

Senate Advancement Committee

Bylaws

Article I – Charge of the Advancement Committee:

- A. Serve in an advisory capacity to the Vice President for Advancement to ensure that the fundraising policies are equitable and functional and provide feedback on the effectiveness of fundraising.
- B. Provide a yearly update on advancement activities to the Senate. This report will be given during the September Senate meeting and will discuss the previous fiscal year, including Advancement Campaigns, projects and activities.
- C. When directed by the Vice President for Advancement, initiate, review, and recommend policies and procedures related to Advancement.

Article II - Membership of the Advancement Committee:

- A. Consistent with the Constitution and all appendices to the Constitution, the following individuals shall comprise the membership of the Advancement Committee:
 - 1. The Vice President for Advancement (or designee), as ex-officio, non-voting member.
 - 2. Three (3) elected faculty members, one elected at-large by each campus, in accordance with the faculty election process adopted by the Elections Subcommittee of the University Senate.
 - 3. Three (3) staff members, one from each campus appointed the Vice President for Advancement (or designee).
 - 4. Faculty Members appointed at the discretion of the Vice President for Advancement (or designee).
 - 5. At least one (1) undergraduate student appointed at the discretion of the Vice President for Advancement (or designee).
- B. The Committee shall strive to maintain diverse representation and inclusivity.
- C. The following terms shall apply:
 - 1. Elected faculty members shall serve staggered terms.
 - 2. Appointed student representatives shall serve one-year terms.
 - 3. Appointed staff members or faculty members shall serve staggered terms.

ARTICLE III: Duties and Responsibilities

- A. The Committee shall hold a regular meeting at least once per semester to discuss and review matters related to its scope of duties. Additional meetings may be scheduled as necessary.

- B. The Committee shall elect a Chairperson from among its members to preside over meetings, facilitate discussions, and represent the Committee when required.
- C. Committee members are expected to actively participate in meetings, contribute their expertise, and collaborate with other members.
- D. The Committee may form working groups as necessary to address specific tasks or projects.
- E. The Committee shall designate a member to make reports to each Local Assembly and to the Senate.
- F. A quorum, consisting of a majority of the Committee, must be present to conduct official business.
- G. Recommendations shall be made by a majority vote of the Committee members present.

ARTICLE IV: AMENDMENTS

- A. These bylaws may be amended by a majority recommendation from the Advancement Committee, with approval by the Senate Executive Committee.
- B. Proposed amendments to the bylaws shall be shared with all Committee members in a reasonable amount of time prior to the meeting.

These bylaws are hereby adopted on February 1, 2024, and shall supersede any previous bylaws or rules of the Committee