

**MANSFIELD ASSEMBLY  
AGENDA**

***DRAFT FOR APPROVAL***

**Assembly Meeting:** August 29, 2024

**Session:** AY 2024-25, Meeting V

**Time:** 4 pm

**Location:** G-1 Retan Center or via Zoom:

[https://commonwealthu-  
edu.zoom.us/j/98011364268?pwd=b9s5SIhn38JAp0g0Av5qKLk7bry7gR.1&from=addon](https://commonwealthu-edu.zoom.us/j/98011364268?pwd=b9s5SIhn38JAp0g0Av5qKLk7bry7gR.1&from=addon)

In Attendance (in person): Brad Lint, Kerri Verno, Alissa Rose, Sean Stout, Xiaoxuan Ji, Lynn Pifer, Peggy Carl, Jeanne Kagle, Jeffrey Bosworth, Sheila Kasperek, Kenneth Cobb, Gretchen Sechrist, Bashar Hanna, Glorianne Dziuba, Nichole Lefelhoc, Nick Delaney, Teri Doerksen, Bill Kluge, Xia Zhou, Dave Donlick, Nichole Book, James Crowley, Dan Knorr, Michelle Kiec, Adrienne McEvoy

(via zoom): Deb Rotella, Eun-Joo Kwak, Heidi Warner, Sylvia Yamashita, Jonathan Rothermel, Amy Way, Andrea Swain, Beth Williams, Mary Feeney, Mark Decker, Stacy Wagner, Stephen Lee, Rebecca Parks, Pamela Kathcart, Suzanne Williamson, Logan Wiest, Kate Billmeyer, Judith Brayer, Tracey Cummings, Rick Goulet, Tiffany Welch, Nicolle Mayo

- I. Call to order by Brad Lint, (Mansfield Local assembly president, CU Senate Associate Vice President, Associate Professor English, CU) at 4:04pm.
- II. Announcements
  - A. See CU Senate website for the latest information and membership lists:  
<https://www.commonwealthu.edu/commonwealth-university-senate>
  - B. Academic Calendar: we got a fall break in October in 2025, that came out of our Senate discussions. The break will be Oct. 13-14, we will have W-F off for Thanksgiving, and classes will end on a Monday
  - C. CU Senate org and policy process charts (July 15, 2024 drafts): Appendix A
- III. Approval of Minutes (March 21, 2024, meeting): Appendix B Jeanne Kagle, (professor of Biology, CU) made a motion, Peggy Carl, (Assistant Professor, Athletic Director MA, CU) 2<sup>nd</sup> it. Approved.
- IV. Committee Reports
  - A. Executive Committee

- i. Elections Subcommittee: Nick Delaney, (Instructor, Counseling Services, CU) met this week, discussed role of elections subcommittee
  - ii. Space and Facilities Subcommittee: Holly Jackson, (Associate Professor Libraries, CU) via email: first meeting scheduled, bylaws approved by committee.
- B. Academic Policy Committee: Deb Rotella, (Assistant Professor Student Support Services, CU) No Report.
  - i. Enrollment Management Subcommittee: Sean Stout, (Director of Admissions, MA\_CU) has not met, looking at dates, will have a policy up for first reading.
    - 1. Admissions Updates: Monday up 12.8% for first-time freshmen, new incoming transfers up 17%, increase of 166% on new grad students. Total increase of 16% on incoming students
  - ii. IT Subcommittee: Xiaoxuan Ji, (Associate Professor Accounting, CU) No Report.
- C. Advancement Committee: Kate Billmeyer, (BU foundation, CU) No Report: MU Mountaineer Foundation is now official since May, donations can come through them.
- D. DEI Committee: No report
- E. Finance Committee: No Report
- F. Student Success and Campus Life: Holly Jackson via email: committee may need a name change, submitted three policies, and three more are in process.
  - i. First Year Experience Subcommittee: Lynn Pifer, (Professor English, CU) doing a peer mentor program this semester, they hold office hours, come up with activities, etc. Class cap is raised to 35, which is not optimal for the FYS experience, so these peer mentors can help.
- V. Student Government Report (SGA President Oakley Gorman): Brad Lint introduced new SGA Vice President, Justin Knarr No Report, First meeting is tomorrow.
- VI. Campus Administrator Report: Dr. Gretchen Sechrist, (Interim Vice Provost, Dean of UG Ed, Mansfield Campus Administrator, CU) thankful to everyone. If we have ideas or solutions, come see Gretchen and let her know. Recently hired two coaches, Cole Miller starts Tuesday Strength and Conditioning, and one for Track and Field/Cross Country, which is not completely official yet. We will have athletic schedules again. Get out and support our student-athletes. Had 38 student athletes honored with Division 2 Athletic Directors' Association Academic Achievement Awards, 84 athletes named as PSAC student-athletes.

- i. Who decides what equipment goes in classrooms or disappears from them? Lecterns and whiteboards are missing from classrooms- concern that faculty should be consulted in these situations.

**VII.** Provost Report. Dr. Michelle Kiec, (CU Provost) Thank you for being so welcoming. Thank you for all your work in everything that you do.

- i. Recently, several departments were re-organized, so thank you to those who helped with name changes.
- ii. APSCUF is working with the administration on Assistant Chair issues.

**VIII.** Problems, Solutions, and Updates

- A. Middle States Update: Amy Way, (Professor Health Science, CU) first full draft of the Self-Study was sent out Aug. 23, adjustments are being made. Draft documents go to team chair next week, Comments are welcome until Oct. 1. Email [middlestates@commonwealthu.edu](mailto:middlestates@commonwealthu.edu) for comments. Dr. Betsy Morales will be visiting Sept. 23-24 in Bloomsburg. The full team visit is March 23-26, more information will follow. Short videos were developed over the summer, there is a middle states course shell with quizzes over the videos- please use these videos in your classes. If you have questions, please ask the members of the steering committee.
- B. PASSHE Faculty Council Update: Brad Lint stated that President and Vice President are generally the rep and alternate.
- C. Red & Black Committee Update: keep an eye on the Triad for events and announcements
  - i. RBC Potato Bar Luncheon was Thursday, Aug 29 from 11:30-12:45 in 307 Alumni Hall
- D. Mansfield Traditions Task Force: Maegan Borzok, (Associate Professor Chemistry, CU) via email: the committee has mostly completed the work they set out to do. Do we want them to do anything now?
- E. Bashar Hanna, (CU President) Civil court verdict came through last week. While the jury did find PASSHE, BU, B. Hanna, and the Provost responsible, the verdict was not about sexual harassment. The decision will be appealed. He was told by the state system to have the Provost terminate the employee; it was not his decision. He was told in Nov. 2017 that he was being investigated, and the report found his actions were friendly and well-meant, but made the employee uncomfortable. He is here to serve us and the students as best he can. Reach out to him if you have any questions. Brad Lint questioned if settlement money would come out of our budget? Bashar answered that it would not come out of the operating budget, it would come out of reserves. It will not impact a dollar student tuition. It will not impact a dollar of student fees.
- F. Brad Lint commented on the status of Senate scholarships from a couple of years ago. The total is usually over \$1000 per year. This year's Senate award was given to Ashlyn Harkness for \$1000. This scholarship has been \$1000 per year going back at least the last 7 years. The 17 people making payroll deductions are currently funding this.

Bashar Hanna says yes, we could start the process of collecting donations for this again through the new Foundation.

- i. Please keep an eye on the Triad and events calendar
- ii. WNTE is streaming on the web. If anyone wants a show of any kind, please contact Michael Clarke
- iii. Sept. 14 @3 PM Faculty Voice Recital, Homecoming Oct. 4&5, Prism concerts, Oct. 14 Music Dept. Spend-a-Day, Oct. 16 Fall Fest and Chili Contest

**IX.** Remarks for the Good of the Order:

- i. Nichole Book, (DEIB Coordinator and Title IX Deputy, CU) Registration is open for the PASSHE summit, proposal applications are open
- ii. Kenneth Cobb, (Associate Professor Visual Arts, CU) Dara Engler exhibition at the Loomis Gallery, Sept. 3-26. Artist talk is Sept. 26, 3-4 PM, followed by a closing reception. The exhibition is free and open to the public.

**X.** Adjournment: Meeting adjourned at 4:51pm.

**Upcoming Fall 2024 Meetings**

- CU Senate Meeting @4 pm via Zoom: Thursday, 9/12/24
- Mansfield Assembly Meeting @4 pm in G-1 Retan Center or via Zoom: Thursday, 10/24/24
- CU Senate Meeting @4 pm via Zoom: Thursday, 11/14/24