

MANSFIELD UNIVERSITY

COUNCIL OF TRUSTEES MEETING

Wednesday, March 23, 2016

2:00 p.m.

North Hall 6th Floor Community Room

A G E N D A

I. MEETING CALLED TO ORDER

II. RECORDING OF ATTENDANCE

III. PUBLIC COMMENTS

IV. APPROVAL OF MINUTES

November 18, 2015 (Exhibit A)

MOTION:

V. COMMITTEE REPORTS

A. Academic Affairs, Enrollment, & Student Affairs Report (Dr. Siconolfi)

B. Finance and Administration Report (Dr. Cohen)

MOTION to approve \$684,093.95 in aggregate value for purchase orders of \$5,000 or more for the period of October 16, 2015 through February 15, 2016 as identified in Exhibit B.

MOTION to approve the Capital Project Spending Plan as identified in Exhibit C.

Information ITEM: property Disposal Updates as identified in Exhibit D.

MOTION to approve the Campus Facilities Master Plan as identified in Exhibit E.

C. Employee, Equity and Compliance Services Report (Ms. Carleton)

D. University Advancement Report (Ms. Dibble)

VI. OLD BUSINESS

VII. NEW BUSINESS

VIII. INFORMATION ITEMS – NO ACTION REQUIRED

IX. EDUCATIONAL FEATURE

Bradford County Social Services Needs Assessment

Military & Veterans Student Organization: Student Veterans of America National Conference

X. REPORTS

President Francis Hendricks

PACT

Student Government Association

XI. OTHER BUSINESS

XII. DATE OF NEXT MEETING

The next regular meeting of the Mansfield University Council of Trustees is scheduled for **Wednesday, May 25, 2016, 2:00 p.m. in the North Hall 6th Floor Community Room.**

XIII. ADJOURNMENT

MANSFIELD UNIVERSITY

COUNCIL OF TRUSTEES MEETING

Wednesday, November 18, 2015
2:00 p.m.

North Hall 6th Floor Community Room

Minutes

I. MEETING CALLED TO ORDER

Chairman Meyer called the meeting to order at 2:09 p.m.

FOR THE RECORD: in accordance with the Sunshine Law, this meeting was advertised in the *Wellsboro Gazette* on November 4, 2015.

II. RECORDING OF ATTENDANCE

The following Trustees attended:

Mr. Max Gannon, Member
Ms. Mackenzie Hafer, Appointment Pending
Mr. Ralph H. Meyer, Chairman
Ms. Karen J. Russell, Member
Mr. Aaron K. Singer, Member
Dr. Robert D. Strohecker, Secretary
Mr. Bruce L. Vickery, Member
Commissioner Pamela A. Witmer, Member

The following Trustees were not in attendance:

Mr. Steven M. Crawford, Vice Chairman
Mr. Patrick D. Henderson, Member
Ms. Bobbi J. Kilmer, Member

Members of the University staff who attended are as follows:

General Francis L. Hendricks, President
Mr. John Adams, Vice President for Finance and Administration
Ms. Pamela Boyce, Secretary to the Council of Trustees
Ms. Dia Carleton, Executive Director for Employee and Leadership Services
Dr. Leslie Clifford, Associate Professor of Biology
Mr. Charles Colby, Associate Vice President of Residence Life
Mr. Terry Day, Assistant Director, Public Relations

Ms. Rita Dibble, Assistant Vice President for Advancement
Dr. John Mansfield, APSCUF President
Mr. John Maslar, Marketing Manager
Mr. Steve Plesac, SCUPA President
Dr. Steven Siconolfi, Provost and Senior Vice President for Academic Affairs
Dr. Nancy Sidell, Interim Dean, Professional Studies
Dr. John Ulrich, Interim Dean, College of Arts and Science
Ms. Carmen Wood, Associate Director of Employee Relations and Compensation

Others in Attendance:

Ms. Jill Fluck, PASSHE, University Legal Counsel
Dr. Kathleen Howley, PASSHE, Deputy Vice Chancellor for Academic and Student Affairs
Ms. Lois Johnson, PASSHE, Associate Vice Chancellor for Administration and Finance
Mr. Andy Lehman, PASSHE, Chief Legal Counsel
Mr. Joseph Maresco, Mansfield University Foundation
Ms. Brooke Miller, Student
Ms. Regan Parshall, Student
Mr. Jason Przybycien, Wellsboro Gazette
Ms. Mary Rowley, Student

III. PUBLIC COMMENTS

No comments received.

IV. APPROVAL OF MINUTES

A motion was made by Dr. Strohecker, seconded by Mr. Singer, and unanimously carried to approve the minutes of September 23, 2015 as identified in Exhibit A.

Chairman Meyer reported that the Council of Trustees participated in a PASSHE Governance presentation prior to this meeting. In addition to the Governance presentation, PASSHE representatives Dr. Kathleen Howley, Mr. Andy Lehman, Ms. Jill Fluck, and Ms. Lois Johnson also shared information on Act 188, Right to Know, and Gift Ban regulations.

V. COMMITTEE REPORTS

A. Academic Affairs Report (Dr. Siconolfi)

Dr. Siconolfi noted the topics discussed in the Academic Affairs Report:

- Dr. Siconolfi shared that Faculty Roundtables are being held throughout the semester. Dr. Siconolfi shared that he has seen a greater relationship between faculty and administration.
- Dr. Siconolfi shared that four Letters of Intent are being prepared. They include the B.A. and M.S. in Geosciences, B.A. in World Languages and Cultures, and The B.A. in Sociology. Dr. Siconolfi shared that the B.A. in Sociology will be an online program with a health concentration.

- Dr. Siconolfi reported he is examining academic minors which currently have no enrollment for possible placement in moratorium.
- Dr. Siconolfi shared the draft Organizational Structure for Academic Affairs. Dr. Siconolfi reported that he is looking at how functions can be centralized for greater efficiency. He discussed the new department – Interdisciplinary Global and Cultural Studies as well as responsibilities of Academic and Human Development. On December 9th, Student Services will report to him.
- Dr. Siconolfi shared that enrollment status reports will be reviewed by Cabinet weekly. He shared SAT, application, accept, and deposit numbers to-date. Dr. Siconolfi shared that SAT's and deposits are up.
- Dr. Siconolfi shared that he and the Interim Deans are currently looking at enrollments by academic departments. He shared that the visit and spend a day programs have been successful. He is working on a campaign with the departments to keep them in contact with accepted students throughout the admissions cycle and up to the first day of class. Other ways he is working to connect students earlier includes working with Alumni Relations to connect alums with students and to develop a leadership team working to enhance the award letter for perspective and current students providing timely, accurate information.
- Dr. Siconolfi shared that the Royall Mansfield Select Application letters will be sent by the beginning of next week. The letters will reach perspective students and their parents during the Thanksgiving Holiday. Transfer and International student marketing will begin December 7th. Royall provides a website that will host the application, we will then export the student application from their system to ours. Dr. Siconolfi shared that the privacy of our students will be protected and fully encrypted.

B. Finance and Administration Report (Mr. Adams)

Mr. Adams noted the topics discussed in the Finance and Administration Report:

- Mr. Adams reported that CliftonLarsonAllen LLP presented the Fiscal Year 2015 Financial Statement Audit Results to the Council of Trustees.

Approval of Auditor's Report

Upon the recommendation of the Vice President for Finance and Administration and the President, **a motion was made by Mr. Gannon, seconded by Dr. Strohecker, and unanimously carried to approve the independent auditor's report for the fiscal year ending June 30, 2015** as presented by the Auditor's.

- Mr. Adams reviewed the purchase orders of \$5,000 or more for the period of August 16, 2015 through October 15, 2015.

Approval of Purchase Orders of \$5,000 or more

Upon the recommendation of the Vice President for Finance and Administration and the President, **a motion was made by Ms. Witmer, seconded by Mr. Gannon and unanimously carried to approve purchase orders of \$5,000 or more for the period of August 16, 2015 through October 15, 2015 for a total of \$164,242.43**, as identified in Exhibit B. Review of Purchases (Exhibit B).

- Mr. Adams shared the Council of Trustees completed the Annual Facilities Inspection following the September 23, 2015 meeting.

Approval of Physical Inspection of Facilities

Upon the recommendation of the Vice President for Finance and Administration and the President, **a motion was made by Ms. Russell, seconded by Mr. Gannon, and unanimously carried to approve the Annual Physical Inspection of Facilities Report** as identified in Exhibit C.

- Mr. Adams shared the Approval of Annual Certifying Resolution of Affiliated Entities (Exhibit D).

Approval of Annual Certifying Resolution of Affiliated Entities

Upon the recommendation of the Vice President for Finance and Administration and the President, **a motion was made by Mr. Singer, seconded by Ms. Witmer, and unanimously carried to approve the Annual Certifying Resolution of Affiliated Entities** as identified in Exhibit D.

- Mr. Adams shared the fiscal plan update. Mr. Adams noted that due to the budget impasse, there are no state appropriations reflected in the report.

C. Employee, Equity and Compliance Services Report (Ms. Carleton)

Ms. Carleton noted the topics discussed in the Employee, Equity and Compliance Services Report:

- Ms. Carmen Wood shared an update on employee benefits. Ms. Wood shared recent changes PASSHE made to health care plans for managers and campus police officers. Ms. Wood shared that 56 employees are impacted.
- Ms. Wood shared that the changes are effective beginning January 1, 2016. Some of these changes include 1) removal of the HMO option which did not affect any MU employees, 2) out-of-pocket deductible for the PPO is modified, 3) drug plan co-pay increases, depending on the medication, and 4) new cost management programs will be available for select medications. Ms. Wood shared a chart showing premium contribution increases and co-pay changes. Ms. Wood also shared that virtual doctor visits for minor illnesses, behavioral health appointments, and dermatologist appointments will be available. Ms. Wood indicated that overall this is still a very good plan.

- Ms. Carleton provided an update on the Protection of Minors. Ms. Carleton shared background clearances have been completed for 206 staff and that 35 need to be completed. Ms. Carleton shared the Trustees completed their clearances today. Ms. Carleton further shared that 56 faculty clearances have been completed. Ms. Carleton reminded Trustees that due to the injunction in place, background clearances for faculty members are still on hold.
- Ms. Carleton shared updates to Title IX. Ms. Carleton reported that on July 1, 2015 a new law took effect giving a civil remedy option for those who do not want to go through the regular court process. Ms. Carleton reported that MU must provide Title IX training. To date, 24 training sessions are scheduled, four have been completed. The sessions completed have received an average rating of nine for understanding and effectiveness of training.

D. Student Affairs & Residence Life Report (Mr. Colby)

Mr. Colby noted the topics discussed in the Student Affairs & Residence Life Report:

- Mr. Colby reported that 110 students from nine institutions attended the Senior Transitions Conference in Harrisburg, PA. Out of the 110 students participating, 65 were from Mansfield University.
- Mr. Colby reported that four members of Student Affairs attended a recent NASPA training.
- Mr. Colby shared MU's first international virtual tour. This first international tour is in French. The international tours will expand to include other countries.
- Mr. Colby shared some of the recent student events engaging both community and students including: Zumba, High Ropes Course, roller derby. Sodexo has hosted grumpy seafood night, the LUMA burger, and also recently recognized the 500th Facebook Dining Services "like us" winner.
- Mr. Colby shared that Mr. Pat Zipfel has been hired as the new Interim Men's Basketball Coach.

E. University Advancement Report (Ms. Dibble)

Ms. Dibble noted the topics discussed in the University Advancement Report:

- Ms. Dibble shared the Advancement Division went through the low ropes course as a team building exercise and some went on to complete the high ropes course. The division enjoyed the exercise, learned about communication and conflict resolution.
- Ms. Dibble shared the University Identity Guide which is posted on our website. The Identity Guide gives policy and procedure on how we communicate internally and externally. The guide standardizes our procedures and ensures all communications are using the same colors, fonts, and logos. The Marketing Department will assist departments in updating their websites to these guidelines. Ms. Dibble shared that Royall complimented MU on our website.
- Ms. Dibble shared she is working with PASSHE on our Trademarks application. Ms. Dibble will also prepare agreements with affiliates regarding the use of our logo and/or University seal.

- Ms. Dibble shared the FIT commercial. Ms. Dibble shared the targeted marketing strategy and that the division will begin producing a monthly progress report.
- Ms. Dibble shared the Annual Report and a galley proof of the Mansfieldian. Ms. Dibble indicated that the Mansfieldian will be produced two times every year, in November and in April/May.
- Ms. Dibble shared the GEAR-UP grant for Simulation Camp has been awarded. MU is one of the three DOE grants funded. This three-day camp will target students in center-city Harrisburg and Allentown. The camp will offer a series of events/modules from different academic programs.

F. Mansfield University Foundation (Mr. Maresco)

Mr. Maresco noted the topics discussed in the Mansfield University Foundation Report.

- Mr. Maresco shared that a direct mailing was sent to 5000 alumni. Mr. Maresco shared that as of November 16, 2015 revenue raised is \$238,000.
- Mr. Maresco shared information on the Endowment Program. The Endowment Program threshold is \$10,000 and the Foundation has had a lot of success at this rate. Participants have five years to complete after initiation of the endowment. Donations may be restricted or unrestricted based on donor direction. The Foundation cannot change restrictions established.
- Mr. Maresco shared information on the number of endowments. Most endowments range from \$10,000 to \$25,000. Endowments have grown 82% from 1974 through 2010. There are currently ten endowments in progress and once the threshold is reached, they will be combined with the endowment pool and invested. If the endowment does not reach the threshold, the monies may be used as a scholarship fund. Mr. Maresco noted that scholarships and endowments are different and shared information regarding newly established scholarship funds.
- Mr. Maresco shared upcoming events, including a holiday reception for retired faculty and staff. Mr. Maresco shared that the Communication Department will be in New York City for their annual holiday event.
- Mr. Maresco shared that the scholarship spending policy for 16/17 academic year will be set. Currently the portfolio has 70% in equities. The Foundation gave \$506,000 last year in scholarships and believe that they will hold the line for this year. Mr. Maresco reported the Foundation projects to use \$331,169 for scholarships this academic year. Mr. Maresco shared that contributions to the portfolio included payment of \$112,000 paid by the university which is separate from revenues generated by scholarships.
- When asked what the Foundation's Fundraising goal is for this year, Mr. Maresco shared that it is just under \$750,000 (which was last year's goal). Most of this annual goal is from annual giving.

VI. OLD BUSINESS

No old business discussed

VII. NEW BUSINESS

Emeritus Status

Upon the recommendation of the appropriate departments, the Provost and Senior Vice President for Academic Affairs, the President and in compliance with a poll of the senior faculty, **a motion was made by Dr. Strohecker, seconded by Mr. Singer, and unanimously carried to grant emeritus status to the following individuals:**

Professor June Rudy, a faculty member in the Education Department from January 14, 1967 through May 21, 1999.

Dr. Dennis Murray, a faculty member in the Psychology Department from March 11, 1978 through June 26, 2015.

Ms. Boyce will prepare the appropriate letters of notification on behalf of the Council of Trustees.

VIII. INFORMATION ITEMS – NO ACTION REQUIRED

IX. EDUCATIONAL FEATURE

COPLAC Conference

President Hendricks introduced Dr. Leslie Clifford, Associate Professor, Biology. Dr. Clifford shared that she and student presenters attended the COPLAC Regional Conference at Ramapo College in New Jersey. Students from the horn club provided music, students from English and Modern Languages read poems, there were two Psychology posters and a total of nine oral paper presentations including one from Biology. Dr. Clifford shared that our students did an excellent job, that all research was high quality and our proposals were complete and data driven.

Students, Ms. Regan Parshall, Ms. Brooke Miller, and Ms. Mari Rowley shared an overview of their presentation “The Effects of Nightly Gratitude Exercises on Dreaming and Sleep Quality”. They also shared that this attending this conference was a great experience where they were able to see presentations and interact with students and faculty members from other Universities.

Dr. Siconolfi shared that the presentation posters are being displayed outside the Academic Affairs Office.

X. REPORTS

President Francis Hendricks

General Hendricks provided the following report:

- President Hendricks shared that he participated in a conference call with GE to discuss the 125th anniversary for football.
- Unity day was held on Monday (11/16/15). Students lit up the South Hall Mall and hung their ornaments on the Unity Tree.
- President Hendricks invited the Trustees to join the Thanksgiving dinner at Manser tonight. Also tonight is the first Men’s and Women’s basketball game of the season.

- President Hendricks shared that he is looking at the out-of-state tuition rates and for ways to be more competitive and attractive to out-of-state students.
- President Hendricks reported that FIT (Freeze Individualized Tuition) has been rolled out to students and their parents.
- President Hendricks shared Marty Pane, US Marshal for the Middle District of Pennsylvania, will be on campus on Thursday, November 19th. He will be meeting with CJA students. Marshall Pane has been instrumental in assisting our students receive internships with the US Marshals Service.
- In December, eight students from the Shaanxi University of Science and Technology will come to Mansfield for a three-month stay.
- On October 9th, 15 cadets graduated from the 32nd Police Academy. President Hendricks shared the part-time academy is scheduled to begin in January 2016 and has 27 applicants to-date.

PACT

Ms. Russell attended the Fall PACT conference, one of two conferences held each year. Ms. Russell shared PACT and PASSHE initiatives for 2016 were discussed. These initiatives included General Education requirements, distance education high-quality programming. Also discussed were governance and Trustee roles. The spring PACT conference dates are March 31 and April 1, 2016. Ms. Russell shared that they would like more trustees involved and attending the PACT conference. Ms. Russell highly recommends that Trustees attend if their schedules permit.

Student Government Association

Ms. Hafer provided the following report on behalf of Mr. Helmus.

- On December 4, 2015 a Foam party has been planned for students.
- A message has been sent to all students inviting their participation in the Mural Project.
- On December 5, 2015 winter sports season kicks off with Project Mountie.

XI. OTHER BUSINESS

The Holiday Concert is Friday, December 4, 2015

Following the meeting today, MU grad, Mr. James Query will be inducted into the Fenwal Blood Donation Hall of Fame for 2015. In April 2015, Mr. Query was named Volunteer of the Year by the Community Blood Bank of Northwest Pennsylvania and Western New York.

XII. DATE OF NEXT MEETING

The next regular meeting of the Mansfield University Council of Trustees is scheduled for **Wednesday, March 23, 2016, 2:00 p.m. in the North Hall 6th Floor Community Room.**

The Mansfield University Council of Trustees annual retreat will be held on Wednesday, January 27, 2015 in North Hall.

XIII. ADJOURNMENT

The meeting was adjourned at 3:50 pm.

Respectfully Submitted,

Pam Boyce

Pam Boyce

**Mansfield University of Pennsylvania
Council of Trustee's Report
Purchases Over \$5,000
From Oct. 16, 2015 to Feb. 15, 2016**

EXHIBIT B

Vendor-Name	Remarks	PO Date	PO Amount
Accreditation Council For Business	Accreditation For Business Schools & Programs	01/28/2016	\$ 5,250.00
Digital Architecture Group, Inc.	Digital Architecture (ACALOG) For Online Catalog 12/17/15-12/16/16	11/10/2015	5,527.00
Bayard Printing Group	Mansfieldian Printing	01/19/2016	5,555.00
The Gallup Organization	Certification Fees For Strengths Instructor Education - McEvoy	10/20/2015	5,750.00
Hilsher Graphics	Viewbooks For Admissions	12/21/2015	6,247.71
Accredit. Ed In Nutrition & Diet	Accreditation Council For Education In Nutrition And Dietetics Membership	11/10/2015	6,300.00
Hilsher Graphics	ViewBooks For Recruitment	11/16/2015	6,384.21
Nexstar Broadcasting Inc.	General, FIT, And COPLAC Advertisements On WBRE And IBRE.	01/12/2016	6,410.00
Indiana University Of Pennsylvania	PASSHE Summers Honors Program	10/23/2015	8,000.00
Herff Jones	Diploma Covers	02/11/2016	8,080.00
Peopleadmin Inc.	Software Subscription Agreement-Human Resources	12/02/2015	8,140.78
Jstor	Database Subscription	01/28/2016	8,550.00
WNEP-TV	Advertising On WNEP For November 2015-January 2016	11/04/2015	12,600.00
Adirondack Solutions Inc.	Yearly Support, Upgrades & Hosting Data	10/29/2015	15,350.00
Paperthin Inc.	Cloud Renewal Of PaperThin CommonSpot	12/03/2015	17,548.80
Veritiv Operating Co.	Misc. Paper For Print Shop For F/Y 2015-2016	01/28/2016	18,300.00
Registry For College	Identification And Supply Of Interim Vice President For Finance And Admin.	01/12/2016	20,000.00
Unique Source Products & Services	Carpet For North Hall South Wing	11/19/2015	22,277.45
Unique Source Products & Services	Carpet and Drapes For Manser	12/03/2015	25,410.15
HRI	Paving Mansfield Parking Lots	12/23/2015	30,750.87
Davis Insurance Agency LLC	Insurance Policy Renewals	11/30/2015	31,975.00
Berkshire Systems Group Inc.	Fire Alarm Inspection/Maintenance FY16	12/02/2015	36,120.00
Schoonover Plumbing & Heating	Cooling Tower Replacement North Hall	11/19/2015	72,444.00
Whitmoyer Auto Group	15 & 12 Passenger Van Purchase	10/26/2015	84,384.00
Philadelphia Insurance Companies	Philadelphia Insurance Installment Plan FY16/17	11/16/2015	216,738.98
TOTAL			<u>\$ 684,093.95</u>

Mansfield University of Pennsylvania
Council of Trustee's Report
Summary of Purchases
From Oct. 16, 2015 to Feb. 15, 2016

EXHIBIT B

SUMMARY OF ALL PURCHASES & CONTRACTS

Total Purchases over (>) \$5,000 from Oct. 16, 2015 to Feb. 15, 2016	\$ 684,093.95
Total Purchases under (<) \$5,000 from Oct. 16, 2015 to Feb. 15, 2016	<u>221,157.00</u>
SUB-TOTAL	\$ 905,250.95

CREDIT CARD PURCHASES

October 16, 2015 to Feb. 15, 2016	\$ 8,334.98
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GRAND TOTAL	<u><u>\$ 913,585.93</u></u>
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**Mansfield University of Pennsylvania
Council of Trustee's Report
Purchases under \$5,000
From Oct. 16, 2015 thru Feb. 15, 2016**

INFORMATION ONLY

Vendor-Name	Remarks	PO Date	PO Amount
ATE-National Field Directors	ATE-National Field Directors Membership	1/19/2016	\$ 10.00
Guthrie & Co. P.C.	Mailing For MAC Accounting Services	10/20/2015	11.50
Pa Fish & Boat Commission	Electrofishing Permit	11/16/2015	15.00
Bimbo Foods Inc.	Concession Supplies	12/14/2015	15.36
Bimbo Foods Inc.	Concession Supplies	1/21/2016	15.36
Stacey Calkins	Police Academy Sweatshirt	11/30/2015	17.50
Bimbo Foods Inc.	Concession Supplies	1/6/2016	19.20
Keystone Welding & Fab	Weld Stainless Steel Drawer Tracks	10/21/2015	20.00
J.W. Pepper & Son Inc.	Mansfieldians Music	1/19/2016	20.70
Bimbo Foods Inc.	Concession Supplies	2/11/2016	23.04
Dressel Welding Supply Inc.	Cylinder Rentals For Athletic Fields	10/22/2015	23.16
Dehart, W. A.	Concession Supplies	11/4/2015	27.95
Bimbo Foods Inc.	Concession Supplies	2/2/2016	28.00
Luck's Music Library	Orchestra Music	12/17/2015	30.00
Bimbo Foods Inc.	Concession Supplies	12/2/2015	30.72
IDS Of Pennsylvania	Address Correction & Shipping Charges	11/6/2015	31.00
Bimbo Foods Inc.	Concession Supplies	2/9/2016	31.68
Bush Designs	Faculty Emeriti Plate Engraving	12/14/2015	34.00
Bimbo Foods Inc.	Concession Supplies	1/6/2016	34.56
Penoco, Inc.	Asbestos Collection Manser Hall	11/2/2015	35.00
WDKC 101.5	Radio Ads For ACT 120	10/26/2015	36.00
IDS Of Pennsylvania	Address Corrections	2/5/2016	37.00
Northern Tier Tree Service	Tree Removal	11/2/2015	38.00
Keystone Mobile Shredding Inc.	Shredding for VP Finance & Admin	1/4/2016	38.00
Soldiers & Sailors Memorial Hospital	First Aid Cards For Mountie Ambassadors	12/3/2015	40.00
Bimbo Foods Inc.	Concession Stand Supplies	10/21/2015	42.24
Asics America Corporation	Shorts & Arm Sleeves For Track & Field	11/10/2015	44.24
Papa V'S	Meals For Recruiting Bus Trips	1/29/2016	45.04
Dehart, W. A.	Concession Supplies	12/14/2015	45.35
Bimbo Foods Inc.	Concession Supplies	11/12/2015	46.08
Ncs Pearson, Inc.	MAT Computer Based Test	1/25/2016	50.00
Eastern Sociological Society	Eastern Sociological Society Departmental Dues	1/29/2016	50.00
C&J Catering LLC	SSHCLCO Directors Monthly Meeting Coffee Service	12/11/2015	53.10
Mansfield Embroidery	Lettering For Campus Police Shirts	1/25/2016	58.50
Bruce Dart	COT Photo	11/12/2015	60.00
Mcginley Maintenance	Clean Out Cleaning In Oak	11/18/2015	60.00
Commonwealth Of Pennsylvania	Water System Operator Permit	2/3/2016	60.00
Campus Bookstore CCSI	Gift Baskets For New York Feeder Schools	12/17/2015	63.56
Stacey Calkins	Police Academy Plaque For Commissioners	11/20/2015	68.50
Mansfield Embroidery	Embroidery Services For Security Officer Shirts	10/21/2015	69.00
Mansfield Borough	Zoning Permit	1/22/2016	72.50
Kerry Marsh	Music For Mansfieldians	11/3/2015	75.00
NASPA	NASPA Membership Dues	11/10/2015	75.00

**Mansfield University of Pennsylvania
Council of Trustee's Report
Purchases under \$5,000
From Oct. 16, 2015 thru Feb. 15, 2016**

INFORMATION ONLY

Mansfield Embroidery	Walnut Perpetual Plaque For The Political Science Albert Dalmolen Scholarship	10/22/2015	76.00
College Board	Additional SAT Score Reports	1/19/2016	77.90
Sanico	Sweeper Repair	10/21/2015	77.95
Sanico	Sweeper Repair	2/1/2016	77.95
Dehart, W. A.	Concession Supplies	1/6/2016	79.34
Tag Up	Locker Plate For Softball	11/12/2015	79.75
Papa V'S	Field Hockey Dinner	12/14/2015	79.96
PACISE	PACISE 2016 Dues	12/14/2015	80.00
Orchestra Of Southern Finger Lakes	Chamber Music Concert Event For Chinese Students	1/20/2016	80.00
Titan Sports & Graphics	Embroidery For Track & Field Uniforms	11/4/2015	85.00
Officemax	Office Supplies	11/24/2015	85.39
Dehart, W. A.	Concession Supplies	11/30/2015	87.90
Mcginley Maintenance	Weekend Cleaning Call Outs	10/21/2015	90.00
Titan Sports & Graphics	Embroidery For Track & Field Uniforms	11/19/2015	95.00
Commonwealth Of Pennsylvania	Water Plant Operator Certificate	12/2/2015	95.00
Dehart, W. A.	Concession Supplies	11/12/2015	95.85
Harder Sporting Goods	T-Shirts For Soccer Clinic	2/10/2016	99.00
Viamedia Corp/Blue Ridge Cable	Ad For Holiday Concert	12/14/2015	100.00
Northern Tier Tree Service	Chip & Remove Trees	1/20/2016	100.00
Center For Education And	Subscription For Education & Employment Desktop Reference	11/30/2015	104.95
Penoco, Inc.	Asbestos Samples From Decker Gym	11/30/2015	105.00
Lisa Mccoll	Travel Mileage For Speaker	1/8/2016	106.38
Mansfield Comfort Inn	Lodging For Prism Concert Speaker	11/2/2015	107.91
Mansfield Comfort Inn	Lodging For NAP For Commencement	12/22/2015	107.91
Bruce Dart	Police Academy Cadet Photos	10/20/2015	120.00
NODA	NODA Membership Fee	10/28/2015	125.00
Pennsylvania One Call System, Inc.	PA One Call Annual Renewal	1/28/2016	125.00
Women'S Basketball Coaches Assn.	WBCA Membership	11/18/2015	130.00
National Society For Experiential Ed	Membership Dues Renewal (National Society for Experiential Education - NSEE) (12/14/2015	135.00
Meads Overhead Door	Installed/Adjusted Springs In Loading Dock Door	10/21/2015	138.20
Luck'S Music Library	Music For Orchestra	1/8/2016	145.00
Northern Tier Tree Service	Stump Grinding	2/8/2016	145.00
Nebraska Scientific	Dissection Specimens For Human Biology	2/11/2016	145.68
WNBT	Ads For Prism Concert	10/27/2015	146.00
WDKC 101.5	Ad For Prism Concert	10/27/2015	150.00
Papa V'S	Lunch For Vendors At Mental Health Day	11/13/2015	150.00
Richard Martin	Remote Broadcasting For Media Day	12/16/2015	150.00
Captured By Carrie Photography	Photographs For Commencement	12/22/2015	150.00
Mill Cove Inc.	Mill Cove Membership	1/21/2016	150.00
Asics America Corporation	Uniforms For Cross Country	10/23/2015	160.00
Jill D. Cross	Stone For Water Main Repair	1/28/2016	166.43
Jill D. Cross	Stone For Doane & Morris Lots Repairs	10/20/2015	167.63
Unique Source Products & Services	Carpet Tile Adhesive	1/6/2016	172.00
Commonwealth Of Pennsylvania	Boiler Certificates	1/6/2016	176.00

**Mansfield University of Pennsylvania
Council of Trustee's Report
Purchases under \$5,000
From Oct. 16, 2015 thru Feb. 15, 2016**

INFORMATION ONLY

WNBT	LUMA Radio Advertising	11/6/2015	178.50
Emerge Healing Arts & Spa	Chair Massages At Mental Health Fair	10/23/2015	180.00
Robert Packer Hospital	JRCERT Site Visit	11/30/2015	181.87
D & S Enterprises	Mower Parts For Grounds	11/2/2015	184.81
Bpd Assoc Of Baccalaureate	Membership Dues For Social Work Program Directors	12/17/2015	185.00
Society For Human Resource Mgt	SHRM 2016 Membership	12/11/2015	190.00
Northern Tier Tree Service	Tree Removal	2/1/2016	190.00
NACDA	NACDA Membership	12/11/2015	195.00
Durisko, Matt	Photographer For PSAC Track & Field Championships	2/3/2016	200.00
Stateline Farm	Hay Bales For Hillside Drainage	10/23/2015	200.00
Williams Oil & Propane	Diesel Fuel For Hillside Stabilization Project	11/30/2015	218.68
Brooks Petroleum	Inspection Of Gas Storage Tanks	12/16/2015	220.00
Postmaster Mansfield	BRM Permit Annual Renewal	11/19/2015	225.00
Agilent Technologies	Chemistry Lab Supplies	1/26/2016	227.45
C&J Catering LLC	SSHISCO Directors Monthly Meeting Lunch	12/11/2015	232.20
Njmea	AD For NJ Tempo Magazine	12/3/2015	235.00
B & L Portable Toilet Rental, Inc	Portable Toilet Rental For Campus Events	10/23/2015	240.00
Wdkc 101.5	Radio Ads For LUMA	10/26/2015	240.00
Stacey Calkins	Shirts For Campus Police Dispatcher	11/30/2015	245.88
Liberty High School	Environmental Day At Mill Cove	11/23/2015	248.69
Solo Le LLC	Certified Trainer For PEC Program	1/22/2016	250.00
Halls Home & Lumber	Sand For Doane & Morris Lot Repair	10/20/2015	250.00
Timothy Dart	Audio Service	12/4/2015	250.00
Stacey Calkins	Shirts For Campus Police	1/8/2016	253.76
Jill D. Cross	Stone For Hillside Drainage	11/30/2015	257.74
Tioga Publishing Company	Ad For Prism Concert	10/27/2015	260.11
Tioga Publishing Company	Ad For Prism	11/19/2015	260.11
Tioga Publishing Company	Ad For Prism Concert	1/27/2016	260.11
WDKC 101.5	Police Academy Radio Spots	10/23/2015	270.00
Northern Tier Law Enforcement	Police Academy Interviews	11/30/2015	270.00
Northern Tier Solid Waste Authority	Roll Off Hauling For Elliott Carpet	2/8/2016	273.88
PMEA News Advertising	Quarterly Ad In PMEA	10/23/2015	275.00
PMEA News Advertising	Music Dept. Quarterly Ad	1/6/2016	275.00
Papa V'S	Meals For Spring 2016 RA Training	1/25/2016	277.92
Sesac, Inc.	SESAC Music License 7/1/15-6/30/16	1/13/2016	286.64
WNBT	Prism Radio Ad	11/19/2015	292.00
Hampton Inn & Suites	Lodging For Prism Guest Speaker	11/3/2015	294.30
DBsquared LLC	DBSquared Annual Software Subscription	1/19/2016	295.00
PRSA Member Services	Public Relations Society Of America (PRSA) Dues	1/28/2016	295.00
Campus Bookstore CCSI	Office Supplies	1/19/2016	296.80
Educational Furniture Solutions	Power Up Modules For Furniture Repair	11/30/2015	298.40
Compansol	Software For Trio	1/8/2016	299.00
Pa Rural Water Association	PA Rural Water Association Membership	1/25/2016	305.00
Canyon Run Catering	Food For PCSW Open Meeting	11/10/2015	307.50

**Mansfield University of Pennsylvania
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INFORMATION ONLY

Keystone Mobile Shredding Inc.	Shredding For Campus	12/3/2015	310.00
C&J Catering LLC	SSHELCO Director's Monthly Meeting Breakfast	10/27/2015	314.10
Harder Sporting Goods	Soccer Clinic T-Shirts	1/8/2016	315.00
CCSI	Spring Orientation ID's	2/3/2016	315.00
Aj's Outdoor Power Equipment	Repair Of Pole Chain Saw	2/4/2016	321.68
Nacac	Membership Dues FY16	12/11/2015	325.00
Dehart, W. A.	Concession Supplies	2/2/2016	329.57
Hinshaw Music Inc.	Rental Music For Major Works Concert	12/2/2015	330.00
Campus Bookstore CCSI	Ask Me Tees For New Student Welcome	1/12/2016	332.50
Wellsboro Rental Center	Skid Steer Bobcat Rental	11/16/2015	335.00
PACAC	2016 Spring PACAC Regional College Fairs	12/16/2015	335.00
Jill D. Cross	Stone For Hillside Drainage	11/16/2015	339.43
Northern Tier Tree Service	Chip & Cut Landing Area For High Ropes Course	11/2/2015	340.00
Penny Saver Inc.	Newspaper Advertisements For ACT 120	10/26/2015	349.25
Draper Supply	Repair 3 Inch Gas Line On Clinton Street	1/21/2016	350.00
Ad Image	Ad For 2015 Marching Band Festival Program	11/19/2015	350.00
Viamedia Corp/Blue Ridge Cable	Holiday Concert Ad	2/5/2016	350.00
Stacey Calkins	Jackets For Campus Police	1/8/2016	357.00
Rodman Enterprises	Police Academy Instructor	2/2/2016	360.00
Northern Tier Law Enforcement	Police Academy Instructor	11/16/2015	360.00
Random House, Inc.	Books For Dr. Jean Kilbourne Book Signing	12/17/2015	360.00
Pepsi Cola Company	Concession Supplies	11/4/2015	365.80
Northern Tier Solid Waste Authority	Roll Off Hauling	1/8/2016	369.43
Commonwealth Of Pa	Annual Clean Air Permit	11/16/2015	375.00
Wild Rose Inc.	Concrete For Doane & Morris Lot Repairs	10/20/2015	388.00
Wild Rose Inc.	Concrete For Doane Parking Repair	10/28/2015	388.00
Demans Team Sports	Baseball Hats	10/28/2015	388.70
Fisher Scientific Company	Lab Supplies For Microbiology & Fisheries	10/21/2015	390.40
Otis Elevator Co	Repairs To Sycamore Elevator	11/2/2015	394.00
Dehart, W. A.	Concession Supplies	12/2/2015	399.00
Wellsboro Rental Center	Backpack Blower Rental	11/16/2015	399.99
Wellsboro Rental Center	Backpack Blower	12/2/2015	399.99
Wellsboro Rental Center	Rental Of Backpack Blower	1/8/2016	399.99
Papa V'S	Pa Pa V- Wksp Lunch Leadership	10/29/2015	400.00
Asta Membership Dept.	College Fair Package & Membership	12/3/2015	400.00
Dehart, W. A.	Concession Stand Supplies	10/26/2015	401.38
WNBT	Radio Ad For ACT 120 Police Academy	10/23/2015	404.60
Penoco, Inc.	Asbestos Collection President's House	11/2/2015	410.00
Taylor Products	Repairs To Ice Cream Machine In Manser	2/1/2016	415.81
Papa V'S	Lunch For Mountie Ambassador Training	1/29/2016	419.64
R.T. Athco	Safety Strap For Backboard Repair	2/11/2016	424.93
Captured By Carrie Photography	Photographs Of Events/Campus	12/16/2015	425.00
Susquehanna Paper & Sanitary Sup	Ice Melt	1/19/2016	428.75
Susquehanna Paper & Sanitary Sup	Ice Melt	1/19/2016	428.75

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Nace-National Association Of	NACE Membership Renewal 3/1/2016-3/1/2017	12/2/2015	435.00
Banfield-Baker Corp.	Lime For Athletic Fields	11/30/2015	436.60
Agilent Technologies	Filters For Equipment In The Instrumental Chemistry Lab	2/8/2016	438.00
Equipment Depot	Field Scissor Lift Rental	11/16/2015	444.88
Librarytools.Com	Library Software	2/5/2016	444.95
Postmaster Mansfield	Annual Mail Permit Renewal	11/24/2015	450.00
Powell's Sales And Service, Inc.	Parts For Salt Spreader	1/25/2016	451.54
Berkshire Systems Group Inc.	Circuit/Control Board For Fire Alarm	11/18/2015	454.00
Wellsboro Rental Center	Skid Steer Rental	11/16/2015	465.00
Wellsboro Rental Center	Chipper Rental	1/20/2016	465.00
4Imprint	Pennants For High School/Community College Visits	1/19/2016	470.90
Whitneyville Glass Co.	Window Parts For Oak/Hickory	2/4/2016	475.70
Martha Horton	Editing Services For Mansfieldian	11/16/2015	480.00
WDKC 101.5	Radio Ad for ACT 120 Police Academy	10/23/2015	480.00
Red Skillet	Food For Softball Alumni Dinner	10/23/2015	495.00
Mary Falkenstern	Keynote Speaker For Senior Transitions Conference	10/26/2015	500.00
Halls Home & Lumber	Sand For Doane & Morris Lot Repairs	10/20/2015	500.00
Collegefish.Org.	Subscription For 2000 Community College Transfer Students Names	10/27/2015	500.00
Cornell University	Genome Sequence Report	10/28/2015	500.00
Cast & Crew	Food For Trio Fin Lit Workshop	10/29/2015	500.00
Timothy Dart	Audio Services For Commencement	12/22/2015	500.00
National Writing Project	NWP Membership	2/5/2016	500.00
Unique Source Products & Services	Carpet Tile Adhesive	11/2/2015	516.00
Thompson Publishing Group Inc.	Federal Grants Mgmt. Handbook	10/28/2015	516.99
Jill D. Cross	Stone For Shaute Field	11/2/2015	518.11
Praxair Mid-Atlantic	Annual Lease - Acetylene For Utility Plant/Garage	2/11/2016	532.40
Rj Vending & Amusements	Repairs To Arcade Machines In Game Room	11/19/2015	549.50
Tri-Dim Filter Corp	HVAC Filters For Grant	1/20/2016	555.86
Bradco Supply Company Inc.	Parts For Plow	1/20/2016	564.54
Campus Bookstore CCSI	T-Shirts For 101st Leadership Program	10/22/2015	570.00
Northern Tier Tree Service	Chip & Remove Trees	12/21/2015	575.00
Mansfield Chamber Of Commerce	Mansfield Chamber Of Commerce Membership	2/11/2016	580.00
Gov Connection, Inc.	Evaluation Unit For Classroom In Butler	10/21/2015	583.66
Northern Tier Solid Waste Authority	Roll off Dumpster Hauling	12/11/2015	584.90
Teledyne Leeman Lab	Lab Supplies For Water Testing	10/20/2015	595.00
Cintas Fire Protection	Testing And Recharging Of Fire Extinguishers	1/20/2016	602.00
Hite Company The	Supplies For Alumni HVAC	2/1/2016	652.34
Hilsher Graphics	Snapshot Handouts	12/14/2015	680.40
Penoco, Inc.	Asbestos Abatement Manser Dining	11/30/2015	697.00
Cintas #536	Shop Towel Rental For Garage For F/Y 2016	1/20/2016	700.00
Rent A Tent	Tent Setup & Tear Down for Straughn Gala	1/26/2016	700.00
Postmaster Mansfield	BRM Annual Maintenance	11/30/2015	700.00
Dell Marketing LP	Dell Desktop Computer For Renee Potter	11/19/2015	700.51
Pro Supply	Supplies For Grounds	10/23/2015	717.60

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Pec Premier Safety Operations, LLC	PEC Membership	1/19/2016	750.00
Cornell University	Fee For Use Of Microscope At Cornell University	1/22/2016	750.00
Gannett Central Ny Newspapers	Ad For Act 120 Police Academy	10/23/2015	753.00
Corning Area Chamber Commerce	2016 Membership Dues	11/10/2015	777.00
Provisions Modular Hardware	Hardware For Computer Repair & Maintenance	11/2/2015	794.90
Sanico	Floor Mats For Alumni Hall	10/28/2015	795.00
Redrock Software Corp	Annual Software Support For Tutortrac	12/17/2015	799.00
James Mcgraw	Speaker For Speakers For Tomorrow Series	10/22/2015	800.00
Wellsboro Police Dept Firearms Rang	Rental Of Firearm's Range	11/30/2015	800.00
Fisher Scientific Company	Supplies For Chemistry Labs	1/21/2016	804.20
Royal Publishing Inc	2015 Football Playoff Ad	12/15/2015	810.00
Dehart, W. A.	Concession Supplies	11/19/2015	812.77
Sanico	Housekeeping Supplies	11/18/2015	814.00
K & D Factory Service, Inc.	Repairs To Commercial Microwave	11/19/2015	820.46
Guthrie & Co. P.C.	Monthly Accounting Services Phase I & Phase II	10/27/2015	825.00
Guthrie & Co. P.C.	MAC Accounting Services	1/19/2016	825.00
Guthrie & Co. P.C.	Accounting Services For MAC Phase I & II	2/1/2016	825.00
Guthrie & Co. P.C.	Accounting Services For Phase I & II	12/16/2015	836.50
Pro Supply	Custodial Supplies	12/14/2015	852.20
Northern Tier Law Enforcement	Instructor Fee For Police Academy	1/28/2016	870.00
Dell Marketing LP	Dell Laptop for Human Resources	11/19/2015	881.64
I D Booth Inc.	Tool For Plumbing Repairs	2/1/2016	899.39
Pa Dui Association	Code Books For Police Academy	2/11/2016	900.00
I D Booth Inc.	Supplies For Steam Vault Repairs	1/19/2016	915.32
Tioga Publishing Company	Ad For Act 120	10/28/2015	954.00
Penn National Insurance	Fidelity Bond Renewal	10/21/2015	966.00
Tri-Dim Filter Corp	Supplies For HVAC For Various Campus Bldgs.	1/26/2016	968.83
Peirce-Phelps, Inc.	Oil Filter For North Hall Chiller	12/17/2015	981.96
Clarkson Chemical Company	Housekeeping Supplies	2/3/2016	988.80
Sanico	Sweeper Repair	10/28/2015	1,000.00
Campus Bookstore CCSI	Pens For Orientation	11/30/2015	1,000.00
WDKC 101.5	Ads For Sports Info	12/21/2015	1,000.00
Stuart Lisowski Excavation	Rock For Hillside Stabilization	2/1/2016	1,000.00
Key Equipment Sales & Rental	Field Lift Rental	10/28/2015	1,031.06
Campus Bookstore CCSI	Commencement Sashes	11/16/2015	1,048.25
Robert Packer Hospital	Radiology Accreditation	1/28/2016	1,050.00
Jill D. Cross	Stone For Hillside Drainage	11/30/2015	1,072.00
Arnot Bldg Supply Inc.	Supplies For Alumni Renovations	10/20/2015	1,072.21
Wellsboro Rental Center	Skid Steer Rental For Hillside Stabilization	10/28/2015	1,140.00
Sanico	Custodial Supplies	2/11/2016	1,140.00
Fluid Pinpointing Services Inc.	Water Line Leak Detection	1/19/2016	1,170.00
Vasco Brands	Housekeeping Supplies	12/14/2015	1,189.53
Twin Oaks Nurseries	Plants For Landscape Renovation	10/22/2015	1,204.00
Irr Supply Centers	Supplies For Grant HVAC	11/30/2015	1,220.00

**Mansfield University of Pennsylvania
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Sanico	Mats For North Hall	12/22/2015	1,245.00
Lenovo	Lenovo Laptop	1/21/2016	1,249.99
Sanico	Batteries For Custodial Maintenance	1/21/2016	1,272.00
I D Booth Inc.	Valve Kits For North Hall HVAC	10/28/2015	1,294.20
Engaged Entertainment, Inc.	Commencement Video Fall 2015/Spring 2016	10/26/2015	1,300.00
NACAC	Spring 2016 National College Fair Booth Registrations	12/21/2015	1,300.00
BMI	BMI Music License	1/28/2016	1,303.73
Unique Source Products & Services	Carpet Tiles Supplies	1/6/2016	1,378.98
Bearings & Drives Unlimited	Maintenance Supplies	12/2/2015	1,379.61
Joni Oye-Benintende	Artist Display	11/12/2015	1,500.00
Cameron Conaway	Keynote Speaker For English Assoc Of PA Conference	1/22/2016	<u>\$ 1,500.00</u>
Fluid Pinpointing Services Inc.	Locate Water Leak In Main Distribution Line	2/1/2016	1,500.00
Maat Enterprises	Speaker For Presentation For Honors Program	2/10/2016	1,500.00
CASE	Council For Advancement And Support Of Education Membership	10/20/2015	1,504.90
American Rock Salt Company LLC	Ice Control Salt	1/19/2016	1,603.22
Sign Shop	Campus Signage Posts	10/20/2015	1,609.00
S.A. Communale Co., Inc.	Sprinkler Repair Basement Dry system in North Hall.	12/8/2015	1,652.68
Tioga County Visitors Bureau	Ad For Tioga County Visitor's Guide	12/17/2015	1,675.00
Werner Coach	Transportation For Student Recruitment From Phila.	11/2/2015	1,740.00
Lynda.Com	Software For Art Dept.	1/13/2016	1,750.00
Fisher Scientific Company	Supplies For Chemistry Labs	11/2/2015	1,828.09
X-Grain Sportswear	Student Athlete Uniform Pieces	12/11/2015	1,844.00
Edu Business Solutions	Annual Software Support For Print Shop 1/5/16 to 1/4/17	1/19/2016	1,888.20
Bayard Printing Group	Postage For Mansfieldian Publication	1/4/2016	1,897.73
Nexstar Broadcasting Inc.	Ads For COPLAC & Holiday Concerts	12/16/2015	1,900.00
Apple Inc.	Macbook Pro 15 Inch	2/8/2016	1,928.00
Penoco, Inc.	Asbestos Abatement Decker Gym	12/3/2015	1,973.00
Grainger, Inc.	Housekeeping Supplies	12/14/2015	1,997.52
NPF Sports	Social Media Ads For LUMA	10/26/2015	2,000.00
NPF Sports	General Social Media Ads	1/19/2016	2,000.00
Hilsher Graphics	Transfer Guides	12/14/2015	2,035.00
Nexstar Broadcasting Inc.	COPLAC And Holiday Commercials	1/19/2016	2,100.00
WSKG Pub TV & Radio	Advertising Spots On WSKG	11/30/2015	2,149.28
Blackboard Connect Inc	Annual Software Renewal	2/8/2016	2,298.97
New Horizons Computer Learning Ctr	Webinar/Training For Holly Correll	11/19/2015	2,375.00
Thermo Electron North Amer LLC	Preventative Maintenance on ICS-1100 Ion Chromatography System	1/6/2016	2,390.00
Colonial Radio Of Williamsport	On Air Coverage Of MU Basketball Teams	12/16/2015	2,400.00
Colonial Radio Of Williamsport	Broadcasts Of MU Sporting Events	11/2/2015	2,400.00
APL Associates	Professional Development Training For Student Teachers	12/22/2015	2,500.00
Benedict'S LLC	Multiple Excursions For SUST Program FY2016	1/29/2016	2,500.00
WNEP-TV	Ads On News & Website Banners	2/3/2016	2,500.00
Werner Coach	Transportation For Recruitment Function On 3/29-3/30/16	2/9/2016	2,552.00
Comodo	Wildcard Certificates	10/20/2015	2,567.70
Nexstar Broadcasting Inc.	Digital Banner Advertisements On WETM Website	12/16/2015	2,600.00

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Nexstar Broadcasting Inc.	General Web Ads	1/28/2016	2,600.00
I D Booth Inc.	Relief Valve Set For Steam Vault Repair	2/3/2016	2,720.00
Dell Marketing LP	Workstations To Support MATS Service	1/28/2016	2,741.97
Irr Supply Centers	Part For Ice Machine For Athletics	10/22/2015	2,750.00
Council For Opportunity In Educ.	Council For Opportunity Membership	12/21/2015	2,950.00
Agilent Technologies	Cross lab Preventive Maintenance Visit	11/6/2015	3,156.00
Benedicts Bus Service	Multiple Excursions For SUST Program FY16	1/5/2016	3,500.00
Ebid Systems	Subscription For Ebid Exchange System	2/3/2016	3,500.00
Teledyne Leeman Lab	Installation Of ICP Torch	11/4/2015	3,850.00
Cory Band	International Brass Band Performance	11/12/2015	4,000.00
Monroe Community College Foundation	Monroe Community College Partnership	10/20/2015	4,000.00
Sanico	Custodial Supplies	12/14/2015	4,831.87
TOTAL			<u>\$ 221,157.00</u>

Mansfield University

Exhibit C

Pennsylvania State System of Higher Education Capital Projects Spending Plan Proposed Program for FY 2016-17 - FY 2020-21

MANSFIELD PRIORITY	PROJECT	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	TOTAL
1	Maple Hall Demolition	\$6,000,000					\$6,000,000
2	Butler Music Center Renovation/Addition		\$7,600,000				\$7,600,000
3	Campus Utility Infrastructure Upgrade			\$7,550,000			\$7,550,000
4	Decker Gym Renovation/Field House Replacement				\$8,950,000		\$8,950,000
5	Simon B. Elliott Demolition					\$ 1,500,000	\$1,500,000
	University Total	\$6,000,000	\$7,600,000	\$7,550,000	\$8,950,000	\$1,500,000	\$31,600,000

Mansfield University Council of Trustees Meeting

March 23, 2016

SUBJECT: Property Disposal, Mansfield University of Pennsylvania (UPDATE)

Update: *The disposal of the University property at 18 N. Main Street. The lease has been renewed for another 6 months with the current occupants. Purchasing is in the process of listing the properties for private sale to determine if there is any local interest. If there is no interest, the properties will be listed with a real estate agency who will be able to reach out to a broader area.*

Update: *The disposal of the University property at 13/19 East Wellsboro Street. The properties of E. Wellsboro Street have been fenced off following the Mansfield Boro fence ordinance to restrict parking on the lot. The lot has become very rough and has become a liability concern to allow the parking of vehicles in the vacant lot. Signs are posted indicating that the lot is closed and private property. This lot will also be listed for sale.*

BACKGROUND: The properties consists of: 1) approximately a three-quarters-acre lot with a 5,057-square- foot wood-frame, two-story house that is currently used as offices for the local RE/MAX realtor with a market value of \$375,000, and 2) a $\frac{3}{4}$ acre vacant lot that is currently fenced and posted private property with a market value of \$49,000.

Mansfield University

Campus Facilities Master Plan - COT Update

February 25, 2016

The Master Plan process which began in the Spring of 2014 is being concluded at this time, with an expected delivery of the final product at the end of March 2016.

This plan is a comprehensive evaluation of the current campus condition, programmatic needs, space utilization, housing, and campus population. The campus was involved in the evaluation process through focus groups of all of the campus constituents.

The Guiding Principles are as follows:

- *Be Fiscally Responsible*
 - *Support the vision of Mansfield University*
 - *Optimize use of existing spaces*
 - *Encourage recruitment and retention*
 - *Encourage collaboration across campus*
 - *Respect and celebrate the history of Mansfield University*
 - *Promote a pedestrian friendly campus and engage the community*
- **The final draft plan was presented to the Mansfield University Cabinet on January 19, 2016.**
 - **Presentation to the Mansfield University Council of Trustees was conducted on January 27, 2016.**

At this time the contractor (Stantec) is performing final cost calculations, final plan implementation strategies, and the creation of an iBook presentation for the university. A brief informational video is also being prepared by the University marketing department to be included in the iBook Presentation.

The final product is expected to be available at the end of March 2016.

For any additional questions or comments contact Jim Welch, Interim Facilities Director at jwelch@mansfield.edu or 570-662-4913

The final draft document can be accessed at this website –

<https://www.dropbox.com/sh/49aydagqcn2hy19/AADRG9tnkgjactfNH7Ysxy3da?dl=0>

Comments received on the master plan from cabinet or the COT - as of 2/22/2016

- *The Master Plan looks quite exciting and appears to provide for effective use of the space.*
- *I am very excited for the Master Plan, particularly for the new dining facility, green space, updated academic areas (examples were in Retan and Butler), and entrance to campus.*
- *I think these changes will impact students the most and attract potential students to Mansfield.*
- *I like the demolition of Elliott to be coupled with a much more welcoming and attractive entrance to campus.*

MANSFIELD UNIVERSITY

COUNCIL OF TRUSTEES



September 21, 2016

FAMILY. LEGACY. TRADITION. MANSFIELD.



MANSFIELD UNIVERSITY
COUNCIL OF TRUSTEES MEETING

Wednesday, September 21, 2016
2:00 p.m.

North Hall 6th Floor Community Room

A G E N D A

I. MEETING CALLED TO ORDER

II. RECORDING OF ATTENDANCE

III. PUBLIC COMMENTS

IV. APPROVAL OF MINUTES

July 20, 2016 (Exhibit A)

MOTION:

V. COMMITTEE REPORTS

A. Academic Affairs, Enrollment, & Student Affairs Report (Dr. Siconolfi)

B. Finance and Administration Report (Mr. Barton)

MOTION to approve \$2,109,235.61 in aggregate value for purchase orders of \$5,000 or more for the period of June 16, 2016 through August 15, 2016 as identified in Exhibit B.

MOTION to approve the Annual Operating Budget.

C. Human Resources (Ms. Hagan)

D. University Advancement Report (Ms. Dibble)

VI. OLD BUSINESS

VII. NEW BUSINESS

VIII. INFORMATION ITEMS – NO ACTION REQUIRED

IX. EDUCATIONAL FEATURE

Summer Internship Experience: Mr. John Golden, Student

X. REPORTS

President Francis Hendricks

PACT

Student Government Association

XI. OTHER BUSINESS

XII. DATE OF NEXT MEETING

The next regular meeting of the Mansfield University Council of Trustees is scheduled for **Wednesday, November 16, 2016, 2:00 p.m. in the North Hall 6th Floor Community Room.**

XIII. ADJOURNMENT

MANSFIELD UNIVERSITY

COUNCIL OF TRUSTEES MEETING

Wednesday, July 20, 2016

2:00 p.m.

North Hall 6th Floor Community Room

Minutes

I. MEETING CALLED TO ORDER

Chairman Meyer called the meeting to order at 2 p.m.

FOR THE RECORD: in accordance with the Sunshine Law, this meeting was advertised in the *Wellsboro Gazette* on July 6, 2016.

II. RECORDING OF ATTENDANCE

The following Trustees attended:

Mr. Steven M. Crawford, Vice Chairman
Ms. Mackenzie Hafer, Member
Mr. Patrick D. Henderson, Member
Ms. Bobbi Kilmer, Member
Mr. Ralph H. Meyer, Chairman
Ms. Karen J. Russell, Member
Mr. Aaron K. Singer, Member
Dr. Robert D. Strohecker, Secretary
Mr. Bruce L. Vickery, Member

The following Trustees were not in attendance:

Mr. Max Gannon, Member
Pamela A. Witmer, Member

Members of the University staff who attended are as follows:

General Francis L. Hendricks, President
Mr. Scott Barton, Controller
Ms. Pamela Boyce, Secretary to the Council of Trustees
Ms. Rita Dibble, Vice President for Advancement
Ms. Christina Fry, Director of Education Relations and Field Experience

Ms. Kim Hulslander, Applications Developer
Mr. John Maslar, Communications and Marketing Manager
Mr. Adam Murtland, Digital and Electronic Media Manager
Dr. Steven Siconolfi, Provost and Senior Vice President for Academic Affairs
Dr. Nancy Sidell, Dean, College of Natural & Social Sciences
Dr. John Ulrich, Dean, College of Arts and Humanities

Others in attendance:

Ms. Cheryl Clarke, Williamsport Gazette
Janese Prickett, Summer Leadership Academy Counselor
Jessica Prickett, Summer Leadership Academy Director

III. PUBLIC COMMENTS

No comments received.

IV. APPROVAL OF MINUTES

A motion was made by Ms. Hafer, seconded by Dr. Strohecker, and unanimously carried to approve the minutes of May 25, 2016 as identified in Exhibit A.

V. COMMITTEE REPORTS

A. Academic Affairs, Enrollment, & Student Affairs Report (Dr. Siconolfi)

Dr. Siconolfi noted the topics discussed in the Academic Affairs Report:

- Enrollment Update
 - New student enrollment is above last year
- Promotion Policy and its Process
 - Dr. Siconolfi is working with APSCUF
- Learning Management Update
 - We will continue with Desire to Learn (D2L) for 1 more year
- Middle States Report Update
 - We are making good progress, there are no unforeseen problems
- Title IX
 - Shared the new structure

B. Finance and Administration Report (Mr. Barton)

Mr. Barton noted the topics discussed in the Finance and Administration Report:

- Review of Purchases (Exhibit B)
- Mansfield Fire and Ambulance Association (Exhibit C)
- Review of Annual Operating Budget

Approval of Purchase Orders of \$5,000 or more

Upon the recommendation of the Controller and the President, **a motion was made by Mr. Singer, seconded by Ms. Kilmer and unanimously carried to approve purchase orders of \$5,000 or more for the period of April 16, 2016 through June 15, 2016 for a total of \$2,072,737.78**, as identified in Exhibit B.

Mansfield Fire and Ambulance Association (Exhibit C)

Upon the recommendation of the Controller and the President, **a motion was made by Ms. Russell, seconded by Ms. Hafer and unanimously carried to approve the payment of \$7,500 to the Mansfield Fire Department and \$7,500 to the Mansfield Ambulance Association for critical services and training for fiscal year 2016-2017** as identified in Exhibit C.

C. Human Resources Report (Ms. Hagan)

Ms. Hagan noted the topics discussed in the Human Resources Report:

- Order of Succession Resolution (Exhibit D)
- Furlough Overview
- Structure of the HR Department in the wake of recent changes
- Plan to outsource Payroll Processing to Bloomsburg

Approval of Certifying Resolution

Upon the recommendation of the Director of Human Resources and the President, **a motion was made by Ms. Hafer, seconded by Ms. Kilmer, and unanimously carried to approve the Certifying Resolution for Appointing Interim and Chief Executive Officers for 2016-2017** as identified in Exhibit D.

D. University Advancement Report (Ms. Dibble)

Ms. Dibble noted the topics discussed in the University Advancement Report:

- Alumni Weekend Report
 - This year there was a 40% increase in participation of the 50th anniversary class
 - Six (6) scholarships were funded as a result of a Flash Campaign held during Alumni Weekend
- Social Media and Web Report
 - We are exceeding our goals
- Fund-raising and Engagement
 - Ms. Dibble reported that to-date, 207 donors have given over \$150,000 and that there is nearly 100% participation from the Council of Trustees and Cabinet members

VI. OLD BUSINESS

No old business discussed

VII. NEW BUSINESS

Election of Officers

In accordance with the by-laws of the Council of Trustees of Mansfield University, *“The Reorganization/election of Officers meeting of the Council of Trustees shall be held every two years in the month of July. At this meeting the officers of the Council of Trustees for the next two years shall be elected. Those elected shall take office beginning with the July Reorganization/election of Officers meeting.”*

Members of the Nominating Committee for the Reorganization/Election of Officers are Mr. Gannon, Mr. Meyer, and Ms. Russell. Ms. Russell submitted, on behalf of the nominating committee, the following nominations for Mansfield University Council of Trustees’ officers: Ms. Bobbi Kilmer - Chairperson, Mr. Steven Crawford - Vice Chair, and Mr. Patrick Henderson, Secretary.

A motion was made by Ms. Russell, seconded by Ms. Hafer, and unanimously carried to accept nominations and approve the following Council members for election to the noted positions:

- 1. Ms. Bobbi Kilmer, Chairperson**
- 2. Mr. Steven Crawford, Vice Chairman**
- 3. Mr. Patrick Henderson, Secretary**

VIII. INFORMATION ITEMS – NO ACTION REQUIRED

Mr. Crawford stated, on behalf of Trustees, his appreciation for Mr. Meyer’s mentorship, friendship, and service to Mansfield University. Mr. Crawford shared that the Trustees are grateful for Mr. Meyer’s leadership and look forward to his continued support of Mansfield University. Mr. Crawford recommended that a resolution be created in recognition of Mr. Meyer’s contributions.

Ms. Kilmer read a resolution in Mr. Meyer’s honor. A copy of this resolution has been attached as Exhibit E. The Council of Trustees unanimously accepted the resolution as written.

IX. EDUCATIONAL FEATURE

Junior Code Camp

Mr. John Maslar and Ms. Kim Hulslander shared information about the Junior Code Camp offered this summer. This free camp was geared to children 6 – 10 years. 16 campers learned coding by working through the curriculum from code.org. Campers learned by using popular characters including Disney’s Frozen, Star Wars, Minecraft and Angry Birds. Campers also built their own “flappy bird game”.

Mr. Maslar shared that they plan to expand this camp next year by inviting 13 – 14 year old children. The plan is to continue to offer this free camp as a community service. They will continue to use social media as a way to advertise.

Mr. Maslar and Ms. Hulslander ran the camp with assistance from two future Mounties: William Barton (13 years old) and David Maslar (15 years old).

Summer Leadership Academy

Ms. Christina Fry shared information on the Summer Leadership Academy. This summer camp is geared towards positively impacting children's lives, one-at-a-time. This camp provides a positive experience, diverse programming, and social opportunities to assist children in becoming contributing leaders in their communities. Campers participate in community service activities as well as leadership and team building activities. The camp's goals include motivating students to apply themselves academically and increase their interest and confidence in attending college.

This camp is a partnership between Mansfield's teacher education program and K-12 public school. The camp began in 2008 with the Elmira School District and the last four years have been a collaboration with the Northern Tioga School District.

Ms. Janese Prickett, counselor at the camp graduated from Mansfield in Nutrition and is returning to earn her Masters in Nutrition degree. Ms. Prickett used her experience in nutrition to help identify some eating disorders, behaviors and signs to recognize and use in her career.

Ms. Jessica Prickett has been the camp director for two years. In December she graduates with her Master's Degree. Ms. Prickett shared that it is important for professionals and educators to experience this camp and to relate to their own careers. Ms. Prickett continues to connect with students who have attended the camp.

Ms. Fry and Ms. Prickett shared that they are looking forward to expanding this camp and form partnerships with other school districts in the future. Ms. Fry shared that Northern Tioga School District and Mansfield University work to keep costs low. Mr. Crawford recommended researching grants opportunities for the camp.

X. REPORTS

President Francis Hendricks

General Hendricks provided the following report:

- President Hendricks shared that he had the privilege of reading "Take Me to your BBQ" to a group of Pre-K children attending Reading Camp with Dr. Moore
- Mansfield University has been selected by COPLAC to host the 2017 Annual Conference. COPLAC University's (28 U.S. and 1 Canada) will be invited to come to Mansfield next summer.
- Mansfield University was selected for the second consecutive year as a College of Distinction
- Mansfield University was recognized as a "Top 100 Best Bang for the Buck"

- Dr. Peggy Dettwiler represented the Americas at the World Choir Games in Sochi Russia.
- 3 Professors – Dr. Jeanne Kagle, Dr. Steve Stein, and Dr. Tim Madigan each taught a course at the China Pharmaceutical University in Nanjing, China this summer
- Dean , Dr. John Ulrich attended graduation in China earlier this summer and then traveled to Oxford, England to present a paper
- President Hendricks shared that Mansfield has been fortunate to have Ralph Meyer as a part of our Trustees since 1997. In recognition of Mr. Meyer’s leadership and support of Mansfield, President Hendricks presented Mr. Meyer the 29th Presidential Coin for Excellence.

PACT

Mr. Meyer shared that he attended the PACT Executive Board and Chairs meeting last Thursday. Mr. Meyer shared that PACT has linked with the Association of Governing Boards.

Mr. Meyer sent a copy of the notes and the schedule for upcoming conferences to all the Trustees and strongly encouraged them to attend the meetings if available.

Student Government Association

No report.

XI. OTHER BUSINESS

Dates of future meetings

Ms. Kilmer shared that two of the previously approved 2016/2017 meeting dates have changes:

1. The Council of Trustees retreat will be February 1, 2017
2. The May Council of Trustees meeting will be held May 17

The Council of Trustees were reminded that they may tour the newly renovated Commuter Lounge and SGA Offices following this meeting.

XII. DATE OF NEXT MEETING

The next regular meeting of the Mansfield University Council of Trustees is scheduled for **Wednesday, September 21, 2016, 2:00 p.m. in the North Hall 6th Floor Community Room.**

XIII. ADJOURNMENT

The meeting was adjourned at 2.55 pm.

Respectfully Submitted,

Pam Boyce

Pam Boyce

Mansfield University of Pennsylvania
Council of Trustee's Report
Purchases Over \$5,000
From June 16, 2016 to August 15, 2016

EXHIBIT B

Vendor-Name	Remarks	PO Date	PO Amount
PROFESSIONAL SPORTS PUBLICATINS	MU Advertisement in Army/Navy Football Program	6/21/2016	\$ 5,000.00
ENTERPRISE RENT-A-CAR	Rental car for MINORITY student recruitment	7/29/2016	\$ 5,000.00
EBSCO SUBSCRIPTION SERVICES	EBSCO Annual Online Renewal	6/17/2016	\$ 5,400.00
ASSOCIATED CONTROLS, INC.	Campus Wide Electrical Infastructural Repair	6/24/2016	\$ 5,995.79
BEST BUY	Hard Drives for Lab Computer Upgrades	6/28/2016	\$ 6,023.31
BAND SHOPPE	Marching Band Supplies	8/2/2016	\$ 6,223.56
PALCI INC	PALCI BioOne Complete FY 2016-2017	6/24/2016	\$ 6,230.00
AMERICAN ASSOC STATE COLLEGE & UNIV	American Assoc. State College & University Membership	6/23/2016	\$ 6,812.00
STUART LISOWSKI EXCAVATION	Crack Sealing	7/27/2016	\$ 6,999.00
MANSFIELD FIREMANS AMBULANCE ASSOC	Ambulance Membership FY17	6/29/2016	\$ 7,500.00
MANSFIELD FIRE DEPT	Fire Memebership FY17	6/29/2016	\$ 7,500.00
ENTERPRISE RENT-A-CAR	Rental car for student recruitment	7/29/2016	\$ 7,500.00
COUNTRY CUPBOARD, INC.	Sr. Transitions Conference	6/17/2016	\$ 8,000.00
JSTOR	JSTOR Arts & Sciences I & II, Lang & Lit, Music	6/23/2016	\$ 8,550.00
EMD MILLIPORE CORP	Chemistry Water Treatment System Maintenance	8/10/2016	\$ 8,632.97
VERITIV OPERATING CO.	Miscellaneous paper purchases for MU Print Shop during FY 16-17	7/11/2016	\$ 9,000.00
PARIS HEALTHCARE LINEN	Linen for Residence Life	6/28/2016	\$ 9,500.00
MAIN POOL & CHEMICAL CO	Water Plant Materials	6/17/2016	\$ 9,500.00
GE BETZ, INC.	Chemicals For Boiler	6/17/2016	\$ 9,597.00
EDC CORP.	Parking permit and fine software license	7/15/2016	\$ 9,750.00
UNIQUE SOURCE PRODUCTS & SERVICES	Rubber Sports Flooring	8/12/2016	\$ 10,783.00
CUSTOM ADVERTISING	Recruitment Material	8/3/2016	\$ 11,980.00
PEOPLEADMIN INC	Software Support For Mansfield University	6/23/2016	\$ 12,211.16
IDS OF PENNSYLVANIA	Interlibrary Delivery Service of PA FY 2016-2017	6/20/2016	\$ 13,344.00
ALAN PROBST INC.	TV advertising with Alan Probst	6/29/2016	\$ 13,650.00
EBSCO SUBSCRIPTION SERVICES	EBSCO Annual Print/ Renewal	6/17/2016	\$ 13,764.00
WILLIAMS,MARK	Piano Tuning For F/Y17	7/13/2016	\$ 14,000.00
EMTA INC	Purchase of Bus Fairs For Mansfield University	6/30/2016	\$ 14,552.50
LYRASIS	Lyrasis Database Subscriptions	6/23/2016	\$ 16,800.00
CDW-G	Contract: PA Commonwealth-Enterprise IT Peripherals	6/23/2016	\$ 17,274.60
ADVANTAGE SPORT & FITNESS INC	Maintenance of Athletic Equipment in Kelchner Fitness Center	6/29/2016	\$ 19,000.00
COPYRIGHT CLEARANCE CENTER	Copyright for CT Dept and Distance learning	6/24/2016	\$ 19,600.00
OCLC INC	OCLC, Inc. FY 2016-2017	6/20/2016	\$ 20,700.00
BLACKBOARD CONNECT INC	Unlimited Emergency and Outreach Messaging Service Per Recipient	6/23/2016	\$ 22,000.00
TALEN ENERGY MARKETING LLC	Natural Gas Purchase For Rt. 6 Retan Center For FY 17	6/30/2016	\$ 25,000.00
GE BETZ, INC.	Boiler Chemicals	6/17/2016	\$ 35,836.00
TALEN ENERGY MARKETING LLC	Natural Gas Encombrance FY17	6/30/2016	\$ 38,000.00
CLIFTONLARSONALLEN LLP	Audit Services FY17	8/12/2016	\$ 43,246.00
MAC-GRAY SERVICES, INC	Residence Life Washer and Dryers Contract	6/30/2016	\$ 43,710.00
FRONTIER	Telecommunications Service Covers	6/27/2016	\$ 50,454.19

Mansfield University of Pennsylvania
 Council of Trustee's Report
 Purchases Over \$5,000
 From June 16, 2016 to August 15, 2016

Vendor-Name	Remarks	PO Date	PO Amount
EMTA INC	Annual Mountie Bus Contract	6/30/2016	\$ 55,800.00
NORTHERN TIER SOLID WASTE AUTHORITY	Refuse Removal For Mansfield Universtiy	6/30/2016	\$ 56,549.00
OTIS ELEVATOR CO	Elevator Preventive Maintnence Contract	6/30/2016	\$ 70,899.72
MCGINLEY MAINTENANCE	Janitoriaal Services For Manfield University 3 Month Contract Extention	6/30/2016	\$ 125,000.00
BENEDICTS BUS SERVICE	Athletic Team Transportation FY17	6/29/2016	\$ 145,219.71
GUTHRIE CLINIC	Heathcare Contract For Wellness Center	6/30/2016	\$ 170,000.00
ELLUCIAN COMPANY LP	Partner Application for CT Service	6/29/2016	\$ 199,514.62
UGI CENTRAL PENN GAS	Natural Gas Encoumbrance For University	6/30/2016	\$ 218,000.00
TALEN ENERGY MARKETING LLC	Natural Gas Encoumbrance For University Boiler Gas 3 Cole Street	6/30/2016	\$ 463,633.48
Total			\$ 2,109,235.61

Council of Trustee's Report
Summary of Purchases
From June 16, 2016 to August 15, 2016

EXHIBIT B

SUMMARY OF ALL PURCHASES & CONTRACTS

Total Purchases over (>) \$5,000 from June 16, 2016 to August 15, 2016

\$ 2,109,235.61

Total Purchases under (<) \$5,000 from from June 16, 2016 to August 15, 2016

\$ 238,207.37

SUB-TOTAL

\$ 2,347,442.98

CREDIT CARD PURCHASES

June 16, 2016 to August 15, 2016

\$56,477.91

GRAND TOTAL

\$ 2,403,920.89

Mansfield University of Pennsylvania
 Council of Trustee's Report
 Purchases under \$5,000
 From June 16, 2016 to August 15, 2016

For Information Only

Vendor-Name	Remarks	PO Date	PO Amount
GUTHRIE & CO. P.C.	MAC's Phase II Accounting Service mailing	06/20/2016	\$ 6.45
GUTHRIE & CO. P.C.	Mailing Of Documents For MAC Phase I	08/12/2016	\$ 6.45
CAMPUS BOOKSTORE CCSI	Pencils From The Bookstore	07/12/2016	\$ 20.00
STAPLES, INC.	Staples Full Sheet Shipping Labels	08/02/2016	\$ 27.29
TIMOTHY PAYNE	shotgun rounds & shoulder stock carriers	08/02/2016	\$ 28.00
STAPLES (1400SEA)	Office Supplies	06/20/2016	\$ 34.48
STAPLES, INC.	Sharpies & Swingline Staplers	08/12/2016	\$ 36.83
DRESSEL WELDING SUPPLY INC	Cylinder Rental Athletic Field Painting	06/20/2016	\$ 36.99
DRESSEL WELDING SUPPLY INC	Cylinder Rental	08/12/2016	\$ 37.55
MARCUMS	MARCUMS Membership Renewal FY17	06/21/2016	\$ 40.00
OFFICEMAX	Envelopes	08/02/2016	\$ 40.59
STAPLES CONTRACT & COMMERCIAL INC	Printer Cartridge CB435A	06/24/2016	\$ 46.80
NORTHERN TIER TREE SERVICE	Stump Removal	06/24/2016	\$ 48.00
CAPTURED BY CARRIE PHOTOGRAPHY	Campus Photographs	06/29/2016	\$ 50.00
WARDS SCIENCE	Defibrinated Bovine Blood For Teaching Anatomy & Physiology Lab.	08/12/2016	\$ 53.10
IDS OF PENNSYLVANIA	IDS of Pennsylvania - Address Corrections - FY 2016-2017	06/20/2016	\$ 55.00
STAPLES CONTRACT & COMMERCIAL INC	Copier Paper	08/01/2016	\$ 55.80
OFFICEMAX	Colored Paper for Applied Student Files	06/17/2016	\$ 56.00
NORTHERN MACHINE WORKS	5 Black & 5 Clear Boxes of Spiral Coils for Binding of Printed Booklets	07/29/2016	\$ 56.70
STAPLES	office supplies/paper office supplies/laminate paper	07/11/2016	\$ 60.68
CAMPUS BOOKSTORE CCSI	FYS books - Out of Sight for Gateway	08/03/2016	\$ 63.75
VERITIV OPERATING CO.	A2 Bright White, Linen Envelopes	07/15/2016	\$ 65.00
AMERICAN LIBRARY ASSOCIATION	RDA through KLN	06/23/2016	\$ 73.57
CHICAGO DISTRIBUTION CENTER	STO: Requirements For Certification	06/17/2016	\$ 75.00
LONG COMMUNICATIONS SYSTEMS INC	Police Radio Car #1	08/12/2016	\$ 75.00
SCRIP SAFE PRODUCTS	Mansfield University Signature Fee.	08/12/2016	\$ 75.00
WELLSBORO GAZETTE	Mansfield/Wellsboro Gazette FY2017	06/17/2016	\$ 80.00
CAMPUS BOOKSTORE CCSI	100 pencils 100 folders	06/20/2016	\$ 80.00
WILLIAMS,MARK	Piano tuning for Alumni Luncheon	06/28/2016	\$ 90.00
STAPLES, INC.	Staples Office Supplies	08/02/2016	\$ 90.36
STAPLES CONTRACT & COMMERCIAL INC	Office Supplys	06/24/2016	\$ 93.24
NCS PEARSON, INC.	MAT Computer Based Tests	06/23/2016	\$ 100.00
BLUE RIDGE CABLE TV	Cable TV service to the Visual News Library	07/15/2016	\$ 100.00
EMTA INC	Mountie Bus for Admissions Programs - Student Recruitment	08/02/2016	\$ 100.00
FACTORY WORKS	Registration/Annual Regional Exhibition	08/12/2016	\$ 100.00
GRANT GRAPHICS	Cutting Blade, Cleaning Swabs, & Cleaning Solution	07/29/2016	\$ 101.96
STAPLES, INC.	Office Supplies for Institutional Research	08/02/2016	\$ 103.79
STAPLES BUSINESS ADVANTAGE	Dell Toner High Yield	06/28/2016	\$ 104.99
ASCA	ASCA Membership Renewal 5/21/16-5/20/17	06/23/2016	\$ 105.00
STAPLES CONTRACT & COMMERCIAL INC	Office Supplies	06/24/2016	\$ 107.85
SUSQUEHANNA LIBRARY COOP	Susquehanna Library Coop FY 2017	06/17/2016	\$ 115.00

Mansfield University of Pennsylvania
 Council of Trustee's Report
 Purchases under \$5,000
 From June 16, 2016 to August 15, 2016

For Information Only

Vendor-Name	Remarks	PO Date	PO Amount
WDKC 101.5	Radio Advertisements with KC101 for Summer Session 2;	06/23/2016	\$ 115.00
PENNY SAVER INC	Soccer Camp Ad-Penny Saver	08/03/2016	\$ 119.34
NA PUBLISHING	NA Publishing (Microfilm Sub)	06/17/2016	\$ 125.00
WDKC 101.5	Radio Advertisements on KC 101 for Summer Session 1 and Sports Info Concentration	06/21/2016	\$ 134.00
HAMPTON INN & SUITES	Commencement Speaker - Lodging	06/23/2016	\$ 135.00
CAMPUS BOOKSTORE CCSI	Supplies for Gear-Up Sims Camp	08/02/2016	\$ 144.00
STAPLES BUSINESS ADVANTAGE	Office supplies-VP F&A Office	07/11/2016	\$ 146.28
MANSFIELD BOROUGH	Gateway Summer 2016 Students & Staff to Mansfield Borough Pool	07/29/2016	\$ 150.00
COMMONWEALTH OF PENNSYLVANIA	Operator Certificate Fee	08/02/2016	\$ 150.00
HARDER SPORTING GOODS	Camp Soccer Balls	08/03/2016	\$ 150.00
JERRY'S SPORTS CENTER	Firearms targets for police academy training	07/15/2016	\$ 159.00
OFFICEMAX	Purchase Office Supplies	08/02/2016	\$ 165.46
STAPLES	shredder and copy paper	07/15/2016	\$ 165.89
ROAR POSTAL SUPPLIES AND SOLUTIONS	Envelope Sealing Solution	06/29/2016	\$ 165.98
STAPLES CONTRACT & COMMERCIAL INC	Office Supplies (Toner, Paper)	06/21/2016	\$ 167.89
JILL D. CROSS	Sidwalk & Stair Replacement	07/29/2016	\$ 173.14
CAMPUS BOOKSTORE CCSI	Pens & Folios for CT Inservice	08/12/2016	\$ 176.68
ASICS AMERICA CORPORATION	Cross Country Uniforms	08/12/2016	\$ 180.00
4IMPRINT	500 Pens for Gateway Program 5511214002 LB	06/29/2016	\$ 191.08
USI EDUCATION AND GOVERNMENT SALES	Opti-Clear Laminating Film Rolls	08/02/2016	\$ 194.20
CAMPUS BOOKSTORE CCSI	Nitty Gritty Grammar Books	07/12/2016	\$ 195.50
CAMPUS BOOKSTORE CCSI	20 MU logo flash drives Junior Code Camp	07/06/2016	\$ 199.00
NJACAC	NJACAC College Fair	07/29/2016	\$ 200.00
HARDER SPORTING GOODS	Soccer Camp T-Shirts	08/03/2016	\$ 202.50
E. THOMAS BRETT BUSINESS MACH. INC	1 Illumina Yellow Drum 1 Illumina Toner	07/15/2016	\$ 207.00
KEYSTONE MOBILE SHREDDING INC	Campus Document Shredding	06/30/2016	\$ 224.00
OFFICE EQUIPMENT SOURCE	XEROX Workcentre Copier Charges & Maintenance FY 2016-2017	06/23/2016	\$ 225.00
WILLIAMSPORT SUN GAZETTE	Williamsport Sun Gazette 2016/2017	06/17/2016	\$ 230.00
FISHER SCIENTIFIC COMPANY	Chemicals For Organic Chemistry Labs	08/12/2016	\$ 238.05
WNBT	Radio Advertisements with WNBT for Summer Sessions	06/23/2016	\$ 249.90
STATELINE FARM	Mulch Hay	08/02/2016	\$ 250.00
EBSCO SUBSCRIPTION SERVICES	Children's Core Collection database FY 2016-2017	06/23/2016	\$ 255.00
JILL D. CROSS	Project 16-01	08/12/2016	\$ 256.02
GOV CONNECTION, INC.	Messenger Laptop bags	06/29/2016	\$ 262.53
STAPLES BUSINESS ADVANTAGE	Office Supplies	08/12/2016	\$ 263.14
NACAC	NACAC Philadelphia Performing Arts Fair	08/02/2016	\$ 275.00
FINANCIAL TIMES	Financial Times Print Newspaper	08/05/2016	\$ 299.00
CAPTURED BY CARRIE PHOTOGRAPHY	Photographs of Students/Finals Week Commencement	06/23/2016	\$ 300.00
GALE/CENGAGE LEARNING	Gale Library Ebook Access FY 16/17	06/23/2016	\$ 300.00
COVINGTON COUNTRY STORE	Packed Lunches For Bridge Program	07/27/2016	\$ 300.00
PAPA V'S	Meals for Baseball Elite Camp	08/03/2016	\$ 311.90

Mansfield University of Pennsylvania
 Council of Trustee's Report
 Purchases under \$5,000
 From June 16, 2016 to August 15, 2016

For Information Only

Vendor-Name	Remarks	PO Date	PO Amount
NORTHERN MACHINE WORKS	Fast Back Super Strips	08/12/2016	\$ 316.21
BLICK ART MATERIALS	Summer Gateway 2016 Global Art Class	07/15/2016	\$ 327.87
BLUE RIDGE CABLE TV	Cable TV Service Water Plant	06/20/2016	\$ 350.00
PENNY SAVER INC	Print Advertisements in Mansfield Penny Saver for Summer Sessions	06/21/2016	\$ 371.25
TIOGA COUNTY VISITORS BUREAU	2016-17 Tioga County Visitors Bureau Membership	06/29/2016	\$ 375.00
JOKERS COAL & MORRIS BLOCK	8" Brandy Cornerstone	08/05/2016	\$ 386.50
GOVCONNECTION INC.	black magenta toner cartridge	08/02/2016	\$ 388.84
LUCK'S MUSIC LIBRARY	Rental piece for orchestra	08/05/2016	\$ 403.50
JILL D. CROSS	WS#8653 2B H.H. WS#8689 1B H.H,	08/02/2016	\$ 403.84
ELMIRA STAR GAZETTE	Elmira Star Gazette 2017	06/17/2016	\$ 405.00
WILD ROSE INC.	Conctete	08/05/2016	\$ 412.00
TRAPUZZANO	Uniform Replacements	08/02/2016	\$ 426.00
NAFSA MEMBERSHIP DEPARTMENT	NAFSA Membership July 1-June 30 2017	08/12/2016	\$ 455.00
NORTHERN TIER LAW ENFORCEMENT	Instructors Fees for 2016 PT academy	06/23/2016	\$ 480.00
OFFICEMAX	Toner for printer	08/02/2016	\$ 487.75
RAKOSKI AUTOMOTIVE	Garage Tool Box	06/21/2016	\$ 499.00
AJ'S OUTDOOR POWER EQUIPMENT	Repair Of Equipment	06/21/2016	\$ 500.00
BRANDON LUSK	Musical Performance for Allumni Lobster Bash	06/24/2016	\$ 500.00
HICKEY'S MUSIC CENTER	Repair of Musical Insturments	08/09/2016	\$ 500.00
WALL STREET JOURNAL	Wall Street Journal FY 2017	06/17/2016	\$ 500.00
BRUCE DART	50th Anniversary Photos	06/28/2016	\$ 500.00
DAGGETT SAND & GRAVEL	PROJECT 16-20 Underground Utility Management Project	08/02/2016	\$ 500.00
DAGGETT SAND & GRAVEL	PROJECT 16-20 Underground Utility Management Project	08/02/2016	\$ 500.00
STUART LISOWSKI EXCAVATION	PROJECT 16-12Turf Management Rock	08/12/2016	\$ 500.00
CAMPUS BOOKSTORE CCSI	Name tags for Camps badge tag holders laynards/Tags	06/23/2016	\$ 508.00
HARDER SPORTING GOODS	Summer Soccer Camp T-Shirts	06/24/2016	\$ 517.50
WYSOX SAND & GRAVEL INC.	Backfill Sand	08/02/2016	\$ 522.90
WYSOX SAND & GRAVEL INC.	Backfill Sand	08/02/2016	\$ 522.90
Library of Congress	Library of Congress Classification Web for FY 2016-2017	06/20/2016	\$ 525.00
Library of Congress	Library of Congress Cataloger's Desktop FY2016-2017	06/20/2016	\$ 530.00
ASSOCIATED CONTROLS, INC.	North Hall HVAC Valve Rebuild Kits	07/11/2016	\$ 534.00
LAMINATOR.COM INC	5 Mil Laminating Rolls	08/02/2016	\$ 537.56
HAMPTON INN & SUITES	Hampton Inn & Suites.	06/23/2016	\$ 540.00
JAMES DAVID MYERS	Tent Rental, Assembly On Site And Tear Down	08/03/2016	\$ 550.00
PRAXAIR MID-ATLANTIC	Gas Cylinder Rental Utility Plant	06/17/2016	\$ 550.00
OFFICE EQUIPMENT SOURCE	Office Equipment Source FY2017	06/20/2016	\$ 550.00
SPST INC.	Backpacks for the Gateway Summer 2016 Students	07/29/2016	\$ 560.25
CAMPUS BOOKSTORE CCSI	SLA supplies	06/20/2016	\$ 574.00
MANSFIELD EMBROIDERY	Summer Leadership Academy Shirts	06/20/2016	\$ 587.00
PACAC	Fall 2016 College Fair Registration	07/29/2016	\$ 595.00
DEMANS TEAM SPORTS	Baseball Camp T-Shirts	07/06/2016	\$ 597.60

Mansfield University of Pennsylvania
 Council of Trustee's Report
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For Information Only

Vendor-Name	Remarks	PO Date	PO Amount
CENTRE CONCRETE COMPANY	PROJECT 16-10 Concrete Step Replacement	08/02/2016	\$ 597.63
XEROX CORP	Xerox Maintenance and Copy Charges for FY 2017.	06/20/2016	\$ 600.00
ROBERT M. SIDES	Repair of Musical Instruments	08/09/2016	\$ 605.25
ACADEMY OF NUTRITION AND DIETETICS	Academy of Nutrition and Dietetics	06/24/2016	\$ 610.00
SANICO	Battery 6Volt SC1500	06/29/2016	\$ 613.32
SUSQUEHANNA PAPER & SANITARY SUP	Battery 6Volt SC1500	08/02/2016	\$ 613.32
J.W. PEPPER & SON INC	Jazz music	08/01/2016	\$ 616.00
CAMPUS BOOKSTORE CCSI	USA Today Newspaper Subscription	06/17/2016	\$ 618.00
WILD ROSE INC.	DORM SIDEWALKS CONCRETE	08/02/2016	\$ 618.00
WILD ROSE INC.	PROJECT 16-10 Sidewalk & Stair Replacement	08/02/2016	\$ 618.00
HARDER SPORTING GOODS	Football Camp T-Shirts	06/17/2016	\$ 630.00
BACKDROP FANTASTIC, INC	holiday concert backdrop	06/20/2016	\$ 632.00
GALE GROUP	Annual Renewal for Book Review Index for FY2016/2017	06/20/2016	\$ 633.00
FRONTIER	Phone Service For Water Plant	06/17/2016	\$ 650.00
PENNINGTON PROFESSIONAL PRODUCTS	Fungicide For Athletic Fields	08/02/2016	\$ 661.76
HARDER SPORTING GOODS	Zegalia Golf promo glasses	08/03/2016	\$ 675.00
WILLIAMS OIL & PROPANE	55G Oil 15W40	06/30/2016	\$ 685.67
OFFICE EQUIPMENT SOURCE	Office Equipment Source Maintenance Agreement FY 2016-2017	06/20/2016	\$ 700.00
CINTAS #536	Shop Towel Rental For Garage	07/15/2016	\$ 700.00
CENTRE CONCRETE COMPANY	PROJECT 16-01 Sidewalk For Decker	08/02/2016	\$ 703.75
VERITIV OPERATING CO.	Misc. Paper Order: Veritiv	07/11/2016	\$ 713.29
NYSSMA SCHOOL MUSIC NEWS	Booth At The NYSSMA conference	08/12/2016	\$ 725.00
PAPA V'S	Lunch for Baseball Day Campers	06/20/2016	\$ 725.76
STAPLES BUSINESS ADVANTAGE	Copy Paper And Supplys	07/15/2016	\$ 729.50
WILD ROSE INC.	Campus Wide Sidewalk Replacement Project	06/21/2016	\$ 746.75
COLORID	Preprinted ID Cards for Camps/Conf in Oak/Hickory for Summer 2016	06/20/2016	\$ 759.00
LYRASIS	Lyrasis Annual Membership FY2016-2017	06/20/2016	\$ 765.00
PA ENVIRONMENTAL RESOURCE	PERC Membership Dues For F/Y 17	06/23/2016	\$ 765.00
ASSOCIATED CONTROLS, INC.	Decker Pool Sit Glass Sensing Box	07/15/2016	\$ 773.50
ACTIVE DATA EXCHANGE	Servicing, updating and hosting of University web calendar	06/21/2016	\$ 795.00
PENTELEDATA LIMITED PARTNERSHIP I	Network Communication For Water Treatment	06/17/2016	\$ 800.00
WELLSBORO GAZETTE	Microfilming of Flashlight Newspaper	06/24/2016	\$ 825.00
GUTHRIE & CO. P.C.	Phase II MAC Accounting Services Provided in July 2016	08/02/2016	\$ 825.00
C & D UPHOLSTERY	Reupholstery of Manser Dining seat	08/02/2016	\$ 834.50
WHEELAND,DAMEN	Wood Chips For Campus	07/11/2016	\$ 840.00
LUCK'S MUSIC LIBRARY	Music Scores Various artist	07/29/2016	\$ 848.00
OFFICE EQUIPMENT SOURCE	Office Equipment Source	06/20/2016	\$ 850.00
JOKERS COAL & MORRIS BLOCK	Block For "M" Project	07/29/2016	\$ 886.00
GENERAL SUPPLY CO	Bathroom door locks	07/29/2016	\$ 900.00
THE GALLUP ORGANIZATION	Strengths finder codes	08/05/2016	\$ 999.00
PENN WELLS HOTEL & LODGE	Lodging For Search Candidates For F/Y 2016	06/30/2016	\$ 1,000.00

Mansfield University of Pennsylvania
 Council of Trustee's Report
 Purchases under \$5,000
 From June 16, 2016 to August 15, 2016

For Information Only

Vendor-Name	Remarks	PO Date	PO Amount
COMFORT INN	Lodging for candidates interviewing at Mansfield University f	06/30/2016	\$ 1,000.00
DELL MARKETING LP	Alertus Server	06/23/2016	\$ 1,016.08
BLUE RIDGE CABLE TV	Cable TV Service for Stillwell House FY17	07/15/2016	\$ 1,025.00
PALCI INC	Rapid ILL Maintenance for library - FY 2016-2017	06/20/2016	\$ 1,075.00
PRO SUPPLY	Custodial Supplies	08/12/2016	\$ 1,091.40
I D BOOTH INC	PROJECT 16-08 Campus Wide Plumbing Repairs	06/23/2016	\$ 1,106.37
RYDIN DECAL	2016-2017 parking permits	07/06/2016	\$ 1,116.00
BEAGLE MEDIA. LLC	Explore Wellsboro - Full Page Ad - Center Fold.	06/29/2016	\$ 1,125.00
WHEELAND,DAMEN	Mulch For Grounds	06/23/2016	\$ 1,137.50
WHEELAND,DAMEN	Mulch For Grounds	07/15/2016	\$ 1,137.50
BENEDICTS BUS SERVICE	Gateway Bus Service	07/28/2016	\$ 1,150.00
PMEA	PMEA booth conference & conference corporate registration	08/05/2016	\$ 1,150.00
INFORMATION DESIGN	Majoringinmusic.com For Recruiting.	08/02/2016	\$ 1,170.00
NACAC	Fall 2016 National College Fair Booth Registration	07/15/2016	\$ 1,190.00
ENGAGED ENTERTAINMENT, Inc.	Commencement Video	08/11/2016	\$ 1,300.00
ENCYCLOPEDIA BRITANNICA	Encyclopedia Britannica Online FY 2016-2017	06/24/2016	\$ 1,320.00
IRR SUPPLY CENTERS	Metal Frame 24X24X12 & 20X24X12	07/11/2016	\$ 1,320.92
BENEDICTS BUS SERVICE	Gateway Student Travel	08/11/2016	\$ 1,349.00
BIELS INFO TECH SYSTEMS CORP	Biel's Information Technology	06/24/2016	\$ 1,550.00
CHEMUNG SPRING WATER CO INC	Annual Renewal For Cooler Rental & Water For Various Depts	06/30/2016	\$ 1,563.80
ROBERT M. SIDES	Repairs & Part Replacements For Instuments	08/09/2016	\$ 1,600.00
TITAN SPORTS & GRAPHICS	tshirts for various camps	08/05/2016	\$ 1,642.00
MCNETTS AUTO BODY	Powder coat 'M' sign for the 'M' Project	08/11/2016	\$ 1,800.00
COMMUNITY BROADCASTERS	Radio Advertisements	06/21/2016	\$ 1,840.00
PENNINGTON PROFESSIONAL PRODUCTS	Grounds supplys	06/20/2016	\$ 1,886.46
BAYARD PRINTING GROUP	Postage for Spring Issue of Mansfieldian.	06/21/2016	\$ 1,918.89
MICROTEL INN & SUITES MANSFIELD	Lodging for Search Canidates	06/30/2016	\$ 2,000.00
LAMBS CREEK INC.	Food For Search Canidates	06/30/2016	\$ 2,000.00
NATIONAL ASSOCIATION OF STUDENT	NASFAA Membership 5511204010 DD	06/24/2016	\$ 2,062.00
LIBRARY TECHNOLOGIES INC	Authority Express Files/Updates for FY 2016-2017	06/20/2016	\$ 2,100.00
PIONEER MANUFACTURING	Line Painter for Grounds	06/21/2016	\$ 2,150.00
TIOGA COUNTY EMS TRANING PROGRAM	EMR Supplies, mask, BP Cuffs	08/12/2016	\$ 2,200.00
LONG COMMUNICATIONS SYSTEMS INC	Replacement Radios - Police	06/20/2016	\$ 2,214.00
Wellsboro Rental Center	Debri Loader For Gounds	06/21/2016	\$ 2,309.99
WESCO DISTRIBUTION INC.	Electric Meter Physical Plant FY17	06/21/2016	\$ 2,499.99
NORTHERN TIER TREE SERVICE	Removal Of Various Stumps & Trees On Campus	06/21/2016	\$ 2,500.00
RJ VENDING & AMUSEMENTS	Arcade Machine Repairs	06/24/2016	\$ 2,500.00
JAMES STECKLEY HOOD & DUCT CLEANING	Hood & Duct Cleaning Manser Dining	07/05/2016	\$ 2,500.00
WERT BOOKBINDING INC	Wert Bookbinding for FY 2017	06/17/2016	\$ 2,500.00
ENTERPRISE RENT-A-CAR	Rental car for TRANSFER student recruitment	07/29/2016	\$ 2,500.00
DAGOSTINO ELECTRONIC SERVICES, INC	Phone Support-Software Upgrades-Next Day Parts only	06/17/2016	\$ 2,502.00

Mansfield University of Pennsylvania
 Council of Trustee's Report
 Purchases under \$5,000
 From June 16, 2016 to August 15, 2016

For Information Only

Vendor-Name	Remarks	PO Date	PO Amount
A.G. MAURO CO.	Replacement card readers for Spruce/Sycamore doors	06/21/2016	\$ 2,594.00
HILSHER GRAPHICS	Envelopes for the 2016-2017 Applications	07/29/2016	\$ 2,671.75
PALCI INC	EZ Borrow Maintenance/Access Fee Palci, for FY 2016-2017	06/20/2016	\$ 2,700.00
COLLEGES OF DISTINCTION	Membership Dues for Colleges of Distinction	06/21/2016	\$ 2,700.00
HIS THOUSAND HILLS	Team building exercise for the RA's, GA's, FY17	08/09/2016	\$ 2,760.00
EBSCO SUBSCRIPTION SERVICES	Fish, Fisheries & Aquatic Biodiversity Worldwide FY2016-2017	06/24/2016	\$ 2,935.00
SANICO	CUSTODIAL SUPPLIES	07/29/2016	\$ 2,967.71
C & D UPHOLSTERY	Repairs to Chairs and Benches	07/15/2016	\$ 3,000.00
LARRY V. SMITH & ASSOC	Various Plumbing Repairs	07/26/2016	\$ 3,000.00
COREY CREEK GOLF CLUB	Zegalia Golf Promo	08/12/2016	\$ 3,014.00
HILSHER GRAPHICS	Straughn Gala Programs and Booklets	07/06/2016	\$ 3,055.95
COUNCIL ON SOCIAL WORK EDUCATION	Council on Social Work Education Membership Dues	07/29/2016	\$ 3,136.00
OCLC, INC	WorldCat Discovery/First Search Database for FY2016-2017	06/24/2016	\$ 3,300.00
SANICO	Toilet Tissue	07/29/2016	\$ 3,337.50
EBSCO SUBSCRIPTION SERVICES	OVID Nursing Platform and Ebsco Online Nursing Journals	06/20/2016	\$ 3,537.00
COREY CREEK GOLF CLUB	Food for Zegalia Golf Tournament	08/03/2016	\$ 3,545.35
EMS SOFTWARE, INC	EMS Pro - Annual Service Agreement Renewal - Standard	07/11/2016	\$ 3,640.61
SANICO	Custodial Hand Towels	07/29/2016	\$ 3,725.00
ISEP	ISEP dues 7/1/16-6/30/17	07/29/2016	\$ 3,950.00
COPYRIGHT CLEARANCE CENTER	Copyright Clearance Center FY 2016-2017	06/20/2016	\$ 4,000.00
PALCI INC	EZ Borrow Consortium Membership Dues for FY2016-2017.	06/20/2016	\$ 4,165.00
LYRASIS	Database Subscription for NYTimes.com FY2016-2017	06/24/2016	\$ 4,200.00
EBSCO SUBSCRIPTION SERVICES	RILM-File Abstract Music Lit. Database for FY2016-2017	06/24/2016	\$ 4,330.00
DELL MARKETING LP	Inspiron 15 5000 series (210-AEYM)laptops	06/20/2016	\$ 4,409.93
BAKER & TAYLOR	North Hall Books	06/17/2016	\$ 4,425.00
CDW-G	SanDisk Z410 solid state drive 240GB	08/09/2016	\$ 4,427.50
PARSONS PIPE ORGAN BUILDERS	Tuning Of Pipe Organ	07/06/2016	\$ 4,478.00
HAMPTON INN & SUITES	Lodging for Search Candidates FY17	06/30/2016	\$ 4,500.00
HYATT PLACE WASHINGTON DC	Rooms for the summer Gateway Program	06/21/2016	\$ 4,900.00
HILLYARD INC	Refinishing Of Kelchner Floor	07/28/2016	\$ 4,960.00
Total			\$ 238,207.37

MANSFIELD UNIVERSITY

COUNCIL OF TRUSTEES MEETING

Wednesday, November 16, 2016
2:00 p.m.

North Hall 6th Floor Community Room

A G E N D A

I. MEETING CALLED TO ORDER

II. RECORDING OF ATTENDANCE

III. PUBLIC COMMENTS

IV. APPROVAL OF MINUTES

September 21, 2016 (Exhibit A)

MOTION:

V. COMMITTEE REPORTS

A. Academic Affairs, Enrollment, & Student Affairs Report (Dr. Siconolfi)

B. Finance and Administration Report (Mr. Barton)

MOTION to approve \$259,955.77 in aggregate value for purchase orders of \$5,000 or more for the period of August 16, 2016 through October 15, 2016 as identified in Exhibit B.

MOTION to approve the Annual Physical Inspection of Facilities Report conducted on September 21, 2016 as identified in Exhibit C.

MOTION to approve the Alternative to Morris Drive Replacement Project as discussed in the Finance and Administration Committee meeting.

MOTION to approve the Annual Certification of Compliance with Board of Governors' Policy 1985-04-A: University External Support as identified in Exhibit D.

MOTION to accept the independent auditor’s report for the fiscal year ending June 30, 2016. A copy of CliftonLarsonAllen’s report was distributed and reviewed at the Council of Trustees Audit Report meeting.

C. Human Resources (Ms. Hagan)

D. University Advancement Report (Ms. Dibble)

VI. OLD BUSINESS

VII. NEW BUSINESS

Emeritus Status

Based upon the recommendations of the appropriate departments, the Provost & Senior Vice President for Academic Affairs, and in compliance with a poll of the senior faculty, the President recommends that emeritus status be granted to the following individuals:

Dr. Janeen Sheehe, a faculty member in the Health Sciences Department from January 9, 1993 through June 26, 2015.

Dr. Leroy Wright, a faculty member in the Communications Department from August 11, 1990 through June 26, 2015.

VIII. INFORMATION ITEMS – NO ACTION REQUIRED

IX. EDUCATIONAL FEATURE

GEAR UP Camp 2016, Mr. Jim Welch, Director of Environmental Health & Safety

X. REPORTS

President Francis Hendricks

PACT

Student Government Association

XI. OTHER BUSINESS

XII. DATE OF NEXT MEETING

The next regular meeting of the Mansfield University Council of Trustees is scheduled for **Wednesday, March 22, 2017, 2:00 p.m. in the North Hall 6th Floor Community Room.**

The Mansfield University Council of Trustees annual retreat will be held on **Wednesday, February 1, 2017 in North Hall.**

XIII. ADJOURNMENT

MANSFIELD UNIVERSITY

COUNCIL OF TRUSTEES MEETING

Wednesday, September 21, 2016
2:00 p.m.

North Hall 6th Floor Community Room

Minutes

I. MEETING CALLED TO ORDER

Chairman Kilmer called the meeting to order at 2:05 p.m.

FOR THE RECORD: in accordance with the Sunshine Law, this meeting was advertised in the *Wellsboro Gazette* on September 7, 2016.

II. RECORDING OF ATTENDANCE

The following Trustees attended:

Mr. Steven Crawford, Vice Chairman (attended morning session)
Ms. Mackenzie Hafer, Member
Ms. Bobbi Kilmer, Member
Mr. Ralph H. Meyer, Chairman
Ms. Karen J. Russell, Member
Mr. Aaron K. Singer, Member
Dr. Robert D. Strohecker, Member
Mr. Bruce L. Vickery, Member

The following Trustees were not in attendance:

Mr. Max Gannon, Member
Mr. Patrick Henderson, Secretary

Members of the University staff who attended are as follows:

General Francis L. Hendricks, President
Mr. Nick Andre, Chief Information Officer
Mr. Scott Barton, Assistant Vice President for Finance
Dr. Jeffrey Bosworth, Chairperson, History, Philosophy & Political Science Department
Ms. Pamela Boyce, Secretary to the Council of Trustees
Mr. Terry Day, Assistant Director, Public Relations
Ms. Rita Dibble, Vice President for Advancement

Mr. Scott DiMarco, Dean College of University Services & Director of Library Information Resources
Mr. John Golden, Student
Dr. John Mansfield, APSCUF President and Department Chairperson, Social Work & Sociology
Mr. John Maslar, Communications and Marketing Manager
Mr. Steve Plesac, SCUPA President
Dr. Jonathan Rothermel, University Senate President, Associate Professor, Political Science
Dr. Steven Siconolfi, Provost and Senior Vice President for Academic Affairs
Dr. Nancy Sidell, Dean, College of Natural & Social Sciences
Dr. John Ulrich, Dean, College of Arts and Humanities
Ms. Casey Wood, Director of University Communications and Marketing

Others in attendance:

Dr. Larry Biddison, Retired Professor
Mr. Clark Engel, Retired Professor
Mr. Ralph Garvelli, Retired Professor
Dr. Gale Largey, Retired Professor

III. PUBLIC COMMENTS

Dr. Gale Largey thanked the Trustees for the opportunity to speak and shared his respect for them. Dr. Largey said that he came to Mansfield University in 1970 and served on faculty for 35 years. He noted that his colleagues, Dr. Biddison, Mr. Clark, and Mr. Garvelli served 30 plus years. Dr. Largey conveyed they are interested and committed to the institution. In 1984, Dr. Largey, with the help of others, completed a history of the University entitled “The Life of Mansfield”. This history underscores how Mansfield University has survived through dogged determination. Dr. Largey stated that things have not changed.

Dr. Largey voiced his concern regarding the decision to decertify the Foundation. He felt that this has led to unfortunate circumstances. Dr. Largey expressed donors are suspicious, the public sees conflict, and there has been difficulty in raising money. Dr. Largey said Foundation Board members: Mr. Maresco, Mr. Nesbit, and Mr. Shorb are all concerned that the Foundation would be decertified and that it would move off campus. He felt that there is a duplication of services when energy should be directed towards building new programs. Dr. Largey recommended that the Trustees revisit the decision to decertify the Foundation and to support a reconciliation between the Foundation and Administration.

IV. APPROVAL OF MINUTES

A motion was made by Dr. Strohecker, seconded by Mr. Singer-, and unanimously carried to approve the minutes of July 20, 2016 as identified in Exhibit A.

V. COMMITTEE REPORTS

A. Academic Affairs, Enrollment, & Student Affairs Report (Dr. Siconolfi)

Dr. Siconolfi noted the topic discussed in the Academic Affairs Report:

- Dr. Kristen Sanner Memorial

Upon the recommendation of the Dean of the College of Arts and Humanities, the Provost and Senior Vice President for Academic Affairs, and the President, **a motion was made by Mr. Vickery, seconded by Ms. Hafer, and unanimously carried to approve the motion to approve the naming and location of the Dr. Kristin N. Sanner Memorial.**

B. Finance and Administration Report (Mr. Barton)

Mr. Barton noted the topics discussed in the Finance and Administration Report:

- Review of Purchases over \$5,000 (Exhibit B)
- Annual Inspection of Facilities
- Approval of Annual Operating Budget

Approval of Purchase Orders of \$5,000 or more

Upon the recommendation of the Assistant Vice President for Finance and the President, **a motion was made by Mr. Meyer, seconded by Ms. Russell, and unanimously carried to approve purchase orders of \$5,000 or more for the period of April 16, 2016 through June 15, 2016 for a total of \$2, 109,235.61, as identified in Exhibit B.**

Approval of Annual Operating Budget

Upon the recommendation of the Assistant Vice President for Finance and the President, **a motion was made by Ms. Hafer, seconded by Mr. Singer, and unanimously carried to approve the Annual Operating Budget** as discussed in the Finance and Administration Committee meeting.

C. Human Resources Report (Ms. Hagan)

Ms. Hagan noted the topics discussed in the Human Resources Report:

- Update on Contingency Plan in the event of a Strike
- Title IX

D. University Advancement Report (Ms. Dibble)

Ms. Dibble noted the topics discussed in the University Advancement Report:

- Staff Changes: Establishing the Fund-Raising Office
- FY 17 Division Goals
- List of Upcoming Events

VI. OLD BUSINESS

No old business discussed

VII. NEW BUSINESS

VIII. INFORMATION ITEMS – NO ACTION REQUIRED

IX. EDUCATIONAL FEATURE

Summer Internship Experience; John Golden

Mr. Golden shared that this summer he worked with Mr. Jim Reese '89 at TigerSwan. Mr. Golden worked with international security. Mr. Golden stated his internship focused on areas of global stability and security, Guardian Angel, asset tracking, vulnerability management. Mr. Golden noted that he conducted research, composed reports for potential ventures, assisted with drafting private and governmental contracts, edited business contract proposals, conducted intelligence analysis and wrote corresponding security/threat assessments. Mr. Golden assisted the Guardian Angel staff with Intel, research, and programs. Mr. Golden said that he gained extensive knowledge in both international security industry and international business. He remains employed with TigerSwan as independent consultant. He shared that Mr. Reese '89 would like to continue this opportunity for Mansfield University students.

Mr. Golden expressed that his studies at Mansfield University in the International Security Concentration under Political Science helped to prepare him as a research analyst. He feels that his experience at TigerSwan was great and that he will be successful in any field in International Security.

X. REPORTS

President Francis Hendricks

General Hendricks provided the following report:

- The fall semester is underway.
- This past weekend was LUMA (Light up Mansfield Again). This was a huge success.
- This coming weekend visitors from across the globe will be in Mansfield to celebrate Sister Cities and the 1890s weekend.
- Mansfield University will host the 2017 Annual COPLAC Conference, June 22-24, 2017.
- Proposal to Freeze residence hall room rates at the established rates for current and future students to provide students with access and affordability. Students currently enrolled will have their room frozen at the fall 2016 rate and future students will have their room rate set upon entry to Mansfield University.

Upon the recommendation of the President, **a motion was made by Mr. Meyer, seconded by Mr. Vickery, and unanimously carried to approve the motion to Freeze residence hall room rates as presented.**

PACT

Chairperson Kilmer shared that the PACT conference is in early October. Trustee Karen Russell has been appointed as the new PACT representative.

Student Government Association

No report.

XI. OTHER BUSINESS

XII. DATE OF NEXT MEETING

The next regular meeting of the Mansfield University Council of Trustees is scheduled for **Wednesday, November 16, 2016, 2:00 p.m. in the North Hall 6th Floor Community Room.**

XIII. ADJOURNMENT

The meeting was adjourned at 2:35 pm.

Respectfully Submitted,

Pam Boyce

Pam Boyce

Mansfield University of Pennsylvania
 Council of Trustee's Report
 Purchases Over \$5,000
 From August 16, 2016 to October 15, 2016

EXHIBIT B

Vendor-Name	Remarks	PO Date	PO Amount
BOBBY K ENTERTAINMENT	Student Entertainment	08/24/2016	6,200.00
THE HOME PAGE NETWORK	The Home Page Network	08/30/2016	18,000.00
SPORTSFEVER TELEVISION NETWORK	Televise Mansfield Football	09/02/2016	16,000.00
PENNSYLVANIA STATE ATHLETIC CONFERE	PSAC Membership Dues 2016-2017	08/22/2016	19,000.00
MERIT PAGES INC	Annual Fee for Merit Pages May 2016-April 2017	08/22/2016	9,896.70
NATIONAL STUDENT LOAN PROGRAMS	Financial Avenue - Inceptia	08/23/2016	5,000.00
HEARTLAND CAMPUS SOLUTIONS	Perkins/AR Contract ECSI/Heartland	08/23/2016	29,500.00
BERKSHIRE SYSTEMS GROUP INC	Fire Alarm /Sprinkler Inspection	08/30/2016	36,120.00
WILLIAM REESE COMPANY	Rare Books for the Rare books library	08/30/2016	9,500.00
PITTSBURGH STAGE, INC	Steadman Theater theater and stage equipment repair and upgrade	09/01/2016	43,000.00
HILSHER GRAPHICS	Viewbooks To Be Used For Recruitment	09/09/2016	5,119.20
AKROM ASSOCIATES	Safety Guards For Hobart Equipment	09/09/2016	9,781.99
COPLAC	COPLAC Membership Dues	09/13/2016	9,500.00
FILEMAKER	FM Server 15+25 Conc VLS+1 EDU NP	09/19/2016	14,837.88
EASTERN COPY PRODUCTS	Copier Charges- Charge backs to department per copy	09/20/2016	21,000.00
EASTERN COPY PRODUCTS	MAINTENANCE ON COPIERS	09/20/2016	7,500.00
Total			259,955.77

Council of Trustee's Report
Summary of Purchases
From August 16, 2016 to October 15, 2016

EXHIBIT B

SUMMARY OF ALL PURCHASES & CONTRACTS

Total Purchases over (>) \$5,000 from August 16, 2016 to October 15, 2016	<u>\$</u>	<u>259,955.77</u>
Total Purchases under (<) \$5,000 from from August 16, 2016 to October 15, 2016	<u>\$</u>	<u>181,425.90</u>
SUB-TOTAL	\$	441,381.67

CREDIT CARD PURCHASES

August 16, 2016 to October 15, 2016	\$	96,824.00
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GRAND TOTAL	\$	538,205.67
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Mansfield University of Pennsylvania
Council of Trustee's Report
Purchases under \$5,000
From August 16, 2016 to October 15, 2016

For Information Only

Vendor-Name	Remarks	PO Date	PO Amount
STAPLES BUSINESS ADVANTAGE	Purchase Office Supplies For Department Office.	10/10/2016	\$ 5.29
CAMPUS BOOKSTORE CCSI	Purchase Daily Planner For Steve Stein	09/09/2016	\$ 5.95
FIDDLESTIX FLORAL BUSINESS	HOF Corsages	10/13/2016	\$ 10.00
GUTHRIE & CO. P.C.	Postage for mailing of MAC Accouting Documents on 8/12/16	08/23/2016	\$ 12.90
MENCHEY MUSIC SERVICE	Choir Music	09/13/2016	\$ 18.18
HANNA INSTRUMENTS	Fisheries And Environmental Courses.	09/13/2016	\$ 28.00
EMTA INC	Bus Fares	09/23/2016	\$ 30.00
PA FISH & BOAT COMMISSION	Purchase Scientific Collectors Permit	10/10/2016	\$ 30.00
CAMPUS BOOKSTORE CCSI	Chorus Packet Fall 16	09/01/2016	\$ 32.50
MENCHEY MUSIC SERV	Music Dept - Music	09/30/2016	\$ 34.30
DRESSEL WELDING SUPPLY INC	Cylinder Rental	09/22/2016	\$ 37.55
CHEMGLASS INC.	Purchase 3 Neck Flask	09/09/2016	\$ 38.97
STAPLES BUSINESS ADVANTAGE	Lexar JumpDrive S55 - 128gb USB Flash Drive	09/09/2016	\$ 39.99
INTEGRATED DNA TECHNOLOGIES	Custom DNA Oligos Primers	08/23/2016	\$ 43.82
PACAC	PACAC Membership renewal	09/13/2016	\$ 45.00
DENVILLE SCIENTIFIC INC	Purchase syringe filters	08/30/2016	\$ 49.75
MANSFIELD EMBROIDERY	XL bridge shirts	08/22/2016	\$ 50.00
UNIQUE SOURCE PRODUCTS & SERVICES	Shredding Service For Admissions	09/08/2016	\$ 50.00
CAMPUS BOOKSTORE CCSI	IDs for International Students	09/12/2016	\$ 50.00
NYSTAA	NYSTAA Membership	09/15/2016	\$ 50.00
PUDGIES PIZZA	Pizza For Summer Gateway	09/26/2016	\$ 51.00
PENNY SAVER INC	Ad-Penny Saver	10/11/2016	\$ 53.04
OFFICEMAX	Office Supplies	09/26/2016	\$ 59.67
KEYSTONE WELDING & FAB	Service repairs to beater on Manser kitchen mixer	08/22/2016	\$ 60.00
STAPLES BUSINESS ADVANTAGE	Staples Business Advantage GRA 3350 Typography	09/13/2016	\$ 61.95
OFFICEMAX	Office Supplies LH 5511204000/660100	08/23/2016	\$ 65.61
STAPLES BUSINESS ADVANTAGE	Office Supplies	10/10/2016	\$ 69.14
STAPLES, INC.	Office supplies	08/26/2016	\$ 71.60
SOLDIERS & SAILORS MEMORIAL HOSPITA	CPR Cards for cadets, DVD rental	10/13/2016	\$ 73.00
PETER DAVIS	Lighting & Sound Technical Services	08/25/2016	\$ 75.00
PETER DAVIS	Lighting and sound technical services for MU Convocation	08/30/2016	\$ 75.00
SCRIP-SAFE SECURITY PRODUCTS INC	Art Fee Only-Backer Changes	10/10/2016	\$ 75.00
STAPLES BUSINESS ADVANTAGE	Office Supplies	10/10/2016	\$ 77.17

Mansfield University of Pennsylvania
Council of Trustee's Report
Purchases under \$5,000
From August 16, 2016 to October 15, 2016

For Information Only

APPERSON BUSINESS FORMS, INC.	Answer Sheets For Test Scanner.	09/15/2016	\$ 78.00
TIMOTHY PAYNE	Baseball Uniform Numbers	10/10/2016	\$ 80.00
SIGMA-ALDRICH	Nitrocefin Disks For Microbiology Lab.	09/20/2016	\$ 80.40
BEACON GRAPHICS	Clear Static Cling	09/30/2016	\$ 84.95
STAPLES BUSINESS ADVANTAGE	toner,printer,ink,adhesive-supplies	10/10/2016	\$ 91.59
STAPLES BUSINESS ADVANTAGE	Office Supplies	09/20/2016	\$ 92.97
STAPLES BUSINESS ADVANTAGE	Office Supplies	09/20/2016	\$ 94.50
STAPLES, INC.	Office Supplies	09/15/2016	\$ 95.55
THOMAS D. SIGERSTAD	External Review -Liberal Studies Program.	09/23/2016	\$ 100.00
JESSICA BYRD	Honorarium for Honors Program	10/13/2016	\$ 100.00
ROBERT M SIDES FAMILY MUSIC CENTERS	Damp Chaser Humidifer Solution For The Pianos	10/13/2016	\$ 100.00
STAPLES BUSINESS ADVANTAGE	Office Supplies	10/13/2016	\$ 100.71
STAPLES BUSINESS ADVANTAGE	Office Supplies	10/13/2016	\$ 103.14
COMFORT INN	Erik Loomis Guest Speaker	10/10/2016	\$ 104.94
HARDER SPORTING GOODS	Coaches T-Shirts	09/09/2016	\$ 107.00
MANSFIELD COMFORT INN	Anthony Dangelo -Speaker	09/13/2016	\$ 107.91
CCSI	Additonal t shirts for orientation	09/01/2016	\$ 108.00
STAPLES BUSINESS ADVANTAGE	Staples Bus Advantage Supplies	10/13/2016	\$ 109.01
STAPLES BUSINESS ADVANTAGE	A33K130 Konica Minolta TN-321K Black Tone	10/13/2016	\$ 109.98
STAPLES, INC.	Office Supplies	08/22/2016	\$ 112.43
STAPLES BUSINESS ADVANTAGE	Office Supplies	09/13/2016	\$ 112.50
COPYCAT MUSIC LICENSING, LLC	Licensing Fee For Music Sung In Festival Choir	10/10/2016	\$ 112.50
STAPLES BUSINESS ADVANTAGE	Pinter Ink #1004301	10/04/2016	\$ 114.69
STAPLES BUSINESS ADVANTAGE	Staples Tablet-Canary	10/13/2016	\$ 114.98
STAPLES	Office Supplies	08/23/2016	\$ 116.71
STAPLES BUSINESS ADVANTAGE	Office Supplies	09/30/2016	\$ 118.40
STAPLES BUSINESS ADVANTAGE	Staples Office Supplies	09/15/2016	\$ 118.43
INTEGRATED DNA TECHNOLOGIES	Custom DNA Oligio Primers-Molecular Biology Course	10/04/2016	\$ 121.98
WNBT	Summer Session 2 Advertisements on WNBT-FM	10/10/2016	\$ 124.95
WIDENER UNIVERSITY	PA Dean's Forum - Institutional Membership	08/30/2016	\$ 125.00
STAPLES BUSINESS ADVANTAGE	Office Supplies	09/15/2016	\$ 125.94
HIGHLAND CHOCOLATES	Chocolate Disks For HOF Ceremony	10/04/2016	\$ 135.00
TITAN SPORTS & GRAPHICS	Embroidery	10/10/2016	\$ 135.00
STAPLES BUSINESS ADVANTAGE	Office Supplies	09/20/2016	\$ 139.05
STAPLES BUSINESS ADVANTAGE	Office Supplies	09/26/2016	\$ 139.82
STAPLES BUSINESS ADVANTAGE	Purchase Ink For Tony Kiessling And Elaine Farkas Desktop Printers.	09/09/2016	\$ 140.97

Mansfield University of Pennsylvania
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MAIN STREET YOGA	Yoga Instruction	08/23/2016	\$ 150.00
SUR-LOK STORAGE	Storage unit to house fisheries pond boat for 2016/2017 academic year.	08/22/2016	\$ 150.00
WYOU TV	Commercial spots LUMA 2016 football game	10/10/2016	\$ 150.00
SYD LABS, INC.	Purchase PCR Mix-Microbiology Labs	09/01/2016	\$ 160.00
DICK BLICK ART MATERIALS	MU Blick U ID # 60938217	10/10/2016	\$ 165.75
STAPLES, INC.	Office Supplies	08/29/2016	\$ 169.98
HIGHLAND CHOCOLATES	Chocolate Disks For Veterans Appreciation Luncheon	10/04/2016	\$ 170.00
PC NAME TAG INC	Nametags For HOF Event	09/15/2016	\$ 173.18
PA TRIO	Membership Dues	10/13/2016	\$ 175.00
BETHANY'S JEWELRY AND DESIGN	Plaques for HOF inductees	08/30/2016	\$ 180.00
HIGHLAND CHOCOLATES	HOF Induction Ceremony Chocolates	09/23/2016	\$ 180.00
FISHER SCIENTIFIC COMPANY	Purchase supplies for microbiology lab.	08/30/2016	\$ 183.27
PAPA V'S	Mountie Ambassador Training Food	09/20/2016	\$ 193.50
CAROLINA BIOLOGICAL SUPPLY CO.	Lab Materials For Physiology	09/26/2016	\$ 194.31
JENCO MICRO EDGE INC.	Paper Knife Sharpening Services	08/26/2016	\$ 200.00
NFHCA	NFHCA Membership 2016-2017	08/23/2016	\$ 200.00
CORNELL UNIVERSITY	Ssamples at Cornell University Biotechnology Resource Center	08/25/2016	\$ 200.00
SUPERSTARS OF RACING	T-shirts - Perfectly Imperfect Event	10/10/2016	\$ 200.00
OFFICEMAX	Office Supplies	09/27/2016	\$ 200.96
DEHART, W. A.	Concession Supplies	09/15/2016	\$ 211.95
STAPLES BUSINESS ADVANTAGE	Printer Toner	09/20/2016	\$ 213.71
WORLDPOINT	Heartsaver First Aid Kit	09/01/2016	\$ 214.90
FISHER SCIENTIFIC COMPANY	Purchase Microscope Bulbs Zoology And Human Biology Labs.	09/30/2016	\$ 215.30
COMFORT INN	Hotel Accommodations for Jessica Byrd	10/10/2016	\$ 215.82
STAPLES BUSINESS ADVANTAGE	Office Supplies	10/10/2016	\$ 219.46
LAMBS CREEK INC.	University Days Reception	09/01/2016	\$ 225.50
STAPLES BUSINESS ADVANTAGE	HP 83A Toner	09/09/2016	\$ 229.98
STAPLES BUSINESS ADVANTAGE	Office Supplies	09/14/2016	\$ 233.43
NATIONAL FASTPITCH COACHES ASSOC.	NFCA Membership 2016-2017	08/25/2016	\$ 235.00
DICK BLICK ART MATERIALS	Mardi Whitehouse Loomis Gallery	09/26/2016	\$ 235.04
HARDER SPORTING GOODS	Uniform Shorts - Soccer	09/01/2016	\$ 238.00
STAPLES, INC.	External Hard Drive And SD Card For Videography Team	09/01/2016	\$ 239.98
VERNIER SOFTWARE & TECHNOLOGY LLC	Gas Pressure Sensors	09/26/2016	\$ 249.00
CPUB	Annual membership Commonwealth of Pennsylvania University Biologists	09/20/2016	\$ 250.00
KEYSTONE LIBRARY NETWORK	KLN Catalogers/Archivists Meeting	09/30/2016	\$ 250.00
DICK BLICK ART MATERIALS	BLICK MU Art Supplys	08/25/2016	\$ 251.35

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TRAPUZZANO	Officer Barnett's Polo's And Boots	10/10/2016	\$ 255.99
STAPLES BUSINESS ADVANTAGE	276045 - Xerox Phaser toner cartridge	08/25/2016	\$ 258.30
WOMEN'S BASKETBALL COACHES ASSN.	WBCA Membership 2016/17	09/30/2016	\$ 260.00
JILL D. CROSS	Stone For M Project	09/01/2016	\$ 261.98
NORTHERN TIER SOLID WASTE AUTHORITY	Rolloff Hauling	09/15/2016	\$ 263.48
PEPSI COLA COMPANY	PEPSI contract	09/15/2016	\$ 264.30
JILL D. CROSS	Stone For Sidewalk Repair	09/22/2016	\$ 264.72
TITAN SPORTS & GRAPHICS	Choir Camp Tshirts	09/30/2016	\$ 268.50
LIFE TECHNOLOGIES	Custom TaqMan probe - TAMRA	08/25/2016	\$ 270.00
ROYAL BLUE INTERNATIONAL	Bath Towel For Kelchner	10/10/2016	\$ 270.00
MO BIO LABORATORIES INC	Purchase Soil DNA Isolation kitZ	08/23/2016	\$ 274.00
TRAPUZZANO	BDU's For Officer Kluge Boots For Officer Smith	09/13/2016	\$ 274.98
STAPLES BUSINESS ADVANTAGE	Office Supplies	08/22/2016	\$ 275.22
C & D UPHOLSTERY	Seats Upholstered	09/13/2016	\$ 280.00
TITAN SPORTS & GRAPHICS	Embroidery for Team Jackets/Bags-Cross C	08/25/2016	\$ 285.00
FISHER SCIENTIFIC COMPANY	Supplies For Chemical Stockroom	10/13/2016	\$ 287.15
HAMPTON INN & SUITES	Hotel Accommodations For Rob Fisher	10/13/2016	\$ 294.30
GARSTON SIGN SUPPLIES	Roland, Large Format Ink Cartridges	10/06/2016	\$ 299.77
PENOCO, INC.	Abestos Testing	09/20/2016	\$ 300.00
NEBRASKA SCIENTIFIC	Dissection Specimens For Zoology Labs	10/10/2016	\$ 307.59
HARDER SPORTING GOODS	Practice T-Shirts - WBB	09/30/2016	\$ 320.00
DEHART, W. A.	Concession Supplies	09/30/2016	\$ 320.19
DICK BLICK	Art & History of the Book	09/15/2016	\$ 321.26
NEON ENTERTAINMENT	Special Event for New Student Welcome	08/24/2016	\$ 325.00
BLAZEY GRPHC SYST LLC	GRA 3350 Typography MS	09/15/2016	\$ 330.00
STAPLES, INC.	Order For Staples	09/09/2016	\$ 334.49
RJ VENDING & AMUSEMENTS	Game Room Equipment Repair	09/13/2016	\$ 338.68
STAPLES, INC.	Supply Order Information Resources	09/30/2016	\$ 338.98
PAPA V'S	Mountie Ambassador Training Food	09/20/2016	\$ 342.02
C&J CATERING LLC	Practice T-Shirts - WBB	09/30/2016	\$ 342.36
TITAN SPORTS & GRAPHICS	T-Shirts & Sweatshirts-Softball	10/11/2016	\$ 349.00
PASFAA	PASFAA Membership	08/26/2016	\$ 350.00
SIGMA-ALDRICH	Purchase Chemicals For Teaching Biochemistry Labs	09/30/2016	\$ 351.60
ROBERT M. DOGGETT	Review Five-Year Review - English Faculty	10/06/2016	\$ 356.92
KLDAVIS POLYGRAPHS LLC	Polygraph Services-Police Academy	09/27/2016	\$ 360.00
NATIONAL SOCCER COACHES ASSOC	NSCAA Membership 2016-17	08/25/2016	\$ 365.00

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FISHER SCIENTIFIC COMPANY	Prepared Medium, CHROMagar Orientation 5000ml	10/03/2016	\$ 374.23
RENT A TENT	Rental of 8' Rectangular Banquet Tables	08/25/2016	\$ 375.00
GRANT GRAPHICS	Tuneup On Roland VS640	10/06/2016	\$ 381.80
SKYWORKS LLC	SIGN TAMPER RENTAL	10/13/2016	\$ 383.00
RENT A TENT	Rental- Rectangular Banquet Tables	09/13/2016	\$ 400.00
MAKEMUSIC INC	Smartmusic - Teacher	10/05/2016	\$ 400.00
NJMEA	NJMEA advertisement	08/30/2016	\$ 410.00
BEACON GRAPHICS	Wall Cling: Matte Wht.Wall	09/01/2016	\$ 411.24
WILD ROSE INC.	Concrete	09/01/2016	\$ 412.00
WILD ROSE INC.	Sidewal & Stair Repair - Concrete	09/30/2016	\$ 412.00
CENTRE CONCRETE COMPANY	Telebelt	08/22/2016	\$ 412.50
B & L PORTABLE TOILET RENTAL, INC	Portable Toilet Rental	09/13/2016	\$ 425.00
STAPLES BUSINESS ADVANTAGE	Office Supplies	09/22/2016	\$ 425.69
SKYWORKS LLC	Generator Rental For LUMA	09/20/2016	\$ 430.00
DEMANS TEAM SPORTS	Baseball Uniform Hats	10/10/2016	\$ 430.65
WILD ROSE INC.	Concrete	09/01/2016	\$ 437.75
DEMANS TEAM SPORTS	Fall Baseball Clinic Shirts	09/27/2016	\$ 450.00
WILD ROSE INC.	Concrete Steps & Walkway Repair	09/15/2016	\$ 463.50
DIRECT ATHLETICS INC	Online Entry Fees for Track Meets RC 5513441073	08/30/2016	\$ 484.25
WILD ROSE INC.	Concrete	09/16/2016	\$ 489.25
JILL D. CROSS	WS #10703 1B H.H.	09/15/2016	\$ 494.32
AMERICAN ASSOC STATE COLG UNIVERSIT	Worker Bee Meeting Hotel Accommodations	10/10/2016	\$ 498.00
AMERICAN ASSOC STATE COLG UNIVERSIT	Brad Lint Worker Bee	10/10/2016	\$ 498.00
ALBERT JONES	Keynote Speaker For 2016 Senior Transitions Conference	09/28/2016	\$ 500.00
WELLSBORO POLICE DEPT FIREARMS RANG	Firearms Range Rental Fee For Firearms Training	09/02/2016	\$ 504.00
OFFICEMAX	Office Supplies	09/22/2016	\$ 544.65
KBF PRINT TECHNOLOGY	Envelopes Student Accounts	09/01/2016	\$ 558.30
MANSFIELD EMBROIDERY	Geo Camp T-shirt	09/13/2016	\$ 585.00
CAMPUS BOOKSTORE CCSI	Mansfield University Pins For Sister Cities Event	09/09/2016	\$ 592.50
CONSTANT CONTACT	Emailing marketing program	09/26/2016	\$ 597.84
RICOH USA, INC.	Parts/Repair Of Ricoh Copier For Kelchner Fitness Center	09/08/2016	\$ 598.54
SHAWN MITCHELTREE	Gift Cards for Golf Tournament -Zegalia	08/22/2016	\$ 600.00
SHAWN MITCHELTREE	Gift cards for Golf Tournament	08/23/2016	\$ 600.00
GRANT GRAPHICS	Grant Graphics Mesh Banner	09/15/2016	\$ 623.88
DICK BLICK ART MATERIALS	Art materials for classroom	08/22/2016	\$ 636.51
EBSCO SUBSCRIPTION SERVICES	Journal of Nursing Education	08/22/2016	\$ 687.82

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DENNEY ELECTRIC SUPPLY	Lighting Upgrades	08/22/2016	\$ 691.44
BRUCE DART	HOF Pictures, Matting, Framing, & Installation	10/10/2016	\$ 700.00
TRI-DIM FILTER CORP	HVAC Supplies	09/20/2016	\$ 775.04
CENTRE CONCRETE COMPANY	Concrete	08/22/2016	\$ 775.25
BENEDICTS BUS SERVICE	Gateway Student Travel	09/13/2016	\$ 800.00
AKROM ASSOCIATES	Service repair to Hobart Dishwasher	10/10/2016	\$ 807.18
GUTHRIE & CO. P.C.	MAC Accounting Services for August 2016	08/30/2016	\$ 825.00
GUTHRIE & CO. P.C.	Accounting Services MAC	10/10/2016	\$ 825.00
ASSOCIATED CONTROLS, INC.	Control Valves - Belknap	08/22/2016	\$ 841.00
AKROM ASSOCIATES	Service Repairs And Parts For Repairs To Hobart Fryer	09/01/2016	\$ 862.79
2XL CORPORATION	Gym Wipes for Kelchner	09/16/2016	\$ 897.39
CENTIUM SOFTWARE	Cenitum Software - EventsAIR.	10/13/2016	\$ 900.00
SANICO	Waterhog Eco Premier 6X8 Mat	09/09/2016	\$ 935.00
GRAINGER, INC.	Custodial supply's	08/30/2016	\$ 956.36
MO BIO LABORATORIES INC	Lab Mixer And Adapter	10/10/2016	\$ 968.00
FISHER SCIENTIFIC COMPANY	Chemicals and supplies for teaching chemistry labs	08/22/2016	\$ 999.47
BENEDICTS BUS SERVICE	Coach Bus Transportation To/From Senior Transitions Conference	08/24/2016	\$ 1,000.00
WDKC 101.5	Advertising for Fall & Winter sports	09/09/2016	\$ 1,000.00
WELLSBORO GAZETTE	Advertising For Fall & Winter Sports	09/09/2016	\$ 1,000.00
EASTERN COPY PRODUCTS	Maintenance on Copiers	09/20/2016	\$ 1,000.00
FINAL TOUCH ACCESSORY	Red Band Polo Embroidered L/C and Right Sleeve	08/23/2016	\$ 1,026.57
CENTERPOINT ENGINEERING INC	Engineering Services - Football Stadium Bleachers	10/05/2016	\$ 1,038.00
OFFICEMAX	Dept. of Human Resources - office supplies	09/22/2016	\$ 1,050.97
DENNEY ELECTRIC SUPPLY	Maple Lights	08/22/2016	\$ 1,078.38
NORTHERN TIER LAW ENFORCEMENT	Instruction For Police Academy	09/26/2016	\$ 1,230.00
GRAINGER	Supplies for Kelchner Fitness Center	09/26/2016	\$ 1,264.91
KARKUT ENTERTAINMENT GROUP, LLC	Special Event For New Student Welcome	08/24/2016	\$ 1,375.00
SOUTHWEST SCIENCE LLC	Purchase SC1024 HighSpeed(TM) microcentrifuge	08/25/2016	\$ 1,385.00
DIGITAL BLACKSMITH	2 Caricature Artists For New Student Welcome	09/08/2016	\$ 1,400.00
DEHART, W. A.	Asphalt Repairs	09/16/2016	\$ 1,401.31
CERAMIC SUPPLY CO OF NY & NJ	Ceramic Supply Ceramics Materials	09/09/2016	\$ 1,426.23
CHRIS WALTERS PHOTOGRAPHY	Artist's Talk In Loomis Gallery.	10/06/2016	\$ 1,500.00
EASTERN COPY PRODUCTS	Department Copies	09/20/2016	\$ 1,500.00
TWIN OAKS NURSERIES	Trees & Shrubs For Campus	08/22/2016	\$ 1,505.00
ERIK LOOMIS	Guest Speaker- First Year Experience	09/14/2016	\$ 1,600.00
I D BOOTH INC	Campus Heating System	09/22/2016	\$ 1,626.20

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SUSQUEHANNA PAPER & SANITARY SUP	MAG1-Ice Melter	09/15/2016	\$ 1,654.24
JOKERS COAL & MORRIS BLOCK	Campus Beautification	08/22/2016	\$ 1,720.00
DENNEY ELECTRIC SUPPLY	Butler Parking Lot	08/22/2016	\$ 1,837.50
SANICO	Vacuum Cleaners Custodial	09/15/2016	\$ 1,845.00
AMERICAN DIETETIC ASSOCIATION	Accreditation Council Education In Nutrition and Dietetics Annual Accreditation Fee	09/09/2016	\$ 1,900.00
COLLEGE BOARD	Primary Senior names for student recruitment	08/22/2016	\$ 2,017.20
NATIONAL ASSN OF SCHOOLS OF MUSIC	National Association of Schools of Music Membership Dues	09/09/2016	\$ 2,157.00
JOBTARGET LLC	JOBTARGET - HigherEdJobs.com Annua Subscriptions	09/30/2016	\$ 2,195.00
COLONIAL RADIO OF WILLIAMSPORT	Sports Broadcasts RC 5511440014	09/16/2016	\$ 2,400.00
HILSHER GRAPHICS	Folders for the Acceptance Package.	08/25/2016	\$ 2,424.50
HILSHER GRAPHICS	Viewbooks to be used for recruitment	08/25/2016	\$ 2,474.95
COLLEGIATE EMPOWERMENT INC	Special Event For New Student Welcome	08/24/2016	\$ 2,500.00
UNIVERSITYTICKETS	Ticketing Service	09/20/2016	\$ 2,500.00
CAMPUS BOOKSTORE CCSI	American Politics Books	09/26/2016	\$ 2,643.25
HILSHER GRAPHICS	Envelopes for the 2016-2017 Applications	09/20/2016	\$ 2,669.97
NICHOLAS D. RICCIO RARE BOOKS AND	Purchase of rare book (American Revolution)	08/25/2016	\$ 2,762.00
DAREN KENDALL	Exhibition, workshop, sound event,and artist talk	08/26/2016	\$ 3,000.00
OLGA MEZHIBOVSKAYA	Artist's Talk In Loomis Gallery.	10/06/2016	\$ 3,000.00
EASTERN COPY PRODUCTS	MAINTENANCE ON KONICA MINOLTA C280 COPIER	09/20/2016	\$ 3,000.00
THE ATHERTON HOTEL	PASSHE Spring 2016 BAD and Bursars Meeting.	09/07/2016	\$ 3,500.00
BEAGLE MEDIA. LLC	Mountain Home Magazine	09/08/2016	\$ 3,500.00
PACT	PACT Membership Dues	09/15/2016	\$ 3,500.00
EDULINK, INC.	Edulink, Act 48, Mansfield University, 2016-17.	08/22/2016	\$ 3,621.00
MUSIC THEATRE INTERNATIONAL	Musical Payment	08/25/2016	\$ 3,630.00
EMMA, INC.	EMMA - Email Marketing Monthly Fee; FY 16-17	09/21/2016	\$ 3,888.99
CAMPUS BOOKSTORE CCSI	Textbooks for Bridge	08/25/2016	\$ 4,000.00
SKILLSURVEY	Software Subscription- HR	09/14/2016	\$ 4,000.00
ACCREDITATION COMMISSION FOR	Accreditation Commission For Education In Nursing	09/07/2016	\$ 4,075.00
SITEIMPROVE INC	Siteimprove Web Governance	09/09/2016	\$ 4,103.93
HILSHER GRAPHICS	Application Catalog Envelopes	09/26/2016	\$ 4,198.13
STUART LISOWSKI EXCAVATION	Asphalt Repairs	09/27/2016	\$ 4,515.00
WAYFARE FACILITY MANAGEMENT	Complete dry screening of the Kelchner floor	09/01/2016	\$ 4,960.00
SIDEARM SPORTS PROPERTIES	Sidearm Sports web design for for MU Athletic website	08/25/2016	\$ 4,968.00
Total			\$ 181,425.90

Annual Physical Inspection of Facilities
Mansfield University of Pennsylvania
Report to the Board of Governors

Mansfield University's Council of Trustees conducted its annual physical inspection of the facilities on Wednesday, September 21, 2016 in accordance with the rules and regulations adapted by the Board of Governors.

The inspection was held following the business meeting on the same date and was conducted by General Francis Hendricks, President and Mr. Brad Lawton, Director of Facilities Management.

Members of the Council of Trustees participating were:

- Ms. Mackenzie Hafer
- Mr. Ralph H. Meyer
- Ms. Karen Russell
- Dr. Robert Strohecker

The following areas were specifically toured/reviewed:

- Grant Landscape Wall
- New Sodexo Retail Space in Retan
- Masonry Issue at Alumni
- Stadium Seating Structural Concerns

Other projects discussed during the tour were:

- Repaving East Entrance
- Repaving Stadium Drive
- Upcoming Morris Drive Relocation Project
- Sanner Memorial Patio at Retan
- Various outdoor projects to maintain or upgrade grounds conditions

Bobbi J. Kilmer '84, Chairperson
Mansfield University of Pennsylvania
Council of Trustees

CERTIFYING RESOLUTION
BOARD OF GOVERNORS POLICY 1985-04-A
UNIVERSITY EXTERNAL FINANCIAL SUPPORT

WHEREAS, Board of Governors Policy 1985-04-A, University External Financial Support, permits institutions to establish relationships with various affiliated organizations provided the institutions comply with certain criteria;

WHEREAS, Mansfield University of Pennsylvania has entered into a written Memorandum of Understanding with College Community Services, Inc. (CCSI) in accordance with the Board of Governors Policy 1985-04-A;

WHEREAS, the attached statement, provided by the Assistant Vice President for Finance/Controller, summarizes direct support provided by Mansfield University of Pennsylvania to CCSI and contributions made by CCSI to Mansfield University of Pennsylvania for the fiscal year ending June 30, 2016;

THEREFORE, BE IT RESOLVED, that the Council of Trustees certifies Mansfield University of Pennsylvania to be in compliance with Board of Governors Policy 1985-04-A.

Approved this 16th day of November 2016.

Bobbi J. Kilmer '84, Chairperson
Mansfield University of Pennsylvania
Council of Trustees

November 16, 2016

RE: Mansfield University of Pennsylvania
External Financial Support – BOG 1985-04-A
Certification of Support by University and CCSI

Direct Support by University for CCSI:

As specified in the Memorandum of Understanding between Mansfield University of Pennsylvania (University) and College Community Services, Inc. (CCSI) the following services are provided by the University to CCSI:

- Communication services including telecommunications;
- Access to University mail and printing services;
- Access to computer network and databases;
- Billing and collection of the student activity fee;
- Consultation on fiscal issues;
- Office space within Alumni Hall Student Center including utilities;
- Access to other University facilities for approved vending.

Direct Support by CCSI to University:

As specified in the FY 16 audited financial statements of CCSI, the following program expenses were provided by CCSI for the benefit of the University:

	<u>FY 2015</u>	<u>FY 2016</u>
Scholarships	\$ 1,250	\$ 3,150
Donations	472,206	657,169
Capital and equipment	91,276	17,200
Travel	<u>7,427</u>	<u>6,935</u>
Total Program Expenses \$	<u>572,160</u>	<u>\$ 674,453</u>

Submitted by: _____
Scott W.H. Barton
Assistant Vice President for
Finance/Controller

Date: _____