

Bloomsburg Local Assembly

October 16, 2024

3:00 pm

Location: Hartline Science Center G42 or <https://commonwealthu-edu.zoom.us/j/97137406334?pwd=wanXM1YXcTjLfd8eMS6tWPRAvbquco.1&from=addon>

Attendance: Mark Decker, Dan Knorr, Bashar Hanna, Michelle Kiec, Erik Evans, Lauri Green, Chaz Kaszuba, Heidi Warner, Doreen Jowi, Jerome Dvorak, Suzanne E. Swartz, Stacy Wagner, Andrea Schwartz, Suzanne Williamson, Jason Genovese, Christian Grandzol, Meredith Grimsley, Scott Duncan, Thomas Starmack, Eric Hawrelak, Kevin Lally, Nikki Keller, Bob Thorn, Toni Bell, Justin Madaus, Melissa Buck, Tess Fosse, Kristi Getty, George Agbango, Matthew Yurkunas, Chris Whisner, Denise Chaytor-Zugarek, Gretchen Osterman, Kathleen Heitzman, Maramonne Houseknecht, Rebecca Willoughby, Bill Calhoun, Mae Adams

I. Call to order: 3:02pm by Mark Decker, (Commonwealth University Senate President, Bloomsburg Local Assembly President, English Department Chair, CU)

II. Announcements

Go to the CU Senate website for the latest information and membership lists:
<https://www.commonwealthu.edu/commonwealth-university-senate>

III. Approve the Minutes of the March 27, 2024 meeting. [3.27.24-Bloomsburg Local Assembly Minutes](#): Approval by acclimation.

IV. Committee Reports

A. Academic Policy Committee: No Report

i. Enrollment Management Subcommittee: Erik Evans, (Vice President of University Advancement, CU) Enrollment numbers are up this fall by 98 undergrad and grad students. The subcommittee met Tuesday, went over on page six of our admissions policy. They did a slight revision for readmission of dismissed students, which will go for the second read to Senate in November.

ii. IT Subcommittee: No Report

B. Advancement Committee: Erik Evans wanted to highlight that they are \$73M towards their \$100M goal through the campaign launch for Bloomsburg.

C. DEI Committee: Lauri Green, (Associate Professor of Biology CU) reported that they have passed their by-laws. Working on policies for spring 2025.

D. Finance Committee: No Report

E. Student Affairs: Justin Madaus, (Assistant Professor, counseling services) stated that the committee would like to officially change their name from Student Success and Campus Life to Student Affairs to align with the changes in the organizational chart across the university. Currently have 3 policies up for first reading and working on 2 more.

i. First Year Experience Subcommittee

F. Elections Subcommittee: No Report

G. Space and Facilities Committee: Stacy Wagner, (Chief Facilities & Safety Officer, CU) reported that their next meeting is November 6th, hoping to finalize the inclement weather standard and begin to discuss the draft facilities master plan and discuss adding additional representation from student affairs.

V. Student Government Report: Chaz Kaszuba, (freshman, international business major CU, Senate representative to the executive board) provided report that the CGA is focusing on student involvement. One focus is the shuttle tracker to try and help with the long wait times. Fundraising for the Big Event will start soon, hoping to increase numbers this year with the fundraising committee. Emails sent from students to senior leadership are just one voice of many complaints on issues that the student body would like to see addressed.

Stacy Wagner commented on the shuttle tracker and the committee did look at the app and was found not be great at tracking the shuttle in real time. They are also getting a demo from another company. Looking at it from a transportation perspective, the committee may look at instead of running the shuttles on a constant loop, They could define certain times for specific stops.

VI. Bloomsburg Athletics: Kathleen Heitzman, (Associate Professor NCAA Compliance, Athletics Bloomsburg, CU) stated that they inducted 5 former student athletes into the Bloomsburg Athletics Hall of Fame on Sunday, October 13th. We also celebrated former Huskies football coach Danny Hale who will be inducted officially on December 10th into the college football hall of fame that's in Las Vegas, Nevada. Rehired John Stutzman as Bloomsburg wrestling coach. PSAC championships are quickly approaching. Cross country will compete October 26th. Men's gold is starting October 17th for the PSAC championship. Men and women's soccer, volleyball, football, and Field Hockey are all waiting to hear if they will go into championship play.

VII. Budget Report: Bob Thorn, (Interim VP of Fiscal Affairs and CFO, CU) reported CU budget update. See Appendix A.

VIII. CU Senate Business

i. APSCUF Report: No Report.

First Reading Notices/Feedback

1. Undergraduate Degree and Non-Degree Admissions Policy - [CLICK HERE](#) Rebecca Willoughby, (FYE Assistant Professor, CU) said that they the committee started out saying they wanted to see evidence of college work, but are expanding it to include career or personal advancement so that all students are being considered.
2. Interim Policy on Emeritus Status - [Policy CLICK HERE](#), [Procedure CLICK HERE](#)
3. Non-Academic Grievance Policy - [CLICK HERE](#)
4. Financial Obligation Policy - [CLICK HERE](#)
5. Damages in Residence Halls - [CLICK HERE](#)
6. Hazing Policy - [CLICK HERE](#)

Consent Agenda Items (*Click on Policy to link to document to review*): No Comments.

[Informational Security Policy](#), [Identification Card Policy](#), [Wireless Communications Policy](#), [Storage of Confidential Data Policy](#), [Student Use of Assigned Email Accounts Policy](#), [Printer Paper Policy](#)

Withdrawn Policies (*Click on PRP to link to document to review*): No Comments

[PRP 3540](#), [PRP 2425](#), [PRP 3224](#), [PRP 3230](#), [PRP 3233](#), [PRP 3234](#)

IX. Updates

- A. Policy Feedback Form: Mark Decker shared the link. Anyone can provide feedback through this form at their leisure.
https://bloomu.pdx1.qualtrics.com/jfe/preview/previewId/ac16c58f-2772-493d-9d34-7b1a80a8b40c/SV_74dFVOl6j1FYHA?Q_CHL=preview&Q_SurveyVersionID=current
- B. MSCHE Update: Cori Myers, (Associate VP of Institutional Effectiveness, CU) Revising the self-study, collecting the remaining documentation and connecting with the Middle States liaison and working on logistics for the team business so we have written the report.

X. Remarks for the Good of the Order

XI. Adjournment: 4:00pm

Upcoming Fall 2024 Meetings

- CU Senate Executive Committee Meeting @4 pm via Zoom: Thursday, 11/7/24
- CU Senate Meeting @4 pm via Zoom: Thursday, 11/14/24

Commonwealth University Financial Update

October 24, 2024

Education and General (E&G) Summary

(includes Facility Transition Funds - \$37,908,077)

FY 2024-25 Comprehensive Planning Process (CPP) Projections Fall 2024 Update				
Commonwealth University of Pennsylvania				
EDUCATIONAL AND GENERAL BUDGET				
	Actual	Projected	Projected	Projected
Revenues	(FY 2023-24)	(FY 2024-25)	(FY 2025-26)	(FY 2026-27)
Tuition	\$95,988,518	\$94,590,379	\$94,809,882	\$95,032,678
Fees	26,372,158	26,948,211	29,854,942	32,634,180
State Appropriation	88,426,567	90,935,307	92,771,688	94,644,898
All Other Revenue	22,160,972	54,260,006	11,271,986	9,395,697
Total Revenues	\$232,948,215	\$266,733,903	\$228,708,498	\$231,707,453
Expenditures				
Compensation	\$182,396,460	\$170,059,585	\$165,354,959	\$163,766,568
Student Financial Aid	25,224,626	24,830,145	24,000,851	22,647,397
Other Services and Supplies	48,793,174	42,983,697	42,953,924	43,003,403
Capital Expenditures	\$5,601,001	\$4,700,000	\$4,700,000	\$4,700,000
Debt Principal Payments	3,303,332	582,763	610,324	368,166
Total Expenditures	\$265,318,593	\$243,156,190	\$237,620,058	\$234,485,534
Revenues Less Expenditures	(\$32,370,378)	\$23,577,713	(\$8,911,559)	(\$2,778,081)
Transfers Out To/(In From) Plant and Other Funds	283,115	37,908,077	0	0
Revenues Less Expenditures and Transfers	(\$32,653,493)	(\$14,330,364)	(\$8,911,559)	(\$2,778,081)

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Auxiliary Summary

(includes Facility Transition Funds - \$37,908,077)

FY 2024-25 Comprehensive Planning Process (CPP) Projections Fall 2024 Update				
Commonwealth University of Pennsylvania				
Auxiliary Summary				
	Actual (FY 2023-24)	Projected (FY 2024-25)	Projected (FY 2025-26)	Projected (FY 2026-27)
Revenues				
Fees	\$4,614,678	\$5,046,179	\$5,441,785	\$5,605,039
Housing Fees (include Privatized Housing)	33,883,622	34,610,230	35,648,537	36,667,993
Food Service Sales	17,427,124	18,396,059	18,947,941	19,326,900
All Other Revenue	2,085,458	1,650,000	1,610,000	1,570,000
Total Revenues	\$58,010,882	\$59,702,468	\$61,648,263	\$63,169,932
Expenditures				
Compensation	\$15,440,520	\$16,396,555	\$16,928,056	\$17,276,780
Student Financial Aid	3,087,676	3,650,000	3,650,000	3,800,000
Other Services and Supplies	30,018,653	30,300,632	31,046,302	31,465,878
Capital Expenditures	\$200,096	\$357,500	\$300,000	\$300,000
Debt Principal Payments	9,779,541	46,151,454	8,541,702	8,479,598
Total Expenditures	\$58,526,486	\$96,856,141	\$60,466,060	\$61,322,256
Revenues Less Expenditures	(\$515,604)	(\$37,153,673)	\$1,182,203	\$1,847,676
Transfers Out To/(In From) Plant and Other Funds	4,394,041	(37,516,077)	408,000	415,000
Revenues Less Expenditures and Transfers	(\$4,909,645)	\$362,404	\$774,203	\$1,432,676

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