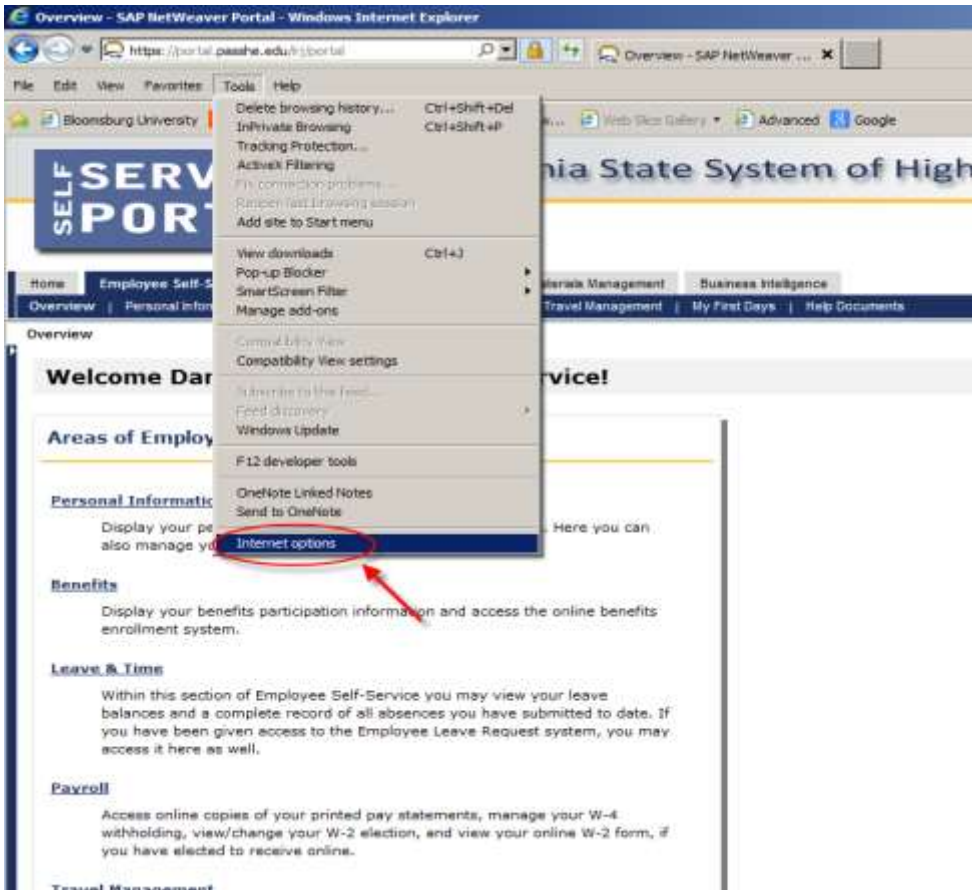


## Travel Management: Allow Pop-Up Blockers for passhe.edu

How to set up internet explorer to allow pop-ups and allow travel management to work properly.

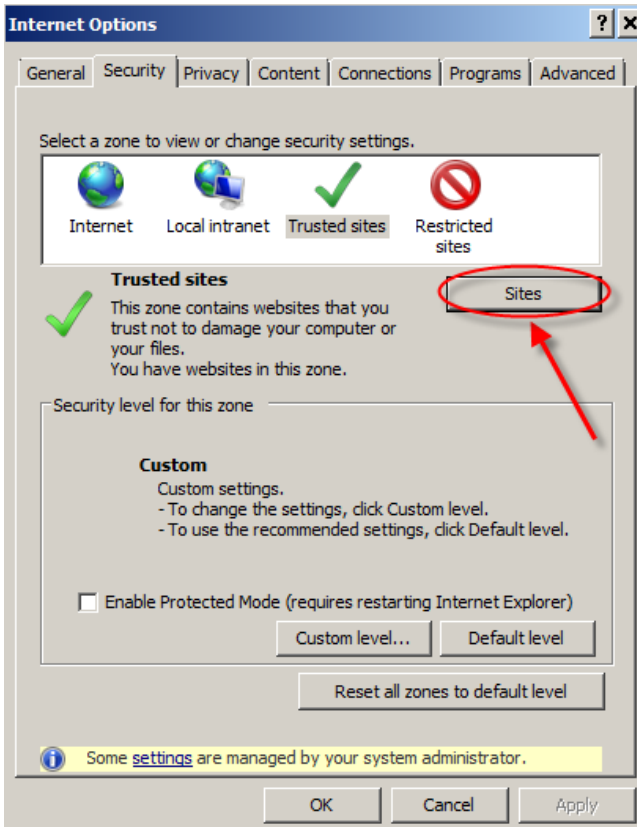
1. Open Internet Explorer – click Tools – Internet Options;



2. Click on the Security tab;



3. Next to Trusted Sites click Sites button;

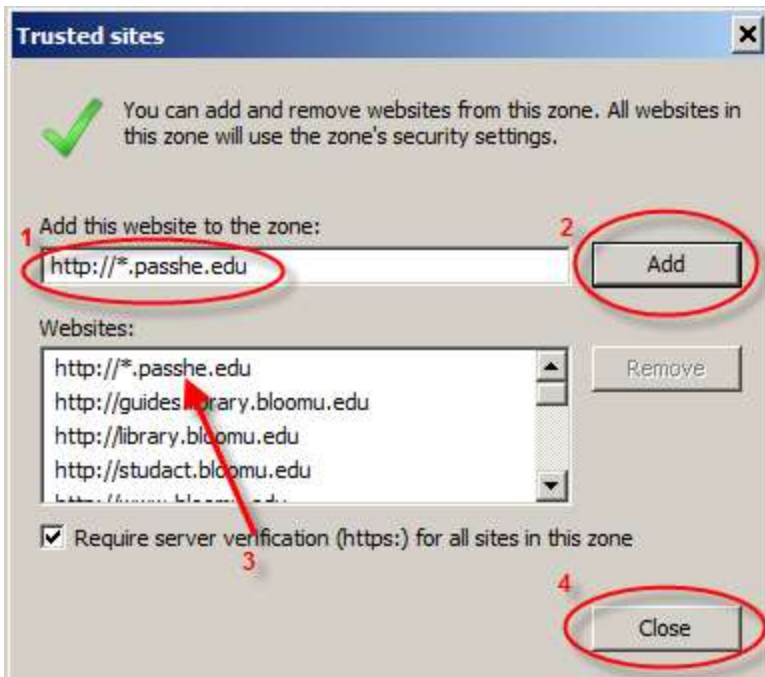


4. Under Add this website to the zone enter: [http://\\*.passhe.edu](http://*.passhe.edu);

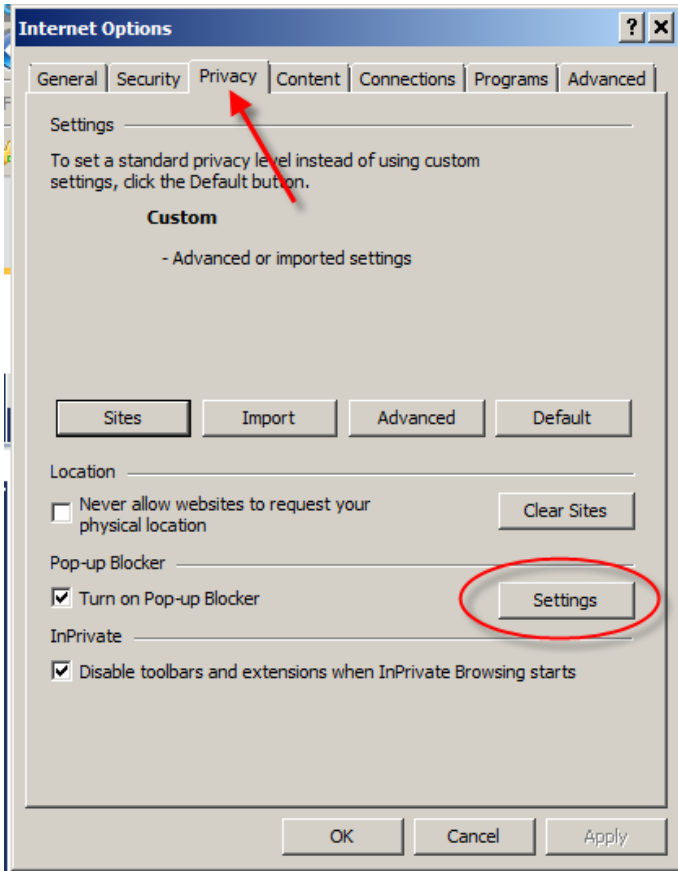
5. Click Add;

6. the site will now be visible under the Websites list;

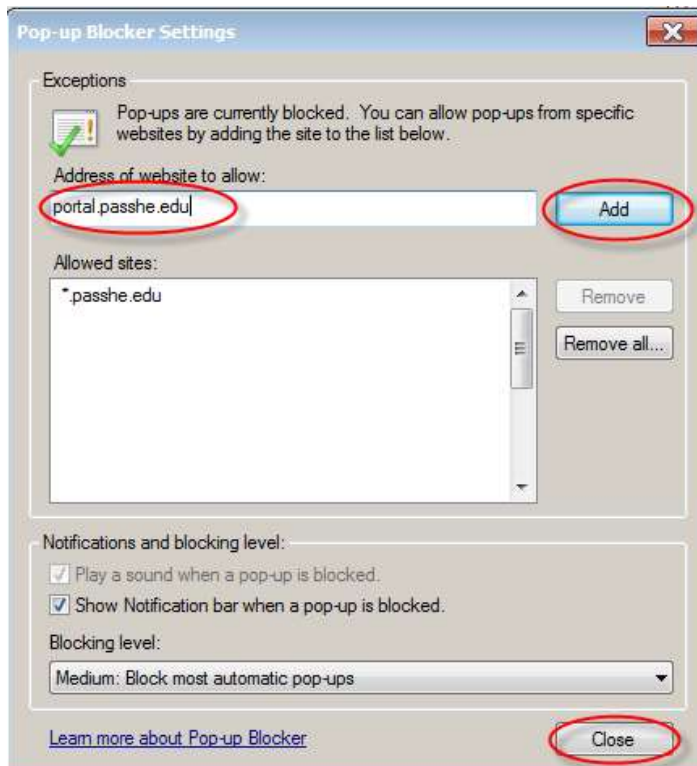
7. Click Close;



- Now click on the Privacy tab still under internet options;
- Next to Pup-up Blocker click Settings;



- Under Address of website to allow enter: \*.passhe.edu;
- Click Add;



- Click Close.