

**MANSFIELD UNIVERSITY**  
**COUNCIL OF TRUSTEES MEETING**

Wednesday, November 28, 2012  
4:30 p.m.

North Hall 6<sup>th</sup> Floor Community Room

**A G E N D A**

- I. MEETING CALLED TO ORDER**
- II. RECORDING OF ATTENDANCE**
- III. PUBLIC COMMENTS**
- IV. APPROVAL OF MINUTES**

September 24, 2012 (Exhibit A)

**MOTION:**

**V. COMMITTEE REPORTS**

A. Academic Affairs Report (Dr. Keller)

B. Finance and Administration Report (Ms. Felondis)

**MOTION** to approve \$ 760,741.77 in aggregate value for purchase orders of \$10,000 or more for the period of August 16, 2012 through October 15, 2012 as identified in Exhibit B.

**MOTION** to approve \$296,974.87 in aggregate value for purchase orders of less than \$10,000 for the period of August 16, 2012 through October 15, 2012 as identified in Exhibit C.

**MOTION** to approve the report of the Annual Physical Inspection of Facilities conducted on September 24, 2012 as identified in Exhibit D.

C. Human Resources Report (Ms. Carleton)

D. Student Affairs & Residence Life Report (Dr. Golden)

E. University Advancement Report (Dr. Golden)

**VI. OLD BUSINESS**

**VII. NEW BUSINESS**

**VIII. INFORMATION ITEMS – NO ACTION REQUIRED**

**IX. EDUCATIONAL FEATURE**

MapWorks Presentation – Ms. Ruth Hermansen

**X. REPORTS**

Interim President Allan Golden

PACT

Student Government Association

**XI. OTHER BUSINESS**

**XII. DATE OF NEXT MEETING**

The Mansfield University Council of Trustees retreat is scheduled for January 23, 2013.

The next regular meeting of the Mansfield University Council of Trustees is scheduled for **Wednesday, March 27, 2013, 2:00 p.m. in the North Hall 6<sup>th</sup> Floor Community Room.**

**XIII. ADJOURNMENT**

**MANSFIELD UNIVERSITY**  
**Mansfield, Pennsylvania**

**Monday, September 24, 2012**  
**North Hall, 6<sup>th</sup> Floor Community Room**  
**2:00 p.m.**

**COUNCIL OF TRUSTEES**

**MINUTES**

**I. EXECUTIVE SESSION**

Chairman Meyer called an Executive Session at 10:00 a.m. in the President's Conference Room, 506 North Hall, for the purpose of discussing a personnel matter.

**II. MEETING CALLED TO ORDER**

Chairman Meyer called the meeting to order at 2:11 p.m.

**FOR THE RECORD:** In accordance with the Sunshine Law, this meeting was advertised in the *Wellsboro Gazette* on September 12, 2012.

**III. RECORDING OF ATTENDANCE**

The following Trustees attended:

Mr. Thomas A. Browning, Member  
Mr. Richard P. Cashman, Vice Chair  
Mr. Steven M. Crawford, Member  
Mr. Lewis B. Lee, Member  
Mr. Ralph H. Meyer, Chair  
Mr. Mark Phifer, Student Trustee  
Ms. Ada Mae Saxton, Member  
Mr. Howard J. Smith, Jr., Member  
Dr. Robert D. Strohecker, Secretary

The following Trustee was not in attendance:

Mr. Charles R. Ike, Member

### III. RECORDING OF ATTENDANCE (Continued)

Members of the University staff who attended are as follows:

Dr. Allan Golden, Interim President  
Dr. Adam Brennan, President, University Senate  
Ms. Dia Carleton, Executive Director of Human Development and Employee Relations  
Mr. Terry Day, Assistant Director of Public Relations and Marketing  
Dr. Daniel DoBell, Vice President for Finance and Administration  
Dr. Peter Keller, Provost/Vice President for Academic Affairs  
Ms. Anne M. LaVancher, Secretary to the Council of Trustees  
Mr. Dennis Miller, Director of Public Relations and Marketing  
Dr. James Parker, Vice President for Student Affairs  
Dr. Ronald Straub, President, APSCUF  
Mr. Scott Williams, Director, Physical Plant

Others in Attendance:

Ms. Cheryl Clarke, *Williamsport Sun-Gazette*  
Mr. Aaron Miller, SGA President

### IV. PUBLIC COMMENTS

No comments received.

### V. APPROVAL OF MINUTES

August 1, 2012 (Exhibit A)

**A motion was made by Mr. Browning, seconded by Mr. Phifer, and unanimously carried to approve the minutes of August 1, 2012 as identified in Exhibit A.**

### VI. COMMITTEE REPORTS

#### A. Academic Affairs Report

Dr. Keller noted the topics discussed in the Academic Affairs Report:

- September 17, 2012 Freeze Data for enrollment reflected overall enrollment down 4.47%
- B.S. in Community Health Education program proposal
- PASSHE and CAEL's LearningCounts.org collaboration
- Mapworks' questionnaire to new students for assessment purposes

**VI. COMMITTEE REPORTS** (continued)**B. Finance and Administration Report**

Dr. DoBell noted the topics discussed in the Finance and Administration report:

- Purchases over and under \$10,000
- 2011-2012 fiscal plan review
- 2012-2013 fiscal plan
- Facilities' projects overview

**Approval of Purchase Orders of \$10,000 or more**

Upon the recommendation of the Vice President for Finance and Administration and the Interim President, **a motion was made by Mr. Lee, seconded by Mr. Smith, and unanimously carried to approve purchase orders of \$10,000 or more for the period of June 15, 2012 through August 16, 2012 for a total of \$3,494,166.54** as identified in Exhibit B.

**Approval of Purchase Orders less than \$10,000**

Upon the recommendation of the Vice President for Finance and Administration and the Interim President, **a motion was made by Mr. Phifer, seconded by Dr. Strohecker, and unanimously carried to approve purchase orders of less than \$10,000 for the period of June 15, 2012 through August 16, 2012 for a total of \$471,574.66** as identified in Exhibit C.

**Approval of 2012-2013 Fiscal Plan**

Upon the recommendation of the Vice President for Finance and Administration and the Interim President, **a motion was made by Mr. Phifer, seconded by Ms. Saxton, and unanimously carried to approve the 2013 fiscal plan** as discussed in the Finance and Administration committee meeting. Chairman Meyer noted a copy of the FY 2012-2013 budget is available for anyone interested.

**C. Human Resources/Multicultural Affairs Report**

Ms. Carleton noted the topics discussed in the Human Resources/Multicultural Affairs report:

- Affirmative Action Plan
  - Data freeze date is December 31, 2011
  - Policy review
  - Equal Employment Opportunity Component (EEOC)
  - Historical data

**VI. COMMITTEE REPORTS** (continued)

**D. Student Affairs Report**

Dr. Parker noted the topics discussed in the Student Affairs report:

- Maxon Track dedication
- MU's new Swim Coach is Ms. Kaymee Kelly
- MU's Interim Women's Basketball Coach is Ms. Alison Tagliaferri
- Sports Information materials and publications
- Leadership training ropes course
- Decker Gym basketball court renovation

**E. University Advancement Report**

Dr. Golden noted the topics discussed in the University Advancement Report:

- Dr. Golden, Ms. Mindy Engle (Executive Director of MU Foundation) and Ms. Denise Berg (Director of Alumni Relations) attended a friend-raising/fundraising event at the home of Tom Alice on Keuka Lake.
- Dr. Golden and Ms. Engle are meeting regularly to review MU Foundation initiatives
- MU Foundation will begin hosting Foundation Fridays breakfasts to increase employee giving

**VII. OLD BUSINESS**

No old business discussed.

**VIII. NEW BUSINESS**

**Presidential Search**

As Chairman of the Presidential Search Committee, Mr. Meyer provided a brief summary of the Committee's activities during the search process.

- January 2012 a presidential search committee was formed in accordance with PASSHE guidelines
- The committee's first meeting was held in late January with the search firm Greenwood and Associates. At that time a position description and committee processes were defined.
- The position was advertised nationally advertising resulting in excess of 50 applications. The search committee reviewed all applications received.
- The pool was narrowed to 12 candidates for airport interviews in Philadelphia. Eleven of the 12 participated in person while one participated via Skype.
- Additional reviews were conducted resulting in seven that were invited for campus interviews; two candidates withdrew.
- Candidates met with campus and community constituencies. The search committee asked for input from all involved.

## VIII. NEW BUSINESS

### Presidential Search (continued)

In compliance with the established Board of Governors' policy, **a motion was made by Mr. Browning and seconded by Mr. Phifer to recommend to the Chancellor the following unranked candidates, listed in alphabetical order, for the Presidency of Mansfield University:**

**Brigadier General Francis Hendricks, Army/Air Force Exchange Service**  
**Dr. Donna Henry, Florida Gulf Coast University**  
**Dr. Bruce Murphy, Air University**

Chairman Meyer stated that all three candidates will be interviewed by the Chancellor and a committee of the Board of Governors. Chairman Meyer expects the final decision will be made by the Board of Governors Executive Committee and the decision could be finalized by mid-late October. The objective is for the President to be in place January 1, 2013.

Chairman Meyer stated that MU had an excellent pool of candidates and the search committee, which included Trustee Cashman, Trustee Browning, Dr. Straub and Dr. Brennan (all in attendance at the COT meeting), was wonderful to work with.

Mr. Lee thanked the members of the search committee for their time and dedication to the process.

## IX. INFORMATION ITEMS – NO ACTION REQUIRED

## X. EDUCATIONAL FEATURE

The Spirit and The Pride of Pennsylvania Marching Band – Dr. Adam Brennan

Dr. Brennan showed a presentation developed by Glen DeGeorge, a senior education major. The presentation depicted the MU marching band's experiences traveling to Paris and London to play during the 2012 summer Olympics. A memory booklet will be put together for all students involved. Dr. Brennan noted this was the largest group he had an opportunity to travel with and expressed how honored and proud of them he is. They were able to relate what they saw and heard to what they've learned in history and their educational experiences.

## XI. REPORTS

### Interim President Allan Golden

Interim President Golden provided the following report:

- On October 23, 2012, MU will participate in a Higher Education Modernization Act presentation via teleconference from Bloomsburg University. It is scheduled for 3:00 p.m. with a reception to follow
- A Ground Breaking ceremony for Phase II housing was held August 22<sup>nd</sup>. Representatives from the USDA, our principal funding agent along with a number of regional banks, were present. Dr. Golden thanked all who were involved.

**XI. REPORTS (continued)**

PACT

Trustee Crawford provided the following report:

- The next PACT conference will be held October 17-18, 2012 at Millersville University
- The feature of the conference is information technology and the future of Higher Education. Other conference highlights include:
  - Academic Showcases
  - Conference with the Chancellor and Chair of BOG

Student Government Association

Mr. Miller provided the following report:

- 1890's will be held this weekend – free admittance for MU students funded by SGA
- Jazzman's Express in ground floor of North Hall Library – currently working on price quotes for the project
- Discussion of the implementation of the new student travel policy – open session will be held tomorrow night
- During the first two weeks of the semester, SGA provided free ice cream and has decided to continue through the semester via other student organizations

**XII. OTHER BUSINESS**

Dr. Straub recognized Chairman Meyer's strong leadership through the Presidential search process.

**XIII. DATE OF NEXT MEETING**

The next regular meeting of the Mansfield University Council of Trustees will be held on **Wednesday, November 28, 2012, 2:00 p.m. in the North Hall 6<sup>th</sup> Floor Community Room.**

**XIV. ADJOURNMENT**

**The meeting was adjourned at 3:19 p.m.**

Respectfully Submitted,

*Anne Lavancher*

Anne M. LaVancher  
Recording Secretary

Mansfield University of Pennsylvania  
 Council of Trustee's Report  
 Purchases over \$10,000.00  
 From 8/16/2012 to 10/15/2012

Exhibit B

| VENDOR-NAME                      | Vendor | ITEM DESCRIPTION                | PO Number  | PO Date   | PO Amount     | REMARKS  |
|----------------------------------|--------|---------------------------------|------------|-----------|---------------|--|
| BRUBACHER EXCAVATING             | 108483 | REMOVAL OF STUMPS               | 4000028315 | 2/29/2012 | \$ 12,975.00  | CLEAR & REMOVE ALL STUMPS BY THE NEW DORMS BID         |
| COMPASS ENERGY GAS SERVICES, LLC | 106506 | NATURAL GAS - CLINTON ST        | 4500352917 | 3/5/2012  | \$ 104,290.88 | NATURAL GAS - CLINTON ST PASSHE CONTRACT               |
| CORL COMMUNICATIONS INC.         | 103665 | COMMUNICATIONS CABLING          | 4500351574 | 2/21/2012 | \$ 19,619.00  | COMMUNICATIONS CABLING FOR NEW RESIDENCE BLDGS. STATE  |
| H & H SERVICE COMPANY INC        | 100541 | COOLING CHASSIS                 | 4500352129 | 2/27/2012 | \$ 54,600.00  | HEAT SECTION-HOT WATER HVAC BUTLER PROJECT             |
| IBM CORP                         | 102837 | IBM/SPSS LICENSE STATS          | 4500353186 | 3/7/2012  | \$ 43,306.25  | IBM/SPSS STATISTICS SOFTWARE 15 MONTH CONTRACT         |
| INSUL TEK PURCHASE PARTS         | 108272 | INSULTEK FOR CONDENSATE RETURN  | 4500354383 | 3/20/2012 | \$ 26,502.00  | INSULTEK 250 STEEL FOR CONDENSATE RETURN               |
| KINGSWAY INTERNATIONAL, LLC      | 108517 | MARCHING BAND TRIP              | 4500354644 | 3/22/2012 | \$ 87,050.00  | MU-MARCHING BAND LONDON OLYMPIC TRIP                   |
| LERRO CORPORATION                | 101948 | AV/VTC DESIGN FOR RETAN         | 4500351121 | 2/17/2012 | \$ 221,997.54 | AV/VTC DESIGN FOR RETAN CLASSROOM PROJECT              |
| MALA GEOSCIENCE                  | 108480 | GROUND PENETRATING RADAR        | 4500352282 | 2/28/2012 | \$ 17,450.00  | GROUND PENETRATING RADAR GEOGRAPHY/GEOLOGY DEPT. BID   |
| MANSFIELD BOROUGH                | 102706 | RES. UNIT ORDINANCE LICENSE OAK | 4500354558 | 3/21/2012 | \$ 21,770.00  | RESIDENTIAL UNIT ORDINANCE LICENSE OAK & HICKORY DORMS |
| PIBH                             | 100957 | CARPETING                       | 4500354388 | 3/20/2012 | \$ 11,266.10  | REPLACE CARPET IN TWO COMPUTER LABS IN ELLIOTT         |
| RODATA DISTANCE LEARNING PASSHE  | 102069 | RETAN UPGRADE                   | 4500353984 | 3/14/2012 | \$ 110,308.00 | IT EQUIPMENT & HARDWARE PASSHE CONTRACT                |
| TRANSPORT PLANNING & SERVICES    | 108468 | CONTAINER RENTAL F/Y 2012       | 4500353960 | 3/14/2012 | \$ 13,636.00  | TWO USED CONEX BOX CONTAINERS CONTAINER LEASE          |
| UNIV ROPES COURSE BUILDER        | 101327 | LOW ROPE COURSE                 | 4000028627 | 3/28/2012 | \$ 15,971.00  | INSTALL AND CONSTRUCT A ROPE COURSE BID AWARDED        |
| Total                            |        |                                 |            |           | \$ 760,741.77 |  |

Mansfield University of Pennsylvania  
 Council of Trustee's Report  
 Purchases under \$10,000  
 From 8/16/12 thru 10/15/12

| VENDOR-NAME                         | Vendor | ITEM DESCRIPTION                         | PO NUMBER  | PO DATE    | PO AMOUNT   | REMARKS   |
|-------------------------------------|--------|--|------------|------------|-------------|---|
| 3M LIBRARY SYSTEMS                  | 104592 | RFID PAD STAFF WORKSTATION               | 4500376602 | 10/15/2012 | \$ 3,904.00 | STAFF WORKSTATION                                   |
| 4 IMPRINT                           | 101695 | STAINLESS STEEL TUMBLER                  | 4500373626 | 9/17/2012  | \$ 8,080.00 | STAINLESS STEEL TUMBLERS GIVEAWAYS PROMOTION        |
| AMERICAN ASSO. UNIV. WOMEN          | 107875 | AAUW MEMBERSHIP RENEWAL                  | 4500376121 | 10/10/2012 | \$ 175.00   | AMERICAN ASSOCIATION UNIVERSITY WOMEN MEMBERSHIP    |
| ACCREDIT. ED IN NUTRITION & DIET    | 108757 | ANNUAL MEMBERSHIP                        | 4500375371 | 10/2/2012  | \$ 1,550.00 | ACCREDITATION EDUCATION NUTRITION & DIET MEMBERSHIP |
| ASSOC.COLLEGE & UNVER. HOUSING      | 100018 | EDUCATION US MEMBERSHIP                  | 4500370885 | 8/20/2012  | \$ 741.00   | ASSOCIATION COLLEGES & UNIVERSITY HOUSING OFFICERS  |
| AD IMAGE-BAND FESTIVAL ALLENTOWN    | 100018 | BAND FESTIVAL ALLENTOWN AD               | 4500371109 | 8/21/2012  | \$ 350.00   | BAND AD FOR MARCHING BAND FESTIVAL IN ALLENTOWN     |
| ALASKA SOCIETY FOR TECHNOLOGY       | 108768 | EXHIBIT BOOTH ASTE 2013 ALASKA CONFERENC | 4500376081 | 10/9/2012  | \$ 500.00   | EXHIBIT ALASKA SOCIETY FOR TECHNOLOGY EDUCATION     |
| ALL AMERICAN PUBLISHING             | 107710 | CONFIRM LIBERTY HS                       | 4500370888 | 8/20/2012  | \$ 329.00   | LIBERTY HIGH SCHOOL SPONSOR AND ADS                 |
| ALL WHEELS DRIVEN                   | 108629 | STORAGE TRAILER RENTAL - JULY 2012 RES.  | 4500370886 | 8/20/2012  | \$ 3,750.00 | RENTAL RESIDENCE HALL FURNITURE STORAGE             |
| AMERICAN LIBRARY ASSOCIATION        | 100060 | NOV/DEC 1/2 BLK/WHITE                    | 4500374564 | 9/25/2012  | \$ 1,425.00 | ADS IN THE AMERICAN LIBRARY ASSOCIATION             |
| ANGELO STOKES                       | 108753 | DRUM PERFORMANCE                         | 4000030753 | 9/26/2012  | \$ 426.66   | DRUM PERFORMANCE                                    |
| ANTHONY THOMPSON                    | 108705 | FINANCIAL AID OFFICE                     | 4000030317 | 8/20/2012  | \$ 4,999.99 | INDEPENDENT CONTRACTOR - FINANCIAL AID              |
| ASCAP * S&E LICENSING               | 100093 | LICENSE RENEWAL                          | 4500375599 | 10/3/2012  | \$ 773.01   | AMERICAN SOCIETY COMPOSERS AUTHORS & PUBLISHERS     |
| ASSOCIATED CONTROLS, INC.           | 100098 | VALVE PACKING CARTRIDGE KIT              | 4500375128 | 9/28/2012  | \$ 790.00   | VALVE PACKING CARTRIDGE KIT NORTH HALL HEATING      |
| ATHLETIC LETTERING INC              | 108696 | ORDER OF EXTRA T SHIRTS                  | 4500371822 | 8/29/2012  | \$ 215.74   | SHIRT FOR FIRST YEAR STUDENT SEMINAR                |
| BACKYARD BROADCASTING               | 106440 | RECRUITMENT ADS                          | 4500372021 | 8/30/2012  | \$ 8,516.00 | RECRUITMENT ADS                                     |
| BARRY CASSIDY RARE BOOKS            | 108701 | ARTHUR BALKNAP COLLECTION                | 4500371317 | 8/23/2012  | \$ 225.00   | ARTHUR BALKNAP BOOK COLLECTION FOR LIBRARY          |
| BAYARD PRINTING GROUP               | 108455 | HC BROCHURE PROCESSING FEES              | 4500373892 | 9/18/2012  | \$ 255.00   | HOMECOMING BROCHURE PROCESSING FEE                  |
| BAYARD PRINTING GROUP               | 108455 | MANSFIELDIAN                             | 4500374388 | 9/24/2012  | \$ 3,134.17 | PRINTING OF THE MANSFIELDIAN                        |
| BEAGLE MEDIA. LLC                   | 104563 | 12402 1890S AD                           | 4500372658 | 9/7/2012   | \$ 374.00   | VARIOUS ADS IN MOUNTAIN HOME (NATURAL GAS, SAFETY)  |
| BEAGLE MEDIA. LLC                   | 104563 | 12564 OCT ISSUE                          | 4500376259 | 10/11/2012 | \$ 133.00   | ADS RECRUITMENT/NATURAL GAS/SAFETY MANAGEMENT       |
| BERKSHIRE SYSTEMS GROUP INC         | 100133 | MISCELLANEOUS PARTS                      | 4500374651 | 9/25/2012  | \$ 4,900.00 | MISCELLANEOUS PARTS FOR BERKSHIRE SYSTEMS           |
| BERKSHIRE SYSTEMS GROUP INC         | 100133 | PARTS - DORMS                            | 4500374653 | 9/25/2012  | \$ 5,000.00 | FIRE PROTECTION SYSTEM PARTS FOR THE DORMS          |
| BLACKBOARD, INC.                    | 102470 | TERMINALS FOR MERCHANTS VX570            | 4500375368 | 10/2/2012  | \$ 1,366.00 | TERMINALS FOR MERCHANTS                             |
| BLUE RIDGE CABLE TV                 | 102707 | CABLE TO CONNECT WATER PLANT             | 4500371820 | 8/29/2012  | \$ 1,525.00 | CONSTRUCTION CHARGE TO CONNECT THE WATER PLANT      |
| BOB SCOTT                           | 108737 | HONORARIUM                               | 4000030670 | 9/20/2012  | \$ 300.00   | HONORARIUM  |
| BREDE EXPOSITION SERVICES           | 108304 | 8 X 2 UNDRAPED TABLE                     | 4500374562 | 9/25/2012  | \$ 260.52   | TABLE, CHAIR & WASTER BASKET FOR EXPO               |
| BSN SPORTS                          | 108300 | T-SHIRTS FOR FALL PROSPECT CLINIC        | 4500374741 | 9/26/2012  | \$ 326.40   | SHIRTS FOR FALL PROSPECT CLINIC                     |
| BUTTER KRUST BAKERY CO., INC.       | 104501 | ROLLS                                    | 4500373890 | 9/18/2012  | \$ 36.25    | ROLLS FOR CONCESSIONS                               |
| C&J CATERING LLC                    | 106364 | C&J CATERING 9/13/12                     | 4500373696 | 9/17/2012  | \$ 252.48   | CATERING STATE SYSTEM OF HIGHER EDUCATION LIBRARY   |
| C&J CATERING LLC                    | 106364 | SSHELCO CATERING 9/14/12                 | 4500374384 | 9/24/2012  | \$ 152.16   | STATE SYSTEM OF HIGHER EDUCATION LIBRARY DIRECTOR'S |
| C.E.P.I. NATIONAL ASSOC. EXPO BOOTH | 108304 | NEA EXPO BOOTH CORNER 10 X 10            | 4500371675 | 8/27/2012  | \$ 1,400.00 | NATIONAL EDUCATION ASSOCIATION EXPO BOOTH           |
| CAMPUS BOOKSTORE CCSI               | 102708 | CLOTHING USED FOR MEDIA APPEARANCES      | 4500373386 | 9/13/2012  | \$ 81.95    | CLOTHING USED FOR MEDIA APPEARANCES                 |
| CAMPUS BOOKSTORE CCSI               | 102708 | TEXTBOOK SCHOLARSHIP - CANDELMO          | 4500373629 | 9/17/2012  | \$ 372.00   | TEXTBOOK SCHOLARSHIP                                |
| CAMPUS BOOKSTORE CCSI               | 102708 | ID CARDS FOR CHINESE STUDENTS            | 4500373888 | 9/18/2012  | \$ 50.00    | ID CARDS FOR CHINESE STUDENTS                       |
| CAMPUS BOOKSTORE CCSI               | 102708 | AWARDS FOR CHINA TRIP                    | 4500375771 | 10/5/2012  | \$ 100.00   | AWARDS FOR CHINA TRIP                               |
| CAMPUS BOOKSTORE CCSI               | 102708 | MU PAPER CUBES                           | 4500376073 | 10/9/2012  | \$ 2,475.00 | VARIOUS GIVEAWAYS                                   |
| CAMPUS BOOKSTORE CCSI               | 102708 | T-SHIRTS - VISITS                        | 4500376074 | 10/9/2012  | \$ 7,425.00 | INDIVIDUAL VISITS TO CAMPUS                         |
| CAMPUS BOOKSTORE CCSI               | 102708 | MINI SOFT MU FOOTBALLS - 1890'S          | 4500376075 | 10/9/2012  | \$ 247.50   | 1890'S PARADE                                       |
| CAMPUS BOOKSTORE CCSI               | 102708 | GIVEAWAYS                                | 4500376076 | 10/9/2012  | \$ 59.34    | VARIOUS GIVEAWAYS                                   |
| CAMPUS BOOKSTORE CCSI               | 102708 | OFFICE PLANNERS                          | 4500376077 | 10/9/2012  | \$ 45.90    | OFFICE PLANNERS & ENVELOPES                         |
| CAMPUS BOOKSTORE CCSI               | 102708 | ACADEMIC PLANNER                         | 4500376078 | 10/9/2012  | \$ 10.50    | ACADEMIC PLANNER                                    |
| CAMPUS BOOKSTORE CCSI               | 102708 | USB FLASH DRIVE                          | 4500376079 | 10/9/2012  | \$ 9.86     | USB FLASH DRIVE                                     |

Mansfield University of Pennsylvania  
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| VENDOR-NAME                       | Vendor | ITEM DESCRIPTION                         | PO NUMBER  | PO DATE    | PO AMOUNT   | REMARKS   |
|-----------------------------------|--------|--|------------|------------|-------------|---|
| CAMPUS BOOKSTORE CCSI             | 102708 | ACADEMIC PLANNERS                        | 4500376080 | 10/9/2012  | \$ 3.96     | ACADEMIC PLANNERS                               |
| CAMPUS BOOKSTORE CCSI             | 102708 | VISIT DAY                                | 4500376115 | 10/10/2012 | \$ 147.80   | ITEMS FOR GIVEAWAYS - VISIT DAY                 |
| CAMPUS BOOKSTORE CCSI             | 102708 | BOOKS FOR ESL STUDENTS                   | 4500376124 | 10/10/2012 | \$ 1,477.52 | BOOKS FOR ESL STUDENTS                          |
| CANTON HIGH SCHOOL                | 107611 | CANTON HS TRANSPORTATION COSTS           | 4500373687 | 9/17/2012  | \$ 142.89   | CANTON HIGH SCHOOL TRIP                         |
| CAROLINA BIOLOGICAL SUPPLY CO.    | 100209 | CATALOG #211235                          | 4500372325 | 9/4/2012   | \$ 4,999.98 | HUMAN VNTR DNA POLYMORPHISM EXTRACTION KIT      |
| COLLEGE COMMUNITY INC.            | 101962 | INTERNATIONAL STUDENT IDS                | 4500376116 | 10/10/2012 | \$ 20.00    | INTERNATIONAL STUDENT ID'S                      |
| CHILSON BROS., INC                | 108692 | RUSSIAN HOUSE                            | 4500373991 | 9/19/2012  | \$ 2,469.00 | RUSSIAN HOUSE ROOF MATERIALS - GUTTERS          |
| CHORUS CALL                       | 106007 | PRESIDENTIAL SEARCH SECURE CONFERENCE    | 4500370856 | 8/20/2012  | \$ 73.85    | PRESIDENTIAL SEARCH SECURE CONFERENCE LINE      |
| CHORUS CALL                       | 106007 | CHORUS CALL                              | 4500374493 | 9/24/2012  | \$ 112.18   | PRESIDENTIAL SECURE PHONE LINES                 |
| CLEAR CHANNEL BROADCASTING INC    | 106004 | HARRISBURG 201-126812 NAT GAS AND SAFETY | 4500374376 | 9/24/2012  | \$ 1,950.00 | RECRUITMENT ADS SAFETY MANAGEMENT & NATURAL GAS |
| CLEAR CHANNEL COMMUNICATIONS      | 102721 | MISCELLANEOUS ADDS                       | 4500372437 | 9/5/2012   | \$ 500.00   | RECRUITMENT ADS FOR ADMISSION                   |
| CLEAR CHANNEL COMMUNICATIONS      | 102721 | HIGH SCHOOL FOOTBALL ADDS                | 4500376131 | 10/10/2012 | \$ 1,235.00 | ADS AT LITTLE LEAGUE WORLD SERIES & HS FOOTBALL |
| COASTAL DISPLAYS OF PITTSBURGH    | 102439 | CONFIRM INV 17300, REPAIR OF BANNER      | 4500375240 | 10/1/2012  | \$ 209.00   | REPAIR OF BANNER AT CONFERENCE IN WASHINGTON DC |
| COMMONWEALTH OF PENNSYLVANIA      | 101712 | ELEVATOR INSPECTION - OAK                | 4500370879 | 8/20/2012  | \$ 292.00   | ELEVATOR INSPECTION FOR OAK & HICKORY           |
| COMMONWEALTH OF PENNSYLVANIA      | 101712 | BOILER INSPECTIONS INV. #235878          | 4500370880 | 8/20/2012  | \$ 248.00   | BOILER INSPECTION CERTIFICATES                  |
| COOLEY PRODUCTION COMPANY         | 108758 | PHOTOGRAPHY SERVICE                      | 4000030797 | 10/2/2012  | \$ 2,000.00 | PHOTOGRAPHY SERVICES                            |
| CUPRAP ASSOCIATION. COMM. IN EDU. | 100317 | RENEWAL OF CUPRAP TERRY/DENNIS           | 4500371121 | 8/21/2012  | \$ 120.00   | THE ASSOCIATION COMMUNICATORS IN EDUCATION      |
| DAVID CUMMINGS                    | 103367 | PROVOST OFFICE PLATES                    | 4500376129 | 10/10/2012 | \$ 1,030.05 | PROVOST OFFICE PLATES                           |
| DEHART, W. A.                     | 102638 | MISCELLANEOUS SNACKS FOR CONCESSIONS     | 4500373986 | 9/19/2012  | \$ 481.39   | MISC. SNACKS FOR CONCESSIONS                    |
| DELL COMPUTER CORPORATION         | 103123 | DELL LATITUDE E5520                      | 4500375930 | 10/9/2012  | \$ 899.00   | LAPTOP FOR SWIM COACH                           |
| DELL MARKETING LP                 | 100350 | POWER CONNECT 3548P 48 PORTS             | 4500371601 | 8/27/2012  | \$ 8,679.00 | POWER CONNECT 3548P 48 PORTS                    |
| DELL MARKETING LP                 | 100350 | DELL ST2220T 21.5 FLAT PANEL MONITOR     | 4500374378 | 9/24/2012  | \$ 284.24   | DELL FLAT PANEL MONITOR & WARRANTY              |
| DISCOUNT TWO-WAY RADIO            | 108655 | THUN1200 MEGAPHONE                       | 4500376604 | 10/15/2012 | \$ 596.00   | MEGAPHONES FOR POLICE DEPT.                     |
| DORIAN BUSINESS SYSTEMS INC.      | 108736 | THREE YEAR SUBSCRIPTION CHARMS OFFICE A  | 4500374559 | 9/25/2012  | \$ 795.00   | SOFTWARE SUBSCRIPTION FOR MUSIC DEPT.           |
| DORIAN BUSINESS SYSTEMS INC.      | 108736 | LASER SCANNER                            | 4500374591 | 9/25/2012  | \$ 198.00   | LASER SCANNER                                   |
| DRESSEL WELDING SUPPLY INC        | 100386 | 20 LB. INDUSTRIAL CARB DIOX              | 4500374379 | 9/24/2012  | \$ 68.64    | CO2 TO PAINT LINES ON ATHLETIC FIELDS           |
| EASTERN COPY PRODUCTS             | 104157 | COPIER - MAINTENANCE                     | 4500371172 | 8/22/2012  | \$ 3,000.00 | A YEARLY COPIER MAINTENANCE CONTRACT            |
| EASTERN COPY PRODUCTS             | 104157 | COPIER- MAINT                            | 4500371175 | 8/22/2012  | \$ 1,000.00 | MAINTENANCE ON COPIERS                          |
| EASTERN COPY PRODUCTS             | 104157 | COPIER                                   | 4500371176 | 8/22/2012  | \$ 1,000.00 | PURCHASE OF KONICA COPIER PRINT SHOP            |
| EASTERN LIFT TRUCK CO., INC       | 108751 | SCISSOR LIFT                             | 4500374823 | 9/26/2012  | \$ 300.00   | SCISSOR LIFT RENTAL                             |
| EDUARDO TAMI                      | 108771 | PERFORMANCE TAMI TANGO TRIO              | 4000030886 | 10/10/2012 | \$ 3,200.00 | PERFORMANCE OF THE TAMI TANGO TRIO              |
| EDUCATION TO GO                   | 106985 | ON-LINE COURSES                          | 4000030723 | 9/25/2012  | \$ 1,200.00 | WEB-BASED TRAINING-EDUCATIONAL COURSE           |
| EDUCATIONAL FURNITURE SOLUTIONS   | 100412 | PODIUM MODEL                             | 4500374666 | 9/25/2012  | \$ 763.80   | PODIUM FOR RETAN G8                             |
| ELMIRA STAR GAZETTE               | 102704 | SIDING BID                               | 4500374406 | 9/24/2012  | \$ 47.52    | AD FOR RUSSIAN HOUSE SIDING BID                 |
| ELMIRA STAR GAZETTE               | 102704 | ADVERTISING                              | 4500374738 | 9/26/2012  | \$ 24.80    | AD FOR DECKER GYM REFURBISHING BID              |
| ELMIRA STAR GAZETTE               | 102704 | ADVERTISING                              | 4500376661 | 10/15/2012 | \$ 41.31    | ADS FOR VEHICLE BID                             |
| ENCYCLOPEDIA BRITANNICA, INC      | 108308 | AASL PLANNING GUIDE 10/1/12-9/30/13      | 4500374561 | 9/25/2012  | \$ 40.00    | AMERICAN ASSOCIATION SCHOOL LIBRARIANS PLANNING |
| ENGAGED ENTERTAINMENT             | 108415 | COMMENCEMENT VIDEO                       | 4000030927 | 10/12/2012 | \$ 550.00   | COMMENCEMENT VIDEO 2012                         |
| ENTERPRISE RENT-A-CAR             | 108666 | KAREN PRICE SCOTT                        | 4500375911 | 10/8/2012  | \$ 4,900.00 | RENTAL VEHICLE -KAREN PRICE SCOTT               |
| EUROPA COMMUNICATIONS CORP        | 106693 | 63021 ANNUAL MARKETING MET               | 4500371118 | 8/21/2012  | \$ 980.00   | RADIO COMMERCIALS                               |
| EUROPA COMMUNICATIONS CORP        | 106693 | PROMOTIONAL ADS                          | 4500374375 | 9/24/2012  | \$ 830.00   | PROMOTIONAL ADS ON COOL & THE MET               |
| EUROPA COMMUNICATIONS CORP        | 106693 | ADS FOR SPORT                            | 4500376132 | 10/10/2012 | \$ 830.00   | ADS SPORTS, NATURAL GAS & SAFETY MANAGEMENT     |
| FERN EXPOSITION & EVENT SERVICES  | 108768 | ITEM 401 WASTEBASKET W/LINER             | 4500376082 | 10/9/2012  | \$ 185.00   | WASTEBASKET, CHAIR, TABLE                       |

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|-------------------------------------|--------|--|------------|------------|-------------|--|
| FRED PRYOR/CAREER TRACK             | 101662 | WORKSHOP-STACIE                          | 4500370887 | 8/20/2012  | \$ 199.00   | REGISTRATION STACIE ROSEWOOD-BOSKEY CRASH COURSE     |
| FRED PRYOR/CAREER TRACK             | 101662 | EXCEL SECRETS -WEBINAR                   | 4500373217 | 9/12/2012  | \$ 99.00    | WEBINAR ON EXCEL SECRETS                             |
| G SHIRMER RENTAL                    | 103779 | CONCERTO FOR TRUMPET AND ORCHESTRA       | 4500375596 | 10/3/2012  | \$ 410.00   | CONCERTO FOR TRUMPET & ORCHESTRA                     |
| GAP TECHNOLOGIES, INC.              | 108311 | ONLINE COURSE EVAL ANNUAL FEE            | 4500373634 | 9/17/2012  | \$ 9,995.00 | ONLINE COURSE EVALUATION ANNUAL FEE                  |
| GAYLORD BROTHERS, INC.              | 100499 | RFID TAGS                                | 4500376644 | 10/15/2012 | \$ 3,118.30 | 3M CD/DVD RADIO FREQUENCY ID TAGS ROLL               |
| GRAINGER, INC. W.W.                 | 102472 | WIPING CLOTHS                            | 4500373633 | 9/17/2012  | \$ 1,207.83 | WIPING CLOTHS, CAN LINERS, FINISH MOPS               |
| GRAINGER, INC. W.W.                 | 102472 | CAN LINERS, 24X33                        | 4500375774 | 10/5/2012  | \$ 987.00   | CAN LINERS   |
| GRAINGER, INC. W.W.                 | 102472 | JUMBO ROLL TOILET PAPER                  | 4500376384 | 10/11/2012 | \$ 2,611.94 | HOUSEKEEPING SUPPLIES                                |
| GRAMMA'S KITCHEN                    | 106100 | SAT VISIT DAY REFRESHMENTS               | 4500371316 | 8/23/2012  | \$ 29.50    | VISITATION DAY REFRESHMENT                           |
| GRAMMA'S KITCHEN                    | 106100 | INTERNATIONAL ORIENTATION REFRESHMENT    | 4500371598 | 8/27/2012  | \$ 16.50    | INTERNATIONAL ORIENTATION REFRESHMENT                |
| GRAMMA'S KITCHEN                    | 106100 | GRAMMA'S KITCHEN                         | 4500372669 | 9/7/2012   | \$ 44.00    | FOOD REFRESHMENT FOR DEPARTMENTS                     |
| GRAMMA'S KITCHEN                    | 106100 | REFRESHMENTS FOR VISIT DAY GUEST         | 4500376119 | 10/10/2012 | \$ 18.50    | REFRESHMENT FOR VISITATION DAY GUESTS                |
| HALLS HOME & LUMBER                 | 103380 | TRI AXLE TOPSOIL                         | 4500375127 | 9/28/2012  | \$ 850.00   | TRI-AXLE TOPSOIL FOR CAMPUS                          |
| HAPPENINGS MAGAZINE                 | 108607 | 10-12477 OCT-DEC ISSUE                   | 4500374374 | 9/24/2012  | \$ 475.00   | OCT-DEC MAGAZINE AD PROMOTIONS                       |
| HARRISBURG AREA COMMUNITY COLLEGE   | 100554 | FACILITY USAGE RANGE FOR 2011/12 ACADEMY | 4500370803 | 8/20/2012  | \$ 200.00   | FACILITY USAGE                                       |
| HEATH CONSULTANTS INC.              | 108710 | AUDIO CONTROL PARTS                      | 4500371690 | 8/27/2012  | \$ 606.00   | PARTS FOR THE WATER PLANT                            |
| HILTON GARDEN INN HERSHEY           | 107720 | RENTAL FACILITY FOR LIBRARY FACULTY MEE  | 4500371155 | 8/22/2012  | \$ 6,066.11 | FACILITY RENTAL FOR LIBRARY FACULTY MEETING          |
| HRI, INC.                           | 102684 | STOCK PATCH                              | 4500376263 | 10/11/2012 | \$ 1,903.50 | PATCH FOR MACADAM HOLES                              |
| HUNTER & LOMISON INC.               | 105966 | SHERWOOD GEN REPAIR                      | 4000030926 | 10/12/2012 | \$ 1,095.40 | REPAIR OF GENERATOR                                  |
| I D BOOTH INC                       | 102704 | BRONZE UPPER GLAND FOR VALVE             | 4500376083 | 10/9/2012  | \$ 1,670.50 | 300 BLOW DOWN VALVE                                  |
| INTERNATIONAL READING ASSOCIATION   | 100624 | BOOTH EXHIBIT CORNER                     | 4500373225 | 9/12/2012  | \$ 1,700.00 | INTERNATIONAL READING ASSOCIATION EXHIBIT BOOTH      |
| INTERNATIONAL STUDENT EXCHANGE PROG | 100628 | 2012-2013 MEMBERSHIP FEES                | 4500371156 | 8/22/2012  | \$ 3,350.00 | INTERNATIONAL STUDENT EXCHANGE PROGRAMS              |
| J.W. PEPPER & SON INC               | 100632 | BASIE STREET MUSICAL CHORUS              | 4500370890 | 8/20/2012  | \$ 231.00   | MUSIC FOR CHORUS                                     |
| J.W. PEPPER & SON INC               | 100632 | 1 INCH MUSIC STORAGE BOXES               | 4500373220 | 9/12/2012  | \$ 73.60    | MUSIC FOR MUSIC DEPT.                                |
| J.W. PEPPER & SON INC               | 100632 | 1.5 INCH MUSIC STORAGE BOXES             | 4500373411 | 9/13/2012  | \$ 18.00    | MUSIC STORAGE BOXES                                  |
| J.W. PEPPER & SON INC               | 100632 | PROFANATION FROM JEREMIAH                | 4500375125 | 9/28/2012  | \$ 95.00    | MUSIC FOR MUSIC DEPT.                                |
| JAMES FRY                           | 103427 | PRES. SEARCH CANDIDATE MEAL              | 4500374522 | 9/24/2012  | \$ 687.00   | PRESIDENTIAL CANDIDATE MEETINGS, MEALS AND DINNERS   |
| JAMES R MACK III                    | 105809 | PIZZA - 9/12 STUDENT MOUNTIE AMBASSADORS | 4500376120 | 10/10/2012 | \$ 82.60    | PIZZA DINNERS FOR STUDENT AMBASSADORS                |
| JILL D. CROSS                       | 102694 | TON 2B DELIVERED                         | 4500372337 | 9/4/2012   | \$ 252.13   | STONE FOR SHAUTE DITCH                               |
| JIM MARTIN                          | 108698 | DOXY                                     | 4500370884 | 8/20/2012  | \$ 59.85    | MUSIC FOR CHORUS                                     |
| KAPCO LIBRARY PRODUCTS              | 101619 | EASY BIND TAPE                           | 4500374387 | 9/24/2012  | \$ 201.89   | EASY BIND PURPOSE POLYESTER CLEAR MENDING/REPAIR     |
| KBF PRINT TECHNOLOGY                | 102685 | ENVELOPES ACCOUNTS PAYABLE               | 4500375367 | 10/2/2012  | \$ 540.00   | ENVELOPES FOR ACCOUNTS PAYABLE                       |
| KEN VANSANT                         | 108773 | PHOTO SHOTS AROUND CAMPUS                | 4000030918 | 10/12/2012 | \$ 2,000.00 | EXTERIOR PHOTO SHOTS AROUND CAMPUS                   |
| LAMAR TEXAS LIMITED PARTNERSHIP     | 102655 | LYCOMING COUNTY BILLBOARDS ADS           | 4500370892 | 8/20/2012  | \$ 825.00   | TWO LYCOMING COUNTY BILLBOARDS                       |
| LAMAR TEXAS LIMITED PARTNERSHIP     | 102655 | BILLBOARDS ADS                           | 4500372315 | 9/4/2012   | \$ 8,250.00 | LYCOMING COUNTY BILLBOARDS                           |
| LAMBS CREEK INC.                    | 106741 | MEALS WITH PRES. CANDIDATES              | 4500374523 | 9/24/2012  | \$ 777.97   | PRESIDENTIAL CANDIDATE MEALS                         |
| LARRY V. SMITH & ASSOC              | 108629 | REPAIR TUBS IN LAUREL                    | 4500371596 | 8/27/2012  | \$ 372.00   | REPAIRS FOR TUBS IN LAUREL AND HICKORY DORMS         |
| LOWES, INC.                         | 108295 | CEILING TILE MANSER REST ROOMS           | 4500373494 | 9/14/2012  | \$ 3,683.17 | CEILING TILE FOR MANSER NORTH DINING HALL            |
| MARCUMS                             | 102801 | MEMBERSHIPS                              | 4500373891 | 9/18/2012  | \$ 40.00    | MIDDLE ATLANTIC REGION COLLEGE & UNIV. MAIL SERVICES |
| MARK PASSMORE                       | 102723 | DESIGN BROCHURES                         | 4500371767 | 8/28/2012  | \$ 85.00    | BROCHURES AND LAYOUT FLYERS FOR RECRUITMENT          |
| MARK PASSMORE                       | 102723 | DESIGN BROCHURES                         | 4500371775 | 8/28/2012  | \$ 610.00   | BROCHURES AND LAYOUT FLYERS FOR RECRUITMENT          |
| MARK PASSMORE                       | 102723 | KNOWLEDGE QUEST AD REVISION              | 4500375126 | 9/28/2012  | \$ 575.00   | BROCHURES AND LAYOUT FLYERS FOR RECRUITMENT          |
| MARK PASSMORE                       | 102723 | AD REVISIONS TIE ONLINE                  | 4500376123 | 10/10/2012 | \$ 700.00   | BROCHURES AND LAYOUT FLYERS FOR RECRUITMENT          |

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| MARK PASSMORE                       | 102723 | 1376 AGAINST 4700001358                 | 4500376127 | 10/10/2012 | \$ 525.00   | BROCHURES AND LAYOUT FLYERS FOR RECRUITMENT     |
| MARKL SUPPLY COMPANY INC            | 106460 | BODY ARMOR VEST CARRIER                 | 4500376015 | 10/9/2012  | \$ 79.00    | BODY ARMOR VEST CARRIER                         |
| MEAD'S LANDSCAPING                  | 108266 | MUMS                                    | 4500374380 | 9/24/2012  | \$ 530.00   | MUMS & POTS FOR LANDSCAPING                     |
| MICROTEL INN & SUITES MANSFIELD     | 107770 | LODGING                                 | 4500375672 | 10/4/2012  | \$ 2,964.60 | LODGING FOR VARIOUS SPEAKERS AND CONSULTANTS    |
| MILLER MOTOR WORKS                  | 108724 | CAR MATE                                | 4500373428 | 9/13/2012  | \$ 5,914.20 | TRAILER FOR THE UNIVERSITY POLICE DEPARTMENT    |
| MUGS MEDIA LLC                      | 108330 | ADS ON COMMERCIALS SPORTS               | 4500371975 | 8/30/2012  | \$ 540.00   | ADVERTISING SPOTS ON SPORTS BEAT                |
| MUGS MEDIA LLC                      | 108330 | 22 ADS ON SPORTS BEAT                   | 4500372661 | 9/7/2012   | \$ 540.00   | AUGUST SPORTS BEAT COMMERCIALS                  |
| MUGS MEDIA LLC                      | 108330 | SPORTS BEAT ADS SEPT                    | 4500376260 | 10/11/2012 | \$ 675.00   | RECRUITMENT ADS ON SPORTS BEAT                  |
| MULTI MEDIA SERVICES                | 102744 | PROMISES MADE PANELS                    | 4500372542 | 9/6/2012   | \$ 55.56    | PROMISES MADE PANELS                            |
| NATIONAL ASSOC FOR MUSIC ED         | 106858 | MEMBERSHIP DUES                         | 4500372461 | 9/5/2012   | \$ 1,995.00 | NATIONAL ASSOCIATION OF SCHOOLS OF MUSIC        |
| NCLEX PROGRAM REPORTS               | 100906 | NCLEX-RN PROGRAM REPORTS                | 4500375600 | 10/3/2012  | \$ 300.00   | NATIONAL COUNCIL LICENSURE EXAMINATION PROGRAM  |
| NCS PEARSON D/B/A SMARTHINKING      | 102748 | MAT TEST FOR DIANE STRATTON             | 4500376638 | 10/15/2012 | \$ 50.00    | MAT TEST FOR DIANE STRATTON                     |
| NCTE                                | 101680 | CORNER BOOTH #342 NCTE CONVENTION       | 4500370982 | 8/21/2012  | \$ 1,450.00 | NATIONAL COUNCIL TEACHERS OF ENGLISH BOOTH      |
| NCTE                                | 101680 | FULL PAGE AD ENGLISH JOURNAL NOV 2012   | 4500373384 | 9/13/2012  | \$ 8,400.00 | ADS IN NATIONAL COUNCIL OF TEACHERS OF ENGLISH  |
| NEP - NATIONAL EVENT PUBLICATIONS   | 108433 | PITT PENGUINS YEARBOOK                  | 4500373336 | 9/13/2012  | \$ 5,000.00 | PITT PENGUINS YEARBOOK                          |
| NEXTSTEP MAGAZINE                   | 103154 | HALF PAGE ADVERTISEMENT                 | 4500376264 | 10/11/2012 | \$ 3,395.00 | RECRUITMENT HALF PAGE AD                        |
| NJEA REVIEW                         | 105563 | NOV. ADS NEW JERSEY EDUCATIONAL COLOR   | 4500373385 | 9/13/2012  | \$ 3,300.00 | ADS IN THE NEW JERSEY EDUCATION ASSOCIATION     |
| NLNAC                               | 107411 | ANNUAL MEMBERSHIP FEE JAN-JUNE FY13     | 4500374381 | 9/24/2012  | \$ 3,600.00 | NATIONAL LEAGUE FOR NURSING ACCREDITATION       |
| NORTHEAST REGIONAL HONORS COUNCIL   | 106971 | NORTH REGIONAL HONOR COUNCIL            | 4500374505 | 9/24/2012  | \$ 50.00    | NORTHEAST REGIONAL HONORS COUNCIL MEMBERSHIP    |
| NORTHERN TIER PLANNING & DEVELOP.   | 108732 | NORTHERN TIER REGIONAL PLANNING         | 4500373619 | 9/17/2012  | \$ 25.00    | NORTHERN TIER REGIONAL PLANNING & DEVELOPMENT   |
| NORTHERN TIER SOLID WASTE AUTHORITY | 102701 | BOILER 2 REFRACTORY REPAIRS             | 4500375902 | 10/8/2012  | \$ 411.12   | DUMPSTER ROLL OFF                               |
| NRS.PRO.COM/GEDSCORING.COM          | 107618 | TEST SCORING FOR GED SCORING            | 4500373834 | 9/18/2012  | \$ 800.00   | GED TEST SCORING                                |
| NY CITY DEPT OF EDUC - NYCSLS       | 107292 | NYCSLS BOOTH FOR 2012 CONFERENCE        | 4500372663 | 9/7/2012   | \$ 25.00    | NEW YORK CITY SCHOOL LIBRARY SYSTEM BOOTH       |
| OELMA CONFERENCE BOOTH              | 102743 | 2012 OLEMA CONFERENCE BOOTH 10/17-10/19 | 4500375696 | 10/5/2012  | \$ 300.00   | 2012 OELMA CONFERENCE BOOTH                     |
| ORR PROTECTION SERVICES             | 108760 | WATER MIST SYSTEM                       | 4000030796 | 10/2/2012  | \$ 5,500.00 | WATER MIST SYSTEM FOR RARE BOOKS COLLECTION     |
| OTIS ELEVATOR CO                    | 106828 | NORTH HALL ELEVATOR REPAIR              | 4500373223 | 9/12/2012  | \$ 1,061.00 | NORTH HALL ELEVATOR REPAIR                      |
| PA TRIO                             | 106126 | TRIO MEMBERSHIP                         | 4500372393 | 9/5/2012   | \$ 140.00   | PA TRIO MEMBERSHIP                              |
| PACAC                               | 100961 | PACAC MEMBERSHIP                        | 4500376117 | 10/10/2012 | \$ 45.00    | PA ASSOCIATION FOR COLLEGE ADMISSION COUNSELING |
| PARIS HEALTHCARE LINEN              | 100969 | LINENS FOR OAK/HICKORY                  | 4500371309 | 8/23/2012  | \$ 3,951.59 | LINEN SERVICE FOR GROUP VISITING THE CAMPUS     |
| PARIS HEALTHCARE LINEN              | 100969 | LINEN INV#6031811                       | 4500372569 | 9/6/2012   | \$ 269.12   | LINEN SERVICE FOR GROUP VISITING THE CAMPUS     |
| PARTNERS IN PROGRESS                | 107396 | DRY CLEANING                            | 4000030358 | 8/23/2012  | \$ 427.00   | DRY CLEAN ADMISSIONS'S DISPLAY CLOTHS           |
| PEMBROOK PINES WVIN                 | 107742 | MISC. ADVERTISEMENTS                    | 4500372019 | 8/30/2012  | \$ 1,000.00 | ADVERTISEMENTS FOR RECRUITMENT PURPOSES         |
| PENNY SAVER INC                     | 102709 | PENNY-SAVER - MARCELLUS CAMP            | 4500372314 | 9/4/2012   | \$ 500.00   | MISC. ADDS PLACE FOR MANSFIELD UNIVERSITY       |
| PENNY SAVER INC                     | 102709 | ADVERTISING                             | 4500372654 | 9/7/2012   | \$ 29.25    | AD FOR DECKER GYM FLOOR REFURBISHING FOR BIDS   |
| PENNY SAVER INC                     | 102709 | PENNY SAVER EVENT AD                    | 4500375598 | 10/3/2012  | \$ 97.50    | UPCOMING EVENTS IN PENNY SAVER                  |
| PENNY SAVER INC                     | 102709 | ADVERTISING                             | 4500376202 | 10/10/2012 | \$ 139.75   | ADVERTISEMENT FOR THE "RUSSIAN HOUSE" REPAIRS   |
| PEPSI COLA COMPANY                  | 100996 | BEVERAGES FOR KIDS NIGHT OUT            | 4500373887 | 9/18/2012  | \$ 194.94   | BEVERAGES FOR KIDS NIGHT OUT                    |
| PEPSI PROMOTIONAL MARKETING         | 104530 | SODA                                    | 4500376261 | 10/11/2012 | \$ 70.40    | SODA FOR HOMECOMING GOLF TOURNAMENT             |
| PIBH                                | 100957 | GRABER CLASSIC MINIBLIND LAMPLIGHT 904  | 4500375157 | 9/28/2012  | \$ 289.30   | MINIBLIND LAMPLIGHTS FOR ROOM 203 DR. PARKER    |
| PIBH                                | 100957 | SUNSCREEN SHADES OPAQUE 7100 P05 WHITE/ | 4500375241 | 10/1/2012  | \$ 1,613.52 | SUNSCREEN SHADES OPAQUE                         |
| PMEA                                | 104736 | PMEA NEWS ISSUE FALL 2012               | 4500374503 | 9/24/2012  | \$ 260.00   | PA MUSIC EDUCATORS ASSOCIATIONS                 |
| POSTMASTER                          | 107259 | POSTAGE FOR HOMECOMING MAILER           | 4500370881 | 8/20/2012  | \$ 951.94   | POSTAGE FOR HOMECOMING MAILER                   |
| PUDGIES PIZZA                       | 103861 | PUDGIES-GATEWAY INV.0654                | 4500372334 | 9/4/2012   | \$ 35.44    | PIZZA DINNERS FOR STUDENT BY DEPARTMENT         |

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| PUDGIES PIZZA                    | 103861 | PIZZA FOR HONORS PROGRAM               | 4500373219 | 9/12/2012  | \$ 23.00    | PIZZA DINNER FOR HONORS PROGRAM                   |
| QUALITY WELDING                  | 105845 | ARGON-S                                | 4500371395 | 8/23/2012  | \$ 10.30    | RENTAL FOR GAS CYLINDER RENTAL                    |
| QUALITY WELDING                  | 105845 | ARGON S                                | 4500373221 | 9/12/2012  | \$ 10.30    | RENTAL FOR GAS CYLINDER RENTAL                    |
| QUALITY WELDING                  | 105845 | ARGON S                                | 4500375773 | 10/5/2012  | \$ 10.00    | RENTAL OF GAS CYLINDER FOR UTILITY PLANT          |
| R SQUARE D/B/A DATAGAIN          | 108547 | TRANSCRIBE PODCAST AND SPOTS           | 4500371909 | 8/29/2012  | \$ 9.00     | TRANSCRIBE, PODCAST & COMMERCIALS                 |
| RCB SYSTEM                       | 107308 | ACOUSTIC PANELS                        | 4500372011 | 8/30/2012  | \$ 6,000.00 | CUSTOM RCB MILLENNIUM AND ACOUSTIC SERIES         |
| RICKER, JESSICA                  | 104376 | CHINESE SUMMER GROUP MEETING           | 4500370883 | 8/20/2012  | \$ 106.50   | DINNER FOR CHINESE SUMMER GROUP MEETING           |
| RICKER, JESSICA                  | 104376 | REFRESHMENTS FOR SHALE SPEAKER SERIES  | 4500373620 | 9/17/2012  | \$ 100.00   | REFRESHMENT FOR VISITATION DAY GUESTS             |
| RICKER, JESSICA                  | 104376 | FIRST YEAR WEBINAR REFRESHMENTS        | 4500376133 | 10/10/2012 | \$ 160.00   | FIRST YEAR WEBINAR REFRESHMENT                    |
| RLM SPORTS                       | 107711 | CONFIRM INVOICE22 FTBALL SPONSOR       | 4500374377 | 9/24/2012  | \$ 700.00   | HIGH SCHOOL SPORTS LIVE BROADCASTS MU ADS PROMOS  |
| ROBERT M. SIDES                  | 101935 | MUSSER M500 MARIMBA BARS               | 4500374385 | 9/24/2012  | \$ 495.00   | MUSSER M500 MARIMBA BARS                          |
| ROBERT M. SIDES                  | 101935 | GROVER WB10 MAPLE WOOD BLOCK           | 4500374386 | 9/24/2012  | \$ 140.00   | GROVER WOODBLOCKS FOR MUSIC DEPT.                 |
| SANICO                           | 108405 | SUPER COACH VAC                        | 4500371124 | 8/21/2012  | \$ 557.60   | CLEANING SUPPLIES                                 |
| SANICO                           | 108405 | STYLIST WIPER MAT 4X9                  | 4500371525 | 8/24/2012  | \$ 4,871.30 | SANICO STYLIST WIPER MATS                         |
| SANICO                           | 108405 | BATTERIES (DEKA SCRUBBER)              | 4500373985 | 9/19/2012  | \$ 896.96   | BATTERIES FOR DEKA SCRUBBER                       |
| SCRIP-SAFE SECURITY PRODUCTS     | 101500 | YEARLY MAINTENANCE CONTRACT DIPLOMA C  | 4500372691 | 9/7/2012   | \$ 400.00   | YEARLY MAINTENANCE CONTRACT DIPLOMA ON DEMAND     |
| SCRIP-SAFE SECURITY PRODUCTS     | 101500 | DIPLOMA PAPER                          | 4500376643 | 10/15/2012 | \$ 2,377.35 | DIPLOMA PAPER                                     |
| SEXAUER                          | 103116 | MINI BLINDS REPLACEMENT                | 4500373889 | 9/18/2012  | \$ 537.60   | MINI BLINDS FOR PINECREST                         |
| SILVERTIP INC                    | 101946 | STRUCTURAL STEEL                       | 4000030826 | 10/5/2012  | \$ 1,119.63 | ADDITIONAL STRUCTURAL STEEL FOR RETAN PROJECT     |
| SOUTHERN REEL TO REEL            | 108735 | REEL TO REEL TAPE DECK                 | 4500374383 | 9/24/2012  | \$ 714.00   | REEL TO REEL TAPE DECK                            |
| SOUTHERN TIOGA YOUTH FOOTBALL    | 108714 | PROGRAM ADS AND BANNER STFT BALL PROGR | 4500371911 | 8/29/2012  | \$ 1,000.00 | PROGRAM ADS AND BANNER FOR SOUTHERN TIOGA YOUTH   |
| SPECIAL OCCASIONS FLORIST        | 108767 | VISIT DAY BALLOONS                     | 4500376118 | 10/10/2012 | \$ 45.00    | VISIT DAY BALLOONS                                |
| SSL/NYLA BEATRICE ANGUS          | 108292 | INSIDE FRONT COVER FALL 2012           | 4500370985 | 8/21/2012  | \$ 630.00   | SECTION OF SCHOOL LIBRARIANS MAGAZINE ADVERTISING |
| STACEY CALKINS                   | 102696 | MEDALS FOR HS TRACK MEET 9/15/12       | 4500373886 | 9/18/2012  | \$ 219.00   | MEDALS FOR HS TRACK MEET 9/15/12                  |
| STAMP CAMP                       | 108304 | STAMP CAMP SUPPLIES                    | 4500372394 | 9/5/2012   | \$ 180.00   | STAMP CAMP SUPPLIES                               |
| STARLIGHT GROUP                  | 108741 | PHOTO FEE FOR FIELD HOCKEY             | 4500374084 | 9/19/2012  | \$ 134.00   | PHOTO FEE FOR FIELD HOCKEY                        |
| SUSQUEHANNA TRANSIT              | 101945 | BUS TRIP TO NEW YORK CITY              | 4000030784 | 10/1/2012  | \$ 2,904.08 | BUS TRIP TO NEW YORK CITY                         |
| THE FIRST ARENA                  | 108747 | SEPT INVOICE JACKALS                   | 4500376128 | 10/10/2012 | \$ 1,000.00 | ADS IN JACKALS PROGRAMS                           |
| THOMPSON PUBLISHING GROUP INC.   | 101284 | FLSA HANDBOOK SUBSCRIPTION             | 4500373627 | 9/17/2012  | \$ 433.99   | SUBSCRIPTION FOR FAIR LABOR STANDARDS ACT         |
| TIMES SHAMROCK WEEKLY GROUP      | 102711 | UPCOMING EVENTS FOR MARCELLUS INSTITUT | 4500376130 | 10/10/2012 | \$ 135.11   | ADS FOR MARCELLUS SHALE INSTITUTE                 |
| TIMES SHAMROCK WEEKLY GROUP      | 102711 | SIDING AD                              | 4500376266 | 10/11/2012 | \$ 251.98   | ADS FOR RUSSIAN HOUSE SIDING & VEHICLE BIDS       |
| TIOGA COUNTY VISITORS BUREAU     | 102715 | MU DECAL ON RACECAR                    | 4500371973 | 8/30/2012  | \$ 400.00   | MU DECAL ON RACE CAR FOR FIREBALL RUN             |
| TIOGA PUBLISHING COMPANY         | 102717 | COT MTG NOTICE 9/24/12                 | 4500374928 | 9/27/2012  | \$ 44.50    | COUNCIL OF TRUSTEES MEETING NOTICE                |
| TIOGA-HAMMOND & COWANESQUE LAKES | 108737 | PERMIT FEE FOR H.S. XC MEET ON 9/15/12 | 4500374083 | 9/19/2012  | \$ 200.00   | PERMIT FEE FOR H.S. CROSS COUNTRY MEET 9/15/12    |
| TITAN SPORTS & GRAPHICS          | 106351 | PRE-GAME WARM-UP T-SHIRTS              | 4500373417 | 9/13/2012  | \$ 303.00   | PRE-GAME WARM-UP T-SHIRTS FOR SOCCER              |
| TNT AMUSEMENTS INC.              | 108696 | MEGATOUCH- UPRIGHT                     | 4500370936 | 8/20/2012  | \$ 3,198.00 | VIDEO GAMES FOR THE STUDENT CENTER                |
| TONY'S TIOGA TROLLEY             | 108703 | TRANSPORTATION                         | 4000030303 | 8/20/2012  | \$ 375.00   | TRANSPORTATION CLOWNING EVENT WITH PATCH ADAMS    |
| TRAPUZZANO                       | 101938 | RAINCOATS FOR CAMPUS POLICE            | 4500371122 | 8/21/2012  | \$ 1,502.99 | COATS & BOOTS FOR CAMPUS POLICE                   |
| TULPEHOCKEN WATER CO.            | 102102 | BOTTLE WATER RENTAL FOR CAMPUS         | 4500371733 | 8/28/2012  | \$ 4,853.01 | WATER RENTAL 2012/2013                            |
| TWIN OAKS NURSERIES              | 107685 | PINK HYD. INVINCIBLE                   | 4500376135 | 10/10/2012 | \$ 1,068.00 | SHRUBS FOR CAMPUS BEAUTIFICATION                  |
| TWIN TIER PAINT WALLCOVERING     | 108653 | FIELD MARKING PAINT-RED                | 4500372490 | 9/5/2012   | \$ 899.55   | FIELD MARKING PAINT FOR ATHLETIC FIELDS           |
| TWIN TIER PAINT WALLCOVERING     | 108653 | PPG FIELD MARKING PAINT                | 4500374649 | 9/25/2012  | \$ 509.80   | PPG FIELD MARKING PAINT                           |
| TWIN TIER PAINT WALLCOVERING     | 108653 | PPG FIELD MRKING PAINT WHT LTX         | 4500376503 | 10/12/2012 | \$ 461.89   | PAINT FOR ATHLETIC FIELD MAINTENANCE              |

Mansfield University of Pennsylvania  
 Council of Trustee's Report  
 Purchases under \$10,000  
 From 8/16/12 thru 10/15/12

| VENDOR-NAME                       | Vendor | ITEM DESCRIPTION                       | PO NUMBER  | PO DATE    | PO AMOUNT     | REMARKS  |
|-----------------------------------|--------|--|------------|------------|---------------|--|
| TWIN TIER PAINT WALLCOVERING      | 108653 | FIELD MARKING PAINT NEUTRAL BASE BLACK | 4500376504 | 10/12/2012 | \$ 89.90      | PAINT FOR ATHLETIC FIELD MAINTENANCE               |
| TWIN TIER PAINT WALLCOVERING      | 108653 | PPG FIELD MARKING PAINT WHT LTX        | 4500376505 | 10/12/2012 | \$ 599.70     | PAINT FOR ATHLETIC FIELD MAINTENANCE               |
| UGI CENTRAL PENN GAS              | 106840 | GAS LINE                               | 4000030747 | 9/26/2012  | \$ 2,039.00   | INSTALLATION SERVICE FOR NATURAL GAS               |
| UNIV ROPES COURSE BUILDER         | 101327 | TRAINING                               | 4000030738 | 9/25/2012  | \$ 2,000.00   | STAFF DEVELOPMENT TRAINING                         |
| VIRGINIA ASSOC. SCHOOL LIBRARIANS | 108726 | CORNER BOOTH EXHIBIT VAASL 2012        | 4500373224 | 9/12/2012  | \$ 600.00     | VIRGINIA ASSOCIATION OF SCHOOL LIBRARIANS EXHIBIT  |
| VALLEY SPORTS REPORT.COM          | 108702 | BANNER ON SPORTS WEBSITE               | 4500371110 | 8/21/2012  | \$ 2,400.00   | ADVERTISING ON SPORTS WEBSITE                      |
| VERSALIFT EAST, INC.              | 105156 | INSPECTION                             | 4500373327 | 9/13/2012  | \$ 1,200.00   | THE ELECTRICAL TRUCK BUCKET INSPECTION SAFETY      |
| WALCZAK SIGNS                     | 108770 | MILEAGE FOR WINDOW GRAPHICS            | 4500376215 | 10/10/2012 | \$ 53.90      | ALLEN HALL SIGN                                    |
| WATS BROADCASTING INC             | 102712 | ADVERTISING                            | 4500371083 | 8/21/2012  | \$ 1,800.00   | ANNUAL SCHOLARSHIP CHALLENGE, HIGH SCHOOL SENIORS  |
| WBNG 12 ACTION NEWS               | 107116 | ADVERTISEMENTS FOR JULY                | 4500371117 | 8/21/2012  | \$ 1,011.50   | JULY ADVERTISEMENTS                                |
| WBRE/WYOU                         | 107229 | 1175144 OLYMPIC COMMERCIALS            | 4500372660 | 9/7/2012   | \$ 3,000.00   | OLYMPIC COVERAGE MANSFIELD UNIV. COMMERCIALS       |
| WDKC 101.5                        | 102709 | PRISM ADVERTISING                      | 4500376084 | 10/9/2012  | \$ 150.00     | PRISM ADVERTISING                                  |
| WILD ROSE INC.                    | 102705 | STEAM LINE REPLACEMENT                 | 4500371755 | 8/28/2012  | \$ 465.00     | CONCRETE FOR WILSON ST. STEAMLIN REPLACEMENT       |
| WILEY SUBSCRIPTION SERVICES INC   | 103612 | SUBSCRIPTION                           | 4500372333 | 9/4/2012   | \$ 141.60     | WILEY SUBSCRIPTION SERVICES SUBSCRIPTION           |
| WILLIAMS OIL & PROPANE            | 102714 | PURCHASE OF GASOLINE USE CAMPUS        | 4500374391 | 9/24/2012  | \$ 4,995.00   | UNLEADED GAS - FLEET                               |
| WILLIAMSPORT SUN-GAZETTE          | 102687 | FACILITIES MASTER PLAN AD              | 4500373308 | 9/13/2012  | \$ 823.82     | ADS FOR CAMPUS FACILITIES MASTER PLAN              |
| WILLIAMSPORT SUN-GAZETTE          | 102687 | ADVERTISING                            | 4500374569 | 9/25/2012  | \$ 823.82     | AD FOR BASKETBALL COURT REFURBISHING BID           |
| WLKY/WELM                         | 102704 | MISCELLANEOUS ADS                      | 4500372657 | 9/7/2012   | \$ 1,333.34   | TWIN TIER IDO PACKAGE, RADIO COMMERCIALS & BANNERS |
| WLKY/WELM                         | 102704 | ANNUAL PACKAGE SPORTS ADS              | 4500376258 | 10/11/2012 | \$ 666.67     | ANNUAL PACKAGE SPOTS ADVERTISING                   |
| WNKZ-KZ 104                       | 107783 | RECRUITMENT ADS                        | 4500372024 | 8/30/2012  | \$ 3,300.00   | ADVERTISEMENTS FOR RECRUITMENT PURPOSES            |
| DNU EDUCATIONAL TESTING SERVICES  | 107583 | SAT SCORE REPORTS                      | 4500371318 | 8/23/2012  | \$ 31.00      | SAT SCORE REPORTS                                  |
| DNU PA COLLEGE OF TECHNOLOGY      | 107710 | 30 LUNCHES FOR MARCELLUS CAMPERS       | 4500372336 | 9/4/2012   | \$ 183.30     | LUNCHES FOR MARCELLUS SHALE CAMPERS                |
|                                   |        |  |            |            | \$ 296,974.87 |  |

Annual Physical Inspection of Facilities  
Mansfield University of Pennsylvania  
Report to the Board of Governors

Mansfield University's Council of Trustees conducted its annual physical inspection of the facilities on Monday, September 24, 2012 in accordance with the rules and regulations adapted by the Board of Governors.

The inspection was held following the business meeting on the same date and was conducted by Dr. Daniel C. DoBell, Vice President for Finance and Administration, and Mr. Scott Williams, Director of Physical Plant.

Members of the Council of Trustees participating were:

- Mr. Thomas A. Browning
- Mr. Richard P. Cashman
- Mr. Ralph H. Meyer
- Ms. Ada Mae Saxton
- Dr. Robert D. Strohecker

The following areas were specifically reviewed:

- Manser Dining Hall lower level bathroom project
- Kelchner Fitness Center interior painting project
- Residence Hall Phase II construction
- Shaute Field ditch infill project
- T-2 Parking Lot paving project
- Decker Gymnasium court refinishing project - completed
- Practice Band field creation project
- Butler Music Center classroom 163 renovation project
- Allen Hall parking lot paving project
- Maxson Track resurfacing project
- Retan Hall classroom G1/G2 renovation project
- Retan Hall classroom G8 renovation project - completed
- Water Treatment Plant construction and water tank

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Ralph H. Meyer, Chairperson  
Mansfield University of Pennsylvania  
Council of Trustees