	\$156.00	\$0.00	0.0%	\$156.00	\$0.00	0.0%	\$156.00	\$0.00	0.0%	\$156.00	\$0.00	0.0%	\$162.24	\$6.24	4.0%
Student Activity	To fund events, activities, organizations, athletics as allocated by SGA Committee of Finance	\$450.00	\$0.00	0.0%	\$450.00	\$0.00	0.0%	\$450.00	\$0.00	0.0%	\$450.00	\$0.00	0.0%	\$450.00	\$0.00	0.0%	\$468.00	\$18.00	4.0%
Health	Support of the health clinic operational costs, including transportation to hospital as needed	\$33.00	\$0.00	0.0%	\$54.00	\$21.00	63.6%	\$54.00	\$0.00	0.0%	\$54.00	\$0.00	0.0%	\$54.00	\$0.00	0.0%	\$56.16	\$2.16	4.0%
Subtotal Mandatory Fees per semester		\$1,249.00	\$42.00	3.5%	\$1,285.00	\$36.00	2.9%	\$1,353.00	\$68.00	5.3%	\$1,353.00	\$0.00	0.0%	\$1,366.00	\$13.00	1.0%	\$1,412.20	\$46.20	3.4%

Room and Board

19 Meal Plan w/\$200 Flex	\$1,572.00	\$46.00	3.0%	\$1,619.00	\$47.00	3.0%	\$1,668.00	\$49.00	3.0%	\$1,718.00	\$50.00	3.0%	\$1,803.90	\$85.90	5.0%	\$1,894.10	\$90.20	4.0%
14 Meal Plan w/\$200 Flex	\$1,406.00	\$41.00	3.0%	\$1,448.00	\$42.00	3.0%	\$1,491.00	\$43.00	3.0%	\$1,536.00	\$45.00	3.0%	\$1,612.80	\$76.80	5.0%	\$1,693.44	\$80.64	4.0%
10 Meal Plan w/\$200 Flex	\$1,293.00	\$38.00	3.0%	\$1,332.00	\$39.00	3.0%	\$1,372.00	\$40.00	3.0%	\$1,413.00	\$41.00	3.0%	\$1,483.65	\$70.65	5.0%	\$1,557.83	\$74.18	4.0%
175 Meal Block	\$1,291.00	\$38.00	3.0%	\$1,330.00	\$39.00	3.0%	\$1,370.00	\$40.00	3.0%	\$1,411.00	\$41.00	3.0%	\$1,481.55	\$70.55	5.0%	\$1,555.63	\$74.08	4.0%
75 Meal Block	\$966.00	\$28.00	3.0%	\$755.00	(\$211.00)	-21.8%	\$778.00	\$23.00	3.0%	\$801.00	\$23.00	3.0%	\$841.05	\$40.05	5.0%	\$883.10	\$42.05	4.0%
Senior Meal Plan \$500 Flex Only							\$500.00			\$500.00	\$0.00	0.0%	\$500.00	\$0.00	0.0%	\$500.00	\$0.00	0.0%
Flex only (minimum)	\$50.00	\$0.00	0.0%	\$50.00	\$0.00	0.0%	\$50.00	\$0.00	0.0%	\$50.00	\$0.00	0.0%	\$50.00	\$0.00	0.0%	\$50.00	\$0.00	0.0%
Standard Double Room	\$2,890.00	\$377.00	15.0%	\$2,977.00	\$87.00	3.0%	\$3,066.00	\$89.00	3.0%	\$3,158.00	\$92.00	3.0%	\$3,252.74	\$94.74	3.0%	\$3,350.32	\$97.58	4.0%
Single Room	\$3,421.00	\$446.00	15.0%	\$3,524.00	\$103.00	3.0%	\$3,630.00	\$106.00	3.0%	\$3,739.00	\$109.00	3.0%	\$3,851.17	\$112.17	3.0%	\$3,966.71	\$115.54	4.0%
Double-as-a-Single	\$4,046.00	\$528.00	15.0%	\$4,046.00	\$0.00	0.0%	\$4,046.00	\$0.00	0.0%	\$4,046.00	\$0.00	0.0%	\$4,046.00	\$0.00	0.0%	\$4,046.00	\$0.00	4.0%

Total Cost per Semester based on 19 Meal Plan w/\$200 Flex and Standard Double Room	\$8,831.00	\$683.00	8.4%	\$9,095.00	\$264.00	3.0%	\$9,497.00	\$402.00	4.4%	\$9,639.00	\$142.00	1.5%	\$9,832.64	\$193.64	2.0%	\$10,066.62	\$233.98	2.4%
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Other Fees

Music Lessons (per credit hour)							\$100.00			\$200.00	\$100.00		\$200.00	\$0.00		\$200.00	\$0.00
Immunization Tracking (nursing students, annual fee)							\$0.00			\$26.00	\$26.00		\$26.00	\$0.00		\$26.00	\$0.00

MANSFIELD UNIVERSITY

COUNCIL OF TRUSTEES MEETING

Wednesday, September 20, 2017
2:00 p.m.

North Hall 6th Floor Community Room

A G E N D A

I. MEETING CALLED TO ORDER

II. RECORDING OF ATTENDANCE

III. PUBLIC COMMENTS

IV. APPROVAL OF MINUTES

July 19, 2017 (Exhibit A)

MOTION:

V. COMMITTEE REPORTS

A. Academic Affairs, Enrollment, & Student Affairs Report (Dr. Siconolfi)

B. Finance and Administration Report (Ms. Felondis)

MOTION to approve \$1,496,337.24 in aggregate value for purchase orders of \$5,000 or more for the period of June 16, 2017 through August 15, 2017 as identified in Exhibit B.

MOTION to approve the Annual Operating Budget.

C. Human Resources Report (Ms. Hagan)

No Report.

D. External Relations Report (Mr. McMillen)

VI. OLD BUSINESS

VII. NEW BUSINESS

Meeting Date for November meeting

Emeritus Status

Based on the recommendations of the appropriate department, the Provost & Senior Vice President for Academic Affairs, and in compliance with a poll of the senior faculty, the Interim President recommends that emeritus status be granted to the following individuals:

Dr. Jannis Floyd, a faculty member in the Education and Special Education department from August 20, 1994 through June 30, 2017.

Dr. Louise Sullivan-Blum, a faculty member in the English and World Languages department from August 12, 1989 through June 23, 2017.

Dr. Edward Washington, a faculty member in the English and World Languages department from August 19, 1995 through June 24, 2016.

VIII. INFORMATION ITEMS – NO ACTION REQUIRED

IX. EDUCATIONAL FEATURE

Dr. Lee Stocks – Teaching in China

X. REPORTS

Interim President Scott Barton

PACT

Student Government Association

XI. OTHER BUSINESS

XII. DATE OF NEXT MEETING

The next regular meeting (November 2017) of the Mansfield University Council of Trustees will be announced today. **This meeting will begin at 2:00 p.m. in the North Hall 6th Floor Community Room.**

XIII. ADJOURNMENT

MANSFIELD UNIVERSITY

COUNCIL OF TRUSTEES MEETING

Wednesday, July 19, 2017
2:00 p.m.

North Hall 6th Floor Community Room

Minutes

I. MEETING CALLED TO ORDER

Chairman Kilmer called the meeting to order at 2:00 p.m.

FOR THE RECORD: in accordance with the Sunshine Law, this meeting was advertised in the *Wellsboro Gazette* on July 6, 2017.

II. RECORDING OF ATTENDANCE

The following Trustees attended:

Mr. Steven Crawford, Vice Chairman
Mr. Patrick Henderson, Secretary
Ms. Bobbi Kilmer, Chairperson
Mr. Ralph H. Meyer, Member
Ms. Karen J. Russell, Member
Mr. Aaron K. Singer, Member
Dr. Robert D. Strohecker, Member
Mr. Bruce L. Vickery, Member

The following Trustees were not in attendance:

Mr. Max Gannon, Member
Ms. Mackenzie Hafer, Member

Members of the University staff who attended are as follows:

General Francis L. Hendricks, President
Mr. Nick Andre, Chief Information Officer
Ms. Judi Brayer, SCUPA Representative
Ms. Pamela Boyce, Secretary to the Council of Trustees
Mr. Frank Crofchick, Dean of Students
Mr. Terry Day, Assistant Director, Public Relations
Dr. Peggy Dettwiler, Director of Choral Activities, Music
Mr. Scott DiMarco, Dean, College of University Services
Ms. Kacy Hagan, Director, Human Resources

Mr. Paul McMillen, External Relations
Ms. S. Renee Potter, Controller
Dr. Steve Siconolfi, Provost and Senior Vice President for Academic Affairs
Dr. Nancy Sidell, Dean, College of Natural & Social Sciences
Dr. John Ulrich, Dean, College of Arts & Humanities
Mr. Mike Wilson, AFSCME President

Others in attendance:

Ms. Julie Cooper, Student
Mr. Jared Holmes, SGA President
Mr. Ken Unger, Student

III. SPECIAL PRESENTATIONS

In recognition and appreciation of the outstanding service provided to Mansfield University, President Hendricks presented the Presidential Coin of Excellence to members of the Mansfield Auxiliary Corporation (MAC). President Hendricks thanked the MAC for standing up and assisting with raising funds and running the residence halls. MAC President Dave Cummings, Vice President Al Quimby, Treasurer Brian Barden, and Secretary Chuck Colby were present. Board members recognized who were not in attendance include Deb Bastian, Mark Eby, Jess Ricker, Randy Black, Bob McConnell, Jackie Lundgren, Bruce Dart, and Fred Lavancher.

President Hendricks presented Dr. Kathy Wright with the Presidential Coin of Excellence for her work in overseeing the Middle States re-accreditation in 2014 and for her continued commitment to the continuing Middle States assessment and self-study. Dr. Wright is also the chairperson of the Health Sciences Department.

IV. PUBLIC COMMENTS

No public comments.

V. EDUCATIONAL FEATURE

Dr. Peggy Dettwiler shared a PowerPoint and YouTube video highlighting the Concert Choir's Tour to the Netherlands, Germany, and Amsterdam. Dr. Dettwiler said that 48 students and 11 "wise ones" (chaperones) were on the tour.

The singers won first prize in the Women's Choir category, second prize in both the Men's and Mixed Choir categories, and third prize in Sacred Music.

Students Julie Cooper and Ken Unger shared highlights from the trip.

Dr. Dettwiler explained how important student activity support and fundraising are to this trip.

VI. APPROVAL OF MINUTES

A motion was made by Mr. Crawford, seconded by Mr. Meyer, and unanimously carried to approve the minutes of May 17, 2017 as identified in Exhibit A.

VII. COMMITTEE REPORTS

A. Academic Affairs, Enrollment, & Student Affairs Report (Dr. Siconolfi)

Dr. Siconolfi noted the topics discussed in the Academic Affairs Report:

- Update Academic Program Array
- China & International Programs
- Summer Bridge
- Milton Hershey Update
- Student Board of Advocates

B. Finance and Administration Report (Ms. Potter)

Ms. Potter noted the topics discussed in the Finance and Administration Report:

- Review of Purchases over \$5,000 (Exhibit B)
- Mansfield Fire and Ambulance Association Payments (Exhibit C)

Approval of Purchase Orders of \$5,000 or more

Upon the recommendation of the Vice President for Finance and Administration and the President, **a motion was made by Mr. Myer, seconded by Ms. Russell and unanimously carried to approve purchase orders of \$5,000 or more for the period of April 16, 2017 through June 15, 2017 for a total of \$1,386,919.05**, as identified in Exhibit B.

Mansfield Fire and Ambulance Association Payments

Upon the recommendation of the Vice President for Finance and the Administration and the President, **a motion was made by Dr. Strohecker, seconded by Mr. Singer and unanimously carried to approve the Mansfield Fire and Ambulance Association Payments** as identified in Exhibit C.

C. Human Resources Report (Ms. Hagan)

Ms. Hagan noted the topic discussed in the Human Resources Report:

- Staff Furlough Update
- Certifying Resolution: Appointing Interim and Chief Executive Officers (Exhibit D)

Certifying Resolution: Appointing Interim and Chief Executive Officers

Upon the recommendation of the Director of Human Resources and the President, **a motion was made by Mr. Crawford, seconded by Mr. Henderson and unanimously carried to approve the Certifying Resolution: Appointing Interim and Chief Executive Officers** as identified in Exhibit D.

D. External Relations Report (Mr. McMillen)

Mr. McMillen noted the topics discussed in the University Advancement Report:

- Foundation for Mansfield University – Mr. McMillen shared that a meeting of the Foundation for Mansfield University Board had been held and that two new directors had been appointed.

VIII. OLD BUSINESS

No old business discussed.

IV. NEW BUSINESS

The following dates for 2017/2018 Mansfield University Council of Trustee meetings were accepted with the exception of the November meeting date. The November meeting date will be finalized at the September meeting.

Wednesday, September 20, 2017

Wednesday, November TBD, 2017

Wednesday, January 31, 2018 – retreat

Wednesday, March 21, 2018

Wednesday, May 30, 2018

Wednesday, July 18, 2018

Proposed meeting schedule for the coming year:

10:00 am – 12:30 pm Coffee Time and Lunch with President

12:30 – 2:00 pm Committee Meetings

2:00 – 3:00 pm COT Meeting

X. INFORMATION ITEMS – NO ACTION REQUIRED

XI. REPORTS

President Francis Hendricks

General Hendricks provided the following report:

- President Hendricks commended Dr. Dettwiler and reminded the Trustees that she was also a Presidential Coin recipient.
- Mansfield University hosted the State System honors trip to Belize this summer. Dr.'s Bosworth and Rothermel led students from 12 of the 14 sister schools.
- Lt. Governor Mike Stack visited Mansfield University on June 8th. Lt. Governor Stack expressed his support to the University.

- Alumni Weekend was held June 9 – 11. There were over 350 attendees. The class of 1967 celebrated its 50th year anniversary.
- Four alums were recently inducted to the Society of Honors.
- Mansfield University hosted the COPLAC annual meeting in June. 76 attendees from 29 COPLAC schools attended. Alum Stu Weiss was the plenary speaker.
- The Board of Governors met last week. The Strategic System Review findings and recommendations were presented. President Hendricks shared that he and Bobbi Kilmer attended the meeting as well as a question and answer session with NCHEMS.
- The Tioga County Development Corporation (TCDC) was on campus last week when they held their meeting in Sycamore Residence Hall. TCDC members were given a tour of the residence hall as part of the “On the Road” meeting.
- Mansfield University has been named a College of Distinction for the third consecutive year.
- President Hendricks recognized Paul McMillen for being named Distinguished Merit Award Recipient at the Sigma Tau Gamma conference.

PACT

- Ms. Russell shared that she and Chairperson Kilmer attended the PACT Chairs meeting.
- Ms. Russell reminded members the next meeting will be in October in Harrisburg.

Student Government Association

- Mr. Jared Holmes introduced himself and shared that he and his team are excited to support the students and to bring about change in the next year.

XII. OTHER BUSINESS

Ms. Kilmer thanked President Hendricks for his service to Mansfield University. Ms. Kilmer read a proclamation in his honor. A motion was made by Mr. Crawford, seconded by Mr. Meyer, and unanimously carried to accept the Proclamation. A copy of this resolution has been attached as Exhibit F.

In addition to the proclamation, Ms. Kilmer presented President Hendricks with a Presidential Coin of Excellence.

President Hendricks thanked the Trustees for the opportunity to serve Mansfield University. He shared that he couldn't have done this without Connie. They always wanted the students to have a place to be at home. President Hendricks said he is looking forward to returning to being a full-time alum and will continue to be supportive of the Trustees and the University.

XIII. DATE OF NEXT MEETING

The next regular meeting of the Mansfield University Council of Trustees is scheduled for **Wednesday, September 20, 2017, 2:00 p.m. in the North Hall 6th Floor Community Room.**

XIV. ADJOURNMENT

The meeting was adjourned at 2:45 pm.

Respectfully Submitted,

Pam Boyce

Pam Boyce

**Mansfield University of Pennsylvania
Council of Trustee's Report
Purchases Over \$5,000
From June 16, 2017 to August 15, 2017**

EXHIBIT B

Vendor-Name	Remarks	PO Date	PO Amount
PENNSYLVANIA DEPARTMENT OF EDUCATION	Sara Participation	07/12/2017	5,000.00
GE BETZ, INC.	Boiler Chemicals	08/01/2017	6,225.93
SEEWALD LABORATORIES INC	Water Testing For Water Plant & Pool For F/Y 18	07/27/2017	6,260.00
MOHAWK INDUSTRIES	Project 18-01 Carpet Replacement in Room 307	07/25/2017	6,449.26
NICKERSON ENTERPRISES, INC.	North Hall Roof Repair	07/25/2017	6,600.00
DENNEY ELECTRIC SUPPLY	Campus Wide Lighting Upgrades	08/01/2017	6,613.70
SKYE DESIGN STUDIOS	Trademark design for Mansfield University Athletics	07/10/2017	7,000.00
EBSCO SUBSCRIPTION SERVICES	EBSCO Annual and Nursing Online Renewals	07/17/2017	8,200.00
EDC CORP.	Parking system software	06/29/2017	9,750.00
GAP TECHNOLOGIES INC.	GAP Technologies Online Course Evaluations	07/17/2017	9,995.00
KEYSTONE ACADEMIC SOLUTIONS	Software to recruit international students	07/12/2017	10,440.00
MAPLESOFT	Maple Network Floating Renewel	06/29/2017	11,070.00
MIDDLE STATES COMMISSION ON HIGHER	Middle States Commission on Higher Education Dues for FY	06/29/2017	11,600.00
EASTERN COPY PRODUCTS	New Equipment Purchase - Envelope Printer for Campus Pr	06/30/2017	11,695.00
ADVANTAGE SPORT & FITNESS INC	Maintenance On Sports Equipment Kelchner	07/28/2017	12,400.00
ENTERPRISE RENT-A-CAR	Rental Car for student recruitment FY 2017-18	06/29/2017	13,000.00
PEOPLEADMIN INC	PeopleAdmin - Software Subscription Agreement	06/29/2017	13,188.05
STUART LISOWSKI EXCAVATION	Asphalt Repairs	07/31/2017	13,679.00
CINTAS FIRE PROTECTION	Testing and Recharging of Fire Extinguishers	07/17/2017	14,100.00
IDS OF PENNSYLVANIA	Interlibrary Delivery Service (IDS) of Pennsylvania	07/24/2017	14,575.00
EBSCO SUBSCRIPTION SERVICES	EBSCO Annual and Nursing Online Renewals FY2017/2018	07/17/2017	14,950.00
EBSCO SUBSCRIPTION SERVICES	EBSCO Annual Print Renewal FY 2017/2018	07/17/2017	14,950.00
LYRASIS	Lyrisis Databases FY2017-2018	07/17/2017	16,805.00
POSTMASTER MANSFIELD	Postage Encumbrance	06/29/2017	18,000.00
PENNSYLVANIA STATE ATHLETIC CONFERE	PSAC Membership Dues 2018	07/24/2017	19,000.00
GEORGE S. MACMANUS	Rare Books Harrisburg	07/17/2017	19,119.36
HAROLD G JONES COMPANY	INSUL-TEK 400HT & INSUL-TEK	07/28/2017	24,400.00
LAERDAL MEDICAL CORPORATION	SimNewB Simulator Manikin	08/10/2017	24,974.24
OCLC INC	OCLC Illiad, ILL Management Fee for FY 2017-2018	07/17/2017	25,300.00

**Mansfield University of Pennsylvania
 Council of Trustee's Report
 Purchases Over \$5,000
 From June 16, 2017 to August 15, 2017**

EXHIBIT B

IBM CORP	Term License Subscription and Support 12 months	06/22/2017	27,060.15
EASTERN COPY PRODUCTS	Maintenance Agreement for Envelope Printer FY '18	06/30/2017	27,625.00
FRONTIER	Telecommunications Service Covers telephone charges for	07/10/2017	35,563.51
CLIFTONLARSONALLEN LLP	Audit FY17 & 18	06/30/2017	53,277.00
NORTHERN TIER SOLID WASTE AUTHORITY	Refuse Removal FY18	07/05/2017	57,097.00
MANSFIELD BOROUGH	Sewage Collection & Treatment	07/10/2017	183,552.00
ELLUCIAN SUPPORT INC.	Customer # 102634 Statement# Client#: M02 CORE -	06/30/2017	199,347.00
UNIQUE SOURCE PRODUCTS & SERVICES	Cleaning Contract FY18	07/05/2017	531,776.04
Total			1,496,337.24

**Pennsylvania
Council of Trustee's Report
Summary of Purchases
From June 15, 2017 to August 15, 2017**

EXHIBIT B

SUMMARY OF ALL PURCHASES & CONTRACTS

Total Purchases over (>) \$5,000 from June 16, 2017 to August 15, 2017	<u>209,861.48</u>
Total Purchases under (<) \$5,000 from June 16, 2017 to August 15, 2017	<u>1,496,337.24</u>
SUB-TOTAL	\$ 1,706,198.72

CREDIT CARD PURCHASES

June 16, 2017 to August 15, 2017	\$ 60,781.49
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GRAND TOTAL	<u><u>\$ 1,766,980.21</u></u>
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**Mansfield University of Pennsylvania
Council of Trustee's Report
Purchases under \$5,000
From June 16, 2017 to August 15, 2017**

FOR INFORMATION ONLY

Vendor-Name	Remarks	PO Date	PO Amount
OFFICEMAX	Office Supplies	08/09/2017	\$ 15.36
EASTERN COPY PRODUCTS	Print Shop Freight	06/30/2017	\$ 20.00
LAMBS CREEK INC.	Lunch With Search Candidate.	08/01/2017	\$ 30.98
STAPLES BUSINESS ADVANTAGE	USB Flash Drives	06/20/2017	\$ 39.97
MARCUMS	MARCUMS Membership	06/29/2017	\$ 40.00
STAPLES	Microsoft Ergonomic Keyboard 4000	08/09/2017	\$ 43.99
DEMANS TEAM SPORTS	Baseball Field Paint	07/24/2017	\$ 44.95
CAMPUS BOOKSTORE CCSI	MU Logo Folders for Youth Music Camp Registrants	07/07/2017	\$ 48.75
CAPTURED BY CARRIE PHOTOGRAPHY	1 Hour Of Photography Services	06/29/2017	\$ 50.00
IDS OF PENNSYLVANIA	IDS of Pennsylvania - Address Corrections	07/24/2017	\$ 55.00
STAPLES	2 Cases Copy Paper	08/15/2017	\$ 58.60
HARDER SPORTING GOODS	Soccer Balls for Soccer Camp Participants	07/24/2017	\$ 62.00
STAPLES BUSINESS ADVANTAGE	Copy Paper/Pens	07/24/2017	\$ 67.26
STAPLES, INC.	Envelopes & Scissors	07/24/2017	\$ 68.06
PETER DAVIS	Technical Services for Convocation	08/10/2017	\$ 75.00
WELLSBORO GAZETTE	Mansfield/Wellsboro Gazette Newspaper Subscription	07/18/2017	\$ 85.00
TITAN SPORTS & GRAPHICS	Shirts for Music Camp	08/09/2017	\$ 85.00
CHICAGO DISTRIBUTION CENTER	Requirements for Certification of Teachers	07/17/2017	\$ 87.00
STAPLES BUSINESS ADVANTAGE	Office Supply's	08/09/2017	\$ 97.41
STAPLES, INC.	Paper & White Out	07/26/2017	\$ 124.58
WILSON TRANSPORTATION	Bus Transportation	07/26/2017	\$ 125.00
NA PUBLISHING	NA Publishing (Microfilm Subscription)	07/24/2017	\$ 125.00
PUDGIES PIZZA	Pizza Opening Evening	08/10/2017	\$ 126.94
STAPLES BUSINESS ADVANTAGE	Easel Board	08/01/2017	\$ 129.99
PMEA NEWS ADVERTISING	Summer 2017 Advertisement for PMEA	06/20/2017	\$ 130.00
AASLH	AASLH History News Print Subscription FY 2017/2018	07/17/2017	\$ 130.00
BAKER & TAYLOR	Baker & Taylor Lease to Purchase Books	07/17/2017	\$ 132.00
CAPTURED BY CARRIE PHOTOGRAPHY	MU Recruitment photos	06/30/2017	\$ 150.00
COMMONWEALTH OF PENNSYLVANIA	Operator Certificate Fee	07/24/2017	\$ 150.00
MANSFIELD BOROUGH	PGateway Summer 2017 Students For Pool Passes	08/01/2017	\$ 150.00

**Mansfield University of Pennsylvania
Council of Trustee's Report
Purchases under \$5,000
From June 16, 2017 to August 15, 2017**

FOR INFORMATION ONLY

ASICS AMERICA CORPORATION	Cross Country Uniforms	08/09/2017	\$ 150.00
PEPSI-COLA	Bottled Water & Soda For Alumni Golf Tournament	06/20/2017	\$ 153.92
DEHART, W. A.	Concession Supplies	08/10/2017	\$ 156.24
STAPLES BUSINESS ADVANTAGE	Office supplies. Toner, ink and copy paper	08/09/2017	\$ 170.21
PRO SUPPLY	Envelopes for print shop - #10 and 6.75	06/30/2017	\$ 179.16
CCSI	Mountie Adventure Camp	07/13/2017	\$ 179.25
NACDA	Individual Membership-Ehrie 7/17-7/18	08/10/2017	\$ 195.00
COUNTY OF LYCOMING	Pocket Face Masks For CPR Training	08/01/2017	\$ 195.50
WDKC 101.5	Radio Advertisement on KC101	06/30/2017	\$ 198.00
MEAEOPP	MEAEOPP Institutional Membership 7/01/2017 - 6/30/2018	06/29/2017	\$ 200.00
CHRISTOPHER BROWN	Photos Of Campus	06/30/2017	\$ 200.00
NJACAC	NJACAC Membership	07/17/2017	\$ 200.00
SHAWN MITCHELTREE	Gift Cards for Zegalia Golf Tournament fundraiser	08/01/2017	\$ 200.00
OFFICEMAX	Office of Admissions Supplies	06/26/2017	\$ 200.58
OFFICEMAX	Office Supply's	08/03/2017	\$ 206.06
NIGHT & DAY COFFEE CAFE	Working lunch - business meeting with internal and external p	07/14/2017	\$ 225.00
WILLIAMSPORT SUN GAZETTE	Williamsport Sun Gazette Newspaper Subscription FY2017/2	07/17/2017	\$ 230.00
DEMANS TEAM SPORTS	Baseball Camp T-Shirts	06/22/2017	\$ 234.00
K & D FACTORY SERVICE, INC.	Repairs to Grinder On The Left Side. Wheel was replaced	07/17/2017	\$ 247.50
KNOEBEL'S AMUSEMENT RESORT	Knoebels Alumni Event - Pavilion Rental	06/28/2017	\$ 250.00
3M COGENT INC	Fingerprint Background Verification Service.	07/12/2017	\$ 253.00
DRAPER SUPPLY	Valve & Curb Box For Field House	06/21/2017	\$ 254.72
HAMPTON INN & SUITES	2 nights for Gateway Trainer/Speaker Shaashawn	08/01/2017	\$ 270.00
BENEDICTS BUS SERVICE	Transport Students Leadership	07/20/2017	\$ 275.00
NACA	National Association For Campus Activities	07/11/2017	\$ 275.00
NACAC	Student Recruitment: 2017 PVA Fair - Philadelphia 9/26/17	07/12/2017	\$ 275.00
OFFICE EQUIPMENT SOURCE	Xerox WorkCentre Copier model# 53358	07/24/2017	\$ 275.00
TIOGA PUBLISHING COMPANY	Library Newspaper Subscription	07/11/2017	\$ 283.50
WIZARD CREATIONS	Golf Tournament Coolers	07/26/2017	\$ 284.00
DIRECT ATHLETICS INC	Online Entry Fees For Track Meets	06/20/2017	\$ 290.25
BLAISE ALEXANDER FORD OF MANSFIELD	Test & Labor For 2006 Ford Taurus Sedan	06/20/2017	\$ 290.50

**Mansfield University of Pennsylvania
Council of Trustee's Report
Purchases under \$5,000
From June 16, 2017 to August 15, 2017**

FOR INFORMATION ONLY

PERSEUS DISTRIBUTION	1st Year Experience Books For Orientation	07/24/2017	\$ 290.80
RENT A TENT	CNN Bank Event in Decker Gym	06/29/2017	\$ 300.00
RENT A TENT	Tent Rental for Citizens and Northern	07/26/2017	\$ 300.00
CAST & CREW	Invitational Ldrshp Inst BRM 5533261007.1611	08/01/2017	\$ 300.00
DAILY REVIEW	Library Newspaper Subscription	07/11/2017	\$ 307.80
STAPLES BUSINESS ADVANTAGE	Office Supplies For Camps	06/20/2017	\$ 315.80
PAC-TE	PAC-TE Membership	06/29/2017	\$ 320.00
PAPA V'S	EMWP Invitational Ldrshp Inst	08/01/2017	\$ 322.11
STAPLES CONTRACT & COMMERCIAL INC	Office Supplies	07/17/2017	\$ 323.65
DAILY REVIEW	The Daily Review - NTL Athlete for the Year Ad	06/30/2017	\$ 325.00
GALE/CENGAGE LEARNING	GALE Ebook Fee	07/24/2017	\$ 330.00
CAMPUS BOOKSTORE CCSI	EMWP Invitational Ldrshp Inst T-Shirts	08/03/2017	\$ 350.00
PERSEUS DISTRIBUTION	1st Year Experience Books For Orientation	07/31/2017	\$ 363.50
ELSEVIER	Elsevier Standing Order for Advances in Child Development &	07/17/2017	\$ 365.00
TOM MCNAMARA	Chicken Barbecue For Gateway Program	08/03/2017	\$ 375.00
JILL D. CROSS	Steam Line Repair- Stone	08/09/2017	\$ 382.47
EMMA, INC.	EMMA July 2017	07/20/2017	\$ 399.00
THE GALLUP ORGANIZATION	Strengths Finder Codes	06/30/2017	\$ 399.60
PHENSA, INC.	PHENSA 2017-2018 Dues	07/05/2017	\$ 400.00
TIOGA PUBLISHING COMPANY	Advertising - Tioga pub grad tab	07/11/2017	\$ 400.00
THERMO FISHER SCIENTIFIC LLC	Summer Research Supplies	07/28/2017	\$ 410.00
TITAN SPORTS & GRAPHICS	T-Shirts	07/24/2017	\$ 425.00
OFFICE EQUIPMENT SOURCE	Office Equipment Source Annual Maintenance	07/24/2017	\$ 425.00
SANICO	Vacuum Custodial Upgrade	07/24/2017	\$ 440.00
ELMIRA STAR GAZETTE	Elmira Star Gazette Newspaper Subscription FY 2017/2018	07/17/2017	\$ 445.00
SEEWALD LABORATORIES INC	Water Testing For Water Plant & Pool	07/19/2017	\$ 445.00
STUART LISOWSKI EXCAVATION	R3 Stone	08/09/2017	\$ 450.00
NAFSA MEMBERSHIP DEPARTMENT	NAFSA Annual Membership	07/24/2017	\$ 459.00
HARDER SPORTING GOODS	MBB Camp T-Shirts	08/10/2017	\$ 499.75
AJ'S OUTDOOR POWER EQUIPMENT	Repair Of Equipment FY18	06/30/2017	\$ 500.00
MARKS CARPET CLEANING	Carpet Cleaning: Presidents Residence	06/30/2017	\$ 500.00

**Mansfield University of Pennsylvania
Council of Trustee's Report
Purchases under \$5,000
From June 16, 2017 to August 15, 2017**

FOR INFORMATION ONLY

RICHARD DOUTY	Pest Control FY18	06/30/2017	\$ 500.00
WALL STREET JOURNAL	Wall Street Journal Newspaper	07/17/2017	\$ 500.00
FINE ANTIQUARIAN BOOK, LLC	Purchase Books	07/24/2017	\$ 500.00
WILD ROSE INC.	Concrete For Campus Wide Stair & Sidewalk Repair	06/20/2017	\$ 515.00
Library of Congress	Library of Congress Classification Web	07/24/2017	\$ 525.00
Library of Congress	Library of Congress Cataloger's Desktop	07/24/2017	\$ 530.00
OFFICE EQUIPMENT SOURCE	Office Equipment Source Phaser 3300MFP/X Multi Printer	07/24/2017	\$ 550.00
PRO SUPPLY	Print shop supplies	06/30/2017	\$ 559.50
BLACKBOARD TRANSACT	Omega Copier Cable For RICOH Devices	07/20/2017	\$ 572.00
PACAC	Admissions - Regional Fairs	07/24/2017	\$ 595.00
WIZARD CREATIONS	Golf Tournament Coolers For All Participants	08/01/2017	\$ 596.00
XEROX CORP	Print Charges	07/24/2017	\$ 600.00
NEOPOST USA INC	Postage Meter Rental	06/30/2017	\$ 624.00
CAMPUS BOOKSTORE CCSI	USA Today Newspaper Subscription	07/13/2017	\$ 635.00
MANSFIELD EMBROIDERY	T-Shirts for 2017 Earth Day Camp	08/15/2017	\$ 660.00
GALE GROUP	Annual Renewal for Book Review Index	07/24/2017	\$ 664.00
PAPA V'S	Meals for Baseball Camp	06/22/2017	\$ 672.56
SPST INC.	Red and Black backpacks for the Gateway 2017 students.	07/25/2017	\$ 673.75
MILLBROOK PLAYHOUSE	Fun Home For 62 Students	07/27/2017	\$ 744.00
OFFICE EQUIPMENT SOURCE	Office Equipment Source Maintenance Agreement	07/24/2017	\$ 745.00
LYRASIS	Lyrasis Annual membership FY 2017-2018	07/17/2017	\$ 750.00
SANICO	Custodial Supplies	07/24/2017	\$ 763.70
PA ENVIRONMENTAL RESOURCE	PERC Annual Dues	07/17/2017	\$ 765.00
PRO SUPPLY	Marketing Dept. Supplies	06/22/2017	\$ 792.66
NPF SPORTS	NPF Sports - ON-AIR advertising in NEPA	06/30/2017	\$ 795.00
BRUCE DART	Hall Of Fame Photographs	08/10/2017	\$ 800.00
SUITCASE PRESS	Release of Claims for Suitcase Press	07/19/2017	\$ 800.00
PEPSI-COLA	Bottled water/soda	08/10/2017	\$ 804.60
STAPLES BUSINESS ADVANTAGE	Office Supplies	06/20/2017	\$ 827.09
PRO SUPPLY	Disinfecting Wipes	08/10/2017	\$ 845.00
WILLIAMSPORT SUN-GAZETTE	Grad Tab Add	07/19/2017	\$ 856.32

**Mansfield University of Pennsylvania
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FOR INFORMATION ONLY

HARDER SPORTING GOODS	MU Soccer Camp T-Shirts And Soccer Balls	06/20/2017	\$ 871.00
R & M PAINTBALL	Paintball Course Outing	07/31/2017	\$ 875.00
TWIN TIER PAINT WALLCOVERING	Paint & Grout For Manser	06/20/2017	\$ 893.71
TWIN TIER PAINT WALLCOVERING	Purchase Urethane Grout For Quarry Tiles -Lower Manser	06/29/2017	\$ 899.70
BLUE RIDGE CABLE TV	Cable TV Service	07/20/2017	\$ 900.00
STUART LISOWSKI EXCAVATION	Stone R3 & R4	08/03/2017	\$ 900.00
PEPSI-COLA	Bottled water/soda for Recycling Event	07/18/2017	\$ 907.90
CAPTURED BY CARRIE PHOTOGRAPHY	Alumni Weekend 2017 Photography	06/30/2017	\$ 925.00
JILL D. CROSS	Swan Street Repair	08/10/2017	\$ 973.93
SANICO	PAC Custodial Upgrade	07/24/2017	\$ 975.00
PRO SUPPLY	TP, Paper Towels, Black and Clear Garbage Bags	07/24/2017	\$ 982.80
SANICO	Cleaning Equipment FY18	06/30/2017	\$ 1,000.00
LAWN & GOLF SUPPLY CO	Duel Wheel Kit	07/24/2017	\$ 1,027.70
ENCYCLOPEDIA BRITANNICA	Encyclopedia Britannica Online	07/24/2017	\$ 1,075.00
WHEELAND,DAMEN	Mulch For Campus Landscaping	06/22/2017	\$ 1,105.00
RYDIN DECAL	2017/2018 Parking Decals	06/29/2017	\$ 1,119.60
CHEMUNG SPRING WATER CO INC	Annual Renewal For Cooler Rental	08/02/2017	\$ 1,148.40
CAREER DIMENSIONS INC	Career Dimensions, FOCUS Career Exploration Program	08/14/2017	\$ 1,164.00
BENEDICTS BUS SERVICE	School Bus Transportation Service	06/30/2017	\$ 1,170.00
NACAC	Student Recruitment: 2017 Fall Baltimore NCF	07/11/2017	\$ 1,190.00
OBJECTIF LUNE	Software For Print/Mail Room	06/30/2017	\$ 1,200.00
PENN STATE FACILITIES ENGINEERING I	Alumni Hall Structural Services	08/10/2017	\$ 1,200.00
TITAN SPORTS & GRAPHICS	T-Shirts For Music Camps	06/21/2017	\$ 1,202.50
SANICO	Multi Purpose Scrubber	07/24/2017	\$ 1,250.00
PALCI INC	Palci Rapid ILL Maintenance Fee	07/24/2017	\$ 1,300.00
SANICO	Foam Soap	07/24/2017	\$ 1,312.50
A. G. MAURO COMPANY	Card Readers For Dorms	07/26/2017	\$ 1,450.00
SUNY CORNING COMMUNITY COLLEGE	Customer Service Training	07/20/2017	\$ 1,500.00
COMMISSION FOR THE UNIVERSITIES	COP Dues for fiscal year 7/1/17-6/30/18	06/29/2017	\$ 1,500.00
BLACKBAUD, INC.	Blackbaud upgrades	06/29/2017	\$ 1,530.86
BIELS INFO TECH SYSTEMS CORP	Biel's Information Technology Indus Scanned	07/24/2017	\$ 1,550.00

**Mansfield University of Pennsylvania
Council of Trustee's Report
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FOR INFORMATION ONLY

CHEMUNG SPRING WATER CO INC	Annual Renewal For Cooler Rental	06/30/2017	\$ 1,563.80
BENEDICTS BUS SERVICE	School Bus Transportation Service	06/20/2017	\$ 1,600.00
I D BOOTH INC	Manser HVAC Chiller Repair	06/20/2017	\$ 1,698.84
WILLIAM REESE COMPANY	Purchase Books	07/24/2017	\$ 1,750.00
PRO SUPPLY	Custodial Supplies	07/24/2017	\$ 1,764.40
POSTAGE PROS PLUS INC.	Maintenance For Postage System	06/29/2017	\$ 1,778.70
THE GALLUP ORGANIZATION	Strengths Finder Codes	07/20/2017	\$ 1,998.00
UNIVAR USA INC.	Chemicals For Water Plant	08/01/2017	\$ 2,007.52
LIBRARY TECHNOLOGIES INC	Library Technologies Inc., Authority Express Files/Updates F	07/24/2017	\$ 2,100.00
GARSTON SIGN SUPPLIES	Roland Ink For Print Shop	06/30/2017	\$ 2,121.10
NORTHERN TIER TREE SERVICE	Tree Removal & Stump Grinding	06/22/2017	\$ 2,280.00
TRANE US INC	HVAC Supplies	08/08/2017	\$ 2,481.21
WHEELER ASSESSMENT & CONSULTIN, LLC	Instructor For Police Academy	07/05/2017	\$ 2,490.00
Wellsboro Rental Center	Equipment Rental For Utility Management	07/17/2017	\$ 2,499.00
NORTHERN TIER TREE SERVICE	Removal Of Various Stumps & Trees	06/30/2017	\$ 2,500.00
LABSTATS	Lab Stats Cloud-Based License	06/22/2017	\$ 2,500.00
H.B. MCCLURE	Replace Filters, Motor And Belt	06/22/2017	\$ 2,551.00
MANSFIELD MUNICIPAL AUTHORITY	Water Encumbrance	08/15/2017	\$ 2,679.74
COOPER FRIEDMAN ELECTRIC	Repair Of Air Conditioning Drive Motor Hickory Manor	08/08/2017	\$ 2,729.06
DAGGETT SAND & GRAVEL	Sand And Gravel	06/30/2017	\$ 2,750.00
WAVEFUNCTION, INC	Software for Chemistry Department	07/20/2017	\$ 2,750.00
FINE ANTIQUARIAN BOOK, LLC	Purchase Books	07/24/2017	\$ 2,850.00
PALCI INC	Palci EZ Borrow Maintenance/Access Fees	07/24/2017	\$ 2,850.00
SANICO	Toilet Tissue	07/24/2017	\$ 2,918.50
WERT BOOKBINDING INC	Wert Bookbinding for FY 2018	07/24/2017	\$ 3,000.00
JONES & BARTLETT LEARNING	Law enforcement responder books for cadets EMR course	07/17/2017	\$ 3,057.85
SANICO	Paper Towels	07/24/2017	\$ 3,200.00
MUSIC THEATRE INTERNATIONAL	Musical contract	08/03/2017	\$ 3,240.95
VOYCETRESS MEDIA	Speaker: Summer Gateway 2017 workshops	07/12/2017	\$ 3,245.63
COLLEGES OF DISTINCTION	Colleges of Distinction Membership	07/24/2017	\$ 3,300.00
ACCUZIP INC.	Presorting Address Software	06/29/2017	\$ 3,585.00

**Mansfield University of Pennsylvania
Council of Trustee's Report
Purchases under \$5,000
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FOR INFORMATION ONLY

EDULINK, INC.	2017-2018 annual fee-Act 48	08/10/2017	\$ 3,621.00
COREY CREEK GOLF CLUB	Course Fees For 2017 Alumni Golf Tournament	06/22/2017	\$ 3,640.00
TULPEHOCKEN WATER CO.	Water For Departments	06/30/2017	\$ 3,758.08
NORTHERN TIER LAW ENFORCEMENT	Instructors For 17/18 Police Academy	07/05/2017	\$ 3,810.00
COLLEGIATE EMPOWERMENT INC	Seminars: Sexual Assault Education (Zero Shades) & Alchoh	08/08/2017	\$ 3,825.00
HYATT PLACE WASHINGTON DC	Hotel Rooms For 2017 Gateway Program	07/11/2017	\$ 3,984.60
BLACKBAUD, INC.	Blackbaud Contract - Record Band Upgrade	07/26/2017	\$ 4,320.00
PALCI INC	Palci EZ Borrow Consortium Membership Dues	07/24/2017	\$ 4,375.00
BAKER & TAYLOR	Baker & Taylor Book Leasing Program	07/17/2017	\$ 4,420.00
PRO SUPPLY	Marketing Supplies	06/22/2017	\$ 4,513.78
STAPLES BUSINESS ADVANTAGE	Ink & Paper For Print Shop	06/30/2017	\$ 4,683.23
COPYRIGHT CLEARANCE CENTER	Copyright Clearance Center	07/24/2017	\$ 4,830.00
SIDEARM SPORTS PROPERTIES	Website Management	08/02/2017	\$ 4,968.00
Total			\$ 209,861.48

MANSFIELD UNIVERSITY

COUNCIL OF TRUSTEES MEETING

Wednesday, November 8, 2017
2:00 p.m.

North Hall 6th Floor Community Room

A G E N D A

I. MEETING CALLED TO ORDER

II. RECORDING OF ATTENDANCE

III. PUBLIC COMMENTS

IV. APPROVAL OF MINUTES

September 20, 2017 (Exhibit A)

MOTION:

V. COMMITTEE REPORTS

A. Academic Affairs, Enrollment, & Student Affairs Report (Dr. Ulrich)

B. Finance and Administration Report (Ms. Felondis)

MOTION to approve \$985,549.53 in aggregate value for purchase orders of \$5,000 or more for the period of August 16, 2017 through October 15, 2017 as identified in Exhibit B.

MOTION to approve the Annual Physical Inspection of Facilities conducted on September 20, 2017 as identified in Exhibit C.

MOTION to approve the Annual Certification of Compliance with Board of Governors' Policy 1985-04-A: University External Support as identified in Exhibit D.

MOTION to accept the independent auditor’s report for the fiscal year ending June 30, 2017. A copy of CliftonLarsonAllen’s report was distributed and reviewed at the Council of Trustees Audit Report Meeting.

C. Student Life and Living (Mr. Crofchick)

VI. OLD BUSINESS

VII. NEW BUSINESS

Emeritus Status

Based on the recommendations of the appropriate department, the Interim Provost & Senior Vice President for Academic Affairs, and in compliance with a poll of the senior faculty, the Interim President recommends that emeritus status be granted to the following individuals:

Dr. Nancy Boston, a faculty member in the Music department from August 12, 1989 through May 29, 2015.

Mr. Andrew Havalchak, a faculty member in the Business Administration department from August 29, 1980 through June 23, 2017.

Mr. John Phillips, a faculty member in the Math and Computer Information Science department from August 12, 2000 through September 29, 2017.

VIII. INFORMATION ITEMS – NO ACTION REQUIRED

IX. EDUCATIONAL FEATURE

Ms. Judi Brayer, New Student Welcome & Orientation

X. REPORTS

Interim President Scott Barton

PACT

Student Government Association

XI. OTHER BUSINESS

XII. DATE OF NEXT MEETING

The next regular meeting of the Mansfield University Council of Trustees is scheduled for **Wednesday, March 21, 2018, 2:00 p.m. in the North Hall 6th Floor Community Room.**

The Mansfield University Council of Trustees annual retreat will be held on **Wednesday, January 31, 2018 in North Hall.**

XIII. ADJOURNMENT

MANSFIELD UNIVERSITY

COUNCIL OF TRUSTEES MEETING

Wednesday, September 20, 2017
2:00 p.m.

North Hall 6th Floor Community Room

Minutes

I. MEETING CALLED TO ORDER

Chairman Kilmer called the meeting to order at 2:00 p.m.

FOR THE RECORD: in accordance with the Sunshine Law, this meeting was advertised in the *Wellsboro Gazette* on September 7, 2017.

II. RECORDING OF ATTENDANCE

The following Trustees attended:

Mr. Steven Crawford, Vice Chairman
Mr. Max Gannon, Member
Ms. Mackenzie Hafer, Member
Mr. Patrick Henderson, Secretary
Ms. Bobbi Kilmer, Chairperson
Mr. Ralph H. Meyer, Member
Ms. Karen J. Russell, Member
Mr. Aaron K. Singer, Member
Dr. Robert D. Strohecker, Member
Mr. Bruce L. Vickery, Member

Members of the University staff who attended are as follows:

Mr. Scott Barton, Interim President
Ms. Pamela Boyce, Secretary to the Council of Trustees
Mr. Frank Crofchick, Dean of Students
Mr. Terry Day, Assistant Director, Public Relations
Ms. Tammy Felondis, Interim Vice President of Finance & Administration
Mr. Paul McMillen, External Relations
Dr. Nancy Sidell, Dean, College of Natural & Social Sciences
Dr. Lee Stocks, Associate Professor, Geosciences
Dr. John Ulrich, Dean, College of Arts & Humanities
Mr. Mike Wilson, AFSCME President

Others in attendance:

III. PUBLIC COMMENTS

No public comments.

IV. APPROVAL OF MINUTES

A motion was made by Dr. Strohecker, seconded by Mr. Meyer, and unanimously carried to approve the minutes of July 19, 2017 as identified in Exhibit A.

V. COMMITTEE REPORTS

A. Academic Affairs, Enrollment, & Student Affairs Report (Dr. Ulrich)

Dr. Ulrich noted the topics discussed in the Academic Affairs Report:

- Update on APSCUF Meet and Discuss meeting
- Academic Program Update

B. Finance and Administration Report (Ms. Felondis)

Ms. Felondis noted the topics discussed in the Finance and Administration Report:

- Review of Purchases over \$5,000 (Exhibit B)
- Facilities Tour

Approval of Purchase Orders of \$5,000 or more

Upon the recommendation of the Interim Vice President for Finance and Administration and the Interim President, **a motion was made by Mr. Gannon, seconded by Mr. Henderson and unanimously carried to approve purchase orders of \$5,000 or more for the period of June 16, 2017 through August 15, 2017 for a total of \$1,496,337.24**, as identified in Exhibit B.

Annual Operating Budget

Upon the recommendation of the Interim Vice President for Finance and Administration, **a motion was made by Mr. Singer, seconded by Ms. Russell, and unanimously carried to approve the Annual Operating Budget** as presented by Interim President Barton.

C. Human Resources Report (Ms. Hagan)

- No report

D. External Relations Report (Mr. McMillen)

Mr. McMillen noted the topics discussed in the University Advancement Report:

- Ms. Casey Wood has been selected as the new Director of Alumni Relations

- Mr. McMillen shared that he has submitted his resignation effective October 31st. Chairperson Kilmer thanked Mr. McMillen for all his efforts.

VI. OLD BUSINESS

No old business discussed

VII. NEW BUSINESS

November Meeting Date

The November meeting date is November 8, 2017.

Emeritus Status

Upon the recommendation of the appropriate departments, the Provost and Vice President for Academic Affairs, the President and in compliance with a poll of the senior faculty, **a motion was made by Mr. Meyer, seconded by Mr. Crawford, and unanimously carried to grant emeritus status to the following individuals:**

Dr. Jannis Floyd, a faculty member in the Education and Special Education Department from August 20, 1994 through June 30, 2017.

Dr. Louise Sullivan-Blum, a faculty member in the English and World Languages Department from August 12, 1989 through June 23, 2017.

Dr. Edward Washington, a faculty member in the English and World Languages Department from August 19, 1995 through June 24, 2016.

Ms. Boyce will prepare the appropriate letters of notification on behalf of the Council of Trustees.

VIII. INFORMATION ITEMS – NO ACTION REQUIRED

Interim Vice President Felondis reminded the Trustees that the tour of Facilities will immediately follow the meeting.

IX. Educational Feature

Dr. Lee Stocks, Geosciences shared his experience teaching in China this past summer. He gave background and expectations of the program. Dr. Stocks shared highlights from teaching as well as pictures.

X. REPORTS

Interim President Scott Barton

Interim President Barton provided the following report:

- A food pantry has been established on campus and is currently staffed by student volunteers. President Barton thanked Dr. Nancy Sidell and her team. This has been well received across campus.
- Project textbook assists student with obtaining textbooks. This is SGA funded and supported.
- The new athletic brand has launched.
- Our students adopted a classroom in Texas and are collecting supplies to send to them.
- Homecoming is next weekend.

PACT

Ms. Russell shared the fall PACT conference is October 11, 2017. She encouraged Trustees to attend if they are able and said this would be an opportunity to meet with the Interim Chancellor.

Student Government Association

No report.

XI. OTHER BUSINESS

XIII. DATE OF NEXT MEETING

The next regular meeting of the Mansfield University Council of Trustees is scheduled for **Wednesday, November 8, 2017, 2:00 p.m. in the North Hall 6th Floor Community Room.**

XIV. ADJOURNMENT

The meeting was adjourned at 2:34 pm.

Respectfully Submitted,

Pam Boyce

Pam Boyce

Mansfield University of Pennsylvania
Council of Trustee's Report
Purchases Over \$5,000
From August 16, 2017 to October 15, 2017

Exhibit B

Vendor-Name	Remarks	PO Date	PO Amount
AKROM ASSOCIATES	Service for various pieces equipment	9/12/2017	5,000.00
NANCY PARRILLO	Commencement Coordinator - Fall 2017	10/3/2017	5,000.00
L & L BOILER MAINTENANCE	Repair, replace refractory on the fireside of Boiler #1.	9/21/2017	5,544.00
BENEDICTS BUS SERVICE	Bus transportation	9/1/2017	5,592.00
PRESIDIO NETWORKED SOLUTIONS, INC.	RENEWAL CON-SMARTNET RENEWAL	9/19/2017	5,673.34
AIRGAS EAST INC.	Annual contract for gas cylinder rental for 2017/2018 acad	8/17/2017	5,700.00
WILLIAMS OIL & PROPANE	Fuel For Mansfield Inground Fuel Storage	8/29/2017	8,000.00
DRAPER SUPPLY	Patch Asphalt Oak, Retan and Straughn Hall	9/26/2017	13,444.75
MURPHY AND DITTENHAFFER INC	Construction-Schematic Design & Development	9/19/2017	13,450.00
HILSHER GRAPHICS	5511204000 LJH VIEW BOOKS/LITHO REVISIONS	10/4/2017	16,039.52
EASTERN COPY PRODUCTS	Copy Chargebacks	9/14/2017	18,100.00
MARK POLONIA	Video Production Specialist	10/9/2017	19,000.00
WILLIAMS OIL & PROPANE	Fuel For Mansfield Inground Fuel Storage	8/28/2017	19,500.00
GE BETZ, INC.	Boiler Water Treatment Bid	10/11/2017	21,200.00
DRAPER SUPPLY	Repair and repave Stadium Dr and Allen access road.	9/26/2017	91,515.30
CLARK CONTRACTORS INC	Design and Construct a Salt Shed/Storage Building	8/23/2017	110,432.25
CLARK CONTRACTORS INC	Design North Hall Railing	9/13/2017	112,358.37
GUTHRIE CLINIC	HEALTH CARE SERVICES - CONTRACT #HC2008	10/2/2017	170,000.00
GUTHRIE CLINIC	HEALTH CARE SERVICES - CONTRACT #HC2008	10/2/2017	170,000.00
GUTHRIE CLINIC	HEALTH CARE SERVICES - CONTRACT #HC2008	10/2/2017	170,000.00
Total			985,549.53

**Pennsylvania
Council of Trustee's Report
Summary of Purchases
From August 16, 2017 to October 15, 2017**

Exhibit B

SUMMARY OF ALL PURCHASES & CONTRACTS

Total Purchases over (>) \$5,000 from August 16, 2017 to October 15, 2017	\$ 985,549.53
Total Purchases under (<) \$5,000 from August 16, 2017 to October 15, 2017	\$ 135,819.85
SUB-TOTAL	\$ 1,121,369.38

CREDIT CARD PURCHASES

August 16, 2017 to October 15, 2017	\$ 63,908.55
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GRAND TOTAL	<u>\$ 1,185,277.93</u>
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**Mansfield University of Pennsylvania
Council of Trustee's Report
Purchases under \$5,000
From August 16, 2017 to October 15, 2017**

For Information Only

Vendor-Name	Remarks	PO Date	PO Amount
PAPA V'S	Meal for Hypnotist on 8/26/17	9/20/2017	\$ 9.90
CAROLINA BIOLOGICAL SUPPLY CO.	Purchase Living Frogs For Physiology Lab.	9/29/2017	\$ 18.50
PAPA V'S	Lunch for search candidate during interviewprocess	9/7/2017	\$ 23.25
STAPLES BUSINESS ADVANTAGE	Labels For a Mailing & Calendar	10/4/2017	\$ 29.17
FISHER SCIENTIFIC COMPANY	Purchase Chemical Student Research Project.	8/29/2017	\$ 30.00
STAPLES BUSINESS ADVANTAGE	Tape,Packing tape,Key tags	10/10/2017	\$ 30.32
CAMPUS BOOKSTORE CCSI	Gift - Interim Chancellor	9/11/2017	\$ 31.95
STAPLES BUSINESS ADVANTAGE	Toner	10/10/2017	\$ 37.98
STAPLES BUSINESS ADVANTAGE	Office Supplies	10/10/2017	\$ 41.98
CAROLINA BIOLOGICAL SUPPLY CO.	Bovine Blood For Physiology Lab.	8/17/2017	\$ 42.50
B & H PHOTO-VIDEO	B & H Photo Art Supplys	10/10/2017	\$ 42.90
NCS PEARSON, INC.	MAT Computer Bases Test	10/10/2017	\$ 50.00
WARDS SCIENCE	BLOOD BOVINE DEFIBRINATED 100ML	8/21/2017	\$ 57.05
DICK BLICK ART MATERIALS	9x12 Sketch Pad	9/20/2017	\$ 57.36
CAMPUS BOOKSTORE CCSI	Red Folders	10/2/2017	\$ 60.00
STAPLES BUSINESS ADVANTAGE	COPY PAPER & CALCULATOR RIBBON FOR BSS	8/29/2017	\$ 62.39
PHONAK HEARING SYSTEMS	Oticon FM 9 Hearing Disabilities	9/19/2017	\$ 68.99
STAPLES BUSINESS ADVANTAGE	Copy paper for the office	9/7/2017	\$ 70.04
LAMBS CREEK INC.	Lunch w/ two candidates during campus interview	9/7/2017	\$ 72.31
STAPLES BUSINESS ADVANTAGE	2 Cases Paper for 5th floor Copy machine/printing	9/6/2017	\$ 74.19
PETER DAVIS	Tech Fee for guest Speaker Erik Loomis in Straughn Auditorium	9/20/2017	\$ 75.00
PETER DAVIS	Straughn Hall Tech Support-Peter Davis	10/10/2017	\$ 75.00
STAPLES BUSINESS ADVANTAGE	Fax Toner	10/4/2017	\$ 76.49
WIDENER UNIVERSITY	Membership Fee - PA Deans' Forum	9/25/2017	\$ 80.00
STAPLES, INC.	Office Supplies	10/4/2017	\$ 82.36
SIGMA-ALDRICH	Nitrocefin Disks For Microbiology Labs.	9/11/2017	\$ 82.80
DICK BLICK ART MATERIALS	Martha Campbell - ART2240-01 2D Design	9/7/2017	\$ 88.98
STAPLES BUSINESS ADVANTAGE	Staples Bus Advantage Martha Campbell	9/11/2017	\$ 91.18
STAPLES BUSINESS ADVANTAGE	Ink cartridges/markers	10/4/2017	\$ 93.25
INTEGRATED DNA TECHNOLOGIES	Purchase Custom DNA Oligio Primers.	8/22/2017	\$ 93.35

**Mansfield University of Pennsylvania
Council of Trustee's Report
Purchases under \$5,000
From August 16, 2017 to October 15, 2017**

For Information Only

FISHER SCIENTIFIC COMPANY	Purchase ethanol reagent for teaching biology labs.	9/14/2017	\$	98.95
FISHER SCIENTIFIC COMPANY	Belt To Repair Orbit 1900 Lab Shaker	8/17/2017	\$	99.10
NCS PEARSON, INC.	MAT test (2)	9/7/2017	\$	100.00
TIOGA COUNTY VISITORS BUREAU	Addvertisement	9/7/2017	\$	100.00
CAMPUS BOOKSTORE CCSI	Bookstore Certificates for New Student Welcome	9/14/2017	\$	100.00
ASCA	Membership Renewal ASCA	10/10/2017	\$	107.00
COMFORT INN	Lodging for Jason Quinn	10/4/2017	\$	109.89
STAPLES BUSINESS ADVANTAGE	Purchase printer paper, batteries and dry erase markers	10/4/2017	\$	110.26
DEPARTMENT OF LABOR & INDUSTRY	BOILER INSPECTION & CERTIFICATE	10/10/2017	\$	124.00
STAPLES BUSINESS ADVANTAGE	DELL Toner Cartridges	8/29/2017	\$	131.99
COUNTY OF LYCOMING	ESCI EMR Certification cards	9/20/2017	\$	132.00
PUDGIES PIZZA	Pizza for gateway students	9/14/2017	\$	132.95
SOLDIERS & SAILORS MEMORIAL HOSPITA	CPR Cards, DVD Rental	9/7/2017	\$	145.00
MAIN STREET YOGA	Yoga Instruction: Trio	8/28/2017	\$	150.00
PETER DAVIS	Peter Davis (services)	9/20/2017	\$	150.00
OFFICEMAX	Water For The Hospitality Room	10/10/2017	\$	159.00
STAPLES, INC.	Office shredder	8/17/2017	\$	159.99
JILL D. CROSS	SWAN STREET STEAM LINE REPAIR	9/14/2017	\$	166.36
FISHER SCIENTIFIC COMPANY	Purchase Ethyl Alcohol Chemistry Labs.	9/20/2017	\$	169.16
PA TRiO UPWARD BOUND PROGRAM	Membership for PA of TRiO Association	9/12/2017	\$	175.00
TITAN SPORTS & GRAPHICS	Track & Field Uniform Embroidery	9/25/2017	\$	175.00
RIVER VALLEY REGIONAL YMCA	Entry Fees For 5K Race	9/7/2017	\$	180.00
DICK BLICK ART MATERIALS	Martha Campbell - ART2240-01 2D	9/25/2017	\$	194.25
NFHCA	Field Hockey Coach	9/6/2017	\$	200.00
DICK BLICK ART MATERIALS	Martha Campbell - ART 2240 - 2D Design	9/7/2017	\$	209.74
PAPA V'S	Mountie Ambassador Training	9/25/2017	\$	210.65
STAPLES BUSINESS ADVANTAGE	Staples Business Adv.	9/7/2017	\$	217.01
STAPLES BUSINESS ADVANTAGE	Office Supplies	9/11/2017	\$	223.54
B & H PHOTO-VIDEO	Digital Photography	9/25/2017	\$	228.28
STAPLES BUSINESS ADVANTAGE	Office Supplies	9/11/2017	\$	229.33
NATIONAL FASTPITCH COACHES ASSOC.	Membership Renewal Edith Gallagher Softball	9/20/2017	\$	235.00

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HARDER SPORTING GOODS	Football Laundry Pins	8/29/2017	\$	239.40
PELACHICK INVESTIGATIONS AND PAPA V'S	Classroom Instruction Police Academy	9/11/2017	\$	240.00
DICK BLICK ART MATERIALS	Mountie Ambassador Training	9/25/2017	\$	243.71
STAPLES BUSINESS ADVANTAGE	Michelle Lockwood - GRA3350 Typography Supplys	8/22/2017	\$	243.81
THE KLAGES AGENCY INC	Office Supplies For TRiO	8/30/2017	\$	248.47
CPUB	Professional Artist Services	9/12/2017	\$	250.00
CCSI	Annual membership due for Biologists (CPUB)	10/4/2017	\$	250.00
NORTHERN TIER SOLID WASTE AUTHORITY	Mugs for Cadet Graduation Gifts	10/4/2017	\$	252.00
OFFICEMAX	Disposal of Refuse/Hauling	9/20/2017	\$	253.78
STAPLES CONTRACT & COMMERCIAL INC	Xerox Phaser 6500 color laser printer	9/14/2017	\$	258.24
RENT A TENT	Office Supplies	9/11/2017	\$	272.53
DICK BLICK ART MATERIALS	Tent Rental For Gateway	8/18/2017	\$	275.00
DICK BLICK ART MATERIALS	Alan Bennett - ART1107 - Global Art	8/29/2017	\$	277.75
JILL D. CROSS	Pads/pens/pencils/erasers	8/17/2017	\$	279.83
CAST & CREW	Stone For Water Line Repair	8/22/2017	\$	289.21
BRUCE DART	College Ready Writing Inst Food	8/23/2017	\$	300.00
STAPLES, INC.	Trustee Frames and President's Photo	10/3/2017	\$	325.00
INTEGRATED DNA TECHNOLOGIES	Ink For Academy Printer	10/4/2017	\$	350.53
PENNYSAVER	Purchase gBlocks GeneFragments 125-500 bp	9/20/2017	\$	356.00
RENT A TENT	Pennysaver adv-LUMA/Homecoming	9/7/2017	\$	370.00
FISHER SCIENTIFIC COMPANY	Nw Student Welcome	9/20/2017	\$	375.00
BRUCE DART	Purchase Chemicals and Supplies	9/7/2017	\$	378.37
BEAGLE MEDIA. LLC	Police Academy Cadet Photo Session	10/3/2017	\$	380.00
CRESTMONT INN VENTURE LLC	2017 fall/winter explore Wells	9/7/2017	\$	387.50
MAKEMUSIC INC	Afternoon in Eagles Mere	9/13/2017	\$	414.00
FRONT RUSH LLC	Software For Smartmusic	9/7/2017	\$	437.00
JILL D. CROSS	License Fee for Baseball paid by CCSI	10/10/2017	\$	455.00
WILD ROSE INC.	Stone/Screenings	10/10/2017	\$	462.72
DICK BLICK ART MATERIALS	SIDEWALK,SECURITY,SIGNAGE CONCRETE	9/14/2017	\$	489.25
MEADS OVERHEAD DOOR	Dick Blick Art Supplies	10/10/2017	\$	490.03
	REPAIRS TO MANSER OVERHEAD DOOR	9/12/2017	\$	500.00

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KEYSTONE NORTH, INC.	Various repairs to Manser equipment	9/12/2017	\$	500.00
STUART LISOWSKI EXCAVATION	Brooks storm culbert pipe trench paving	10/12/2017	\$	500.00
TIMOTHY PAYNE	Ammo Needed For Qualifications	10/10/2017	\$	500.00
JILL D. CROSS	Rock	9/7/2017	\$	521.21
MOUNTAIN MEASURMENT INC	NCLEX Program Reports - Mountain Measurement For Nursing	10/10/2017	\$	525.00
OFFICEMAX	Dell Toner	10/4/2017	\$	559.14
PEPSI-COLA	Bottled water for High School visit day	10/12/2017	\$	595.50
STAPLES BUSINESS ADVANTAGE	Staples Bus Adv	8/29/2017	\$	598.20
MANSFIELD EMBROIDERY	Black adult Tee	8/29/2017	\$	600.00
MEAD'S GREENHOUSE	CAMPUS BEAUTIFICATION TREES	10/4/2017	\$	630.00
PRO SUPPLY	WIPES DISINFECT	10/10/2017	\$	634.68
ACADEMY OF NUTRITION AND DIETETICS	Academy of Nutrition and Dietetics Online Nutrition Care manual	8/17/2017	\$	645.00
DEHART, W. A.	Concession Supplies	9/14/2017	\$	652.24
METTLER-TOLEDO RAININ, LLC	Purchase Pipette Tips For Aquatic Monitoring.	9/7/2017	\$	655.20
APPALACHIAN PEST SOLUTIONS, LLC	Campus Wide pest control	8/30/2017	\$	700.00
JILL D. CROSS	SWAN STREET STEAM LINE REPAIR STONE	9/14/2017	\$	710.26
PRO SUPPLY	43" x 48" Micron Black Trash liners	8/29/2017	\$	720.90
NYSSMA SCHOOL MUSIC NEWS	NYSSMA Booth NYSSMA Booth	8/17/2017	\$	725.00
ASCAP S&C LICENSING	The American Society of Composers	10/10/2017	\$	727.51
PMEA NEWS ADVERTISING	Pmea Conference Booth	8/22/2017	\$	750.00
LAMBS CREEK INC.	Brunch for Cadets and 1 Guest Graduation	10/4/2017	\$	849.50
IMR LIMITED	IMR Microfilming of the Flashlight FY 2017/2018.	8/17/2017	\$	850.00
BLOSS HOLIDAY MARKET	Food For Gateway Picnic	8/18/2017	\$	850.00
H.B. MCCLURE	Rare books	10/4/2017	\$	855.00
OFFICE EQUIPMENT SOURCE	Office Equipment Source Info Resources Printer, FY2017/2018.	10/11/2017	\$	875.00
DICK BLICK ART MATERIALS	Intro to Graphic Design Supplys	8/22/2017	\$	877.57
HUDL	Football Game & Scouting Video	9/14/2017	\$	900.00
HARDER SPORTING GOODS	Football Camp T-Shirts	8/17/2017	\$	912.00
DICK BLICK ART MATERIALS	MW - ART 3271/4471 Ceramics	8/17/2017	\$	953.86
TIOGA PUBLISHING COMPANY	UNIV/LUMA/HOMECOMING AD IN	9/14/2017	\$	955.00
C & J CATERING	Food at Honors Director's Fall Conference	10/4/2017	\$	984.90

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ARCADIA THEATRE	Arcadia Yearly Advertising	9/14/2017	\$ 995.00
NEW YORK UNIVERSITY	Annual Membership Subscription	9/18/2017	\$ 1,000.00
FISHER SCIENTIFIC COMPANY	Purchas TaqMan Environmental Master Mix	9/20/2017	\$ 1,014.00
KEYSTONE WELDING & FAB	Lettering For MU Sign	8/29/2017	\$ 1,050.00
WHEELAND,DAMEN	Mulch	8/29/2017	\$ 1,105.00
DICK BLICK ART MATERIALS	Ken Cobb ART 2248 Drawing FA17	8/29/2017	\$ 1,201.52
CCSI	Orientation ID's	8/17/2017	\$ 1,215.00
DIEGUEZ CREATIVE VISIONS, LLC	PERSONAL SERVICES OF ARTIST	9/12/2017	\$ 1,250.00
COREY CREEK GOLF CLUB	Course Fees for Baseball Golf Tournament	9/7/2017	\$ 1,400.00
KNOEBEL'S AMUSEMENT RESORT	MUAA Knoebel's Family Picnic	9/13/2017	\$ 1,401.96
ADAM MURLAND PHOTOGRAPHY	Production of 14 Videos And Graphics Package	9/1/2017	\$ 1,460.00
FREESTYLE SALES CO.	Mardi Whitehouse - ART 2218 Photography - 5511221002	8/17/2017	\$ 1,487.71
LINDA HUEY	Exhibition in the Loomis Gallery	9/27/2017	\$ 1,500.00
COMMUNITY BROADCASTERS	LUMA/HOMECOMING RADIO ADS - WINK 106.1	9/25/2017	\$ 1,520.00
BEST LINE EQUIPMENT	60' ARTIC BOOM LIFT	10/4/2017	\$ 1,526.25
CUSTOM ADVERTISING	Mountain Bottles & Print for New Student Welcome	10/4/2017	\$ 1,535.00
DIGITAL BLACKSMITH	3 Caricature Artists For New Student Welcome	8/21/2017	\$ 1,575.00
ERIK LOOMIS	Guest Artist	8/30/2017	\$ 1,700.00
STUART LISOWSKI EXCAVATION	Rental of John Deere 160 Trackhoe	9/6/2017	\$ 1,740.00
DC SPORTS INC	Football Uniform Gloves	9/25/2017	\$ 1,824.00
CAMPUS BOOKSTORE CCSI	Trio textbooks	9/25/2017	\$ 2,016.75
NATIONAL ASSN OF SCHOOLS OF MUSIC	Membership	9/14/2017	\$ 2,195.00
BOBBY K ENTERTAINMENT	Casino night	8/17/2017	\$ 2,200.00
CERAMIC SUPPLY CO OF NY & NJ	Ceramic Supply Inc. M	9/14/2017	\$ 2,231.82
HILSHER GRAPHICS	Presentation Folders	8/22/2017	\$ 2,474.95
APPALACHIAN PEST SOLUTIONS, LLC	pest control in Residence Halls	9/13/2017	\$ 2,500.00
ACBSP	ACBSP - Accreditation Council	9/14/2017	\$ 2,600.00
BOBBY K ENTERTAINMENT	Student Welcome Back	8/21/2017	\$ 2,700.00
PRO SUPPLY	Paper For The Print Shop	10/9/2017	\$ 2,753.32
AACTE - AMERICAL ASSN OF COLLEGES	AACTE - American Association of Colleges	9/14/2017	\$ 2,760.00
HILSHER GRAPHICS	Stident Handout Folders	9/14/2017	\$ 2,989.75

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C & D UPHOLSTERY	MISCELLANEOUS REPAIRS TO CHAIRS AND BENCHES	9/12/2017	\$ 3,000.00
LARRY V. SMITH & ASSOC	VARIOUS PLUMBING REPAIRS FOR FISCAL YEAR 18	9/12/2017	\$ 3,000.00
DC SPORTS INC	Military Day T-Shirts - Field Hockey 5513441102 RC	10/4/2017	\$ 3,115.00
COREY CREEK GOLF CLUB	Course Fees for Zegalia Tournament	8/17/2017	\$ 3,360.00
PACT	PACT Membership Dues for Fiscal Year 2017-2018	10/10/2017	\$ 3,500.00
RIGHTLABS INC	Online Ticket Sales System Set-Up	10/11/2017	\$ 3,990.00
K & D FACTORY SERVICE, INC.	Replacement Of Grinder Motors On (2) Espresso Machines In Jazzman's	8/30/2017	\$ 4,028.38
ACCREDITATION COMMISSION FOR	ACEN - Accreditation Commission For Education in Nursing	9/14/2017	\$ 4,075.00
ISEP	ISEP Memebership Dues	9/20/2017	\$ 4,100.00
K & D FACTORY SERVICE, INC.	Various repairs to Manser equipment	9/12/2017	\$ 4,500.00
HOT SHOT PYROTECHNIC, LLC	Pyrotechnic Display LUMA 2017	9/25/2017	\$ 4,900.00
Total			\$ 135,819.85

Annual Physical Inspection of Facilities
Mansfield University of Pennsylvania
Report to the Board of Governors

Mansfield University's Council of Trustees conducted its annual physical inspection of the facilities on Wednesday, September 20, 2017 in accordance with the rules and regulations adapted by the Board of Governors.

The inspection was took place following the business meeting on the same date and was conducted by Mr. Brad Lawton, Director of Facilities Management.

Members of the Council of Trustees participating were:

- Ms. Mackenzie Hafer
- Mr. Ralph H. Meyer
- Ms. Karen Russell
- Dr. Robert Strohecker
- Bobbi J. Kilmer
- Bruce Vickery

The following areas were specifically toured/reviewed:

- North Hall entrance replacement
- Steam leak repair at Straughn Drive and Swan St
- Sculpture relocation from South Hall Mall to Allen Hall
- Street modifications at corner of Morris Drive at Oak Residence Hall

Other projects discussed during the tour were:

- Laurel Renovations and building demolition project design commencement
- Repaving Stadium Drive
- Proposed safety improvements to Morris Drive
- Recent purchase of Ventrac to allow Facilities to mow banks that were previously maintained by hand

Bobbi J. Kilmer '84, Chairperson
Mansfield University of Pennsylvania
Council of Trustees

CERTIFYING RESOLUTION
BOARD OF GOVERNORS POLICY 1985-04-A
UNIVERSITY EXTERNAL FINANCIAL SUPPORT

WHEREAS, Board of Governors Policy 1985-04-A, University External Financial Support, permits institutions to establish relationships with various affiliated organizations provided the institutions comply with certain criteria;

WHEREAS, Mansfield University of Pennsylvania has entered into a written Memorandum of Understanding with College Community Services, Inc. (CCSI) in accordance with the Board of Governors Policy 1985-04-A;

WHEREAS, the attached statement, provided by the Vice President for Finance and Administration, summarizes direct support provided by Mansfield University of Pennsylvania to CCSI and contributions made by CCSI to Mansfield University of Pennsylvania for the fiscal year ending June 30, 2017;

THEREFORE, BE IT RESOLVED, that the Council of Trustees certifies Mansfield University of Pennsylvania to be in compliance with Board of Governors Policy 1985-04-A.

Approved this 8th day of November, 2017.

Bobbi J. Kilmer, Chairperson
Mansfield University of Pennsylvania
Council of Trustees

November 8, 2017

RE: Mansfield University of Pennsylvania
External Financial Support – BOG 1985-04-A
Certification of Support by University and CCSI

Direct Support by University for CCSI:

As specified in the Memorandum of Understanding between Mansfield University of Pennsylvania (University) and College Community Services, Inc. (CCSI) the following services are provided by the University to CCSI:

- Communication services including telecommunications;
- Access to University mail and printing services;
- Access to computer network and databases;
- Billing and collection of the student activity fee;
- Consultation on fiscal issues;
- Office space within Alumni Hall Student Center including utilities;
- Access to other University facilities for approved vending.

Direct Support by CCSI to University:

As specified in the FY 17 audited financial statements of CCSI, the following program expenses were provided by CCSI for the benefit of the University:

	<u>FY 2016</u>	<u>FY 2017</u>
Scholarships	\$ 3,150	\$ 3,500
Donations	657,169	564,744
Capital and equipment	17,200	14,263
Travel	<u>6,935</u>	<u>5,952</u>
Total Program Expenses	<u>\$ 684,454</u>	<u>\$ 588,459</u>

Submitted by: _____
Tammy Felondis
Interim Vice President for
Finance and Administration

Date: _____