



Lehigh Carbon  
COMMUNITY COLLEGE

**DUAL ADMISSION AGREEMENT  
LEHIGH CARBON COMMUNITY COLLEGE  
AND  
BLOOMSBURG UNIVERSITY OF PENNSYLVANIA**

**Preface**

1. Lehigh Carbon Community College (LCCC) and Bloomsburg University (BU) enter into this Dual Admission Agreement to facilitate the transfer of LCCC students to BU. This agreement does not apply to the following BU majors: Medical Imaging, American Sign Language, Engineering 3+2 degree program, and General BSN program (does not include the RN to BSN online major).
2. Under the Dual Admissions Agreement, LCCC students will be guaranteed admissions into a parallel Bachelor's Degree program with third year (junior) status at BU on the condition that they do the following:
  - Complete a "Dual Admissions Intent" form by the beginning of their third semester at LCCC (or before completing 40 credits);
  - Graduate from LCCC with an Associate Degree.
  - Enroll at BU within one academic semester of LCCC graduation; and
  - Satisfy all other BU transfer requirements to the major including minimum GPA requirements.

*A full-time student admitted with third year (junior) status to BU will be able to complete a Bachelor's Degree at BU within four regular semesters provided that the student completes the appropriate Associate Degree program requirements at LCCC and completes and appropriately sequences their remaining required course work at BU. Exceptions to this are programs with extended internships and clinical experiences and majors for which critical sequential requirements are not offered at LCCC.*

3. BU agrees to:
  - Develop program transfer guides (where feasible) for each major, establishing transfer criteria for all LCCC students following that major;
  - Accept the LCCC courses for transfer as listed in the program transfer guides;
  - Transfer a minimum of 60 credits from LCCC into a comparable degree program at BU.
4. The last 60 semester hours of credit toward graduation must be in courses taken at an accredited four-year degree granting institution. The residency requirement of BU refers to the number of credits a matriculated student must complete at BU to be considered a candidate for a bachelor's degree. The residency requirement is 30 of the last 60 credits. It is expected that once matriculated a student will complete all course work at BU.
5. LCCC graduates entering BU under the terms of this agreement enter through BU's transfer process and therefore must meet all applicable BU requirements and deadlines pertaining to application for admission (including admission into specific majors), orientation, registration, and payment of tuition and fees. They will abide by the policies and procedures, and any revisions thereof, which apply to all BU students.

6. The Dual Admissions and Transfer Agreement becomes effective for LCCC graduates entering BU on, or after, the fall, 2022, academic semester.

### **Obligations of Bloomsburg University**

To facilitate the transfer of LCCC graduates to BU in accordance with the foregoing guarantee, the parties agree to the following:

1. To attend regularly scheduled recruitment programs at LCCC. BU will provide LCCC with “Dual Admission Intent” forms and fact sheets to distribute upon request.
2. To invite LCCC students who have completed a “Dual Admissions Intent” form to information/ advising meetings with BU faculty and/or staff on a regular basis in order to facilitate smooth curricular and co-curricular integration to BU.
3. To send a Bloomsburg University letter of admission to all LCCC students who complete a “Dual Admissions Intent” form and meet the conditions set forth in the Preface. Students must confirm their intention to matriculate at BU by August 1<sup>st</sup> for the fall semester, and by January 1<sup>st</sup> for the spring semester, and satisfy all other regular BU admission requirements. LCCC students who complete a “Dual Admissions Intent” form will be governed by the BU requirements in effect at the time of signing the “Dual Admissions Intent” form.
4. To waive the application fee for students who apply to BU pursuant to this Agreement.
5. To ensure that when LCCC dual admissions students matriculate at BU, they will have all the rights and privileges of other BU students.
6. To waive placement tests for LCCC graduates.
7. To provide LCCC with copies all promotional literature published about the dual admission agreement.

### **Obligations of Lehigh Carbon Community College**

1. To publicize this agreement to prospective and current LCCC students in its promotional literature, and to make special arrangements for BU recruiters and advisors to visit LCCC to meet with prospective and current Dual Admissions students.
2. To provide BU with copies of the Intent to Enroll form as needed.
2. To provide BU with copies of all promotional literature published about the dual admission agreement.

### **Joint Obligations**

1. To consult with each other through appropriate channels prior to implementing major changes in policy or curricula that directly affect students transferring under the terms of this agreement, and to keep each other informed of any other changes of policy or curricula that affect those students. Both BU and LCCC will review this agreement annually and make any changes upon mutual agreement, as needed. Such changes will become effective when both LCCC and BU sign the revised document.

2. To collaborate in providing students with academic advising and information about this agreement, BU academic requirements, and the process of transferring to BU.
3. To develop and implement advertising and promotional efforts to communicate the benefits of dual admission.
4. To exchange data and documents annually that will contribute to the maintenance and improvement of this partnership in order to enhance the transfer process and promote effective cooperation between the two institutions. These will consist of data about individual transfer students, including admissions information and grades, retention information, and reports on the results of program reviews, assessments of student learning, and decisions of curricular and other committees. The institutions will exchange data after obtaining appropriate permission from the students as indicated on the Dual Admissions Form.
5. To facilitate and support consultation and collaboration between their faculties related to this agreement, general education, degree requirements, and other academic matters.
6. To facilitate financial aid administration for students who are taking classes at LCCC and BU contemporaneously. The Institution of Record for a student will be LCCC for students who have earned 59 or fewer credits and BU for students who have earned 60 or more credits.
7. To provide direct links between BU and LCCC web sites.
8. Each institution will designate a representative or representatives who will coordinate the Dual Admission Agreement between the two institutions.

#### **Revisions, Renewal and Termination of this Agreement**

BU and LCCC are responsible for identifying, and communicating to each other changes in the policies or requirements of their respective institutions that affect this agreement.

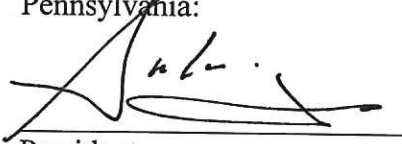
This agreement will be in effect as of the date of its signing for students entering BU on or after the fall academic semester, 2022. It will be reviewed annually by the appropriate parties at each institution, and will be renewed automatically until superseded by a new agreement or formally terminated. Either institution may terminate this Agreement at any time by written notice at least one year in advance of the effective date of termination. Should this agreement be terminated, it is understood that the termination will not apply to students already accepted to BU under the terms of this agreement.

The willingness of both institutions to enter this agreement in order to facilitate the transfer of students from Lehigh Carbon Community College into Bloomsburg University, and to expand their opportunities for academic success there, is indicated by the following signatures.

This agreement constitutes the entire agreement between BU and LCCC regarding the subject matter herein and supercedes any prior written agreement, oral understanding or any other representation or statement between the parties regarding this subject matter. No modifications, alterations, changes, or waiver to this agreement shall be valid unless accomplished by a written amendment signed by both parties.

The undersigned representatives of the parties, Lehigh Carbon Community College and Bloomsburg University have executed this agreement on the dates indicated:

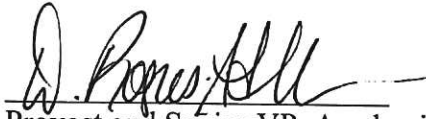
Bloomsburg University of  
Pennsylvania:



President

Bloomsburg University

Date: 2.8.22



Provost and Senior VP, Academic Affairs

Bloomsburg University

Date: 2.8.22

Lehigh Carbon Community  
College:



President

Lehigh Carbon Community College

Date: 2/8/22



Provost and VP, Academic Affairs

Lehigh Carbon Community College

Date: \_\_\_\_\_

\_\_\_\_\_  
University Legal Counsel

Date: \_\_\_\_\_