



AGENDA

Lock Haven University

Council of Trustees Meeting – General Session

Friday, February 18, 2022

Durrwachter Alumni Conference Center

Lytle Board Room

2:00 p.m.

AGENDA

WELCOME & ROLL CALL

- Public Comments
- Roll Call
- Approval of Minutes from November 19, 2021 meeting

REPORTS

1. Executive Committee Report
2. President's Report
3. Vice Presidents' Reports
 - a. Academic Affairs
 - b. Finance and Administration
 - c. Enrollment Management
 - d. Student Success and Campus Life
 - e. University Advancement
 - f. Marketing and Communications
 - g. Diversity, Equity, and Inclusion
4. LHU APSCUF President's Report
5. *Spotlight on Success: Student Profiles*
 - a. Khalelah Carrington
 - b. Cassandra Hanes
 - c. Justin White

MATTERS FOR DECISION

- Approval of 2021 Capital Budget Submission
- Approval of FY2022-23 Fees
- Resolution for Retirements:
 - Dr. Dwayne Allison
 - Ms. Patti Jones
 - Mr. Wayne Mapes
 - Dr. Sara Postlethwaite
- Approval to change May 2022 COT meeting date
 - Reschedule from May 6, 2022 to May 13, 2022

MINUTES
LOCK HAVEN UNIVERSITY OF PENNSYLVANIA
COUNCIL OF TRUSTEES MEETING
Friday, February 18, 2022
Lytle Board Room
Durrwachter Alumni Conference Center

Trustee Elby called the meeting of the Council of Trustees to order at 2:00 p.m.

Council Members Present:

Mary Coploff
Daniel Elby
Angela Smith
Mia Swales (Student Trustee)

Council Members Present via Zoom:

Krystjan Callahan
Margery Dosey
John Gower
Michael Hanna, Jr.
Mark Stern

Council Members Absent:

James Gregory

Others Present:

Bashar Hanna, Interim University President
Cori Myers, Interim AVP of Institutional Effectiveness, Interim Dean of the Stephen Poorman
College of Business, Information Systems, and
Stephen Lee, Vice President of Enrollment Management
Joseph Fiocchetta, Vice President of University Advancement
Erik Evans, Vice President of University Advancement
Deana Hill, Chief of Staff of Integrated University, Finance and Administration Officer for LHU
Marty Wygmans, Interim Vice President of Student Success and Campus Life
Amy Dicello, Controller at LHU, Interim Vice President of Finance at MU
Albert Jones, Chief Diversity, Equity, and Inclusion Officer
Elizabeth Arnold, Executive Director of Marketing and Communications
Jonathan Lindzey, Dean of the College of Natural, Behavioral, and Health Sciences
Walt Eisenhauer, Interim Dean of the College of Natural, Behavioral, and Health Sciences
James Brown, Interim Dean of the College of Liberal Arts and Education
Richard Goulet, APSCUF President and Associate Professor of History
Shawn O'Dell, AFSCME President
Christine Wise, SCUPA President
George Rusczyk, Interim Dean of Students and Director of Outreach and Transition Programs
Eric Ness, Assistant Vice President for Facilities Management
Khalelah Carrington, Student Presenter
Cassandra Hanes, Student Presenter

Justin White, Student Presenter
Laura Jameson, Express Reporter
Bianca Hoffman, Recording Secretary

A. GENERAL

1. Roll Call

The following Trustees were present and participating:

Krystjan Callahan
Mary Coploff
Margery Dosey
Daniel Elby
John Gower
Michael Hanna, Jr.
Angela Smith
Mark Stern
Mia Swales (Student Trustee)

2. Public Comments

Chairman Elby asked for any public comments, and none were received.

3. Approval of the Minutes

The minutes for the November 19, 2021, General Session meeting were distributed prior to the meeting and reviewed. **A motion was made by Trustee Coploff and seconded by Trustee Elby to approve the minutes of November 19, 2021.**

The motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
Margery Dosey	Yea
Daniel Elby	Yea
John Gower	Yea
Michael Hanna, Jr.	Yea
Angela Smith	Yea
Mark Stern	Yea
Mia Swales	Yea

B. REPORTS

1. **Executive Committee Report** – Trustee Elby reported there was a meeting of the Executive Committee to discuss personnel and budgetary matters. There were no items presented at this meeting requiring action by the Council.

Interim President's Report
Dr. Bashar W. Hanna, Interim President of Lock Haven University

Interim President Hanna welcomed everyone to the meeting of the Lock Haven University Council of Trustees.

The Interim President congratulated everyone, our faculty, staff, and their dedication after another successful venture through the Accreditation Commission of Education in Nursing (ACEN) process. He met with the ACEN team on February 1st and we have received our results. We passed, with a few areas for improvement but also a few areas of acknowledgement – overall very successful. He is pleased with our results and thanked the team for their commitment to excellence within the program.

Next, the Interim President announced our recent Harrisburg Area Community College partnership. With the Harrisburg Dixon Center location closing, Provost Ron Darbeau and program have been fighting to find a home for the Physician's Assistant program in the Harrisburg area. They have recently come to an agreement with HACC and Facilities/IT came together in a historical effort to update classroom spaces so that students can begin utilizing the facility. We recently participated in a signing event with HACC for the space.

Dr. Hanna stated that it's great to have everyone back on campus and remaining in-person for another semester. We have a less than 3% infection rate for COVID, and we have full plans to finish our semester in-person. He thanked the COVID team on LHU's campus for their tireless efforts to keep us safe and mitigate the spread of the virus.

Dr. Hanna announced the upcoming Transition in Harmony events. He explained that we are eternally grateful for Trustee Dosey's generous donation of Steinway pianos. He thanked her for allowing them to be moved and utilized at other universities, high schools, and local churches. He stated that, with her donations, music will continue to resonate throughout the region.

Finally, Interim President Hanna announced that we are very close to having another student-centered initiative launched on campus, named The Robert and Dolores B. Lynch Multicultural Center, created on campus to serve students of difference. He discussed his excitement for this initiative and mentioned this will make us better able to serve our students.

Dr. Hanna concluded his report and asked if there are any questions or comments.

Academic Affairs Report
Dr. Ron Darbeau, Provost and Vice President of Academic Affairs
Report given by Dr. Cori Myers, Interim Dean of the Stephen Poorman College

Dr. Cori Myers welcomed everyone to the meeting and thanked them for their time. Lock Haven University enjoys a near-normal status. There are still mitigation efforts in place. Dr. Myers mentioned that we have an indoor mask mandate and originally began the semester with a remote week. This week of remote learning helped to offset the surging Omicron cases at the time. Our positivity rate is still in the single digits and things are moving forward as normal – internships, conferences, travel, and student teaching placements have all resumed.

Dr. Myers announced some updates to the local academic leadership. Dr. Jonathan Lindzey, the Dean of the College of Natural, Behavioral, and Health Sciences has retired after 16 years at Lock Haven University. With his retirement, we have welcomed back Mr. Walt Eisenhower who will act as Interim Dean for the College until a national search can be launched for a replacement. Additionally, Dr. Christine Remley, the Interim Dean of the College of Liberal Arts and Education, accepted a position elsewhere and resigned in December after 18 years of service to Lock Haven University. Her absence has been filled by Dr. James Brown, who has served for a decade as the Dean of the College and Liberal Arts at Bloomsburg University.

We completed a national search for a new football coach and hired Dan Mulrooney. Coach Mulrooney comes to LHU after leading a remarkable turnaround at NCAA Division III Anna Maria College in Paxton, Massachusetts. He led the Anna Maria team to the school's first-ever NCAA Tournament appearance. They also claimed the ECFC championship.

Finally, Dr. Myers provided a few light integration updates for the Council. The process is underway to find Deans and Associate Deans for the academic areas. An internal search for the AVP of the Office of Institutional Effectiveness and Assessment has almost concluded. All 35 departments, except two, have an elected Chairperson to lead throughout the Integration process. The Interim Curriculum Committee continued their critical role in the process.

Dr. Myers concluded her presentation, thanked everyone again for their time, and asked for any questions or comments. There were no questions or comments for the Academic Affairs report.

Finance and Administration Report
Deana Hill, Chief Finance and Administration Officer and Chief of Staff
Ms. Amy Dicello, Controller

First, Ms. Amy Dicello briefly reviewed and discussed the plan to keep the fees flat for next year. There are a couple of fees that may increase because they are based on a percentage of tuition and the Board of Governor's has not yet voted on PASSHE-wide tuition amounts. The Board of Governors' will vote on fees at their next meeting. Ms. Amy Dicello and Ms. Deana Hill provided a brief CPP update to the meeting attendees.

In fall of 2021, our Human Resources department piloted a PASSHE-approved Telecommuting Policy with Information Technology (IT) staff. The program was expanded this spring and will now include other staff members as identified by their respective Vice President. Customer service levels will not be impacted. The next phase of telecommuting will focus on areas that are not student-facing. Telecommuting arrangements can be made on a part-time or full-time basis with an understanding that an employee may be required to report to campus as needed.

We have continued on-campus mitigation strategies for COVID throughout the winter and will continue during spring semester. We made the decision to hold the first week of classes remotely to allow for an anticipated post-holiday surge of positive cases. We completed on-boarding testing events. This testing was required from all students returning to campus and residing in the residence halls. A student who tested positive was asked to return home to quarantine. We have continued to partner with Clinton County and the Department of Health to serve as a public testing site through the end of March. The testing location is in the Parsons Union Building (PUB) on campus. The Department of Health offered an expansion of AMI testing sites to Bloomsburg and Mansfield. Finally, we have three students, along with the COVID coordinators Jess Abernathy and Beth McMahon, who will be presenting at the 2022 Pennsylvania community and Public Health Conference.

The "It's on Us" grant awarded in 2020 will be funding Rachel Denhollander as a campus speaker. Denhollander is an attorney, author, advocate, and educator who is recognized as a leading voice on the top of sexual abuse. She became internationally known in 2016 as the first woman to pursue criminal charges and speak publicly against USA Gymnastics' team doctor Larry Nassar. As a result of her activism, over 250 women came forward as survivors of that abuse. She was named one of TIME magazine's "100 Most Influential People in the World" and one of Glamour Magazine's "Women of the Year" in 2018. The event will be held at the end of March in Price Auditorium and will be free and open to the public. Additionally, she noted that planning is underway for April (as Sexual Assault Awareness Month) and they plan to incorporate an event to recognize the 50th Anniversary of Title IX. Some of the activities include consent workshops, bystander awareness programming, and a Take Back the Night event.

Enrollment Management Report
Dr. Stephen Lee, Vice President of Enrollment Management

Dr. Stephen Lee welcomed everyone to the meeting and thanked Chair Elby for the opportunity to present. He explained that his Integration Functional Implementation Team has been active since November 2020 and has developed processes that represent all three campuses. He mentioned they have made fantastic progress and a Leadership Team is in place to organize the overall structure. They have been working on organizational design to address efficiencies for students and employees.

They have focused on how to enhance recruitment efforts, become more efficient in processing, and engage with current students effectively. They have hosted Town Halls at Bloomsburg and Mansfield to combine the division across the triad. These Town Hall events have included all offices (Admissions, Financial Aid, and key leadership). They hold monthly divisional meetings for the entire division across Lock Haven, Mansfield, and Bloomsburg staff. They have developed ways to encourage team bonding and “get to know you” activities. They hosted four recruitment retreats so far and are bringing three efforts together into one strategy. They have developed a plan and are now moving to execute.

Dr. Lee thanked the senior administration and the Marketing and Communications team for their support in new recruitment initiatives, such as banners, advertising campaigns, and updated materials.

The Enrollment Management team hosted a Counselor Information Session that included the President. This event was held for all 14 PASSHE schools but hosted at Lock Haven University. The Chancellor attended and presented at the event. We were able to answer many questions regarding Integration, next steps, and the future of LHU. Then, Lock Haven University Admissions team hosted their own Virtual High School Counselor Event for the Northeast Integrating Universities. There were 90 counselors who attended from local school districts.

The team held a Prospective Students and Parents’ Day. They had 68 students and their parents attend this event, a wonderful turnout, and a testament to the work of the team. This upcoming Wednesday, February 23, another event for school counselors is scheduled and so far, 69 school counselors are registered.

Student Success and Campus Life

Dr. Martha Wygmans, Interim Vice President of Student Success and Campus Life

Dr. Wygmans stated that her update will center on Integration work and processes. Dr. Amy Downes has been named as the Assistant Vice President for Student Success, while currently upholding some of her duties as the Director of Student Support and Retention. Mr. Jim McCormack will be the AVP for Daily Operations and Services over Auxiliaries. Mr. Scott Kane has been appointed as Assistant Vice President for Student Life.

Her team hosted a Retreat and there were 180 staff in attendance. They met, bonded, and decided on next steps for the integrated Student Success and Campus Life division. They planned to look at students in a holistic way and break down current silos in processes.

Dr. Wygmans described, in detail, her plans to develop a Navigation Team for each incoming student. They will work independently with the students, not operating under specific office hours or for certain tasks. She has partnered with Dr. Stephen Lee and the Enrollment Management team to build out planning for Navigation Teams and integrating them into the admissions and recruitment processes.

University Advancement Report

Mr. Joe Fiochetta, Vice President of University Advancement

Mr. Fiochetta thanked the meeting attendees. The University Advancement office continues to reach, relate, engage, and connect with audiences and people that they serve – whether students, alumni, parents, etc. A current list of alumni and Foundation events is available on the Advancement website. The Foundation continues to engage with students who have received scholarships.

The Advancement team participated in Accepted Student Days. Alumni volunteers have come together to engage with new students and their parents. Alongside the Office of Diversity, Equity, and Inclusion, the Advancement team has worked to match students of color with alumni mentors of color.

He wants to challenge the Council of Trustees to commit to donating to the next Lock Haven University All-In Day of Giving. He has two Trustees who have made commitments to donate to the All-In Day of Giving. He thanked the Trustees for their generosity and their commitment to Lock Haven University. No gift is too small to count.

Mr. Fiochetta ended his presentation and asked for any questions, comments, or concerns.

Marketing and Communications

Ms. Elizabeth Arnold, Executive Director of Marketing and Communications

Ms. Elizabeth Arnold thanked everyone for their time and attendance. The Marketing and Communications team (with the help of Facilities) installed new banners on campus. These new banners feature current LHU students and student-athletes. These updated banners have been much needed and have brightened campus. She profusely thanked the Facilities team for partnering with them on the project and for their quick completion of the work.

The team developed an upcoming feature-length Press Release for the Transition in Harmony events. These events will showcase the Steinway pianos donated by Trustee Dosey being moved peacefully from Lock Haven to other venues. These events will be held in the upcoming weeks.

Ms. Arnold discussed the production of a first-generation commercial. This came to fruition and has been added to our LHU commercial rotation. The Admissions office and TRIO program have also been using this commercial in their offices and programming.

The Athletics Marketing and Communications team prepared for the full return of all LHU Athletics and has supported them throughout the fall and winter. This was the first winter season with seven sports in action. The Athletics Marketing and Communications team successfully supported all team events. They had two cameras at each sporting event for taping and ramped up social media coverage.

Office of Diversity, Equity, and Inclusion

Mr. Albert Jones, Chief Diversity, Equity, and Inclusion Officer

The Office of Diversity, Equity, and Inclusion received \$30,000 in one-time funding from PASSHE towards recruitment and retention initiatives. Kenny Hall and Mia Swales have utilized some of that funding to build programming, finance events, and develop new initiatives.

The Campus Climate Survey from PASSHE was sent out and responses are being collected. This survey can be completed by students, faculty, and staff. The responses are used to change campus, alter practices and initiatives, and improve campus life for the entire community. Students who completed the survey will be entered for a prize drawing and for a scholarship drawing. Mr. Jones thanked the Advancement office for partnering on the scholarship initiative.

The Office of Diversity, Equity, and Inclusion started outreach with local school districts to partner on DEI initiatives. During the meeting, Trustee Smith connected with Mr. Jones regarding outreach to her district, Bald Eagle Area, as we continue to promote DEI in our region.

Mr. Jones noted the Lynch Multicultural Resource Center being planned for a fall 2022 open in the bottom of Raub Hall. This groundbreaking initiative will serve an important population of under-represented students.

APSCUF Report
Dr. Richard Goulet, APSCUF President and Associate Professor

Dr. Richard Goulet started his presentation with a brief introduction. He is the chapter President of APSCUF, the faculty and coaches' union. Although other reports today were positive, Dr. Goulet does not feel that he can report with positivity at this time. There were initially 23 letters of retrenchment, which has been reduced to 19 letters at the time of his presentation. However, those 19 letters are still hanging heavily on the faculty who were served with them. APSCUF was hopeful for a 1:1 ratio of reductions for letters and personnel, they were told that is not possible. Some older faculty wrote official letters and offered to take the place of younger faculty, using their own retirement to save the retrenched faculty. These retrenchment letters are part of the ongoing budgetary balancing. Dr. Goulet notes these decisions should be made more expeditiously to relieve stress and angst on faculty members. The APSCUF President claimed that Lock Haven University and Mansfield University are the only universities in the State System that have retrenchments on the table.

Lock Haven and the state system continued with consolidation. Faculty across all three universities have assessed programmatic needs of the New University. He said this is not an easy process to undertake. There are many moving pieces: renegotiation of the articles for the Collective Bargaining Agreement (CBA), fall of 2021 negotiations between PASSHE and the APSCUF Union, and the work of the Interim Curriculum Committee. Specific requirements had to be met for the curriculum and the work of the ICC is needed for the Middle States Accreditation process to conclude. The consolidation has demanded hours of extra work from faculty, such as the function of the committee, along with other meetings and groups, to bring about the Integration. Thus far, all unpaid work.

There are concerns for smaller programs and moratoriums. Specifically selected smaller programs entered moratorium and their faculty cannot recruit new students. There are claims the smaller programs will be reintroduced in the unified state, but what does that mean for the faculty, the recruitment, and the future of the program. Faculty in programs that entered moratorium are not allowed to participate in Open Houses, which will further adversely affect their recruitment of new students into the program. Our "lack of name" for the new university has added questions, concerns, and stress. Students have asked what the new university will be called. We do not have an answer for those students. The consolidation led to the creation of a new Integration Council full of newly elected chairs. This meeting did not originally include current chairs, but this issue was resolved. They have imposed a new class schedule for fall semester, which reinstates a 10-minute break between classes. Dr. Goulet noted that it takes 15 minutes for students to travel from East Campus to Main Campus, especially disabled students. This process change will cause problems for our students and create a disadvantage for students with disabilities. Finally, Dr. Goulet announced his lack of confidence in the Integrated Governance Task Force made up of members chosen by Interim President Hanna.

While the pandemic challenged faculty, staff, and students – APSCUF said they appreciated the management's willingness to be flexible with modalities. They thanked the management for their work (and the COVID response team's work) regarding COVID virus mitigation and testing/vaccination efforts. He ended by noting some faculty achievements:

- Faculty from Sports Studies program took 20 students to NCAA
- Five students went to the Super Bowl with a Sports Studies faculty member
- Five students are attending the NCAA All-Star game
- Dr. Marian Tzolov – presentation on solar panel development
- Dr. Steve Kuniak – Receiving the President’s Award at Pennsylvania’s 53rd Counseling Event
- Dr. Constance Reece – recently published a book named “Ready, Aim, Hired”
- Dr. Holle Canatella – Presented a paper at the 43rd Renaissance Conference at Villa Nova University

He thanked everyone for attending the meeting and ended his presentation.

Success Spotlight Student Stories of Success at LHU

Our first student presenter was Khalelah Carrington. She stated that she’s a senior and double major in Criminal Justice and Psychology. Her family resides in Lewistown, Pennsylvania; that’s her hometown. Khalelah was a certified nursing assistant and then decided to attend Lock Haven University to further her career. She is a Resident Assistant in campus village and an AA. She received a lot of help from the Diversity, Equity, and Inclusion office and Mia Swales. She is a Peer Mentor, the President of the Black Student Union (BSU) and is scheduled to graduate in May. She plans to move to Colorado and become a probation and parole officer.

Our second student presenter is Cassandra (Cassie) Hanes. She started as a student 18 years ago at Clearfield, but she left and joined the Army. She received an associate degree in clinical technology from the Army and then returned to LHU for her degree. She had a lot of help from the student success center and attributes her success to their support. One of the Clearfield Campus Success Coaches, Trinity Werstler, was a great help to her throughout the process. In her spare time, Cassie runs two Girl Scout troops, is active on the local school board, and has five kids.

Our third student presenter is Justin White. Justin moved to Lock Haven in 2018. He was originally from Philadelphia and attended Constitution High School. This will be his fourth year on the Lock Haven football team, and he was voted Captain. He has family connections to Lock Haven – some of his family previously attended. He mentioned that he was originally part of the Jump Start program and had a mentor. It helped him know where to go when he needed help. Then, he ended up a Jumpstart and EOP mentor in 2019. He was part of the President’s Task Force on Diversity, Equity, Inclusion, and Freedom of Speech. He was recently a member of the search committee for the next football head coach. He noted that we “have done a great job bringing someone in who cares about the program.” He is a Sports Administration major and next fall will be his last semester. He’s currently completing an internship at Central Mountain High School, where he’s the athletic director’s /assistant. He said he plans to stay at Lock Haven University to earn his master’s degree.

C. MATTERS FOR DECISION

1. Approval of Capitol Budget Submission for 2022-2023

Motion was made by Trustee Coploff and seconded by Trustee Smith to accept the updates to the Capitol Budget Submission for 2022-23.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
Margery Brown Dosey	Yea
Daniel Elby	Yea
John Gower	Yea
Michael Hanna, Jr.	Yea
Angela Smith	Yea
Mark Stern	Yea
Mia Swales	Yea

2. Approval of Fiscal Year 2022-2023 Fees

Motion was made by Trustee Coploff and seconded by Trustee Gower to approve the Fiscal Year 2022-2023 Fee Schedule.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
Margery Brown Dosey	Yea
Daniel Elby	Yea
John Gower	Yea
Michael Hanna, Jr.	Yea
Angela Smith	Yea
Mark Stern	Yea
Mia Swales	Yea

3. Retirement Resolutions

Interim President Hanna recommended the usual resolutions be passed recognizing the retirement of Dr. Dwayne Allison, Ms. Patti Jones, Mr. Wayne Mapes, and Dr. Sara Postlethwaite.

Motion was made by Trustee Coploff, seconded by Trustee Swales, to approve the usual resolutions for retirement for Dr. Dwayne Allison, Ms. Patti Jones, Mr. Wayne Mapes, and Dr. Sara Postlethwaite, and that these resolutions be included as a matter of permanent record in the official minutes.

The Motion carried as indicated by the following roll call votes cast:

Krystjan Callahan	Yea
Mary Coploff	Yea
Margery Brown Dosey	Yea

Daniel Elby	Yea
John Gower	Yea
Michael Hanna, Jr.	Yea
Angela Smith	Yea
Mark Stern	Yea
Mia Swales	Yea

5. Approval to Change the May 2022 Meeting Date

The current May 2022 Council meeting is scheduled for Friday, May 6, 2022. The Council meeting typically matches the graduate and undergraduate commencement ceremony dates. The Trustees attend the ceremonies as honorary members of the Platform Party. This year, the Academic Calendar has been amended to change our graduation date to Saturday, May 14, 2022. Due to this, the Council would like to approve moving their May 2022 meeting date to Friday, May 13, 2022. Motion was made by Trustee Coploff, seconded by Trustee Swales, to approve the May 2022 meeting date change.

Krystjan Callahan	Yea
Mary Coploff	Yea
Margery Brown Dosey	Yea
Daniel Elby	Yea
John Gower	Yea
Michael Hanna, Jr.	Yea
Angela Smith	Yea
Mark Stern	Yea
Mia Swales	Yea

D. MEETING ADJOURNMENT:

With no further business to come before the Council, Chairman Elby adjourned the meeting at 3:57 p.m.

Respectfully submitted,

Michael Hanna

Michael Hanna, Jr., Secretary

Bianca Hoffman

Bianca Hoffman, Recording Secretary