**Commonwealth University**

**Five-Year Program Assessment Review (PAR)**

**TEMPLATE**in compliance with the   
[**BOG Policy 1986-04-A: Program Review**](https://www.passhe.edu/policies/documents/BOG_Policies/Policy%201986-04-A.pdf)

**and**

[**Procedure/Standard Number 2024-58: Review of Academic Programs and Programs in Support of the Student Experience**](https://www.passhe.edu/policies/documents/Policies_Procedures_Standards/2024-58%20Program%20Review.pdf)

**[FILL IN CURRENT ACADEMIC YEAR]**

**College:**

**Program Name:**

**Review Team Chair:**

**Review Team Members:**

**External Evaluator, if applicable:**

1. **Introduction and Program Overview**
   1. **Program Information**: List all related programs (e.g., degrees awarded, concentrations, minors, and certificates)

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| --- | --- | --- | --- | --- |
| **Program Name(s)** | **Degree Awarded** | **Number of Credits** | **Length of Time to Complete Program** | **Delivery Method(s)** |
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* 1. **Program Description:** Include CU Catalog description
  2. **Program Alignment:** Describe how the program aligns with the [CU Mission, Vision, and Values](https://www.commonwealthu.edu/cu-about/mission-vision-values) and [institutional (GE) learning goals](https://www.commonwealthu.edu/academics/general-education). Submit Appendix A: Nuventive GE – Program Goals Mapping.

1. **Academic Program Design and Delivery**
   1. **Curriculum:** 
      1. **Program Design:** Describe how the curriculum ensures breadth, depth, currency with disciplinary standards, and innovation
      2. **Diversity, Equity, and Inclusion:** Describe programmatic features that foster an appreciation of diversity, equity, and inclusion
      3. **Degree Map and Student Checklist**: Submit Appendix B: Degree Map and Student Checklist for each program
      4. **Courses:** List all courses (required and electives) including course prefix and number, course title, delivery method, and if required/elective in Table X below. Submit Appendix C: Current Master Syllabus for each program course and Appendix D: Nuventive Curriculum Map

|  |  |  |  |
| --- | --- | --- | --- |
| **Course Prefix and Number** | **Course Title** | **Delivery Method** | **Required or Elective** |
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* 1. **Benchmarks and reputation:** Describe how the program reflects best practices; compares to relevant performance standards from comparable institutions or accrediting standards; and builds/provides evidence of a strong reputation
  2. **Extramural Funding, if applicable:** Provide evidence of success in attracting funding.
  3. **Faculty Quality and Sufficiency**
     1. **Faculty Qualifications:** Describe how the program attracts and retains quality faculty. Submit Appendix E: Faculty List with Credentials/Certifications, rank, and status (e.g., tenured, tenure-track, temporary)
     2. **Faculty Professional Development:** Describe how the program regularly invests in the professional development of faculty including mentoring and guidance of junior faculty, preparing for promotion and tenure processes, enhancing teaching excellence, and remaining current/advancing in the discipline
     3. **Faculty Performance:** Describe how program faculty demonstrate excellence in the following:
        1. **Teaching**
        2. **Advising**
        3. **Scholarship**
        4. **Service**
     4. **Faculty and Student Accomplishments:** List faculty achievements (e.g., publications, presentations, awards, professional development – refer to the APSCUF CBA for categories of scholarly activity and professional growth) – and student achievements. Submit Appendix F: Nuventive Report of Faculty and Student Accomplishments annual submissions for the last three to five years depending on when your program review was scheduled in comparison to the 2022-23 academic year.
  4. **Additional Factors:** Provide any additional information about program quality .

1. **Academic Program Assessment and Effectiveness**
   1. **Assessment Plan, Analysis, and Use of Results:** Summarize insights from program assessment results and how the program used results and analysis over the past five years to improve student learning, the curriculum, advising, assessment processes. Submit Appendix G: Nuventive Comprehensive Program Report to document the assessment plan
   2. **Student Achievement:** Provide disaggregated data and analysis of student achievement measures (e.g., retention rates, graduation rates, career placement rates, professional achievements, licensure / exam pass rates, alumni satisfaction)
   3. **Inclusive Practices:** Provide evidence of concrete measures to reduce access and achievement gaps identified in the disaggregated data or other analyses
   4. **Additional Factors:** Provide any additional assessments or results data used to demonstrate program effectiveness
   5. **Action Plan:** Articulate an action plan to use student learning outcomes results, student achievement results, and disaggregated data to develop an action plan for improvement
2. **Resources:** Describe current state and analyze adequacy of human, physical, technological, or fiscal resources to meet program goals
3. **Academic Program Demand and Disciplinary Trends**
   1. **Workforce Demand:** Provide an analysis of program demand based on labor market research/trends and demographic trends appropriate to the program, delivery mode, and geographic reach
   2. **Student Demand:** Provide an analysis of program/course demand as reflected by student enrollment in this academic program, the general education program, and/or in other programs served where this program/faculty serve as key contributors in delivery of courses or other learning experiences.
   3. **Technology Trends:** Describe what technological advancements will impact the pedagogy or outcomes in the program and what plans are in place to explore implementation
   4. **Disciplinary Trends:** Describe how trends in the discipline, profession, accrediting standards, etc., may influence the curriculum, pedagogical approaches, assessments, etc.
   5. **Additional Factors:** Describe any additional factors used to demonstrate program demand or disciplinary trends may influence the program
4. **Summary and Action Plan (serve as Executive Summary for PASSHE submission)**

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| --- | --- |
| **University:** | **Submission Date:** |
| **Program Name:** | |
| **Program Description:** | |
| **Strengths:** List 3-5 program strengths documented in the review | |
| **Opportunities:** List 3-5 program opportunities documented in the review | |
| **Takeaways from External Evaluator:** If applicable, summarize the key takeaways from the evaluator’s report | |
| **Actions:**  What, if any, actions did or will the Program take in response to the review in the next five years? What, if any, actions did or will the University take in relation to the program in response to the review in the next five years?  Provide actions, key steps, and timeline for implementation | |
| **Name and Title of Vice President:**  **Name**  **Title** | **Signature of Vice President** |

**Appendices**

Appendix A: Nuventive GE – Program Goals Mapping

Appendix B: Degree Map and Student Checklist

Appendix C: Current Master Syllabus for each program course

Appendix D: Nuventive Curriculum Map

Appendix E: Faculty List with Credentials/Certifications, rank, and status

Appendix F: Nuventive Report of Faculty and Student Accomplishments

Appendix G: Nuventive Comprehensive Program Report